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Consolidated Version

Last revised on January 14, 2024

Revision History:	Passed On:	Description of Amendment
2024-078	June 17, 2024	Original
Admin	July 22, 2024	update name of Street Occupation Permit to Temporary Encroachment Permit

Revision History:	Passed On:	Description of Amendment
2024-126	November 18, 2024	Amend and add certain transit fees
2025-005	January 13, 2025	Reduce lacrosse youth non-resident card fee for 2025

Consolidated for Convenience Only

This is a consolidation copy of a City of Owen Sound By-law for convenience and information. While every effort is made to ensure the accuracy of this by-law, it is not an official version or a legal document. The original by-law should be consulted for all interpretations and applications on this subject. For more information or to view by-laws please contact the Clerks Department.

The Corporation of the City of Owen Sound

By-law No. 2024-078

A By-law to Establish Fees and Charges for The Corporation of the City of Owen Sound and to repeal By-law No. 2023-080

WHEREAS subsection 5(1) of the *Municipal Act, 2001*, S.O. 2001, c. 25 (the “Municipal Act” requires that the powers of a municipality be exercised by its Council and subsection 5(3) requires that such powers be exercised by by-law including a capacity, right, power and privilege under section 9 unless specifically authorized to do otherwise; and

WHEREAS section 391 of the Municipal Act authorizes a municipality to impose fees or charges on persons for services or activities, for costs payable for services or activities and for the use of property including property under its control; and

WHEREAS section 398 of the Municipal Act provides that fees and charges imposed by a municipality on a person constitute a debt of the person to the municipality; and

WHEREAS subsection 398(2) of the Municipal Act provides that the treasurer of a municipality may add fees or charges imposed by a municipality to the tax roll and collect them in the same manner as municipal taxes; and

WHEREAS section 69 of the *Planning Act*, R.S.O. 1990, c.P.13 provides that a municipality may prescribe a tariff of fees for the processing of applications made in respect of planning matters; and

WHEREAS section 7 of the *Building Code Act, 1992*, S.O. 1992, c. 23 provides that a municipality may require the payment of fees on applications for and issuance of building permits and prescribing the amounts thereof; and

WHEREAS on June 26, 2023, the Council of The Corporation of the City of Owen Sound (“City”) passed By-law No. 2023-080 to establish fees and charges for the City; and

WHEREAS on May 27, 2023, City Council passed Resolution No. R-240527-008 directing staff to bring forward the subject by-law to adopt 2024 fees and charges and to repeal By-law No. 2023-080, in consideration of staff report CR-23-054 and passed Resolution No. R-240527-007 directing staff to include updated water rates in the subject by-law, in consideration of staff report CR-23-053; and

WHEREAS on May 30, 2023, public notice was given respecting the intention to pass a new by-law to establish fees and charges in accordance with Notice By-law No. 2018-022;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE CITY OF OWEN SOUND HEREBY ENACTS AS FOLLOWS:

Part I. Preamble and Defined Terms

Short Title

1. This by-law may be referred to as the “Fees and Charges By-law”.

Headings

2. The division of this by-law into parts and the insertion of headings are for convenient reference only and shall not affect interpretation of the by-law.

References to Applicable Law

3. All references to applicable law are ambulatory and apply as amended from time to time.

Interpretation

4. For the purposes of this by-law:
"City" means the Corporation of the City of Owen Sound;
"Municipal Act, 2001" means the *Municipal Act, 2001*, S.O. 2001 c. 25.

Part II. Fees and Charges**Fees and Charges set out in Schedules**

5. The fees and charges for City services and activities and for the use of City property set out in the following Schedules of this By-law are hereby approved and deemed to form part of this by-law:
 - a. Schedule A – Animal Control
 - b. Schedule B – Building
 - c. Schedule C – Cemetery
 - d. Schedule D – Clerks
 - e. Schedule E – Engineering
 - f. Schedule F – Fire & Emergency Services
 - g. Schedule G – Parking & By-law Enforcement
 - h. Schedule H – Parks & Recreation
 - i. Schedule I – Planning
 - j. Schedule J – Public Works
 - k. Schedule K – Tax, Water & Finance
 - l. Schedule L – Transit
 - m. Schedule M – Waste Management

Fees Subject to Change

6. The fees and charges approved under section 5 of this by-law are subject to any adjustment authorized by a statute, regulation or by-law.
7. Subject to section 6 of this by-law, the fees and charges set out in this by-law shall continue in force until amended, repealed or replaced, and for greater certainty, where fees are listed for multiple years:
 - a. the fee for any year shall continue to be in effect until the next year in which a new fee is listed; and
 - b. where there is no fee listed for a year, the fee for that year shall be the latest fee listed in a preceding year.

Applicable Taxes

8. All fees and charges are subject to all applicable taxes required by any act or regulation.

Late Payment

9. Late payment charges may be added to all or any portion of any fees and charges imposed by this by-law that are due and payable, at the "Penalty on Late Payment" rate set out in Schedule 'K' of this by-law, on the 30th day of default, and every month thereafter and such late payment charges shall form part of the fees or charges owing.

Dishonoured Cheques and Returned Payments

10. Payment for any fee or charge listed herein or otherwise charged by the City that is returned by a financial institution for any reason will be subject to the "NSF - Returned Cheque Fee" set out in Schedule 'K' of this by-law which shall form part of the fees and charges owing.

Applications to Council

11. A person or group may apply in writing to Council to request that fees or charges be waived or reduced. At its discretion, City Council may, by resolution or by-law, waive or reduce an applicants' fees or charges on a one time or continuing basis.

Additional Fees or Charges

12. This by-law does not exempt a person from being subject to:
 - a. any additional fees or charges resulting from costs incurred by the City to provide services or activities, or
 - b. fees or charges levied under the *Provincial Offences Act* or any other Federal or Provincial act or regulation.

Unpaid Fees or Charges

13. All unpaid fees or charges imposed by this by-law constitute a debt due to the City and the City may take such action as it considers necessary and as permitted by law to collect the debt.
14. Without limiting section 13 of this by-law, where all or part of a fee or charge imposed by this by-law remains unpaid, such fee or charge may be added to the tax roll for the property, which is owned, in whole or in part by the person upon whom the fee or charge is imposed, and shall be collected in a like manner as municipal taxes.

Part III. Conflict and Transition**Conflict - City By-laws**

15. In the event that any fee or charge set out in this by-law conflicts with any fee or charge set out in another City by-law, the fee or charge set out in this by-law shall prevail.

Conflict - Legislation

16. In the event the provisions of this by-law are inconsistent with the provisions of the Municipal Act, its Regulations or any other Act, the provisions of the Act or Regulation shall prevail.

Terms Severable

17. The terms and provisions of this by-law shall be severable and should any term or provision be found by a court of competent jurisdiction to be

legally unenforceable, in operative or invalid, the remainder of the by-law shall continue to be in full force and effect.

Repeal

18. By-law No. 2023-080 is repealed.

Enactment

19. This by-law shall come into full force on July 1, 2024 at which time all by-laws, policies and resolutions that are inconsistent with the provisions of this by-law are hereby amended or repealed insofar as it is necessary to give effect to the provisions of this by-law.

FINALLY PASSED AND ENACTED this 17th day of June, 2024.

Mayor Ian C. Boddy

Briana M. Bloomfield, City Clerk

Service or Activity		2024 Fee	2025 Fee	2026 Fee	Unit	Applicable Tax	Notes
Shelter Fees							
1.	Quarantine fee **	\$100.00			each	+ HST	Release of a pet by Animal Control requires payment of the applicable Reclamation Fee, Shelter Fee and any other required fees or charges which can include Failure to Licence charge, Emergency Services charge, Maintenance Fee and Licence Fee as applicable. ** fee per Animal Control Services Contract
2.	Reclamation fee **	\$50.00	\$ 100.00	\$ 100.00	each	+ HST	
3.	Failure to Licence Pet	\$50.00	\$ 50.00	\$ 50.00	each	+ HST	
4.	Shelter fee - first time	\$25.00	\$ -	\$ -	each	+ HST	
5.	Shelter fee - second time	\$35.00	\$ -	\$ -	each	+ HST	
6.	Shelter fee - third time	\$45.00	\$ -	\$ -	each	+ HST	
7.	Emergency Services (After hours pick-up) **	\$45.00	\$ 75.00	\$ 75.00	each	+ HST	
8.	Maintenance fee (impound) **	\$8.00	\$ 10.00	\$ 12.00	per day	+ HST	
9.	Release of Ownership to Shelter – One Cat or Dog	\$ 50.00	\$ 50.00	\$ 50.00	each	+ HST	
10.	Release of Ownership to Shelter – Litter of puppies or kittens	\$ 75.00	\$ 75.00	\$ 75.00	each	+ HST	
Dogs							
11.	Dog Licence (spayed/neutered dog)	\$25.00	\$ 25.00	\$ 25.00	per year	Exempt	
12.	Dog Licence (dog not spayed/neutered)	\$40.00	\$ 40.00	\$ 40.00	per year	Exempt	
13.	Dog Licence - late fee	\$20.00	\$ 20.00	\$ 20.00	per licence	Exempt	
14.	Dangerous or potentially dangerous dog	\$250.00			per year	Exempt	
15.	Replacement Dog Tag	\$10.00			per tag	+ HST	
16.	Change of Ownership	\$10.00			per dog	+ HST	
17.	Kennel Licence - new	\$300.00			per kennel	Exempt	
Cats							
18.	Cat Licence (spayed/neutered cat)	\$ 35.00	\$ 35.00	\$ 35.00	per cat	Exempt	
19.	Cat Licence (cat not spayed/neutered)	\$ 50.00	\$ 50.00	\$ 50.00	per cat	Exempt	
20.	Replacement Cat Tag	\$10.00			per tag	+ HST	
21.	Change of Ownership	\$10.00			per cat	+ HST	

Service or Activity			2024	2025	2026	2027	Unit	Applicable Tax	Notes
1	Administration Fee		\$52.50	\$55.13	\$ 57.89	\$ 60.79	Residential permits	Exempt	Required for all permits in addition to fees listed below. Multi-residential is per unit
			\$105.00	\$110.25	\$ 115.75	\$ 121.54	Non-residential permits	Exempt	Required for all permits in addition to fees listed below.
Building Permit- Residential									
2	New single detached, semi-detached, duplex, and row dwellings		\$15.96	\$16.76	\$ 17.60	\$ 18.48	Per m ² of gross floor area	Exempt	See notes 1 and 2
			\$5.25	\$5.51	\$ 5.79	\$ 6.08	Per m ² for attached structures	Exempt	Includes garages, decks, and porches built with new dwelling
3	Multi-residential buildings, apartments, hotels, motels, triplexes		\$14.82	\$15.56	\$ 16.34	\$ 17.16	Per m ² gross floor area	Exempt	See notes 1 and 2
			\$7.35	\$7.72	\$ 8.11	\$ 8.52	Per m ² gross floor area of parking	Exempt	
4	Additions		\$15.96	\$16.76	\$ 17.60	\$ 18.48	Per m ² gross floor area - Dwellings	Exempt	See note 2 and 6
			\$14.82	\$15.56	\$ 16.34	\$ 17.16	Per m ² gross floor area - Multi-	Exempt	See note 2 and 6
5	Renovations		\$7.35	\$7.72	\$ 8.11	\$ 8.52	Per m ² of renovated area - Dwellings	Exempt	See notes 2, 4, and 6
			\$5.25	\$5.51	\$ 5.79	\$ 6.08	Per m ² of renovated area - Multi-	Exempt	See notes 2, 4, and 6
6	Detached Accessory structure		\$5.25	\$5.51	\$ 5.79	\$ 6.08	Per m ² of building area	Exempt	See note 6
7	Decks/porches		\$157.50	\$165.38	\$ 173.65	\$ 182.33	Flat fee per structure	Exempt	
Building Permit- Non-Residential									
8	Commercial Buildings	Shell Building	\$13.65	\$14.33	\$ 15.05	\$ 15.80	Per m ² of gross floor area	Exempt	See note 6
		Finished Bldg	\$17.85	\$18.74	\$ 19.68	\$ 20.66	Per m ² of gross floor area	Exempt	See note 2 and 6
		Additions	\$17.85	\$18.74	\$ 19.68	\$ 20.66	Per m ² of gross floor area	Exempt	See note 2, 4 and 6
		Renovations	\$9.45	\$9.92	\$ 10.42	\$ 10.94	Per m ² of gross floor area	Exempt	See notes 2, 4, and 6
9	Institutional Buildings	Shell Building	\$13.65	\$14.33	\$ 15.05	\$ 15.80	Per m ² of gross floor area	Exempt	See note 6
		Finished Bldg	\$19.95	\$20.95	\$ 22.00	\$ 23.10	Per m ² of gross floor area	Exempt	See note 2 and 6
		Additions	\$19.95	\$20.95	\$ 22.00	\$ 23.10	Per m ² of gross floor area	Exempt	See note 2 , 4 and 6
		Renovations	\$11.55	\$12.13	\$ 12.74	\$ 13.38	Per m ² of gross floor area	Exempt	See notes 2, 4, and 6
10	Industrial Buildings	Shell Building	\$7.35	\$7.72	\$ 7.72	\$ 8.11	Per m ² of gross floor area	Exempt	See note 6
		Finished Bldg	\$11.55	\$12.13	\$ 12.74	\$ 13.38	Per m ² of gross floor area	Exempt	See note 2 and 6
		Additions	\$11.55	\$12.13	\$ 12.74	\$ 13.38	Per m ² of gross floor area	Exempt	See note 2 , 4 and 6
		Renovations	\$9.45	\$9.92	\$ 10.42	\$ 10.94	Per m ² of gross floor area	Exempt	See notes 2, 4, and 6
11	Designated Structures		\$12.60	\$13.23	\$ 13.89	\$ 14.59	Per \$1,000 of construction value	Exempt	Minimum fee \$240.00. Includes structures set out in Section 1.3.1.1.[A] of the Ontario Building Code

Service or Activity		2024	2025	2026	2027	Unit	Applicable Tax	Notes
Plumbing Permits								
12	Residential	\$131.25	\$137.81	\$ 144.70	\$ 152.00	Per permit	Exempt	Permits for plumbing work not in combination with other construction work charged elsewhere. Accessory structures included. Admin fee additional.
		\$44.63	\$46.86	\$ 49.20	\$ 51.66	Per additional dwelling unit	Exempt	
		\$4.20	\$4.41	\$ 4.63	\$ 4.86	Per plumbing fixture	Exempt	
13	Commercial, Industrial, Institutional and other Non-residential Uses	\$131.25	\$137.81	\$ 144.70	\$ 152.00	Per permit for Part 9 buildings	Exempt	Permits for plumbing work not in combination with other construction work charged elsewhere. Accessory structures included. Admin fee additional.
		\$173.25	\$181.91	\$ 191.00	\$ 200.55	Per permit for Part 3 buildings	Exempt	
		\$4.20	\$4.41	\$ 4.63	\$ 4.86	Per plumbing fixture	Exempt	
14	Site Services Only	\$11.55	\$12.13	\$ 12.74	\$ 13.38	Per \$1,000.00 prescribed value	Exempt	
Conditional Permits								
15	Conditional Building Permit	\$1,050.00	\$1,102.50	\$ 1,157.63	\$ 1,215.51	Each	Exempt	Plus all other applicable permit fees required
16	Foundation Only Permit	\$1,050.00	\$1,102.50	\$ 1,157.63	\$ 1,215.51	Each	Exempt	
Demolition Permit								
17	Demolition of Buildings	\$1.05	\$1.10	\$ 1.16	\$ 1.22	Per m ² of gross floor area	Exempt	Minimum \$180.00 fee plus additional deposits
18	Review of Demolition Plan	\$525.00	\$551.25	\$ 578.81	\$ 607.75	Flat fee	Exempt	For buildings requiring a P.Eng review as per article 1.2.2.1. of Div. C Part 1
Demolition Deposits								
19	Accessory Structures	\$200.00	\$200.00			Per structure	Exempt	Refundable upon Final inspection
20	Residential Dwellings	\$1,500.00	\$1,500.00			Per dwelling	Exempt	Refundable upon Final inspection
21	Buildings - Small/medium	\$2,000.00	\$2,000.00			Less than 600m ²	Exempt	Refundable upon Final inspection
22	Buildings - Large/Industrial	\$4,000.00	\$4,000.00			More than 600m ² or Group F buildings	Exempt	Refundable upon Final inspection. See note 3.
Sign Permits								
23	Banner	\$105.00	\$110.25	\$ 115.76	\$ 121.55	per sign	Exempt	Permanent
24	Billboard	\$525.00	\$551.25	\$ 578.81	\$ 607.75	per sign	Exempt	no additional admin fee
25	Developer Sign	\$525.00	\$551.25	\$ 578.81	\$ 607.75	per sign	Exempt	no additional admin fee
26	Fascia, EMD Sign	\$105.00	\$110.25	\$ 115.76	\$ 121.55	per sign	Exempt	no additional admin fee
27	Projecting Sign	\$105.00	\$110.25	\$ 115.76	\$ 121.55	per sign	Exempt	no additional admin fee
28	Roof sign (≤ 10m ²)	\$315.00	\$330.75	\$ 347.29	\$ 364.65	per sign	Exempt	no additional admin fee
29	Roof sign (> 10m ²)	\$525.00	\$551.25	\$ 578.81	\$ 607.75	per sign	Exempt	no additional admin fee
30	Ground sign	\$105.00	\$110.25	\$ 115.76	\$ 121.55	per sign	Exempt	no additional admin fee
31	Pylon Sign (≤ 7.5m high)	\$420.00	\$441.00	\$ 463.05	\$ 486.20	per sign	Exempt	no additional admin fee

Service or Activity		2024	2025	2026	2027	Unit	Applicable Tax		Notes
32	Pylon Sign (> 7.5m high)	\$525.00	\$551.25	\$ 578.81	\$ 607.75	per sign	Exempt		no additional admin fee
33	Sandwich, H-frame sign	\$52.50	\$55.13	\$ 57.89	\$ 60.78	per sign	Exempt		no additional admin fee
34	Portable Sign	\$210.00	\$220.50	\$ 231.53	\$ 243.10	per sign	Exempt		no additional admin fee
35	Temporary Banner	\$52.50	\$55.13	\$ 57.89	\$ 60.78	per sign	Exempt		no additional admin fee
Other Permits and Services									
36	Change of Use Permit	\$262.50	\$275.63	\$ 289.41	\$ 303.88	Flat fee	Exempt		When no construction requiring permits is required
37	Alternative Solution	\$252.00	\$551.25	\$ 578.81	\$ 607.75	Per application	Exempt		For review only, final decision to be made by CBO
38	Permit Transfer (to new property owner)	\$78.75	\$82.69	\$ 86.82	\$ 91.17	Each	Exempt		
39	Tent Permit - area 60m ² - 225m ²	\$105.00	\$110.25	\$ 115.77	\$ 121.55	Per permit	Exempt		See note 5
40	Tent Permit - area greater than 225m2	\$315.00	\$330.75	\$ 347.29	\$ 364.65	Per permit	Exempt		See note 5
41	Demountable stages and demountable support structures	\$210.00	\$220.50	\$ 231.53	\$ 243.10	per permit	Exempt		See note 5
42	Property Inquiry Request Form - Permit Status/Work Orders	\$105.00	\$110.25	\$ 115.77	\$ 121.55	Per property	Exempt		
43	Septic Tank Decommissioning	\$52.50	\$55.13	\$ 57.89	\$ 60.78	Per tank	Exempt		Additional plumbing permit required for service connection
44	Construction or demolition without a permit					Maximum of \$5000.00	Exempt		Fee is in addition to applicable building permit fees
45	Revision to existing permit	\$105.00	\$110.25	\$ 115.77	\$ 121.55	per revision	Exempt		minimum of 1 hour review
46	Inspection fee	\$ 105.00	\$ 110.25	\$ 115.77	\$ 121.55	per inspection	Exempt		Pre-inspection and re-inspections. Due before inspection can be booked.
Refund of Building Permit Fees									
47	Administrative functions only have been performed	80%	80%			As required by Building By-law No.2007-			
48	Administrative and zoning review functions only have been	70%	70%			As required by Building By-law No.2007-			
49	All plans examinations have been completed	50%	50%			As required by Building By-law No.2007-			
50	The permit has been issued but no field inspections have	25%	25%			As required by Building By-law No.2007-			
51	Permit is valued at \$100.00 or less, or if any field inspections	0%	0%			As required by Building By-law No.2007-			
Short-term rental licensing									
51.1	Short-term rental licence - new		\$500.00			each year	Exempt		licence valid for one year from date of issue
51.2	Short-term rental licence - renewal		\$500.00			each year	Exempt		licence valid for one year from date of issue
51.3	Short-term rental licence - replacement		\$25.00			each	Exempt		
51.4	Appeal		\$500.00			each	Exempt		
52	Research and archive file retrieval	\$52.50	\$55.13	\$ 57.80	\$ 60.78	per hour	Exempt		
53	Scanning drawings	\$5.25	\$5.51	\$ 5.79	\$ 6.08	per page	Exempt		Black and white only
54	Printed drawings - letter, legal tabloid	\$0.53	\$0.55	\$ 0.58	\$ 0.61	per page	Exempt		Black and white only
55	Printed drawings - large format drawings	\$21.00	\$22.05	\$ 23.15	\$ 24.31	per page	Exempt		Black and white only
Notes									
1. This fee is also required for modular or mobile buildings or structures									
2. No additional plumbing fees									
3. A security deposit by the way of Letter of Credit or Cash security, provided in a form satisfactory to the City based on an estimate of costs of demolition and restoration of the									
4. When area can not be determined, fees are permitted to be charged at \$11.00 (2024 - \$11.55, 2025 - \$12.13, 2026 - \$12.74 2027 - \$13.38) per \$1,000 of construction value									
5. Includes one tent or a group of tents in one location at one event or one stage or group of stages at one location									
6. The minimum building permit fee is \$120.00 for residential permit and \$240 for non residential permits									

Service or Activity		2024	2025	2026	2027	Unit	Applicable Tax	Notes
In Ground - Upright Memorials								
1.	Single Interment Rights	\$1,583.43	\$1,662.60	\$1,745.73		Per grave	+ HST	Includes 40% Care and Maintenance Fund; 57% General Accounts and 3% Future Development Fund (per legislative requirements)
In Ground - Flat Markers Only								
2.	Cremation Lot - Flat Marker Only	\$507.87	\$533.27	\$559.93			+ HST	
3.	Single	\$1,410.60	\$1,481.13	\$1,555.19		(3 ft x 9 ft)	+ HST	Includes 40% Care and Maintenance Fund; 57% General Accounts and 3% Future Development Fund (per legislative requirements)
Natural Burial								
4.	Single Natural Burial Interment Rights	\$1,975.73	\$2,074.52	\$2,178.25			+ HST	
Columbarium Garden (Upright Memorials or Flat Markers)								
5.	Preferred Cremation	\$846.11	\$888.42	\$932.84		(4 ft x 3 ft)	+ HST	Infants must be 18 months or younger. Includes 40% Care and Maintenance Fund; 57% General Accounts and 3% Future Development Fund (per legislative requirements).
6.	Preferred Infant Lots	\$846.11	\$888.42	\$932.84		(3 ft x 5 ft)	+ HST	
Columbarium Niche Inurnment Rights								
7.	Cabinet #1 - Rows A and G	\$2,454.95	\$2,577.70	\$2,706.59			+ HST	Niche size is 1 foot by 1 foot. Columbarium Niche Inurnment rights include an individual or companion bronze memorial plaque and 15% Care and Maintenance Fund, 50% General Accounts and 35% Future Development Fund (per legislative requirements)
8.	Cabinet #1 - Rows B and F	\$2,533.51	\$2,660.19	\$2,793.20			+ HST	
9.	Cabinet #1 - Rows C, D and E	\$2,776.46	\$2,915.29	\$3,061.05			+ HST	
10.	Cabinet #4 - Rows A and G	\$2,454.95	\$2,577.70	\$2,706.59			+ HST	
11.	Cabinet #4 - Rows B and F	\$2,533.51	\$2,660.19	\$2,793.20			+ HST	
12.	Cabinet #4 - Rows C, D and E	\$2,776.46	\$2,915.29	\$3,061.05			+ HST	
13.	Cabinet #5 - Rows A and G	\$3,395.02	\$3,564.77	\$3,743.01			+ HST	
14.	Cabinet #5 - Rows B and F	\$3,503.67	\$3,678.85	\$3,862.79			+ HST	
15.	Cabinet #5 - Rows C,D and E	\$3,839.65	\$4,031.64	\$4,233.22			+ HST	
Interment Services								
16.	Interment - Adult - Single Depth	\$1,031.99	\$1,083.59	\$1,137.77			+ HST	
17.	Interment - Natural Burial Section	\$1,524.11	\$1,600.31	\$1,680.33			+ HST	
18.	Interment - Adult - Double Depth	\$1,504.10	\$1,579.31	\$1,658.27			+ HST	
19.	Interment Saturday or Sunday - Adult in ground		\$1,901.90	\$1,997.00			+ HST	
20.	Interment - Natural Burial Section - Saturday/Sunday	\$2,318.24	\$2,434.15	\$2,555.86			+ HST	

Service or Activity		2024	2025	2026	2027	Unit	Applicable Tax	Notes
21.	Interment Statutory Holidays - Adult in ground	\$2,063.97	\$2,167.17	\$2,275.53			+ HST	Infants must be 18 months or younger. Subject to service fee if performed on Saturday, Sunday or Statutory Holidays
22.	Interment - Natural Burial Section - Statutory Holidays	\$2,575.69	\$2,704.48	\$2,839.70			+ HST	
23.	Interment - Infant	\$327.38	\$343.75	\$360.94			+ HST	
24.	Interment Saturday or Sunday - Infant in ground	\$572.94	\$601.59	\$631.67			+ HST	
25.	Interment Statutory Holidays - Infant inground	\$647.65	\$680.03	\$714.03			+ HST	
26.	Inurnment - Single	\$277.58	\$291.46	\$306.03			+ HST	
27.	Inurment Saturday or Sunday	\$478.03	\$501.94	\$527.03			+ HST	
28.	Inurment Statutory Holidays	\$540.91	\$567.95	\$596.35			+ HST	
29.	Cabinet #5 - Inurnment - Single	\$391.16	\$410.71	\$431.25			+ HST	
30.	Cabinet #5 - Inurnment - Saturday or Sunday	\$673.65	\$707.33	\$742.70			+ HST	
31.	Cabinet #5 - Inurnment - Statutory Holiday	\$762.26	\$800.37	\$840.39			+ HST	
32.	Interment- Cremated Remains In-ground	\$383.16	\$402.31	\$422.43			+ HST	
33.	Interment Cremated Remains Saturday or Sunday	\$673.76	\$707.45	\$742.82			+ HST	
34.	Interment Cremated Remains Stat. Holiday	\$767.49	\$805.86	\$846.15			+ HST	
35.	Interment - Second set of remains in same Opening	\$107.95	\$113.35	\$119.02			+ HST	
36.	Scattering of Cremated Remains	\$388.53	\$407.96	\$428.36			+ HST	
37.	Scattering of Cremated Remains Saturday or Sunday	\$679.15	\$713.11	\$748.76			+ HST	
38.	Scattering of Cremated Remains Stat. Holiday	\$772.85	\$811.50	\$852.07			+ HST	
39.	Crypt Entombment - Single	\$546.84	\$574.18	\$602.89			+ HST	
40.	Crypt Entombment Saturday or Sunday	\$956.08	\$1,003.88	\$1,054.08			+ HST	
41.	Crypt Entombment Statutory Holiday	\$1,088.93	\$1,143.38	\$1,200.55			+ HST	
42.	Crypt Entombment -Re-open & Inter Cremated Remains	\$666.65	\$699.98	\$734.98			+ HST	
43.	Crypt Entombment Re-open Saturday or Sunday	\$1,176.70	\$1,235.54	\$1,297.32			+ HST	
44.	Crypt Entombment Re-open Statutory Holidays	\$1,334.48	\$1,401.20	\$1,471.26			+ HST	
45.	Double Depth Extra Charge	\$472.11	\$495.72	\$520.50			+ HST	
46.	Mausoleum Winter Vault Storage (Available December 1st to May 31st only)	\$140.42	\$154.46	\$169.90		per month	+ HST	
47.	Mausoleum Late Storage (June 1 - November 30)	\$55.58	\$56.96	\$58.38		per day	+ HST	
48.	Cremation Storage (minimum 1 month fee)	\$82.83	\$86.98	\$91.33		per month	+ HST	

Service or Activity		2024	2025	2026	2027	Unit	Applicable Tax	Notes
DISINTERMENT - Removal and Re-interment within Same Cemetery								
49.	Adult	\$2,511.19	\$2,636.75	\$2,768.59			+ HST	Fee does not include boom truck or other additional expenses. Infants must be 18 months or younger.
50.	Child	\$1,434.11	\$1,505.82	\$1,581.11			+ HST	
51.	Infant	\$723.58	\$759.75	\$797.74			+ HST	
52.	Cremated Remains	\$725.76	\$762.05	\$800.15			+ HST	
DISINTERMENT - Removal and Re-interment Elsewhere								
53.	Adult	\$1,667.79	\$1,751.18	\$1,838.74			+ HST	Fee does not include boom truck or other additional expenses. Infants must be 18 months or younger.
54.	Child	\$950.15	\$997.65	\$1,047.53			+ HST	
55.	Infant	\$510.07	\$535.57	\$562.35			+ HST	
56.	Cremated Remains	\$472.11	\$495.72	\$520.50			+ HST	
Installation Fees								
57.	Monument Foundations	\$26.10	\$27.41	\$28.78		per cu. ft.	+ HST	
58.	Marker Installation - Large	\$181.49	\$190.57	\$200.10		each	+ HST	Larger than 1 ft x 2 ft.
59.	Marker Installation - Medium	\$157.76	\$165.65	\$173.93		each	+ HST	Between 10 in x 16 in to 1 ft x 2 ft.
60.	Marker Installation - Small	\$137.61	\$144.49	\$151.72		each	+ HST	Less than 10 in. x 16 in.
Monument/Marker Care and Maintenance								
61	Flat marker measuring at least 1116.23 Cm2	\$100.00	\$100.00	\$100.00			+ HST	
62	Upright marker measuring 4ft or less in height and 4ft or less in length, including base	\$200.00	\$200.00	\$200.00			+ HST	
63	Upright marker measuring more than 4ft in either the height or length, including base	\$400.00	\$400.00	\$400.00			+ HST	
64	Infant Lot (South Extension)	\$175 or 40% of price - whatever is greater	\$175 or 40% of price - whatever is greater	\$175 or 40% of price - whatever is greater			+ HST	
Miscellaneous Fees								
65.	Scattering Memorialization on Central Memorial	\$160.14	\$168.14	\$176.55			+ HST	
66.	Transfer Fees, Administration and Title Search	\$81.85	\$85.94	\$90.24			+ HST	
67.	Care and Maintenance of Plots previously unpaid	\$295.37	\$310.13	\$325.64			+ HST	
68.	Service Request Maintenance Fee	\$83.40	\$87.57	\$91.95		per hour	+ HST	
69.	Overtime Charges	\$110.01	\$115.51	\$121.28			+ HST	for services rendered outside of normal working hours of 7:30am-4pm
70.	Mausoleum Committal Service Fee	\$276.65	\$290.49	\$305.01			+ HST	

Service or Activity		2024	2025	2026	2027	Unit	Applicable Tax	Notes
71.	Carrying Fee	\$41.46	\$43.54	\$45.71		per staff member	+ HST	
ANNUAL INCREASE - ALL GREENWOOD CEMETERY FEES								
72.	Annual Increase	CPI or max 5% , whichever is lower	CPI or max 5% , whichever is lower	CPI or max 5% , whichever is lower		per year	N/A	

Service or Activity		2024	2025	2026	2027	Unit	Applicable Tax	Notes
Marriage								
1.	Marriage Licence	\$150.00				each	Exempt	Not required if eligible per s.16 of the Marriage Act
2.	Replacement Marriage Licence	\$75.00				each	Exempt	Available where original licence issued by City of Owen Sound
3.	Civil Marriage (Basic) - during Business Hours at City Hall	\$265.49				each	+ HST	Includes \$100 non-refundable administration fee in case of cancellation
4.	Civil Marriage - during Business Hours at City Hall or Offsite	\$353.98				each	+ HST	Includes \$100 non-refundable administration fee in case of cancellation
5.	Civil Marriage - outside Business Hours at City Hall or Offsite	\$376.11				each	+ HST	Includes \$100 non-refundable administration fee in case of cancellation
6.	Civil Marriage Service - Travel	See note.				per km	+ HST	Calculated in accordance with the City's policy respecting staff mileage
7.	Civil Marriage Service - Witness Fee	\$26.55				each	+ HST	
8.	Civil Marriage Service - Rehearsal Fee	\$75.22				each	+ HST	
Lottery								
9.	Bingo Licence	\$75.00				each	Exempt	
10.	Break Open Tickets	3%				of value	Exempt	
11.	Raffle Licence	3%				of value	Exempt	
12.	Tag Day Licence	\$25.00				each	Exempt	
Document Commissioning								
13.	Commissioning	\$39.82				each	+ HST	Not required if eligible per s.16 of the Marriage Act
Permits								
14.	Death Registration	\$41.00				each	Exempt	
14.1	Nuisance By-law permit application	\$200.00				each	Exempt	
14.2	Noise By-law permit application	\$200.00				each	Exempt	
Business Licences								
15.	General Business Licence	\$250.00				each	Exempt	
16.	General Business Licence - Additional Location	\$200.00				each	Exempt	
16.1	General Business Licence - Not for Profit	\$150.00				each	Exempt	
17.	Home Based Business	\$250.00				each	Exempt	
18.	repealed							
19.	Mobile Food Business	\$250.00				each	Exempt	

Service or Activity		2024	2025	2026	2027	Unit	Applicable Tax	Notes
20.	single Hawker Peddler Business - weekly	\$300.00				7 days or less	Exempt	
21.	single Hawker Peddler Business - yearly	\$600.00				per year	Exempt	
22.	group Hawker Peddler Business - special event	\$300.00				per event or per year	Exempt	Issued per event or per year, whichever is less
23.	group Hawker Peddler Business - private property	\$2,000.00				per year	Exempt	
24.	Replacement Business Licence	\$30.00				each	Exempt	
25.	Business Relocation	\$200.00				each	Exempt	
26.	Change of Ownership	\$50.00				each	Exempt	
27.	Change of Business Name	\$50.00				each	Exempt	
Freedom of Information (FOI) Request								
28.	Municipal FOI Application	\$5.00				each	Exempt	
29.	Other Costs associated with a request under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)	See note.				See note.	Exempt	In accordance with fees set by MFIPPA.
AGCO Application Fees								
30.	Municipal Information Application Fee	\$100.00				each	Exempt	
31.	Letter of Non-Objection	\$125.00				each	Exempt	
Property Inquiry Requests								
32.	Lot Release Fee	\$150.00				each	Exempt	
33.	Security Reduction	\$150.00				each	Exempt	
34.	Agreement Release	\$250.00				each	Exempt	
35.	Certificate of Final Completion	\$500.00				each	Exempt	
Other Fees								
36.	Encroachment Application Fee	\$400.00				each	Exempt	
37.	Encroachment Agreement Fee	\$600.00				each	Exempt	
38.	Encroachment Fee – Committee of Adjustment	\$200.00				each	Exempt	
39.	Assignment of Lease	\$125.00				each	Exempt	
41.	Certified copy of a by-law	\$40.00				each	Exempt	

Service or Activity		2024	2025	2026	Unit	Applicable Tax	Notes
Engineering Services							
1.	Design Review Application - Minor Residential Developments	\$ 309.00	\$ 319.00	\$ 326.00		Exempt	
2.	Design Review Application - Minor Residential Structures	\$ 94.00	\$ 97.00	\$ 99.00		Exempt	
3.	Design Review Application - Major Site Plan Developments or Plans of Subdivision - Base fee	\$ 617.00	\$ 639.00	\$ 652.00		Exempt	
4.	Design Review - Major Site Plan Developments or Plans of Subdivision - Development Costs less than \$100,000	4.3%	4.3%	4.3%		Exempt	
5.	Design Review - Major Site Plan Developments or Plans of Subdivision - Development Costs more than \$100,000	2.2%	2.2%	2.2%		Exempt	
6.	Engineering review - Official Plan Amendments	\$ 617.00	\$ 639.00	\$ 652.00		Exempt	
7.	Engineering review - Zoning By-law and Minor Variances	\$ 370.00	\$ 383.00	\$ 390.00		Exempt	
8.	Engineering review - Consent to Sever Applications	\$ 432.00	\$ 447.00	\$ 456.00		Exempt	
9.	Temporary Encroachment Permit - Form 1 - No Security Deposit Required	\$ 70.00	\$ 72.00	\$ 74.00		Exempt	
10.	Temporary Encroachment Permit - Form 1A - 90 day extension	\$ 35.00	\$ 36.00	\$ 37.00		Exempt	Up to 3 additional months.
11.	Temporary Encroachment Permit - Form 1A - Failure to obtain permit	\$ 140.00	\$ 144.00	\$ 148.00			
12.	Temporary Encroachment Permit - Form 1B - Security deposit required	\$ 117.00	\$ 121.00	\$ 124.00			
13.	Temporary Encroachment Permit - Form 1B - Security deposit	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00			
14.	Temporary Encroachment Permit - Form 1B - 90 day extension	\$ 58.50	\$ 60.50	\$ 62.00			
15.	Temporary Encroachment Permit - Form 1B - Failure to obtain permit	\$ 234.00	\$ 242.00	\$ 248.00			
16.	Temporary Encroachment Permit - Form 2 - Security deposit required	\$ 175.00	\$ 181.00	\$ 185.00			New driveway/entrance, driveway widening or off-street parking pad
17.	Temporary Encroachment Permit - Form 2 - Security deposit	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
18.	Temporary Encroachment Permit - Form 2 - 90 day extension	\$ 87.50	\$ 90.50	\$ 92.50			

Service or Activity		2024	2025	2026	Unit	Applicable Tax	Notes
19.	Temporary Encroachment Permit - Form 2 - Failure to obtain permit	\$ 350.00	\$ 362.00	\$ 370.00			
20.	Temporary Encroachment Permit – Form 3 – Security Deposit Required	\$ 146.00	\$ 151.00	\$ 154.00			Scaffolding, Hoarding and/or Refuse Bin
21.	Temporary Encroachment Permit – Form 3 – Security Deposit/Occupation Payment Advance	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
22.	Temporary Encroachment Permit – Form 3 – 90 day extension	\$ 73.00	\$ 75.50	\$ 77.00			
23.	Temporary Encroachment Permit – Form 3 – Failure to obtain permit	\$ 292.00	\$ 302.00	\$ 308.00			
24.	Temporary Encroachment Permit – Form 3 – Daily Occupation Fee	\$ 5.00	\$ 5.18	\$ 5.28	per day		
25.	Special Services Applications (admin fee)	\$ 117.00	\$ 121.00	\$ 124.00		Exempt	Plus security deposit.
26.	Oversize/Overweight Permit - Single move object or load	\$ 70.00	\$ 72.00	\$ 74.00		Exempt	
27.	Oversize/Overweight Permit - Multiple move objects or loads - by month or 30 days (maximum)	\$106.00			per month	Exempt	
28.	Oversize/Overweight Permit - Multiple move objects or loads - more than 1 month or 30 days up to 1 year (maximum)	\$141.00			per year	Exempt	
29.	*Development Charges	See note.					See the City's Development Charges by-law
Frontage Fees							
30.	Watermain frontage fee - capital cost recovery or contribution	\$ 81.00	\$ 84.00	\$ 86.00	per metre	Exempt	
31.	Wastewater Sewer fee - capital cost recovery or contribution	\$ 81.00	\$ 84.00	\$ 86.00	per metre	Exempt	
32.	Storm Sewer fee - capital cost recovery or contribution	\$ 69.00	\$ 71.00	\$ 72.00	per metre	Exempt	
33.	Sidewalk fee - capital cost recovery or contribution	\$ 124.00	\$ 128.00	\$ 131.00	per sq. metre	Exempt	
34.	Urban Roadway with Curb & Gutter fee - capital cost recovery or contribution	\$ 60.00	\$ 62.00	\$ 64.00	per metre	Exempt	
35.	Rural Roadway (paved) fee with roadside ditches - capital cost recovery or contribution	\$ 60.00	\$ 62.00	\$ 64.00	per metre		
36.	Stormwater Management Cash-in-lieu of construction - capital cost recovery or contribution	\$ 43,381.00	\$ 44,641.00	\$ 45,533.00	per hectare	Exempt	

Service or Activity		2024	2025	2026	Unit	Applicable Tax	Notes
Permits and Inspections							
1.	Occupant load calculation	\$110.00			each	Exempt	
2.	Inspection - residential/apartments/condominiums/daycares	\$180.00			base fee (see below)	Exempt	
3.	Inspection - per additional unit (up to 10 additional units)	\$20.00			per unit	Exempt	base fee + \$20 per unit
4.	Inspection - max. for buildings with more than 10 additional units	\$220.00			maximum	Exempt	base fee + maximum additional unit fee
5.	Inspection - group home	\$180.00			each	Exempt	
6.	Inspection - industrial/commercial/office/multi-occupancy	\$180.00			base fee (see below)	Exempt	
7.	Inspection - per tenant or occupant	\$110.00			each	Exempt	base fee + tenant/occupant fee
8.	Inspection - buildings over \$10,000 sq. feet	\$110.00			each	Exempt	base fee + large building fee
9.	Inspection - tent equal to or greater than 100 square feet	\$180.00			each	Exempt	
Reports							
10.	Copy of Fire Report	\$60.00			per report	Exempt	
Fireworks							
11.	Storage site inspection	\$125.00			each	Exempt	
12.	Special Occasion Permit	\$125.00			each	Exempt	
Fire and Protective Services							
13.	Security / Fire Watch / Standby	see note			per hour	Exempt	Current MTO hourly rate per hour per vehicle
14.	Fire Department Assistance Beyond Normal Requirements	\$100.00			per firefighter, per hour	Exempt	Plus materials.
15.	Vehicle on King's Highway - First Hour	see note				Exempt	In accordance with fees set by MTO
16.	Vehicle on King's Highway - After first hour	see note				Exempt	
17.	False Alarms - Equipment Malfunction (after the 1st incident annually)	see note			per response	Exempt	Current MTO hourly rate per hour per vehicle
18.	False Alarm - Failure to notify monitoring company or agency	see note			per response	Exempt	Current MTO hourly rate per hour per vehicle
19.	Open Burning - contrary to by-law after 1st warning	\$140.00			per response	Exempt	Second call when by-law isn't being followed

Service or Activity		2024	2025	2026	Unit	Applicable Tax	Notes
20.	Hazardous Material Response	Cost Recovery				Exempt	At the level set out in the Fire and Emergency Services By-law
21.	Fire Suppression - Special Equipment	Cost Recovery				Exempt	As set out in the Fire and Emergency Services By-law
22.	Fire Suppression - Activities	Cost Recovery				Exempt	As set out in the Fire Services Cost Recovery By-law
Air Tank Fills							
23.	SCBA or SCUBA Fills	\$10.00	\$10.00	\$10.00	each	HST Incl	
24.	Large Cylinder	\$45.00			each	+HST	
Other Services							
25.	Private Home & Daycare Centres initial accreditation	\$60.00			each	Exempt	
26.	Bunker Gear Cleaning	\$16.00			per suit	+HST	
27.	Risk safety management plan (propane) - review & approval - existing	\$100.00			per hour	Exempt	Existing, 5000 USWG or Less
28.	Risk safety management plan (propane) - review & approval - new/modified	\$100.00			per hour	Exempt	New or modified, 5000 USWG or Less (+ engineer, architect or firm for 3rd party review, if required, at cost)
29.	Installation of smoke alarm - rented/leased residential dwelling unit	\$200.00			each	Exempt	
30.	Installation of carbon monoxide alarm - rented/leased residential dwelling unit	\$200.00			each	Exempt	

Service or Activity		2024	2025	2026	2027	Unit	Applicable Tax	Notes
Parking Pass Fees								
1.	Daily Parking Pass	\$5.00				per day	HST Inclusive	
2.	Monthly Parking Pass	\$30.00				per month	HST Inclusive	
3.	Monthly Parking Pass - Purchased after the 15th Day of the Month	\$20.00				per month	HST Inclusive	
4.	Monthly Overnight Parking Pass	\$20.00				per month	HST Inclusive	
5.	Daily Overnight Parking Pass	\$5.00				per night	HST Inclusive	
6.	Yearly Parking Pass	\$300.00				per year	HST Inclusive	
Street Parking Rental Fees								
7.	Daily Street Parking Space Rental	\$15.00				per day	HST Inclusive	
8.	Weekly Street Parking Space Rental	\$50.00				per week	HST Inclusive	
Off-Street Parking Permits								
9.	Off-Street Parking Permit Application Fee	\$200.00				each	Exempt	Valid until change of ownership of property
10.	Extended Term Parking Licence (Fishing Derby)	\$125.00				each	Exempt	
Parking Court Fees								
11.	Municipal Court Fee	\$4.50				each	Exempt	Municipal portion only.
Property Standards								
12.	Certificate of Compliance	\$75.00				each	Exempt	
13.	Work Order	\$80.00				each	Exempt	
14.	Property Clean Up - administration fee	15% of all expenses incurred by the City to bring property into compliance				per visit	+ HST	\$100.00 minimum charge
15.	Property sub-search fees:							
15.a	Tax Account Subsearch	\$100.00				each	Exempt	
15.b	. Title Search - legal	\$150.00				each	Exempt	
15.c	Registration of Order - legal	\$150.00				each	Exempt	
15.d	Discharge of Order - legal	\$150.00				each	Exempt	
15.e	Disbursements	See note.				See note.	Exempt	In accordance with transaction fees set by Teraview.
Property Inquiry Requests								
16.	Work Order Check	\$75.00				each	+ HST	
Waste Inspections								
17.	Waste Inspection	\$80.00				each	Exempt	

Service or Activity		2024	2025	2026	2027	Unit	Applicable Tax	Notes
18.	Waste Inspection - more than 5% recyclable material by volume	\$90.00				each	Exempt	

Service or Activity		2024	2025	2026	2027	Unit	Applicable Tax	Notes
Ice Rental - Fall/Winter (Sept 1-March 31)								
1.	Non-Prime - Youth	\$104.30	\$111.60	\$119.42		per hour	+HST	Mon-Fri, 6:30am-4:30pm
2.	Non-Prime - Adult	\$149.02	\$159.45	\$170.61		per hour	+HST	Mon-Fri, 6:30am-4:30pm
3.	Non-Prime - Saturdays 4:00 to 11:00 p.m.	\$183.70	\$196.56	\$210.32		per hour	+HST	
4.	Prime - Youth	\$177.42	\$189.84	\$203.12		per hour	+HST	
5.	Prime - Adult	\$208.74	\$223.35	\$238.98		per hour	+HST	
6.	School Board Hockey Canada Program	\$104.30	\$111.60	\$119.42		per hour	+HST	
7.	Minor Sports Tournament Fee - prime	\$146.12	\$156.35	167.29		per hour	+HST	
8.	Minor Sports Tournament Fee - non-prime	\$104.30	\$111.60	119.42		per hour	+HST	
Ice Rental - Summer								
9.	All Summer Ice (Prime)	\$208.74	\$223.35	\$238.98		per hour	+HST	
Last Minute Ice Rental								
10.	Non-Prime Last Minute Ice	\$107.00	\$114.49	\$122.50		per hour	+HST	
11.	Prime - Last Minute Ice	\$133.75	\$143.11	\$153.13		per hour	+HST	
Off-Season Ice (Apr 1-June 30)								
12.	Off-Season Ice Rental	\$183.70	\$196.56	\$ 210.32		per hour	+HST	
Floor Rental								
13.	Non-Prime - Youth	\$48.42	\$51.81	\$55.43		per hour	+HST	
14.	Non-Prime - Adult	\$81.15	\$86.83	\$92.91		per hour	+HST	
15.	Prime - Youth	\$69.12	\$73.96	\$79.14		per hour	+HST	
16.	Prime - Adult	\$115.92	\$124.04	\$132.72		per hour	+HST	
17.	Prime - Jr. B / Sr. B Practice	\$92.54	\$99.02	\$105.95		per hour	+HST	
18.	Senior "B" Game	\$285.54	\$305.53	\$326.91			+HST	
19.	Junior "B" Game	\$227.95	\$243.91	\$260.98			+HST	
Floor Rental - Commercial								
20.	Summer Commercial or \$1/ticket to be paid, whichever is greater	\$1,991.55	\$2,130.96	\$2,280.12		per day	+HST	
21.	Winter Comercial or \$1/ticket to be paid, whichever is greater	\$3,442.76	\$3,683.75	\$3,941.61		per day	+HST	
Ball Diamond - Games								
22.	Class A Field - Youth	\$40.56	\$42.59	44.72		per 1.5 hours	+HST	
23.	Class A Field - Adult	\$59.65	\$62.63	65.76		per 1.5 hours	+HST	
24.	Class B Field - Youth	\$33.40	\$35.07	36.82		per 1.5 hours	+HST	
25.	Class B Field - Adult	\$48.47	\$50.89	53.44		per 1.5 hours	+HST	
26.	Class C Field - Youth	\$16.19	\$17.00	17.85		per 1.5 hours	+HST	
27.	Class C Field - Adult	\$23.55	\$24.73	25.97		per 1.5 hours	+HST	

Service or Activity		2024	2025	2026	2027	Unit	Applicable Tax	Notes
Ball Diamond - Practices								
28.	Class A Field - Youth	\$15.07	\$15.82	\$ 16.61		per 1.5 hours	+HST	
29.	Class A Field - Adult	\$19.57	\$20.55	\$ 21.58		per 1.5 hours	+HST	
30.	Class B Field - Youth	\$11.81	\$12.40	\$ 13.02		per 1.5 hours	+HST	
31.	Class B Field - Adult	\$15.50	\$16.27	\$ 17.09		per 1.5 hours	+HST	
32.	Class C Field - Youth	\$5.76	\$6.05	\$ 6.36		per 1.5 hours	+HST	
33.	Class C Field - Adult	\$7.50	\$7.87	\$ 8.27		per 1.5 hours	+HST	
Ball Diamond - Weekend Tournaments								
34.	Class A Field - Youth	\$211.14	\$221.70	\$232.79		per diamond	+HST	
35.	Class A Field - Adult	\$310.18	\$325.69	\$341.97		per diamond	+HST	
36.	Class B Field - Youth	\$180.37	\$189.39	\$198.86		per diamond	+HST	
37.	Class B Field - Adult	\$263.33	\$276.50	\$290.32		per diamond	+HST	
38.	Class C Field - Youth	\$88.80	\$93.24	\$97.90		per diamond	+HST	
39.	Class C Field - Adult	\$125.13	\$131.38	\$137.95		per diamond	+HST	
Sportsfield - Games								
40.	Class A Field - Youth	\$74.32	\$85.47	\$98.29		per 2 hours	+HST	
41.	Class A Field - Adult	\$106.02	\$121.92	\$140.21		per 2 hours	+HST	
42.	Class D Field - Youth	\$51.49	\$59.21	\$68.09		per 2 hours	+HST	
43.	Class D Field - Adult	\$73.61	\$84.65	\$97.35		per 2 hours	+HST	
Sportsfield - Practices								
44.	Class A Field - Youth	\$18.56	\$21.35	\$24.55		per 1.5 hours	+HST	
45.	Class A Field - Adult	\$26.52	\$30.50	\$35.07		per 1.5 hours	+HST	
46.	Class D Field - Youth	\$12.94	\$14.88	\$17.11		per 1.5 hours	+HST	
47.	Class D Field - Adult	\$18.56	\$21.35	\$24.55		per 1.5 hours	+HST	
Other Bayshore Fees and Services								
48.	Glass Removal	\$32.00	\$34.00			per sheet	+HST	104 sheets maximum, minimum charge \$500.00
49.	Wooden Floor	\$1,250.00	\$1,350.00				+HST	
50.	Netting Removal - 1 net	\$575.00	\$650.00				+HST	
51.	Netting Removal - 2 nets	\$825.00	\$875.00				+HST	
52.	Post Event Clean Up	\$560.00	\$560.00			per event		
53.	Chair Rentals	\$1.00	\$1.50			per chair		on Arena Floor only
54.	Risers	\$150.00	\$175.00			per riser		
55.	Tables (off-site)	\$2.00	\$2.50			per table		
56.	Commercial and Occasional Users Ice Rental - Permit Cancellation	\$50.00	\$50.00				+HST	

Service or Activity		2024	2025	2026	2027	Unit	Applicable Tax	Notes
57.	Bayshore Community Centre Reserved Parking	\$200.00	\$225.00	\$250.00			+ HST	
Prime Time Hall Rental (Friday, Saturday and Sunday)								
58.	Bay Room	\$576.68	\$605.51	\$635.79	\$ 667.58	per day	+ HST	
59.	Sound Room	\$452.11	\$474.71	\$498.45	\$ 523.37	per day	+ HST	
60.	R. E. Rutherford	\$970.69	\$1,019.23	\$1,070.19	\$ 1,123.70	per day	+ HST	
61.	Shore Room #1	\$136.85	\$143.69	\$153.13	\$ 160.79	per day	+ HST	
62.	Shore Room #2	\$274.34	\$288.06	\$302.46	\$ 317.58	per day	+ HST	
63.	Shore Rooms 1 and 2	\$407.28	\$427.65	\$449.03	\$ 471.48	per day	+ HST	
Monday - Thursday Hall Rental (over 4 hours)								
64.	Bay Room	\$279.68	\$293.66	\$308.34	\$ 323.76	per day	+ HST	
65.	Sound Room	\$218.58	\$229.51	\$240.98	\$ 253.03	per day	+ HST	
66.	R. E. Rutherford	\$475.16	\$498.91	\$523.86	\$ 550.05	per day	+ HST	
67.	Shore Room #1	\$108.47	\$113.89	\$119.58	\$ 125.49	per day	+ HST	
68.	Shore Room #2	\$144.12	\$151.33	\$158.90	\$ 166.85	per day	+ HST	
69.	Shore Rooms 1 and 2	\$216.54	\$235.21	\$246.97	\$ 259.32	per day	+ HST	
Monday - Thursday Hall Rental (under 4 hours)								
70.	Bay Room	\$135.74	\$142.53	\$149.66	\$ 157.14	per day	+ HST	
71.	Sound Room	\$108.63	\$114.06	\$119.77	\$ 125.76	per day	+ HST	
72.	R. E. Rutherford	\$237.56	\$249.44	\$261.91	\$ 275.00	per day	+ HST	
73.	Shore Room #1	\$72.07	\$75.68	\$79.46	\$ 83.43	per day	+ HST	
74.	Shore Room #2	\$108.47	\$113.89	\$119.58	\$ 125.56	per day	+ HST	
75.	Shore Rooms 1 and 2	\$149.34	\$156.81	\$164.65	\$ 172.88	per day	+ HST	
Hall Rental - Extras and Amenities								
76.	Kitchen - Full Service (under 4 hours)	\$125.00	\$125.00	\$140.00			+ HST	
77.	Kitchen - Part Service (under 4 hours)	\$75.00	\$75.00	\$80.00			+ HST	
78.	Kitchen - Full Service (over 4 hours)	\$250.00	\$250.00				+ HST	
79.	Kitchen - Part Service (over 4 hours)	\$100.00	\$100.00				+ HST	
80.	Round Tables	\$75.00	\$80.00	\$85.00		per day	+ HST	
81.	Merchandise	20%	20%	20%			Exempt	Minimum charge \$250.00.
82.	Society of Composers, Authors and Music Publishers of Canada (SOCAN)	\$59.17	\$59.17	\$59.17			+ HST	Increases regulated by SOCAN
83.	Facility Booking Administration Fee	\$15.00	\$15.00	\$15.00			+ HST	This fee applies when cancellation occurs after a rental is confirmed via signature and payment but outside 30-days prior to rental

Service or Activity		2024	2025	2026	2027	Unit	Applicable Tax	Notes
84.	Food Concessions - Hydro and Water Charge	\$15.00	\$20.00	\$25.00			+ HST	
85.	After Hours Rental Fee (rental past 2:00 am)	\$125.00	\$150.00	\$175.00		per hour	+ HST	
86.	Facility Rental Deposit and Cancellation Fee	25% of booking fee	25% of booking fee	25% of booking fee				Booking fee includes any extras included upon booking as well as any HST charged upon initial booking amount
87.	Bayshore Hall Set-up/Tear down Fee	\$200.00	\$200.00	\$200.00			+ HST	
Other Rentals								
88.	Harrison Park Community Centre - Non Prime (Monday-Friday)	\$35.00	\$40.00	\$45.00		per hour	+ HST	Minimum of 5 hours
89.	Harrison Park Community Centre - Prime (Saturday and Sunday)	\$40.00	\$45.00	\$50.00		per hour	+ HST	Minimum of 8 hours
90.	Harrison Park – Picnic Shelters	\$160.00	\$165.00	\$173.25		Full Shelter Rental	+ HST	6+ hrs @ day rate - Full shelter rental only.
91.	Victoria Park	\$500.00	\$500.00	\$500.00		per day	+ HST	
92.	Kelso Beach at Nawash Park - Under 4 hrs - including non-profit	\$170.08	\$178.58	\$187.51		per day	+ HST	Non-profit event is an activity/event organized by a non-profit organization or a board of volunteers where all proceeds are directed back to the event or future program related costs.
93.	Kelso Beach at Nawash Park - Over 4 hrs - including non-profit	\$340.26	\$357.28	\$375.14		per day	+ HST	
94.	Kelso Beach at Nawash Park - For Profit (Commercial) - or \$1.10/ticket to be paid, whichever is greater	\$655.44	\$688.21	\$722.62		per day	+ HST	Fee includes setup & teardown days. For Profit (commercial) means any individual, company or organization engaged in the pursuit of business for profit through the use of city-owned facilities where there is an anticipated attendance of 1,000. Where a large commercial event donates 25% of its net profits to registered non profit organization or the City, the applicable non profit rate will apply.
95.	Kelso Beach at Nawash Park - Amphitheatre	\$126.00	\$132.30	\$138.92		per day	+ HST	
96.	Kelso Beach at Nawash Park- Setup and tear down fee	\$250.00	\$250.00	\$262.50		day	+ HST	
97.	Bayshore Gazebo Rental hourly	\$32.29	\$33.90	\$35.60		per hour	+ HST	minimum of 2 hours
98.	Bayshore Gazebo Rental daily	\$188.35	\$197.77	\$207.65		per day	+ HST	
99.	Bayshore Grounds	\$430.50	\$452.03	\$474.63		per day	+ HST	

Service or Activity		2024	2025	2026	2027	Unit	Applicable Tax	Notes
100.	Outdoor Bandshells/Other Approved Parks and Open Spaces	\$32.77	\$34.41	\$36.13		per day	+ HST	
101.	Farmer's Market - Under 4 hours	\$78.75	\$82.69	\$86.82			+ HST	
102.	Farmer's Market - Over 4 hours	\$131.25	\$137.81	\$144.70			+ HST	
103.	Farmer's Market - Commercial	\$262.50	\$275.63	\$289.41			+ HST	
Campgrounds								
104.	Harrison Park Campground fee - nightly	\$55.12	\$56.50	\$57.35		per night	+ HST	includes a 25% non-refundable administration fee in case of cancellation
105.	Harrison Park Campground fee - off season (Thanksgiving - May 1)	\$30.00	\$30.00	\$30.45		per night	+ HST	unserviced, no amenities includes a 25% non-refundable administration fee in case of cancellation
106.	Harrison Park Heritage Cabin rental - weekly	\$1,470.88	\$1,507.65	\$1,530.26		per week	+ HST	includes a 25% non-refundable administration fee in case of cancellation
107.	Harrison Park Heritage Cabin rental - nightly	\$215.25	\$220.63	\$223.94		per night	+ HST	includes a 25% non-refundable administration fee in case of cancellation
108.	Kelso Campground fee	\$51.72	\$53.01	\$53.81		per night	+ HST	includes a 25% non-refundable administration fee in case of cancellation
109.	Kelso Campground fee- Salmon Spectacular Rate	\$48.32	\$49.52	\$50.26		per night	+ HST	During Salmon Spectacular Only includes a 25% non-refundable administration fee in case of cancellation
110	Campground and Cabin reservation changes	\$20.00				each	Exempt	
111.	Firewood	\$10.00	\$10.00	\$15.00		per bag	+ HST	
112.	Ice	\$6.00	\$6.00	\$7.00		per bag or block	Exempt	
113.	Waste Tank Pump Out	\$10.00	\$10.00	\$15.00		per dump	+ HST	For non-registered camper
Recreation Programs								
114.	Ice Sport - Youth Non-Resident Card	\$167.00				per participant	Exempt	Per participant, per sport. Refer to Policy CS#19
115.	Field or Floor Sport - Youth Non-Resident Card	\$100.00				per participant	Exempt	
115.1.	Lacrosse - Youth Non-Resident Card	\$50.00				per participant	Exempt	Effective for the year 2025 ONLY
116.	Camps and Programs - Youth Non-Resident Card	\$100.00				per participant	Exempt	
117.	Short Term Camp or Program (1-4 weeks) – Youth Non-Resident Card	40%				of registration fee	Exempt	
118.	Springfest Games Registration Fee	\$6.00					+ HST	
119.	Springfest Games Event Fee	\$1.00				per event	+ HST	\$12.00 maximum registation fee (unlimited events)
120.	Regular Skating Admission – Single Skates	\$5.00				per skate	HST Inclusive	
121.	Regular Skating Admission – Family Skates	\$8.00				per skate	HST Inclusive	

Service or Activity		2024	2025	2026	2027	Unit	Applicable Tax	Notes
122.	Regular Skating Membership – Single	\$30.00					+ HST	
123.	Regular Skating Membership - Family	\$65.00					+ HST	
124.	Adult Public Skating – Single	\$5.00				per skate	HST Inclusive	
125.	Adult Public Skating – Membership	\$40.00					+ HST	
126.	Shinney Hockey – Individual	\$5.00	\$5.00			per skate	HST Inclusive	
Harrison Park Pool								
127.	Open Swim – All Ages	\$8.85				per swim	HST Inclusive	
128.	Open Swim – Family Pass	\$26.55				per swim	HST Inclusive	
129.	Seasons Pass – Individual	\$137.20	\$141.32	\$145.56		per season	+ HST	
130.	Seasons Pass – Family (max 5)	\$235.20	\$242.26	\$249.52		per season	+ HST	
131.	Private Pool Rentals - up to 25 swimmers	\$137.20	\$141.32	\$145.56		per hour	+ HST	
132.	Private Pool Rentals - up to 26-50 swimmers	\$176.40	\$181.69	\$187.14		per hour	+ HST	
133.	Private Pool Rentals - up to 51-100 swimmers	\$215.60	\$222.07	228.73		per hour	+ HST	
Specialty Camps (Weekly)								
134.	Soccer Camp (4 days) – Half Day	\$125.00	\$135.00			per person	Exempt	
125.	Soccer Camp (5 days) – Half Day	\$150.00	\$160.00			per person	Exempt	
136.	Soccer Camp (4 days) – Full Day	\$165.00	\$175.00			per person	Exempt	
137.	Soccer Camp (5 days) – Full Day	\$200.00	\$210.00			per person	Exempt	
138.	Soccer Camp – Advanced (4 days)	\$215.00	\$225.00			per person	Exempt	
139.	Soccer Camp – Advanced (5 days)	\$255.00	\$265.00			per person	Exempt	
140	Harrison Park Sports Camp - Full Day (5 days)	\$225.00	\$235.00			per person	Exempt	
141	Hockey Camp - Full Day (5 days)	\$320.00	\$330.00			per person	Exempt	
142	Lacrosse Camp Full Day (5 days)	\$300.00	\$310.00			per person	Exempt	
143.	Hockey Skills Program	\$175.00	\$185.00			per person	Exempt	8-week program
144.	Power Skating Program	\$175.00	\$185.00			per person	Exempt	8-week program
145.	Power Skating Program (U16 to U18)	\$190.00	\$200.00			per person	+ HST	8-week program
146.	Program Withdrawal Administration Fee	\$15.00	\$25.00			per person	+ HST	
Use of Owen Sound Boat Launch Facilities								
147.	Daily launches	\$10.61					+ HST	
148.	Extended overnight parking	\$20.00				per night	+ HST	
149.	Daily dockage	\$2.00				per foot, per day	+ HST	only charged during Derby
150.	Season passes	\$106.17					+ HST	
151.	Season passes (2nd pass)	\$53.10					+ HST	

Service or Activity		2024	2025	2026	2027	Unit	Applicable Tax	Notes
Other Fees								
152.	Delivery of garbage cans	\$ 100.00	\$125.00			per 5 cans or more	+ HST	rental is only available for events held in City facilities
Commemorative Programs								
153.	Commemorative Forest Program Purchase, planting and plaque	\$374.40	\$380.02	\$385.72	\$385.72	per tree	+ HST	City will issue a donation receipt
154.	Commemorative Bench Program Purchase, installation and plaque	\$2,440.00	\$4,113.18	2025 rate + CPI increase	2026 rate + CPI increase	per bench	+ HST	City will issue a donation receipt

Service or Activity		Fee	Unit	Applicable Tax	Notes
Planning Act Tariff of Fees ¹					
1.	Official Plan Amendment - minor	\$4,400.00	each	Exempt	up to 4 technical studies including Planning Justification Report
2.	Official Plan Amendment - major	\$5,000.00	each	Exempt	5 or more technical studies including Planning Justification Report
3.	Zoning By-law Amendment - minor	\$4,000.00	each	Exempt	up to 4 technical studies including Planning Justification Report
4.	Zoning By-law Amendment - major	\$4,600.00	each	Exempt	5 or more technical studies including Planning Justification Report
5.	Official Plan and Zoning By-law Amendment - combined - minor	\$6,000.00	each	Exempt	up to 4 technical studies including Planning Justification Report
6.	Official Plan and Zoning By-law Amendment - combined - major	\$8,500.00	each	Exempt	5 or more technical studies including Planning Justification Report
7.	Zoning By-law Amendment (Removal of Holding Symbol)	\$1,200.00	each	Exempt	
8.	Extension of Temporary Use By-law	\$1,000.00	each	Exempt	
9.	Draft Plan of Subdivision	\$7,000.00	base fee	Exempt	Maximum of \$20,000 total (base fee + lot or block fee)
		+ \$100.00	per lot or block	Exempt	
10.	Draft Plan of Subdivision - Each Revision, Extension, Amendment to Conditions	\$1,800.00	each	Exempt	Applies per applicant-initaited change to the approved draft plan or approved conditions.
11.	Draft Plan of Subdivision - minor redline revision	\$3,000.00		Exempt	number of lots or blocks is not changing more than 10% and there are less than 3 updated studies that accompany the application
12.	Draft Plan of Subdivision - major redline revision	\$5,000.00		Exempt	number of lots or block is changing more than 10% and there are more than 4 updated studies that accompany the application
13.	Model Home Agreement	\$1,000.00	per application	Exempt	
14.	Draft Plan of Condominium (other than standard)	\$3,000	base fee	Exempt	
		plus \$100	per unit or parcel	Exempt	Maximum of \$7,000 total (base fee + lot or block fee)
15.	Draft Plan of Condominium (standard)	\$4,000.00	each	Exempt	
16.	Site Plan Approval - Residential - minor	\$2,500.00	base fee	Exempt	Maximum of \$5000 total (base fee + unit fee)
17.		\$50.00	per unit	Exempt	up to 10 residential units within 120 m of a shoreline
18.	Site Plan Approval - Residential - major	\$5,000.00	base fee	Exempt	Total fee = base fee + fee per dwelling unit. Maximum fee \$10,000
		+\$50.00	fee per dwelling unit	Exempt	11 residential units or more
19.	Site Plan Approval (Major)	\$5,000.00	base fee	Exempt	Total fee = base fee + per area fee. Maximum fee \$10,000.
		+ \$50.00	per m ² of floor area	Exempt	
20.	Site Plan Approval - Residential or Commercial (Minor) ²	\$800.00	each	Exempt	<p>A. Development where there is an existing site plan agreement registered on title and where the applicant is proposing a minor modification to the existing approvals. Minor modifications are changes to the existing approvals that do not impact the functionality of the site and do not normally require changes to existing studies such as stormwater management report, functional servicing study, traffic impact study, etc.</p> <p>B. Developments on sites without existing site plan agreements where the proposed development does not alter the existing site layout including site access, stormwater management systems, municipal servicing, etc. changes may include repainting the existing parking area, providing accessible parking spaces, entrances and adding landscaping.</p>

Service or Activity		Fee	Unit	Applicable Tax	Notes
21.	Consent to Sever	\$2,200.00	includes 1 severed lot or easement and 1 retained	Exempt	
		+ \$850.00	each additional severed lot or easement affecting the same original lot	Exempt	Requires separate application form, must affect same original lot and be applied for at the same time as original consent
22.	Agreement as a condition of consent	\$2,500.00			
23.	Residential cash-in-lieu of parkland dedication - consent	The lesser of: \$803/m of frontage; OR \$16/m ² of lot area; OR 5% of a land sale valuation made within two years of the consent application approval	Each	Exempt	The lower rate shall be applied. The calculation shall be applied to the severed lot(s) where a consent application has been approved.
24.	Minor Variance - 1 zoning provision	\$1,000.00	each	Exempt	
25.	Minor Variance - 2 or more zoning provisions	\$1,500.00	each	Exempt	
26.	Pre-consultation - Standard	\$2,000.00	each	Exempt	Per Submission. Same fee for Subdivision, Condominium, Site Plan, Official Plan Amendment or Zoning By-law Amendment pre-consult.
27.	Pre-consultation fee - Minor Site Plan Approval	\$600.00	each	Exempt	A. Development where there is an existing site plan agreement registered on title and where the applicant is proposing a minor modification to the existing approvals. minor modifications are changes to the existing approvals that do not impact the functionality of the site and do not normally require changes to existing studies such as stormwater management report, functional servicing study, traffic impact study etc. B. Development on sites without existing site plan agreements where the proposed development does not alter the existing site layout including site access, stormwater management systems, municipal servicing, etc. Changes may include repainting the existing parking area, providing accessible parking spaces, entrances, and adding landscaping.
28.	Cost Recovery Fees (peer reviews etc)	Actual cost	each	Exempt	As per City Official Plan
29.	Final Subdivision Approval and Agreement	\$5,000.00	base fee	Exempt	Maximum of \$10,000. Would apply if agreement required as condition of consent as well as draft plan of subdivision.
		+ \$50.00	per lot or block		
30.	Final Condominium Approval and Agreement	\$1,000.00	each	Exempt	

Service or Activity		Fee	Unit	Applicable Tax	Notes
31.	Exemption Request (Draft Plan of Condominium)	\$1,200.00	each	Exempt	
32.	Part Lot Control By-law	\$1,000.00	base fee	Exempt	Maximum \$2000.00 total (base fee + lot or block fee)
		+ \$50.00	per lot or block		
33.	Miscellaneous/Other Agreement	\$500.00	per agreement	Exempt	
34.	Cash-in-lieu of parking	\$6,000.00	each	Exempt	1. Requires an agreement pursuant to the Planning Act that meets with the satisfaction of the City's Planning Division. 2. Applicable to lands: a. located with the City's OP River District Commercial designation; and b. zoned as C1 zone as defined in the City's Zoning By-law.
Property Inquiry Requests					
35.	Planning/Zoning Information (2010-078)	\$100.00	each	Exempt	
36.	Planning/Zoning Conformity Checks (2010-078 or 1985-80)	\$150.00	each	Exempt	
37.	Planning/Zoning Information (1976-100)	\$150.00	each	Exempt	
38.	Heritage Registry Notice	\$25.00	each	Exempt	
Street Furniture/Sidewalk Patios					
39.	Street Furniture/Sidewalk Patio - amenity strip	\$50.00	per business	Exempt	located at building face and/or curb side
40.	Street Furniture/Sidewalk Patio - parking stalls	\$200.00	first two stalls	Exempt	located in on-street parking stalls
41.		\$100.00	each additiona stall	Exempt	
Various Documents and Services					
42.	Custom Base Maps - Basic (8 1/2 x 14)	\$10.00	each	+ HST	Fee for customized base maps from the City's digital topographic maps
43.	Custom Base Maps - detailed customization (8 1/2X14)	\$20.00	each	+ HST	
44.	Fence Viewers Fee	\$250.00	each	Exempt	
45.	Appeal - Property Standards Order	\$200.00	each	Exempt	
46.	Appeal - Ontario Land Tribunal - processing fee	\$500.00	each	Exempt	
47.	Appeal - Ontario Land Tribunal - staff attendance	\$2,500.00	first day or portion thereof	Exempt	
48.		\$750.00	each additional day	Exempt	
Notes:					
	¹ For any application where a technical study completed in support of the application is determined by the City of Owen Sound to require a peer review, such peer review will be coordinated by the City of Owen Sound and paid for by the applicant.				

Service or Activity		2024	2025	2026	Unit	Applicable Tax	Notes
Downtown Sidewalk Snow Removal							
1.	Downtown Snow Removal Services	\$123.00			per standard storefront (8m), per invoice	Exempt	
Public Works Division - Water/Wastewater							
2.	Water and Sewer After Hours Call	\$400.00	\$400.00	\$400.00		Exempt	
3.	Sewer Camera Inspections - Private Property	\$400.00	\$400.00	\$400.00		Exempt	
4.	Water Main Tap - 50mm or smaller	\$500.00	\$510.00	\$520.00		Exempt	
5.	Water Main Tap - Greater Than 50mm	\$1,400.00	\$1,430.00	\$1,460.00		Exempt	
6.	Bulk Water Sales - Administration Fee	\$75.00	\$75.00	\$75.00	each +	Exempt	
7.	Bulk Water Sales	2x			first block rate	Exempt	Bulk water is measured in cubic meters (m ³). Sales will be rounded to the nearest cubic metre.
8.	Fire Hydrant Use - Water Meter Deposit	\$150.00				Exempt	
9.	Fire Hydrant Use - Backflow Preventer Deposit	\$150.00				Exempt	
10.	Water & Sanitary & Storm Connection	\$18,100.00	\$22,650.00	\$23,150.00		Exempt	
11.	Water & Sanitary Connection	\$15,650.00	\$19,600.00	\$20,000.00		Exempt	
12.	Sanitary Sewer connection	\$13,650.00	\$17,100.00	\$17,450.00		Exempt	
13.	Storm Sewer connection	\$9,650.00	\$12,100.00	\$12,450.00		Exempt	
14.	Water Connection	\$6,750.00	\$8,500.00	\$8,700.00		Exempt	
15.	Water Service Removal	\$1,850.00	\$2,350.00	\$2,400.00		Exempt	

Service or Activity		2024	2025	2026	Unit	Applicable Tax	Notes
Tax Division							
1.	Tax and Water/Wastewater Certificate	\$80.00	\$80.00	\$80.00		Exempt	emailed within 5-14 business days
2.	Tax and Water/Wastewater Certificate - Rush	\$100.00	\$100.00	\$100.00		Exempt	emailed within 1-3 business days
3.	Tax Certificate	\$50.00	\$50.00	\$50.00		Exempt	for mortgage renewals or properties without water services i.e. condos - emailed within 5-14 business days
4.	Tax Certificate - Rush	\$70.00	\$70.00	\$70.00		Exempt	for mortgage renewals or properties without water services i.e. condos - emailed within 1-3 business days
5.	Statement of Taxes Paid	\$10.00	\$10.00	\$10.00		Exempt	
6.	Detailed Property Tax Statement	\$25.00	\$25.00	\$25.00		Exempt	
7.	Tax Bill Reprint	\$15.00	\$15.00	\$15.00		Exempt	
8.	Interest On Arrears	1.25%	1.25%	1.25%	per month	Exempt	
9.	Penalty on Late Payment	1.25%	1.25%	1.25%	per month	Exempt	
10.	Account Set Up Fee - If new Roll number is required	\$40.00	\$40.00	\$40.00		Exempt	
11.	Account Change Fee - Ownership change	\$30.00	\$30.00	\$30.00		Exempt	
12.	Reminder Notice Fee - for Arrears Notices over \$100	\$15.00	\$15.00	\$15.00		Exempt	
13.	Refund Fee - incorrect payment to account - Initial request N/C for property owner	\$30.00	\$30.00	\$30.00		Exempt	
14.	Transfer Fee - incorrect payment to account - Initial request N/C for property owner	\$20.00	\$20.00	\$20.00		Exempt	
15.	Final Notice - Before Tax Sale Registration	\$35.00	\$35.00	\$35.00		Exempt	
16.	Mortgage Company Fee	\$10.00	\$10.00	\$10.00		Exempt	If payments made by Mortgage Company
17.	Tax Sale Registration Admin Fee – Stage 1 – Initial review and file setup	\$200.00	\$200.00	\$200.00		Exempt	
18.	Tax Sale Registration Admin Fee – Stage 2 – Registration of the property	\$300.00	\$300.00	\$300.00		Exempt	
19.	Water Arrears Transfer to Tax	\$35.00	\$35.00	\$35.00		Exempt	
20.	EDI Payment Errors - To allocate to correct account and send subsequent letter	\$20.00	\$20.00	\$20.00		Exempt	One error grace for property owner

Service or Activity		2024	2025	2026	Unit	Applicable Tax	Notes
21.	Unpaid charges added to the Tax Roll for collection	\$25.00	\$25.00	\$25.00		Exempt	
22.	Property Standards amounts added to the Tax roll	\$25.00	\$25.00	\$25.00		Exempt	
23.	PAD Tax Plan Adjustment - Initial Request, N/A	\$20.00	\$20.00	\$20.00		Exempt	
24.	Interest on Accounts Receivable	1.5%	1.5%	1.5%	per month	Exempt	all Departments excluding tax and water
Water Division							
25.	Water & Wastewater Certificate - see above #1	\$0.00	\$0.00	\$0.00		Exempt	
26.	Water & Wastewater Certificate - see above #2	\$0.00	\$0.00	\$0.00		Exempt	
27.	Water & Wastewater Account Statement / history	\$10.00	\$10.00	\$10.00		Exempt	
28.	Water & Wastewater Bill Reprint	\$15.00	\$15.00	\$15.00		Exempt	
29.	Water Account Change or Set Up Fee	\$30.00	\$30.00	\$30.00		Exempt	
30.	Refund Fee - for incorrect payment to account - Initial request N/C for account holder	\$30.00	\$30.00	\$30.00		Exempt	
31.	Transfer Fee - for incorrect payment to account - Initial request N/C for account holder	\$20.00	\$20.00	\$20.00		Exempt	
32.	EDI Payment Errors - To allocate to correct account and send subsequent letter	\$20.00	\$20.00	\$20.00		Exempt	One error grace per owner or property
33.	Interest On Arrears	1.50%	1.50%	1.50%	per month	Exempt	
34.	Reminder Notice Fee	\$5.00	\$5.00	\$5.00		Exempt	
35.	Final Notice - Before transfer to transfer to tax / disconnect procedures	\$15.00	\$15.00	\$15.00		Exempt	
36.	Green Disconnect Card	\$35.00	\$35.00	\$35.00		Exempt	
37.	Water & Wastewater Arrears Transfer to Tax	\$35.00	\$35.00	\$35.00		Exempt	
38.	Water Disconnect Fee - Non Payment	\$60.00	\$60.00	\$60.00		Exempt	

Service or Activity		2024	2025	2026	Unit	Applicable Tax	Notes
39.	Water Reconnect Fee	\$50.00	\$50.00	\$50.00		Exempt	
40.	After Hours Turn On or Off in addition to regular fees	\$60.00	\$60.00	\$60.00		Exempt	
41.	Water Turn off Fee - Seasonal	\$50.00	\$50.00	\$50.00		Exempt	
42.	Water Turn on Fee - Seasonal	\$50.00	\$50.00	\$50.00		Exempt	
43.	Leak adjustment - administration fee	\$50.00	\$50.00	\$50.00			
44.	Water meter inspection fee	\$25.00	\$25.00	\$25.00			
	Residential Consumption Rates						
45.	Water Monthly Consumption Charges ^{A, B}	\$1.71			Usage 0-110 m ³ per month	Exempt	1 cubic metre = 1000 litres
46.		\$1.92			Usage > 110 m ³ per month		
47.	Water Monthly Service Charges ^{A, B}	\$30.38			15mm (5/8 in) / per month	Exempt	Based on Water Meter Diameter
48.		\$37.00			18mm (3/4 in) / per month		
49.		\$47.87			25mm (1 in) / per month		
50.		\$69.89			38mm (1 1/2 in) / per month		
51.		\$136.19			50mm (2 in) / per month		
52.		\$223.80			75mm (3 in) / per month		
53.		\$333.69			100mm (4 in) / per month		

Service or Activity		2024	2025	2026	Unit	Applicable Tax	Notes
54.		\$443.58			150mm (6 in) / per month		
55.		\$663.37			200mm (8 in) / per month		
56.	Wastewater Charges ^{A, B}	124%			of Total Water Charges (water monthly consumption charges + water monthly service charges)	Exempt	
	Large Consumption Rates						
57.	Water Monthly Consumption Charges ^{A, B, C}	\$1.71			Usage 0 - 110 m ³ per month	Exempt	1 cubic metre = 1000 litres
58.		\$1.92			Usage >110 m ³ per month		
59.	Water Monthly Service Charges ^{A, B, C}	\$120.10			50 mm (2" Comm. Bi- Monthly) / per month	Exempt	Based on Water Meter Diameter
60.		\$197.35			75 mm (3" Comm. Bi- Monthly) / per month		
61.		\$294.26			100 mm (4" Comm. Bi- Monthly) / per month		

Service or Activity		2024	2025	2026	Unit	Applicable Tax	Notes
62.		\$391.16			150 mm (6" Comm. Bi-Monthly) / per month		
63.		\$584.99			200 mm (8" Comm. Bi-Monthly) / per month		
64.	Wastewater Charges ^{A, B, C}	124%			of Total Water Charges (water monthly consumption charges + water monthly service charges)	Exempt	
A. All rates show are for properties within the boundaries of the City of Owen Sound. Rates for properties outside the City of Owen Sound boundaries are double the amounts shown.							
Finance							
65.	Photocopy Fee (per page)	\$0.50	\$0.50	\$0.50	per page	HST Inclusive	Applies to all departments unless a specific fee has been established
66.	NSF - Returned Cheque Fee	\$45.00	\$45.00	\$45.00		Exempt	For all Departments in the City
67.	Development Charges Exemption Agreement fee	\$1,000.00	\$1,000.00	\$1,000.00		Exempt	
68.	Replacement cheque - lost/uncashed cheques	\$25.00	\$25.00	\$25.00	per cheque		

Service or Activity		Fee	Unit	Applicable Tax	Notes
Cash Fares					
1.	1 - 5 Years	No Charge		Exempt	
2.	Students	\$2.75	each	Exempt	
3.	All Others	\$3.25	each	Exempt	
Day Passes					
3.1	Day Pass	\$9.00	each	Exempt	
3.2	10-day Pass	\$27.00	each	Exempt	
Monthly Passes					
4.	Pre-School	No Charge		Exempt	
5.	Elementary Students	\$37.50	per month	Exempt	Subject to current reduced rate as approved by Council
6.	High School, College or Mature Student	\$37.50	per month	Exempt	Subject to current reduced rate as approved by Council
7.	Senior Citizen (65+)	\$57.50	per month	Exempt	
8.	Adult	\$72.50	per month	Exempt	
8.1	Affordable Fare	\$57.50	per month	Exempt	Requires current ODSP or OW statement or verification letter for proof of income support
Semester Pass					
8.2	Semester Pass	\$165.00	each	Exempt	
Transit Bus Rental					
9.	Internal Rentals	\$68.00	per hour	Exempt	
10.	External Rentals	\$75.00	per hour	Exempt	
Other Fares					
11.	Trainers of Dogs from Canine Vision Canada	No Charge		Exempt	
12.	Support person accompanying a person with a disability	No Charge		Exempt	

Service or Activity		Fee	Unit	Applicable Tax	Notes
Waste Management Fees					
1.	Bag Tag	\$2.50	each	Exempt	Individual bag tags sold at City Hall, Public Works or the Library, otherwise tags must be sold in strips of five.
2.	Earth Machine Composter	\$30.98	each	+HST	
3.	Kitchen Compost Container	\$6.30	each	+HST	