



# Short-Term Rental Owner Authorization

If the Applicant for the Short-Term Rental listed below is not the Owner, authorization for the Applicant to rent the unit for short-term stays is required.

Short-Term Rental Address: \_\_\_\_\_

Applicant: \_\_\_\_\_

I, the Owner(s) of the property listed above, authorize the Applicant to submit a Short-Term Rental Licence Application for this property pursuant to By-law No. 2023-115, along with any additional required documentation, to the City of Owen Sound.

I hereby certify that I am aware that as the owner of a Short-Term Rental I may be subject to any fines that apply to the Applicant and that unpaid fines will be applied to my property taxes.

I hereby certify that I have reviewed the completed Short-Term Rental licence application, supporting documentation, and declarations. I further declare that I understand it is my responsibility to ensure that this property is at all times in compliance with all applicable law, including but not limited to, the *Building Code Act*, the *Fire Protection and Prevention Act*, and any regulations made under them.

Name of Owner(s): \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Name of Owner(s): \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Please note that all personal information submitted for inclusion with this document is collected under the authority of the *Municipal Act, 2001*, and in accordance with the provisions of the *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA) and will be used to complete the licensing process. The information provided will be distributed to City Departments and other applicable authorities for comment to determine if a licence will be granted. Certain information will form part of the Council Agenda which is a public record. Questions about this collection should be directed to the City Clerk, Briana M. Bloomfield, at 808 2nd Avenue East, Owen Sound, ON, N4K 2H4, [bbloomfield@owensound.ca](mailto:bbloomfield@owensound.ca), or 519-376-4440 ext. 1247.