

***The delivery and pick up of items i.e. picnic tables are for Special Events held at City-owned parks or facilities.***

<b>A. APPLICANT INFORMATION</b>			
Group/Organization			
Last Name		First Name	
Address			
City	Postal Code	Province	E-mail
Telephone Number	Fax Number		Cell Number
<b>B. EVENT INFORMATION</b>			
Name of Event		Location of Event	
Date of Event		Delivery Date (if different from date of event)	
Estimated Attendance		Approximate Number of Food Vendors	
Types of Food			
Are those attending allowed to bring their own food/beverages to the event?			Is there a beer garden/tent?
<b>C. ITEMS REQUESTED (items are supplied subject to availability)</b>			
<i>Note: Event Organizer will be responsible for the replacement cost of lost or damaged items. It will be the responsibility of the Event Organizer to move items to the desired location. At the conclusion of the event, items supplied should be returned to the drop off location.</i>			
ITEM	# REQUIRED	COST + HST	TOTAL OWING
<b>1. RECYCLING CARTS</b> (no fee)		No fee	No fee
<b>2. GARBAGE CANS</b> (must supply own 35x50 extra heavy duty garbage bags)		\$100 (fee applies if more than 4 cans are required)	= \$
<b>3. BARRICADES</b> (no fee)			
<b>4. WATER REQUIREMENTS</b> *Not available at all locations*			Billed accordingly
<b>SUBTOTAL</b>			\$
<b>HST</b>			\$
<b>TOTAL AMOUNT TO BE BILLED</b>			\$
<b>D. SIGNATURE OF APPLICANT</b>			
_____		_____	
Date		Signature of Applicant	

## E. CITY OF OWEN SOUND RECYCLING LIST

### **Recyclable Materials** include:

- Newspaper, inserts and flyers, fine paper including office paper, construction paper and envelopes without plastic windows.
- Glossy magazines and catalogues, telephone directories and paperback books.
- Boxboard including wax and plastic coated boxboard and polycoat containers such as drinking boxes.
- Aluminium and steel food and beverage cans.
- Bottles, jars, glass beverage containers excluding drinking glasses, tumblers and cups.
- PETE #1 plastic scoops, beverage and food containers.
- Plastic containers [excluding 20 litre (5-gallon) pails & motor oil containers] marked as being manufactured from HDPE #3, V or PVC #3, LDPE #4, PP #5 & Other #7.
- Empty steel paint cans with the lids removed for inspection and empty aerosol cans.
- Clean metal pots, pans and kitchen utensils without plastic handles and smaller than 46 cm (18 in.) in any dimension.
- Polystyrene #6 plastics without cardboard or any other material attached.
- Corrugated cardboard.

### **RETURN REQUEST FORM TO:**

City of Owen Sound  
Community Services Department  
c/o Andy O'Leary  
808 2<sup>nd</sup> Avenue East  
Owen Sound, ON N4K 2H4  
Telephone: 519-376-4440 Ext. 1255  
Fax: 519-376-6028  
E-mail: [aoleary@owensound.ca](mailto:aoleary@owensound.ca)