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Consolidated Version

Last revised on March 12, 2024

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2023-080 (Original)	June 26, 2023
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Consolidated for Convenience Only

This is a consolidation copy of a City of Owen Sound By-law for convenience and information. While every effort is made to ensure the accuracy of this by-law, it is not an official version or a legal document. The original by-law should be consulted for all interpretations and applications on this subject. For more information or to view by-laws please contact the Clerks Department.

The Corporation of the City Of Owen Sound

By-law No. 2023-080

A By-law to Establish Fees and Charges for The Corporation of
the City of Owen Sound and to repeal By-law No. 2022-066

WHEREAS subsection 5(1) of the *Municipal Act, 2001*, S.O. 2001, c. 25 (the "Municipal Act" requires that the powers of a municipality be exercised by its Council and subsection 5(3) requires that such powers be exercised by by-law including a capacity, right, power and privilege under section 9 unless specifically authorized to do otherwise; and

WHEREAS section 391 of the Municipal Act authorizes a municipality to impose fees or charges on persons for services or activities, for costs payable for services or activities and for the use of property including property under its control; and

WHEREAS section 398 of the Municipal Act provides that fees and charges imposed by a municipality on a person constitute a debt of the person to the municipality; and

WHEREAS subsection 398 (2) of the Municipal Act provides that the treasurer of a municipality may add fees or charges imposed by a municipality to the tax roll and collect them in the same manner as municipal taxes; and

WHEREAS section 69 of the *Planning Act*, R.S.O. 1990, c.P.13 provides that a municipality may prescribe a tariff of fees for the processing of applications made in respect of planning matters; and

WHEREAS section 7 of the *Building Code Act, 1992*, S.O. 1992, c. 23 provides that a municipality may require the payment of fees on applications for and issuance of building permits and prescribing the amounts thereof; and

WHEREAS on June 27, 2022, the Council of The Corporation of the City of Owen Sound ("City") passed By-law No. 2022-066 to establish fees and charges for the City; and

WHEREAS on June 12, 2023, City Council passed Resolution No. R-230612-007 directing staff to bring forward the subject by-law to adopt 2023 fees and charges and to repeal By-law No. 2022-066, in consideration of staff report CR-23-057 and passed Resolution No. R-230612-006 directing staff to include updated water rates in the subject by-law, in consideration of staff report CR-23-058; and

WHEREAS on June 13, 2023, public notice was given respecting the intention to pass a new by-law to establish fees and charges in accordance with Notice By-law No. 2018-022;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE CITY OF OWEN SOUND HEREBY ENACTS AS FOLLOWS:

Part I. Preamble and Defined Terms

Short Title

1. This by-law may be referred to as the "Fees and Charges By-law".

Headings

2. The division of this by-law into parts and the insertion of headings are for convenient reference only and shall not affect interpretation of the by-law.

References to Applicable Law

3. All references to applicable law are ambulatory and apply as amended from time to time.

Interpretation

4. For the purposes of this by-law:
"City" means the Corporation of the City of Owen Sound;
"Municipal Act, 2001" means the *Municipal Act, 2001*, S.O. 2001 c. 25.

Part II. Fees and Charges**Fees and Charges set out in Schedules**

5. The fees and charges for City services and activities and for the use of City property set out in the following Schedules of this By-law are hereby approved and deemed to form part of this by-law:
 - a. Schedule A – Animal Control
 - b. Schedule B – Building
 - c. Schedule C – Cemetery
 - d. Schedule D – Clerks
 - e. Schedule E – Engineering
 - f. Schedule F – Fire & Emergency Services
 - g. Schedule G – Parking & By-law Enforcement
 - h. Schedule H – Parks & Recreation
 - i. Schedule I – Planning
 - j. Schedule J – Public Works
 - k. Schedule K – Tax, Water & Finance
 - l. Schedule L – Transit
 - m. Schedule M – Waste Management

Fees Subject to Change

6. The fees and charges approved under section 5 of this by-law are subject to any adjustment authorized by a statute, regulation or by-law.
7. Subject to section 6 of this by-law, the fees and charges set out in this by-law shall continue in force until amended, repealed or replaced, and for greater certainty, where fees are listed for multiple years:
 - a. the fee for any year shall continue to be in effect until the next year in which a new fee is listed; and
 - b. where there is no fee listed for a year, the fee for that year shall be the latest fee listed in a preceding year.

Applicable Taxes

8. All fees and charges are subject to all applicable taxes required by any act or regulation.

Late Payment

9. Late payment charges may be added to all or any portion of any fees and charges imposed by this by-law that are due and payable, at the "Penalty on Late Payment" rate set out in Schedule 'D' of this by-law, on the 30th day of default, and every month thereafter and such late payment charges shall form part of the fees or charges owing.

Dishonoured Cheques and Returned Payments

10. Payment for any fee or charge listed herein or otherwise charged by the City that is returned by a financial institution for any reason will be subject to the "NSF - Returned Cheque Fee" set out in Schedule 'D' of this by-law which shall form part of the fees and charges owing.

Applications to Council

11. A person or group may apply in writing to Council to request that fees or charges be waived or reduced. At its discretion, City Council may, by resolution or by-law, waive or reduce an applicants' fees or charges on a one time or continuing basis.

Additional Fees or Charges

12. This by-law does not exempt a person from being subject to:
 - a. any additional fees or charges resulting from costs incurred by the City to provide services or activities, or
 - b. fees or charges levied under the *Provincial Offences Act* or any other Federal or Provincial act or regulation.

Unpaid Fees or Charges

13. All unpaid fees or charges imposed by this by-law constitute a debt due to the City and the City may take such action as it considers necessary and as permitted by law to collect the debt.
14. Without limiting section 13 of this by-law, where all or part of a fee or charge imposed by this by-law remains unpaid, such fee or charge may be added to the tax roll for the property, which is owned, in whole or in part by the person upon whom the fee or charge is imposed, and shall be collected in a like manner as municipal taxes.

Part III. Conflict and Transition**Conflict - City By-laws**

15. In the event that any fee or charge set out in this by-law conflicts with any fee or charge set out in another City by-law, the fee or charge set out in this by-law shall prevail.

Conflict - Legislation

16. In the event the provisions of this by-law are inconsistent with the provisions of the Municipal Act, its Regulations or any other Act, the provisions of the Act or Regulation shall prevail.

Terms Severable

17. The terms and provisions of this by-law shall be severable and should any term or provision be found by a court of competent jurisdiction to be legally unenforceable, in operative or invalid, the remainder of the by-law shall continue to be in full force and effect.

Repeal

18. By-law No. 2022-066 is repealed.

Enactment

19. This by-law shall come into full force on July 1, 2023 at which time all by-laws, policies and resolutions that are inconsistent with the provisions of this by-law are hereby amended or repealed insofar as it is necessary to give effect to the provisions of this by-law.

FINALLY PASSED AND ENACTED this 26th day of June, 2023.

Mayor Ian C. Boddy

Briana M. Bloomfield, City Clerk

Service or Activity		Fee	Unit	Applicable Tax	Notes
Shelter Fees					
1.	Quarantine fee **	\$100.00	each	+ HST	Release of a pet by Animal Control requires payment of the applicable Reclamation Fee, Shelter Fee and any other required fees or charges which can include Failure to Licence charge, Emergency Services charge, Maintenance Fee and Licence Fee as applicable. ** fee per Animal Control Services Contract
2.	Reclamation fee **	\$50.00	each	+ HST	
3.	Failure to Licence Pet	\$25.00	each	+ HST	
4.	Shelter fee - first time	\$25.00	each	+ HST	
5.	Shelter fee - second time	\$35.00	each	+ HST	
6.	Shelter fee - third time	\$45.00	each	+ HST	
7.	Emergency Services (After hours pick-up) **	\$45.00	each	+ HST	
8.	Maintenance fee (impound) **	\$8.00	per day	+ HST	
9.	Release of Ownership to Shelter – One Cat or Dog	\$49.00	each	+ HST	
10.	Release of Ownership to Shelter – Litter of puppies or kittens	\$59.00	each	+ HST	
Dogs					
11.	Dog Licence (spayed/neutered dog) purchased before March 31	\$20.00	per year	Exempt	
12.	Dog Licence (spayed/neutered dog)	\$30.00	per year	Exempt	
13.	Dog Licence (dog not spayed/neutered) purchased before March 31	\$35.00	per year	Exempt	
14.	Dog Licence (dog not spayed/neutered)	\$45.00	per year	Exempt	
15.	Dangerous or potentially dangerous dog	\$250.00	per year	Exempt	
16.	Replacement Dog Tag	\$10.00	per tag	+ HST	
17.	Change of Ownership	\$10.00	per dog	+ HST	
18.	Kennel Licence - new	\$300.00	per kennel	Exempt	
Cats					
19.	Cat Licence (spayed/neutered cat)	\$30.00	per cat	Exempt	
20.	Cat Licence (cat not spayed/neutered)	\$45.00	per cat	Exempt	
21.	Replacement Cat Tag	\$10.00	per tag	+ HST	
22.	Change of Ownership	\$10.00	per cat	+ HST	

Service or Activity		2023	2024	2025	Unit	Applicable Tax	Notes	
1	Administration Fee	\$50.00	\$52.50	\$55.13	Residential permits	Exempt	Required for all permits in addition to fees listed below. Multi-residential is per unit	
		\$100.00	\$105.00	\$110.25	Non-residential permits	Exempt	Required for all permits in addition to fees listed below.	
Building Permit- Residential								
2	New single detached, semi-detached, duplex, and row dwellings	\$15.20	\$15.96	\$16.76	Per m ² of gross floor area	Exempt	See notes 1 and 2	
		\$5.00	\$5.25	\$5.51	Per m ² for attached structures	Exempt	Includes garages, decks, and porches built with new dwelling	
3	Multi-residential buildings, apartments, hotels, motels, triplexes	\$14.11	\$14.82	\$15.56	Per m ² gross floor area	Exempt	See notes 1 and 2	
		\$7.00	\$7.35	\$7.72	Per m ² gross floor area of parking structure	Exempt		
4	Additions	\$15.20	\$15.96	\$16.76	Per m ² gross floor area - Dwellings	Exempt	See note 2 and 6	
		\$14.11	\$14.82	\$15.56	Per m ² gross floor area - Multi-residential	Exempt	See note 2 and 6	
5	Renovations	\$7.00	\$7.35	\$7.72	Per m ² of renovated area - Dwelling	Exempt	See notes 2, 4, and 6	
		\$5.00	\$5.25	\$5.51	Per m ² of renovated area - Multi-residential	Exempt	See notes 2, 4, and 6	
6	Detached Accessory structure	\$5.00	\$5.25	\$5.51	Per m ² of building area	Exempt	See note 6	
7	Decks/porches	\$150.00	\$157.50	\$165.38	Flat fee per structure	Exempt		
Building Permit- Non-Residential								
8	Commercial Buildings	Shell Building	\$13.00	\$13.65	\$14.33	Per m ² of gross floor area	Exempt	See note 6
		Finished Bldg	\$17.00	\$17.85	\$18.74	Per m ² of gross floor area	Exempt	See note 2 and 6
		Additions	\$17.00	\$17.85	\$18.74	Per m ² of gross floor area	Exempt	See note 2, 4 and 6
		Renovations	\$9.00	\$9.45	\$9.92	Per m ² of gross floor area	Exempt	See notes 2, 4, and 6

Service or Activity		2023	2024	2025	Unit	Applicable Tax	Notes	
9	Institutional Buildings	Shell Building	\$13.00	\$13.65	\$14.33	Per m ² of gross floor area	Exempt	See note 6
		Finished Bldg	\$19.00	\$19.95	\$20.95	Per m ² of gross floor area	Exempt	See note 2 and 6
		Additions	\$19.00	\$19.95	\$20.95	Per m ² of gross floor area	Exempt	See note 2 , 4 and 6
		Renovations	\$11.00	\$11.55	\$12.13	Per m ² of gross floor area	Exempt	See notes 2, 4, and 6
10	Industrial Buildings	Shell Building	\$7.00	\$7.35	\$7.72	Per m ² of gross floor area	Exempt	See note 6
		Finished Bldg	\$11.00	\$11.55	\$12.13	Per m ² of gross floor area	Exempt	See note 2 and 6
		Additions	\$11.00	\$11.55	\$12.13	Per m ² of gross floor area	Exempt	See note 2 , 4 and 6
		Renovations	\$9.00	\$9.45	\$9.92	Per m ² of gross floor area	Exempt	See notes 2, 4, and 6
11	Designated Structures	\$12.00	\$12.60	\$13.23	Per \$1,000 of construction value	Exempt	Minimum fee \$240.00. Includes structures set out in Section 1.3.1.1.[A] of the Ontario Building Code	
Plumbing Permits								
12	Residential	\$125.00	\$131.25	\$137.81	Per permit	Exempt	Permits for plumbing work not in combination with other construction work charged elsewhere. Accessory structures included. Admin fee additional.	
		\$42.50	\$44.63	\$46.86	Per additional dwelling unit	Exempt		
		\$4.00	\$4.20	\$4.41	Per plumbing fixture	Exempt		
13	Commercial, Industrial, Institutional and other Non-residential Uses	\$125.00	\$131.25	\$137.81	Per permit for Part 9 buildings	Exempt	Permits for plumbing work not in combination with other construction work charged elsewhere. Accessory structures included. Admin fee additional.	
		\$165.00	\$173.25	\$181.91	Per permit for Part 3 buildings	Exempt		
		\$4.00	\$4.20	\$4.41	Per plumbing fixture	Exempt		
14	Site Services Only	\$11.00	\$11.55	\$12.13	Per \$1,000.00 prescribed value	Exempt		
Conditional Permits								
15	Conditional Building Permit	\$1,000.00	\$1,050.00	\$1,102.50	Each	Exempt	Plus all other applicable permit fees required	
16	Foundation Only Permit	\$1,000.00	\$1,050.00	\$1,102.50	Each	Exempt		
Demolition Permit								

Service or Activity		2023	2024	2025	Unit	Applicable Tax	Notes
17	Demolition of Buildings	\$1.00	\$1.05	\$1.10	Per m ² of gross floor area	Exempt	Minimum \$180.00 fee plus additional deposits
18	Review of Demolition Plan	\$500.00	\$525.00	\$551.25	Flat fee	Exempt	For buildings requiring a P.Eng review as per article 1.2.2.1. of Div. C Part 1
Demolition Deposits							
19	Accessory Structures	\$200.00	\$200.00	\$200.00	Per structure	Exempt	Refundable upon Final inspection
20	Residential Dwellings	\$1,500.00	\$1,500.00	\$1,500.00	Per dwelling	Exempt	Refundable upon Final inspection
21	Buildings - Small/medium	\$2,000.00	\$2,000.00	\$2,000.00	Less than 600m ²	Exempt	Refundable upon Final inspection
22	Buildings - Large/Industrial	\$4,000.00	\$4,000.00	\$4,000.00	More than 600m ² or Group F buildi	Exempt	Refundable upon Final inspection. See note 3.
Sign Permits							
23	Banner	\$100.00	\$105.00	\$110.25	per sign	Exempt	Permanent
24	Billboard	\$500.00	\$525.00	\$551.25	per sign	Exempt	no additional admin fee
25	Developer Sign	\$500.00	\$525.00	\$551.25	per sign	Exempt	no additional admin fee
26	Fascia, EMD Sign	\$100.00	\$105.00	\$110.25	per sign	Exempt	no additional admin fee
27	Projecting Sign	\$100.00	\$105.00	\$110.25	per sign	Exempt	no additional admin fee
28	Roof sign ($\leq 10\text{m}^2$)	\$300.00	\$315.00	\$330.75	per sign	Exempt	no additional admin fee
29	Roof sign ($> 10\text{m}^2$)	\$500.00	\$525.00	\$551.25	per sign	Exempt	no additional admin fee
30	Ground sign	\$100.00	\$105.00	\$110.25	per sign	Exempt	no additional admin fee
31	Pylon Sign ($\leq 7.5\text{m}$ high)	\$400.00	\$420.00	\$441.00	per sign	Exempt	no additional admin fee
32	Pylon Sign ($> 7.5\text{m}$ high)	\$500.00	\$525.00	\$551.25	per sign	Exempt	no additional admin fee
33	Sandwich, H-frame sign	\$50.00	\$52.50	\$55.13	per sign	Exempt	no additional admin fee
34	Portable Sign	\$200.00	\$210.00	\$220.50	per sign	Exempt	no additional admin fee
35	Temporary Banner	\$50.00	\$52.50	\$55.13	per sign	Exempt	no additional admin fee
Other Permits and Services							
36	Change of Use Permit	\$250.00	\$262.50	\$275.63	Flat fee	Exempt	When no construction requiring permits is required
37	Alternative Solution	\$500.00	\$252.00	\$551.25	Per application	Exempt	For review only, final decision to be made by CBO

Service or Activity		2023	2024	2025	Unit	Applicable Tax	Notes
38	Permit Transfer (to new property owner)	\$75.00	\$78.75	\$82.69	Each	Exempt	
39	Tent Permit - area 60m ² - 225m ²	\$100.00	\$105.00	\$110.25	Per permit	Exempt	See note 5
40	Tent Permit - area greater than 225m ²	\$300.00	\$315.00	\$330.75	Per permit	Exempt	See note 5
41	Demountable stages and demountable support structures	\$200.00	\$210.00	\$220.50	per permit	Exempt	See note 5
42	Property Inquiry Request Form - Permit Status/Work Orders	\$100.00	\$105.00	\$110.25	Per property	Exempt	
43	Septic Tank Decommissioning	\$50.00	\$52.50	\$55.13	Per tank	Exempt	Additional plumbing permit required for service connection
44	Construction or demolition without a permit	100%			Maximum of \$5000.00	Exempt	Fee is in addition to applicable building permit fees
45	Revision to existing permit	\$100.00	\$105.00	\$110.25	per revision	Exempt	minimum of 1 hour review
46	Inspection fee	\$100.00	\$ 105.00	\$ 110.25	per inspection	Exempt	Pre-inspection and re-inspections. Due before inspection can be booked.
Refund of Building Permit Fees							
47	Administrative functions only have been performed	80%	80%	80%	As required by Building By-law No.2007-102		
48	Administrative and zoning review functions only have been performed	70%	70%	70%	As required by Building By-law No.2007-102		
49	All plans examinations have been completed	50%	50%	50%	As required by Building By-law No.2007-102		
50	The permit has been issued but no field inspections have been performed	25%	25%	25%	As required by Building By-law No.2007-102		
51	Permit is valued at \$100.00 or less, or if any field inspections have been	0%	0%	0%	As required by Building By-law No.2007-102		
Short-term rental licensing							
51.1	Short-term rental licence - new		\$500.00		each year	Exempt	licence valid for one year from date of issue
51.2	Short-term rental licence - renewal		\$500.00		each year	Exempt	licence valid for one year from date of issue
51.3	Short-term rental licence - replacement		\$25.00		each	Exempt	
51.4	Appeal		\$500.00		each	Exempt	

Service or Activity		2023	2024	2025	Unit	Applicable Tax	Notes
Miscellaneous Fees							
52	Research and archive file retrieval	\$50.00	\$52.50	\$55.13	per hour	Exempt	
53	Scanning drawings	\$5.00	\$5.25	\$5.51	per page	Exempt	Black and white only
54	Printed drawings - letter, legal tabloid	\$0.50	\$0.53	\$0.55	per page	Exempt	Black and white only
55	Printed drawings - large format drawings	\$20.00	\$21.00	\$22.05	per page	Exempt	Black and white only
Notes							
1. This fee is also required for modular or mobile buildings or structures							
2. No additional plumbing fees							
3. A security deposit by the way of Letter of Credit or Cash security, provided in a form satisfactory to the City based on an estimate of costs of demolition and restoration of the property from a Professional Engineer to a maximum of 50% of the estimated costs to the satisfaction of the City's Chief Building Official.							
4. When area can not be determined, fees are permitted to be charged at \$11.00 per \$1,000 of construction value							
5. Includes one tent or a group of tents in one location at one event or one stage or group of stages at one location							
6. The minimum building permit fee is \$120.00 for residential permit and \$240 for non residential permits							

Schedule C - Cemetery

Service or Activity		2023	2024	2025	2026	Unit	Applicable Tax	Notes
In Ground - Upright Memorials								
1.	Single Interment Rights	\$1,508.03	\$1,583.43	\$1,662.60	\$1,745.73	Per grave	+ HST	Includes 40% Care and Maintenance Fund; 57% General Accounts and 3% Future Development Fund (per legislative requirements)
In Ground - Flat Markers Only								
2.	Cremation Lot - Flat Marker Only	\$483.69	\$507.87	\$533.27	\$559.93		+ HST	
3.	Single	\$1,343.43	\$1,410.60	\$1,481.13	\$1,555.19	(3 ft x 9 ft)	+ HST	Includes 40% Care and Maintenance Fund; 57% General Accounts and 3% Future Development Fund (per legislative requirements)
Natural Burial								
4.	Single Natural Burial Interment Rights	\$1,881.65	\$1,975.73	\$2,074.52	\$2,178.25		+ HST	
Columbarium Garden (Upright Memorials or Flat Markers)								
5.	Preferred Cremation	\$805.82	\$846.11	\$888.42	\$932.84	(4 ft x 3 ft)	+ HST	Infants must be 18 months or younger. Includes 40% Care and Maintenance Fund; 57% General Accounts and 3% Future Development Fund (per legislative requirements).
6.	Preferred Infant Lots	\$805.82	\$846.11	\$888.42	\$932.84	(3 ft x 5 ft)	+ HST	
Columbarium Niche Inurnment Rights								
7.	Cabinet #1 - Rows A and G	\$2,338.05	\$2,454.95	\$2,577.70	\$2,706.59		+ HST	Niche size is 1 foot by 1 foot. Columbarium Niche Inurnment rights include an individual or companion bronze memorial plaque and 15% Care and Maintenance Fund, 50% General Accounts and 35% Future Development Fund (per legislative requirements)
8.	Cabinet #1 - Rows B and F	\$2,412.87	\$2,533.51	\$2,660.19	\$2,793.20		+ HST	
9.	Cabinet #1 - Rows C, D and E	\$2,644.25	\$2,776.46	\$2,915.29	\$3,061.05		+ HST	
10.	Cabinet #4 - Rows A and G	\$2,338.05	\$2,454.95	\$2,577.70	\$2,706.59		+ HST	
11.	Cabinet #4 - Rows B and F	\$2,412.87	\$2,533.51	\$2,660.19	\$2,793.20		+ HST	
12.	Cabinet #4 - Rows C, D and E	\$2,644.25	\$2,776.46	\$2,915.29	\$3,061.05		+ HST	
13.	Cabinet #5 - Rows A and G	\$3,233.35	\$3,395.02	\$3,564.77	\$3,743.01		+ HST	
14.	Cabinet #5 - Rows B and F	\$3,336.83	\$3,503.67	\$3,678.85	\$3,862.79		+ HST	
15.	Cabinet #5 - Rows C,D and E	\$3,656.81	\$3,839.65	\$4,031.64	\$4,233.22		+ HST	
Interment Services								
16.	Interment - Adult - Single Depth	\$982.85	\$1,031.99	\$1,083.59	\$1,137.77		+ HST	
17.	Interment - Natural Burial Section	1451.53	\$1,524.11	\$1,600.31	\$1,680.33		+ HST	
18.	Interment - Adult - Double Depth	\$1,432.48	\$1,504.10	\$1,579.31	\$1,658.27		+ HST	
19.	Interment Saturday or Sunday - Adult in ground	\$1,725.08	\$1,811.33	\$1,901.90	\$1,997.00		+ HST	
20.	Interment - Natural Burial Section - Saturday/Sunday	2207.85	\$2,318.24	\$2,434.15	\$2,555.86		+ HST	

Schedule C - Cemetery

Service or Activity		2023	2024	2025	2026	Unit	Applicable Tax	Notes
21.	Interment Statutory Holidays - Adult in ground	\$1,965.69	\$2,063.97	\$2,167.17	\$2,275.53		+ HST	Infants must be 18 months or younger. Subject to service fee if performed on Saturday, Sunday or Statutory Holidays
22.	Interment - Natural Burial Section - Statutory Holidays	2453.04	\$2,575.69	\$2,704.48	\$2,839.70		+ HST	
23.	Interment - Infant	\$311.79	\$327.38	\$343.75	\$360.94		+ HST	
24.	Interment Saturday or Sunday - Infant in ground	\$545.66	\$572.94	\$601.59	\$631.67		+ HST	
25.	Interment Statutory Holidays - Infant inground	\$616.81	\$647.65	\$680.03	\$714.03		+ HST	
26.	Inurnment - Single	\$264.36	\$277.58	\$291.46	\$306.03		+ HST	
27.	Inurnment Saturday or Sunday	\$455.27	\$478.03	\$501.94	\$527.03		+ HST	
28.	Inurnment Statutory Holidays	\$515.15	\$540.91	\$567.95	\$596.35		+ HST	
29.	Cabinet #5 - Inurnment - Single	\$372.53	\$391.16	\$410.71	\$431.25		+ HST	
30.	Cabinet #5 - Inurnment - Saturday or Sunday	\$641.57	\$673.65	\$707.33	\$742.70		+ HST	
31.	Cabinet #5 - Inurnment - Statutory Holiday	\$725.96	\$762.26	\$800.37	\$840.39		+ HST	
32.	Interment- Cremated Remains In-ground	\$364.91	\$383.16	\$402.31	\$422.43		+ HST	
33.	Interment Cremated Remains Saturday or Sunday	\$641.68	\$673.76	\$707.45	\$742.82		+ HST	
34.	Interment Cremated Remains Stat. Holiday	\$730.94	\$767.49	\$805.86	\$846.15		+ HST	
35.	Interment - Second set of remains in same Opening	\$102.81	\$107.95	\$113.35	\$119.02		+ HST	
36.	Scattering of Cremated Remains	\$370.03	\$388.53	\$407.96	\$428.36		+ HST	
37.	Scattering of Cremated Remains Saturday or Sunday	\$646.81	\$679.15	\$713.11	\$748.76		+ HST	
38.	Scattering of Cremated Remains Stat. Holiday	\$736.05	\$772.85	\$811.50	\$852.07		+ HST	
39.	Crypt Entombment - Single	\$520.80	\$546.84	\$574.18	\$602.89		+ HST	
40.	Crypt Entombment Saturday or Sunday	\$910.55	\$956.08	\$1,003.88	\$1,054.08		+ HST	
41.	Crypt Entombment Statutory Holiday	\$1,037.08	\$1,088.93	\$1,143.38	\$1,200.55		+ HST	
42.	Crypt Entombment -Re-open & Inter Cremated Remains	\$634.90	\$666.65	\$699.98	\$734.98		+ HST	
43.	Crypt Entombment Re-open Saturday or Sunday	\$1,120.67	\$1,176.70	\$1,235.54	\$1,297.32		+ HST	
44.	Crypt Entombment Re-open Statutory Holidays	\$1,270.93	\$1,334.48	\$1,401.20	\$1,471.26		+ HST	
45.	Double Depth Extra Charge	\$449.63	\$472.11	\$495.72	\$520.50		+ HST	
46.	Mausoleum Winter Vault Storage (Available December 1st to May 31st only)	\$127.65	\$140.42	\$154.46	\$169.90	per month	+ HST	
47.	Mausoleum Late Storage (June 1 - November 30)	\$54.22	\$55.58	\$56.96	\$58.38	per day	+ HST	
48.	Cremation Storage (minimum 1 month fee)	\$78.89	\$82.83	\$86.98	\$91.33	per month	+ HST	

Service or Activity		2023	2024	2025	2026	Unit	Applicable Tax	Notes
DISINTERMENT - Removal and Re-interment within Same Cemetery								
49.	Adult	\$2,391.61	\$2,511.19	\$2,636.75	\$2,768.59		+ HST	Fee does not include boom truck or other additional expenses. Infants must be 18 months or younger.
50.	Child	\$1,365.82	\$1,434.11	\$1,505.82	\$1,581.11		+ HST	
51.	Infant	\$689.12	\$723.58	\$759.75	\$797.74		+ HST	
52.	Cremated Remains	\$691.20	\$725.76	\$762.05	\$800.15		+ HST	
DISINTERMENT - Removal and Re-interment Elsewhere								
53.	Adult	\$1,588.37	\$1,667.79	\$1,751.18	\$1,838.74		+ HST	Fee does not include boom truck or other additional expenses. Infants must be 18 months or younger.
54.	Child	\$904.90	\$950.15	\$997.65	\$1,047.53		+ HST	
55.	Infant	\$485.78	\$510.07	\$535.57	\$562.35		+ HST	
56.	Cremated Remains	\$449.63	\$472.11	\$495.72	\$520.50		+ HST	
Installation Fees								
57.	Monument Foundations	\$24.86	\$26.10	\$27.41	\$28.78	per cu. ft.	+ HST	
58.	Marker Installation - Large	\$172.85	\$181.49	\$190.57	\$200.10	each	+ HST	Larger than 1 ft x 2 ft.
59.	Marker Installation - Medium	\$150.25	\$157.76	\$165.65	\$173.93	each	+ HST	Between 10 in x 16 in to 1 ft x 2 ft.
60.	Marker Installation - Small	\$131.06	\$137.61	\$144.49	\$151.72	each	+ HST	Less than 10 in. x 16 in.
Monument/Marker Care and Maintenance								
61	Flat marker measuring at least 1116.23 Cm2	\$100.00	\$100.00	\$100.00	\$100.00		+ HST	
62	Upright marker measuring 4ft or less in height and 4ft or less in length, including base	\$200.00	\$200.00	\$200.00	\$200.00		+ HST	
63	Upright marker measuring more than 4ft in either the height or length, including base	\$400.00	\$400.00	\$400.00	\$400.00		+ HST	
64	Infant Lot (South Extension)	\$175 or 40% of price - whatever is greater	\$175 or 40% of price - whatever is greater	\$175 or 40% of price - whatever is greater	\$175 or 40% of price - whatever is greater		+ HST	
Miscellaneous Fees								
65.	Scattering Memorialization on Central Memorial	\$152.51	\$160.14	\$168.14	\$176.55		+ HST	
66.	Transfer Fees, Administration and Title Search	\$77.95	\$81.85	\$85.94	\$90.24		+ HST	
67.	Care and Maintenance of Plots previously unpaid	\$281.30	\$295.37	\$310.13	\$325.64		+ HST	
68.	Service Request Maintenance Fee	\$79.43	\$83.40	\$87.57	\$91.95	per hour	+ HST	
69.	Overtime Charges	\$104.77	\$110.01	\$115.51	\$121.28		+ HST	for services rendered outside of normal working hours of 7:30am-4pm
70.	Mausoleum Committal Service Fee	\$263.48	\$276.65	\$290.49	\$305.01		+ HST	

Service or Activity		2023	2024	2025	2026	Unit	Applicable Tax	Notes
71.	Carrying Fee	\$39.49	\$41.46	\$43.54	\$45.71	per staff member	+ HST	
ANNUAL INCREASE - ALL GREENWOOD CEMETERY FEES								
72.	Annual Increase	CPI or max 5% , whichever is lower	CPI or max 5% , whichever is lower	CPI or max 5% , whichever is lower	CPI or max 5% , whichever is lower	per year	N/A	

Service or Activity		Fee	Unit	Applicable Tax	Notes
Marriage					
1.	Marriage Licence	\$150.00	each	Exempt	Not required if eligible per s.16 of the Marriage Act
2.	Replacement Marriage Licence	\$75.00	each	Exempt	Available where original licence issued by City of Owen Sound
3.	Civil Marriage (Basic) - during Business Hours at City Hall	\$265.49	each	+ HST	Includes \$100 non-refundable administration fee in case of cancellation
4.	Civil Marriage - during Business Hours at City Hall or Offsite	\$353.98	each	+ HST	Includes \$100 non-refundable administration fee in case of cancellation
5.	Civil Marriage - outside Business Hours at City Hall or Offsite	\$376.11	each	+ HST	Includes \$100 non-refundable administration fee in case of cancellation
6.	Civil Marriage Service - Travel	See note.	per km	+ HST	Calculated in accordance with the City's policy respecting staff mileage
7.	Civil Marriage Service - Witness Fee	\$26.55	each	+ HST	
8.	Civil Marriage Service - Rehearsal Fee	\$75.22	each	+ HST	
Lottery					
9.	Bingo Licence	\$75.00	each	Exempt	
10.	Break Open Tickets	3%	of value	Exempt	
11.	Raffle Licence	3%	of value	Exempt	
12.	Tag Day Licence	\$25.00	each	Exempt	
Document Commissioning					
13.	Commissioning	\$39.82	each	+ HST	Not required if eligible per s.16 of the Marriage Act
Permits					
14.	Death Registration	\$41.00	each	Exempt	
14.1	Nuisance By-law permit application	\$200.00	each	Exempt	
14.2	Noise By-law permit application	\$200.00	each	Exempt	
Business Licences					
15.	General Business Licence	\$250.00	each	Exempt	
16.	General Business Licence - Additional Location	\$200.00	each	Exempt	
16.1	General Business Licence - Not for Profit	\$150.00	each	Exempt	
17.	Home Based Business	\$250.00	each	Exempt	
18.	repealed				
19.	Mobile Food Business	\$250.00	each	Exempt	
20.	single Hawker Peddler Business - weekly	\$300.00	7 days or less	Exempt	
21.	single Hawker Peddler Business - yearly	\$600.00	per year	Exempt	

Service or Activity		Fee	Unit	Applicable Tax	Notes
22.	group Hawker Peddler Business - special event	\$300.00	per event or per year	Exempt	Issued per event or per year, whichever is less
23.	group Hawker Peddler Business - private property	\$2,000.00	per year	Exempt	
24.	Replacement Business Licence	\$30.00	each	Exempt	
25.	Business Relocation	\$200.00	each	Exempt	
26.	Change of Ownership	\$50.00	each	Exempt	
27.	Change of Business Name	\$50.00	each	Exempt	
Freedom of Information (FOI) Request					
28.	Municipal FOI Application	\$5.00	each	Exempt	
29.	Other Costs associated with a request under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)	See note.	See note.	Exempt	In accordance with fees set by MFIPPA.
AGCO Application Fees					
30.	Municipal Information Application Fee	\$100.00	each	Exempt	
31.	Letter of Non-Objection	\$125.00	each	Exempt	
Property Inquiry Requests					
32.	Lot Release Fee	\$150.00	each	Exempt	
33.	Security Reduction	\$150.00	each	Exempt	
34.	Agreement Release	\$250.00	each	Exempt	
35.	Certificate of Final Completion	\$500.00	each	Exempt	
Other Fees					
36.	Encroachment Application Fee	\$400.00	each	Exempt	
37.	Encroachment Agreement Fee	\$600.00	each	Exempt	
38.	Encroachment Fee – Committee of Adjustment	\$200.00	each	Exempt	
39.	Assignment of Lease	\$125.00	each	Exempt	
40.	Noise By-law Exemption Request Fee	\$125.00	each	Exempt	
41.	Certified copy of a by-law	\$40.00	each	Exempt	

Service or Activity	Fee	Unit	Applicable Tax	Notes
Engineering Services				
1. Design Review Application - Minor Residential Developments	\$297.00		Exempt	
2. Design Review Application - Minor Residential Structures	\$90.00		Exempt	
3. Design Review Application - Major Site Plan Developments or Plans of Subdivision - Base fee	\$594.00		Exempt	
4. Design Review - Major Site Plan Developments or Plans of Subdivision - Development Costs less than \$100,000	4.3%		Exempt	
5. Design Review - Major Site Plan Developments or Plans of Subdivision - Development Costs more than \$100,000	2.2%		Exempt	
6. Engineering review - Official Plan Amendments	\$594.00		Exempt	
7. Engineering review - Zoning By-law and Minor Variances	\$356.00		Exempt	
8. Engineering review - Consent to Sever Applications	\$416.00		Exempt	
9. Street Occupation Permit	\$68.00		Exempt	
10. Street Occupation Permit Extension	\$34.00		Exempt	Up to 3 additional months.
11. Parade and Road Closure Permit	No charge		Exempt	
12. Special Services Applications (admin fee)	\$68.00		Exempt	Plus security deposit.
Oversize/Overweight Permits				
13. Oversize/Overweight Permit - Each individual object or load	\$68.00		Exempt	
14. Oversize/Overweight Permit - Monthly	\$102.00	per month	Exempt	
15. Oversize/Overweight Permit - Yearly	\$136.00	per year	Exempt	
16. *Development Charges	See note.			See the City's Development Charges by-law
Frontage Fees				
17. Watermain	\$78.00	per metre	Exempt	
18. Wastewater Sewer	\$78.00	per metre	Exempt	
19. Storm Sewer	\$66.00	per metre	Exempt	
20. Sidewalk	\$119.00	per metre	Exempt	
21. Roadway, Curb & Gutter	\$58.00	per metre	Exempt	
22. Stormwater Management Cash-in-lieu	\$41,512.00	per hectare	Exempt	

Schedule F - Fire and Emergency Services

Service or Activity		Fee	Unit	Applicable Tax	Notes
Permits and Inspections					
1.	Occupant load calculation	\$110.00	each	Exempt	
2.	Inspection - residential/apartments/condominiums/daycares	\$180.00	base fee (see below)	Exempt	
3.	Inspection - per additional unit (up to 10 additional units)	\$20.00	per unit	Exempt	base fee + \$20 per unit
4.	Inspection - max. for buildings with more than 10 additional units	\$220.00	maximum	Exempt	base fee + maximum additional unit fee
5.	Inspection - group home	\$180.00	each	Exempt	
6.	Inspection - industrial/commercial/office/multi-occupancy	\$180.00	base fee (see below)	Exempt	
7.	Inspection - per tenant or occupant	\$110.00	each	Exempt	base fee + tenant/occupant fee
8.	Inspection - buildings over \$10,000 sq. feet	\$110.00	each	Exempt	base fee + large building fee
9.	Inspection - tent equal to or greater than 100 square feet	\$180.00	each	Exempt	
Reports					
10.	Copy of Fire Report	\$60.00	per report	Exempt	
Fireworks					
11.	Storage site inspection	\$125.00	each	Exempt	
12.	Special Occasion Permit	\$125.00	each	Exempt	
Fire and Protective Services					
13.	Security / Fire Watch / Standby	\$400.00	per hour	Exempt	Plus materials, min. 3 hrs, 1 truck, 2 firefighters
14.	Fire Department Assistance Beyond Normal Requirements	\$100.00	per firefighter, per hour	Exempt	Plus materials.
15.	Vehicle on King's Highway - First Hour	see note		Exempt	In accordance with fees set by MTO
16.	Vehicle on King's Highway - After first hour	see note		Exempt	
17.	False Alarms - Equipment Malfunction (after the 1st incident annually)	\$410.00	per response	Exempt	At the discretion of the Fire Chief
18.	False Alarm - Failure to notify monitoring company or agency	\$410.00	per response	Exempt	As set out in the Fire and Emergency Services By-law
19.	Open Burning - contrary to by-law after 1st warning	\$140.00	per response	Exempt	Second call when by-law isn't being followed
20.	Hazardous Material Response	Cost Recovery		Exempt	At the level set out in the Fire and Emergency Services By-law
21.	Fire Suppression - Special Equipment	Cost Recovery		Exempt	As set out in the Fire and Emergency Services By-law
22.	Fire Suppression - Activities	Cost Recovery		Exempt	As set out in the Fire Services Cost Recovery By-law
Air Tank Fills					
23.	SCBA 2.2	\$7.50	each	+HST	
24.	SCBA 4.5	\$8.50	each	+HST	
25.	Scuba	\$7.50	each	+HST	
26.	Large Cylinder	\$45.00	each	+HST	
Other Services					
27.	Private Home & Daycare Centres initial accreditation	\$60.00	each	Exempt	
28.	Bunker Gear Cleaning	\$16.00	per suit	+HST	
29.	Risk safety management plan (propane) - review & approval - existing	\$100.00	per hour	Exempt	Existing, 5000 USWG or Less
30.	Risk safety management plan (propane) - review & approval - new/modified	\$100.00	per hour	Exempt	New or modified, 5000 USWG or Less (+ engineer, architect or firm for 3rd party review, if required, at cost)

Schedule F - Fire and Emergency Services

Service or Activity	Fee	Unit	Applicable Tax	Notes
31. Installation of smoke alarm - rented/leased residential dwelling unit	\$200.00	each	Exempt	
32. Installation of carbon monoxide alarm - rented/leased residential dwelling unit	\$200.00	each	Exempt	

Service or Activity		Fee	Unit	Applicable Tax	Notes
Parking Pass Fees					
1.	Daily Parking Pass	\$5.00	per day	HST Inclusive	
2.	Monthly Parking Pass	\$30.00	per month	HST Inclusive	
3.	Monthly Parking Pass - Purchased after the 15th Day of the Month	\$20.00	per month	HST Inclusive	
4.	Monthly Overnight Parking Pass	\$20.00	per month	HST Inclusive	
5.	Daily Overnight Parking Pass	\$5.00	per night	HST Inclusive	
6.	Yearly Parking Pass	\$300.00	per year	HST Inclusive	
Street Parking Rental Fees					
7.	Daily Street Parking Space Rental	\$15.00	per day	HST Inclusive	
8.	Weekly Street Parking Space Rental	\$50.00	per week	HST Inclusive	
Off-Street Parking Permits					
9.	Off-Street Parking Permit Application Fee	\$200.00	each	Exempt	Valid until change of ownership of property
10.	Extended Term Parking Licence (Fishing Derbies)	\$125.00	each	Exempt	
Parking Court Fees					
11.	Municipal Court Fee	\$4.50	each	Exempt	Municipal portion only.
Property Standards					
12.	Certificate of Compliance	\$75.00	each	Exempt	
13.	Work Order	\$80.00	each	Exempt	
14.	Property Clean Up - administration fee	15% of all expenses incurred by the City to bring property into compliance	per visit	+ HST	\$100.00 minimum charge
15.	Property sub-search fees:				
15.a	Tax Account Subsearch	\$100.00	each	Exempt	
15.b	. Title Search - legal	\$150.00	each	Exempt	
15.c	Registration of Order - legal	\$150.00	each	Exempt	
15.d	Discharge of Order - legal	\$150.00	each	Exempt	
15.e	Disbursements	See note.	See note.	Exempt	In accordance with transaction fees set by Teraview.
Property Inquiry Requests					
16.	Work Order Check	\$75.00	each	+ HST	
Waste Inspections					
17.	Waste Inspection	\$80.00	each	Exempt	
18.	Waste Inspection - more than 5% recyclable material by volume	\$90.00	each	Exempt	

Schedule H - Parks and Recreation

Service or Activity		2023 Fee	2024 Fee	2025 Fee	2026 Fee	Unit	Applicable Tax	Notes
Ice Rental - Fall/Winter (Sept 1-March 31)								
1.	Non-Prime - Youth	\$97.48	\$104.30	\$111.60	\$119.42	per hour	+HST	
2.	Non-Prime - Adult	\$139.27	\$149.02	\$159.45	\$170.61	per hour	+HST	
3.	Non-Prime - Saturdays 4:00 to 11:00 p.m.	\$171.68	\$183.70	\$196.56	\$210.32	per hour	+HST	
4.	Prime - Youth	\$165.81	\$177.42	\$189.84	\$203.12	per hour	+HST	
5.	Prime - Adult	\$195.08	\$208.74	\$223.35	\$238.98	per hour	+HST	
6.	Broomball - Adult Non-Prime	\$128.33	\$137.31	\$146.93	\$157.21	per hour	+HST	
7.	Broomball - Adult Prime	\$184.13	\$197.02	\$210.81	\$225.57	per hour	+HST	
8.	School Board Hockey Canada Program	\$97.48	\$104.30	\$111.60	\$119.42	per hour	+HST	
9.	Minor Sports Tournament Fee - prime	136.56	\$146.12	\$156.35	167.29	per hour	+HST	
10.	Minor Sports Tournament Fee - non-prime	97.48	\$104.30	\$111.60	119.42	per hour	+HST	
Ice Rental - Summer								
11.	All Summer Ice (Prime)	\$195.08	\$208.74	\$223.35	\$238.98	per hour	+HST	
Last Minute Ice Rental								
12.	Non-Prime Last Minute Ice	\$100.00	\$107.00	\$114.49	\$122.50	per hour	+HST	
13.	Prime - Last Minute Ice	\$125.00	\$133.75	\$143.11	\$153.13	per hour	+HST	
Off-Season Ice (Apr 1-June 30)								
14.	Off-Season Ice Rental	\$171.68	\$183.70	\$196.56	\$ 210.32	per hour	+HST	
Floor Rental								
15.	Non-Prime - Youth	\$45.25	\$48.42	\$51.81	\$55.43	per hour	+HST	
16.	Non-Prime - Adult	\$75.84	\$81.15	\$86.83	\$92.91	per hour	+HST	
17.	Prime - Youth	\$64.60	\$69.12	\$73.96	\$79.14	per hour	+HST	
18.	Prime - Adult	\$108.34	\$115.92	\$124.04	\$132.72	per hour	+HST	
19.	Prime - Jr. B / Sr. B Practice	\$86.49	\$92.54	\$99.02	\$105.95	per hour	+HST	
20.	Senior "B" Game	\$266.86	\$285.54	\$305.53	\$326.91		+HST	
21.	Junior "B" Game	\$213.04	\$227.95	\$243.91	\$260.98		+HST	
Floor Rental - Commercial								
22.	Summer Commercial or \$1/ticket to be paid, whichever is greater	\$1,861.26	\$1,991.55	\$2,130.96	\$2,280.12	per day	+HST	
23.	Winter Comercial or \$1/ticket to be paid, whichever is greater	\$3,217.53	\$3,442.76	\$3,683.75	\$3,941.61	per day	+HST	
Ball Diamond - Games								
24.	Class A Field - Youth	\$38.63	\$40.56	\$42.59	44.72	per 1.5 hours	+HST	
25.	Class A Field - Adult	\$56.81	\$59.65	\$62.63	65.76	per 1.5 hours	+HST	
26.	Class B Field - Youth	\$31.81	\$33.40	\$35.07	36.82	per 1.5 hours	+HST	
27.	Class B Field - Adult	\$46.16	\$48.47	\$50.89	53.44	per 1.5 hours	+HST	

Schedule H - Parks and Recreation

Service or Activity		2023 Fee	2024 Fee	2025 Fee	2026 Fee	Unit	Applicable Tax	Notes
28.	Class C Field - Youth	\$15.42	\$16.19	\$17.00	17.85	per 1.5 hours	+HST	
29.	Class C Field - Adult	\$22.43	\$23.55	\$24.73	25.97	per 1.5 hours	+HST	
Ball Diamond - Practices								
30.	Class A Field - Youth	\$14.35	\$15.07	\$15.82	\$ 16.61	per 1.5 hours	+HST	
31.	Class A Field - Adult	\$18.64	\$19.57	\$20.55	\$ 21.58	per 1.5 hours	+HST	
32.	Class B Field - Youth	\$11.25	\$11.81	\$12.40	\$ 13.02	per 1.5 hours	+HST	
33.	Class B Field - Adult	\$14.76	\$15.50	\$16.27	\$ 17.09	per 1.5 hours	+HST	
34.	Class C Field - Youth	\$5.49	\$5.76	\$6.05	\$ 6.36	per 1.5 hours	+HST	
35.	Class C Field - Adult	\$7.14	\$7.50	\$7.87	\$ 8.27	per 1.5 hours	+HST	
Ball Diamond - Weekend Tournaments								
36.	Class A Field - Youth	\$201.09	\$211.14	\$221.70	\$232.79	per diamond	+HST	
37.	Class A Field - Adult	\$295.41	\$310.18	\$325.69	\$341.97	per diamond	+HST	
38.	Class B Field - Youth	\$171.78	\$180.37	\$189.39	\$198.86	per diamond	+HST	
39.	Class B Field - Adult	\$250.79	\$263.33	\$276.50	\$290.32	per diamond	+HST	
40.	Class C Field - Youth	\$84.57	\$88.80	\$93.24	\$97.90	per diamond	+HST	
41.	Class C Field - Adult	\$119.17	\$125.13	\$131.38	\$137.95	per diamond	+HST	
Sportsfield - Games								
42.	Class A Field - Youth	\$64.63	\$74.32	\$85.47	\$98.29	per 2 hours	+HST	
43.	Class A Field - Adult	\$92.19	\$106.02	\$121.92	\$140.21	per 2 hours	+HST	
44.	Class D Field - Youth	\$44.77	\$51.49	\$59.21	\$68.09	per 2 hours	+HST	
45.	Class D Field - Adult	\$64.01	\$73.61	\$84.65	\$97.35	per 2 hours	+HST	
Sportsfield - Practices								
46.	Class A Field - Youth	\$16.14	\$18.56	\$21.35	\$24.55	per 1.5 hours	+HST	
47.	Class A Field - Adult	\$23.06	\$26.52	\$30.50	\$35.07	per 1.5 hours	+HST	
48.	Class D Field - Youth	\$11.25	\$12.94	\$14.88	\$17.11	per 1.5 hours	+HST	
49.	Class D Field - Adult	\$16.14	\$18.56	\$21.35	\$24.55	per 1.5 hours	+HST	
Other Bayshore Fees and Services								
50.	Glass Removal	\$32.00				per sheet	+HST	104 sheets maximum, minimum charge \$500.00
51.	Wooden Floor	\$1,250.00					+HST	
52.	Netting Removal - 1 net	\$575.00					+HST	
53.	Netting Removal - 2 nets	\$825.00					+HST	
54.	Pegging holes	\$12.00				per hole	+HST	to repair holes in parking lot if erecting pegs for tents
55.	Commercial and Occasional Users Ice Rental - Permit Cancellation	\$50.00					+HST	

Schedule H - Parks and Recreation

Service or Activity		2023 Fee	2024 Fee	2025 Fee	2026 Fee	Unit	Applicable Tax	Notes
56.	Bayshore Community Centre Reserved Parking	\$190.00	\$200.00				+ HST	
Prime Time Hall Rental (Friday, Saturday and Sunday)								
57.	Bay Room	\$549.22	\$576.68	\$566.13	\$574.62	per day	+ HST	
58.	Sound Room	\$430.58	\$452.11	\$474.71	\$498.45	per day	+ HST	
59.	R. E. Rutherford	\$924.47	\$970.69	\$1,019.23	\$1,070.19	per day	+ HST	
60.	Shore Room #1	\$130.33	\$136.85	\$143.69	\$150.87	per day	+ HST	
61.	Shore Room #2	\$261.28	\$274.34	\$288.06	\$302.46	per day	+ HST	
62.	Shore Rooms 1 and 2	\$387.89	\$407.28	\$427.65	\$449.03	per day	+ HST	
Monday - Thursday Hall Rental (over 4 hours)								
63.	Bay Room	\$266.36	\$279.68	\$293.66	\$308.34	per day	+ HST	
64.	Sound Room	\$208.17	\$218.58	\$229.51	\$240.98	per day	+ HST	
65.	R. E. Rutherford	\$452.53	\$475.16	\$498.91	\$523.86	per day	+ HST	
66.	Shore Room #1	\$103.30	\$108.47	\$113.89	\$119.58	per day	+ HST	
67.	Shore Room #2	\$137.26	\$144.12	\$151.33	\$158.90	per day	+ HST	
68.	Shore Rooms 1 and 2	\$213.34	\$216.54	\$235.21	\$246.97	per day	+ HST	
Monday - Thursday Hall Rental (under 4 hours)								
69.	Bay Room	\$129.28	\$135.74	\$142.53	\$149.66	per day	+ HST	
70.	Sound Room	\$103.46	\$108.63	\$114.06	\$119.77	per day	+ HST	
71.	R. E. Rutherford	\$226.25	\$237.56	\$249.44	\$261.91	per day	+ HST	
72.	Shore Room #1	\$68.64	\$72.07	\$75.68	\$79.46	per day	+ HST	
73.	Shore Room #2	\$103.30	\$108.47	\$113.89	\$119.58	per day	+ HST	
74.	Shore Rooms 1 and 2	\$142.23	\$149.34	\$156.81	\$164.65	per day	+ HST	
Hall Rental - Extras and Amenities								
75.	Kitchen/stove/fridge (full day rental)	\$110.00	\$120.00	\$130.00	\$140.00	per day	+ HST	
76.	Kitchen/stove/fridge (half day rental)	\$65.00	\$70.00	\$75.00	\$80.00	per day	+ HST	
77.	Round Tables	\$75.00	\$75.00	\$80.00	\$85.00	per day	+ HST	
78.	Merchandise	20%	20%	20%	20%		Exempt	Minimum charge \$250.00.
80.	Society of Composers, Authors and Music Publishers of Canada (SOCAN)	\$59.17	\$59.17	\$59.17	\$59.17		+ HST	Increases regulated by SOCAN
81.	Facility Booking Administration Fee	\$15.00	\$15.00	\$15.00	\$15.00		+ HST	This fee applies when cancellation occurs after a rental is confirmed via signature and payment but outside 30-days prior to rental
82.	Food Concessions - Hydro and Water Charge	\$10.00	\$15.00	\$20.00	\$25.00		+ HST	
83.	After Hours Rental Fee (rental past 2:00 am)	\$100.00	\$125.00	\$150.00	\$175.00	per hour	+ HST	

Schedule H - Parks and Recreation

Service or Activity		2023 Fee	2024 Fee	2025 Fee	2026 Fee	Unit	Applicable Tax	Notes
84.	Facility Rental Deposit and Cancellation Fee	25% of booking fee	25% of booking fee	25% of booking fee	25% of booking fee			Booking fee includes any extras included upon booking as well as any HST charged upon initial booking amount
85.	Bayshore Hall Set-up/Tear down Fee	\$200.00	\$200.00	\$200.00	\$200.00		+ HST	
Other Rentals								
86.	Harrison Park Hall - Non Prime Full day Monday-Thursday	\$180.11	\$189.12	\$198.57	\$208.50	per day	+ HST	6+ hours
87.	Harrison Park Hall - Non Prime Half day Monday-Thursday	\$91.60	\$96.18	\$100.99	\$106.04	per half day	+ HST	1-5 hours
88.	Harrison Park Hall - Prime Full Day (Friday, Saturday, Sunday)	\$221.88	\$232.97	\$244.62	\$256.85	per day	+ HST	6+ hours
89.	Harrison Park Hall - Prime Half Day (Friday, Saturday, Sunday)	\$110.65	\$116.18	\$121.99	\$128.09	per half day	+ HST	1-5 hours
90.	Harrison Park – Picnic Shelters	\$150.00	\$160.00	\$165.00	\$173.25	Full Shelter Rental	+ HST	6+ hrs @ day rate - Full shelter rental only.
91.	Victoria Park	\$451.00	\$500.00	\$500.00	\$500.00	per day	+ HST	
92.	Kelso Beach at Nawash Park - Under 4 hrs - including non-profit	\$161.98	\$170.08	\$178.58	\$187.51	per day	+ HST	Non-profit event is an activity/event organized by a non-profit organization or a board of volunteers where all proceeds are directed back to the event or future program related costs.
93.	Kelso Beach at Nawash Park - Over 4 hrs - including non-profit	\$324.06	\$340.26	\$357.28	\$375.14	per day	+ HST	
94.	Kelso Beach at Nawash Park - For Profit (Commercial) - or \$1.10/ticket to be paid, whichever is greater	\$624.23	\$655.44	\$688.21	\$722.62	per day	+ HST	Fee includes setup & teardown days. For Profit (commercial) means any individual, company or organization engaged in the pursuit of business for profit through the use of city-owned facilities where there is an anticipated attendance of 1,000. Where a large commercial event donates 25% of its net profits to registered non profit organization or the City, the applicable non profit rate will apply.
95.	Kelso Beach at Nawash Park - Amphitheatre	\$120.00	\$126.00	\$132.30	\$138.92	per day	+ HST	
96.	Kelso Beach at Nawash Park- Setup and tear down fee	\$50.00	\$250.00	\$250.00	\$262.50	day	+ HST	
97.	Bayshore Gazebo Rental hourly	\$30.75	\$32.29	\$33.90	\$35.60	per hour	+ HST	minimum of 2 hours
98.	Bayshore Gazebo Rental daily	\$179.38	\$188.35	\$197.77	\$207.65	per day	+ HST	

Schedule H - Parks and Recreation

Service or Activity		2023 Fee	2024 Fee	2025 Fee	2026 Fee	Unit	Applicable Tax	Notes
99.	Bayshore Grounds	\$410.00	\$430.50	\$452.03	\$474.63	per day	+ HST	
100.	Outdoor Bandshells/Other Approved Parks and Open Spaces	\$31.21	\$32.77	\$34.41	\$36.13	per day	+ HST	
101.	Farmer's Market - Under 4 hours	\$75.00	\$78.75	\$82.69	\$86.82		+ HST	
102.	Farmer's Market - Over 4 hours	\$125.00	\$131.25	\$137.81	\$144.70		+ HST	
103.	Farmer's Market - Commercial	\$250.00	\$262.50	\$275.63	\$289.41		+ HST	
Campgrounds								
104.	Harrison Park Campground fee - nightly	\$53.78	\$55.12	\$56.50	\$57.35	per night	+ HST	includes a 25% non-refundable administration fee in case of cancellation
105.	Harrison Park Campground fee - off season (Thanksgiving - May 1)	\$30.00	\$30.00	\$30.00	\$30.45	per night	+ HST	unserviced, no amenities includes a 25% non-refundable administration fee in case of cancellation
106.	Harrison Park Heritage Cabin rental - weekly	\$1,435.00	\$1,470.88	\$1,507.65	\$1,530.26	per week	+ HST	includes a 25% non-refundable administration fee in case of cancellation
107.	Harrison Park Heritage Cabin rental - nightly	\$210.00	\$215.25	\$220.63	\$223.94	per night	+ HST	includes a 25% non-refundable administration fee in case of cancellation
108.	Kelso Campground fee	\$50.46	\$51.72	\$53.01	\$53.81	per night	+ HST	includes a 25% non-refundable administration fee in case of cancellation
109.	Kelso Campground fee- Salmon Spectacular Rate	\$47.14	\$48.32	\$49.52	\$50.26	per night	+ HST	During Salmon Spectacular Only includes a 25% non-refundable administration fee in case of cancellation
109.1	Campground and Cabin reservation changes		\$20.00			each	Exempt	
110.	Firewood	\$10.00	\$10.00	\$10.00	\$15.00	per bag	+ HST	
111.	Ice	\$6.00	\$6.00	\$6.00	\$7.00	per bag or block	Exempt	
112.	Waste Tank Pump Out	\$10.00	\$10.00	\$10.00	\$15.00	per dump	+ HST	For non-registered camper
Recreation Programs								
113.	Ice Sport - Youth Non-Resident Card	\$167.00	\$167.00			per participant	Exempt	Per participant, per sport. Refer to Policy CS#19
114.	Field or Floor Sport - Youth Non-Resident Card	\$100.00	\$100.00			per participant	Exempt	
115.	Camps and Programs - Youth Non-Resident Card	\$100.00	\$100.00			per participant	Exempt	
116.	Short Term Camp or Program (1-4 weeks) – Youth Non-Resident Card	40%	40%			of registration fee	Exempt	
117.	Springfest Games Registration Fee	\$6.00	\$6.00				+ HST	
118.	Springfest Games Event Fee	\$1.00	\$1.00			per event	+ HST	\$12.00 maximum registration fee (unlimited events)
119.	Regular Skating Admission – Single Skates	\$5.00	\$5.00			per skate	HST Inclusive	
120.	Regular Skating Admission – Family Skates	\$8.00	\$8.00			per skate	HST Inclusive	

Schedule H - Parks and Recreation

Service or Activity		2023 Fee	2024 Fee	2025 Fee	2026 Fee	Unit	Applicable Tax	Notes
121.	Regular Skating Membership – Single	\$30.00	\$30.00				+ HST	
122.	Regular Skating Membership - Family	\$65.00	\$65.00				+ HST	
123.	Adult Public Skating – Single	\$5.00	\$5.00			per skate	HST Inclusive	
124.	Adult Public Skating – Membership	\$40.00	\$40.00				+ HST	
125.	Shinney Hockey – Individual	\$5.00	\$5.00			per skate	HST Inclusive	
Harrison Park Pool								
126.	Open Swim – All Ages	\$7.00	\$9.80	\$10.09	\$10.40	per swim	HST Inclusive	
127.	Open Swim – Family Pass	\$21.00	\$29.40	\$30.28	\$31.19	per swim	HST Inclusive	
128.	Seasons Pass – Individual	\$98.00	\$137.20	\$141.32	\$145.56	per season	+ HST	
129.	Seasons Pass – Family (max 5)	\$168.00	\$235.20	\$242.26	\$249.52	per season	+ HST	
130.	Private Pool Rentals - up to 25 swimmers	\$98.00	\$137.20	\$141.32	\$145.56	per hour	+ HST	
131.	Private Pool Rentals - up to 26-50 swimmers	\$126.00	\$176.40	\$181.69	\$187.14	per hour	+ HST	
132.	Private Pool Rentals - up to 51-100 swimmers	\$154.00	\$215.60	\$222.07	228.73	per hour	+ HST	
Specialty Camps (Weekly)								
133.	Soccer Camp (4 days) – Half Day	\$125.00	\$125.00			per person	Exempt	
134.	Soccer Camp (5 days) – Half Day	\$150.00	\$150.00			per person	Exempt	
135.	Soccer Camp (4 days) – Full Day	\$165.00	\$165.00			per person	Exempt	
136.	Soccer Camp (5 days) – Full Day	\$200.00	\$200.00			per person	Exempt	
137.	Soccer Camp – Advanced (4 days)	\$215.00	\$215.00			per person	Exempt	
138.	Soccer Camp – Advanced (5 days)	\$255.00	\$255.00			per person	Exempt	
139.	Harrison Park Sports Camp - Full Day (5 days)	\$225.00	\$225.00			per person	Exempt	
140.	Hockey Camp - Full Day (5 days)	\$320.00	\$320.00			per person	Exempt	
141.	Lacrosse Camp Full Day (5 days)	\$300.00	\$300.00			per person	Exempt	
142.	Hockey Skills Program	\$175.00	\$175.00			per person	Exempt	8-week program
143.	Power Skating Program	\$175.00	\$175.00			per person	Exempt	8-week program
144.	Power Skating Program (U16 to U18)	\$190.00	\$190.00			per person	+ HST	8-week program
145.	Program Withdrawal Administration Fee	\$15.00	\$15.00			per person	+ HST	
Use of Owen Sound Boat Launch Facilities								
146.	Daily launches	\$10.00	\$10.00				+ HST	
147.	Extended overnight parking	\$10.00	\$10.00			per night	+ HST	
148.	Daily dockage	\$1.00	\$1.00			per foot, per day	+ HST	only charged during Derby
149.	Season passes	\$100.00	\$100.00				+ HST	
150.	Season passes (2nd pass)	\$50.00	\$50.00				+ HST	

Schedule H - Parks and Recreation

Service or Activity		2023 Fee	2024 Fee	2025 Fee	2026 Fee	Unit	Applicable Tax	Notes
Other Fees								
151.	Delivery of garbage cans	\$ 100.00				per 5 cans or more	+ HST	rental is only available for events held in City facilities
152.	Recycling Carts	no charge						rental is only available for events held in City facilities
Commemorative Programs								
153.	Commemorative Forest Program Purchase, planting and plaque	\$368.87	\$374.40	\$380.02	\$385.72	per tree	+ HST	City will issue a donation receipt
154.	Commemorative Bench Program Purchase, installation and plaque	\$2,076.72	\$2,440.00	\$2,562.00	\$2,690.10	per bench	+ HST	City will issue a donation receipt

Service or Activity		Fee	Unit	Applicable Tax	Notes
Planning Act Tariff of Fees¹					
1.	Official Plan Amendment - minor	\$4,400.00	each	Exempt	up to 4 technical studies including Planning Justification Report
2.	Official Plan Amendment - major	\$5,000.00	each	Exempt	5 or more technical studies including Planning Justification Report
3.	Zoning By-law Amendment - minor	\$4,000.00	each	Exempt	up to 4 technical studies including Planning Justification Report
4.	Zoning By-law Amendment - major	\$4,600.00	each	Exempt	5 or more technical studies including Planning Justification Report
5.	Official Plan and Zoning By-law Amendment - combined - minor	\$6,000.00	each	Exempt	up to 4 technical studies including Planning Justification Report
6.	Official Plan and Zoning By-law Amendment - combined - major	\$8,500.00	each	Exempt	5 or more technical studies including Planning Justification Report
7.	Zoning By-law Amendment (Removal of Holding Symbol)	\$1,200.00	each	Exempt	
8.	Extension of Temporary Use By-law	\$1,000.00	each	Exempt	
9.	Draft Plan of Subdivision	\$7,000.00	base fee	Exempt	Maximum of \$20,000 total (base fee + lot or block fee)
		+ \$100.00	per lot or block	Exempt	
10.	Draft Plan of Subdivision - Each Revision, Extension, Amendment to Conditions	\$1,800.00	each	Exempt	Applies per applicant-initiated change to the approved draft plan or approved conditions.
11.	Draft Plan of Subdivision - minor redline revision	\$3,000.00		Exempt	number of lots or blocks is not changing more than 10% and there are less than 3 updated studies that accompany the application
12.	Draft Plan of Subdivision - major redline revision	\$5,000.00		Exempt	number of lots or block is changing more than 10% and there are more than 4 updated studies that accompany the application
13.	Model Home Agreement	\$1,000.00	per application	Exempt	
14.	Draft Plan of Condominium (other than standard)	\$3,000	base fee	Exempt	Maximum of \$7,000 total (base fee + lot or block fee)
		plus \$100	per unit or parcel	Exempt	
15.	Draft Plan of Condominium (standard)	\$4,000.00	each	Exempt	
16.	Site Plan Approval - Residential - minor	\$2,500.00	base fee	Exempt	Maximum of \$5000 total (base fee + unit fee)
17.		\$50.00	per unit	Exempt	up to 10 residential units within 120 m of a shoreline
18.	Site Plan Approval - Residential - major	\$5,000.00	base fee	Exempt	Total fee = base fee + fee per dwelling unit. Maximum fee \$10,000
		+\$50.00	fee per dwelling unit	Exempt	11 residential units or more
19.	Site Plan Approval (Major)	\$5,000.00	base fee	Exempt	Total fee = base fee + per area fee. Maximum fee \$10,000.
		+\$50.00	per m ² of floor area	Exempt	
20.	Site Plan Approval - Residential or Commercial (Minor) ²	\$800.00	each	Exempt	<p>A. Development where there is an existing site plan agreement registered on title and where the applicant is proposing a minor modification to the existing approvals. Minor modifications are changes to the existing approvals that do not impact the functionality of the site and do not normally require changes to existing studies such as stormwater management report, functional servicing study, traffic impact study, etc.</p> <p>B. Developments on sites without existing site plan agreements where the proposed development does not alter the existing site layout including site access, stormwater management systems, municipal servicing, etc. changes may include repainting the existing parking area, providing accessible parking spaces, entrances and adding landscaping.</p>

Service or Activity		Fee	Unit	Applicable Tax	Notes
21.	Consent to Sever	\$2,200.00	includes 1 severed lot or easement and 1 retained	Exempt	
		+ \$850.00	each additional severed lot or easement affecting the same original lot	Exempt	Requires separate application form, must affect same original lot and be applied for at the same time as original consent
22.	Agreement as a condition of consent	\$2,500.00			
23.	Residential cash-in-lieu of parkland dedication - consent	The lesser of: \$803/m of frontage; OR \$16/m ² of lot area; OR 5% of a land sale valuation made within two years of the consent application approval	Each	Exempt	The lower rate shall be applied. The calculation shall be applied to the severed lot(s) where a consent application has been approved.
24.	Minor Variance - 1 zoning provision	\$1,000.00	each	Exempt	
25.	Minor Variance - 2 or more zoning provisions	\$1,500.00	each	Exempt	
26.	Pre-consultation - Standard	\$2,000.00	each	Exempt	Per Submission. Same fee for Subdivision, Condominium, Site Plan, Official Plan Amendment or Zoning By-law Amendment pre-consult.
27.	Pre-consultation fee - Minor Site Plan Approval	\$600.00	each	Exempt	A. Development where there is an existing site plan agreement registered on title and where the applicant is proposing a minor modification to the existing approvals. minor modifications are changes to the existing approvals that do not impact the functionality of the site and do not normally require changes to existing studies such as stormwater management report, functional servicing study, traffic impact study etc. B. Development on sites without existing site plan agreements where the proposed development does not alter the existing site layout including site access, stormwater management systems, municipal servicing, etc. Changes may include repainting the existing parking area, providing accessible parking spaces, entrances, and adding landscaping.
28.	Cost Recovery Fees (peer reviews etc)	Actual cost	each	Exempt	As per City Official Plan
29.	Final Subdivision Approval and Agreement	\$5,000.00	base fee	Exempt	Maximum of \$10,000. Would apply if agreement required as condition of consent as well as draft plan of subdivision.
		+ \$50.00	per lot or block		
30.	Final Condominium Approval and Agreement	\$1,000.00	each	Exempt	

Service or Activity		Fee	Unit	Applicable Tax	Notes
31.	Exemption Request (Draft Plan of Condominium)	\$1,200.00	each	Exempt	
32.	Part Lot Control By-law	\$1,000.00	base fee	Exempt	Maximum \$2000.00 total (base fee + lot or block fee)
		+ \$50.00	per lot or block		
33.	Miscellaneous/Other Agreement	\$500.00	per agreement	Exempt	
34.	Cash-in-lieu of parking	\$6,000.00	each	Exempt	1. Requires an agreement pursuant to the Planning Act that meets with the satisfaction of the City's Planning Division. 2. Applicable to lands: a. located with the City's OP River District Commercial designation; and b. zoned as C1 zone as defined in the City's Zoning By-law.
Property Inquiry Requests					
35.	Planning/Zoning Information (2010-078)	\$100.00	each	Exempt	
36.	Planning/Zoning Conformity Checks (2010-078 or 1985-80)	\$150.00	each	Exempt	
37.	Planning/Zoning Information (1976-100)	\$150.00	each	Exempt	
38.	Heritage Registry Notice	\$25.00	each	Exempt	
Street Furniture/Sidewalk Patios					
39.	Street Furniture/Sidewalk Patio - amenity strip	\$50.00	per business	Exempt	located at building face and/or curb side
40.	Street Furniture/Sidewalk Patio - parking stalls	\$200.00	first two stalls	Exempt	located in on-street parking stalls
41.		\$100.00	each additional stall	Exempt	
Various Documents and Services					
42.	Custom Base Maps - Basic (8 1/2 x 14)	\$10.00	each	+ HST	Fee for customized base maps from the City's digital topographic maps
43.	Custom Base Maps - detailed customization (8 1/2X14)	\$20.00	each	+ HST	
44.	Fence Viewers Fee	\$250.00	each	Exempt	
45.	Appeal - Property Standards Order	\$200.00	each	Exempt	
46.	Appeal - Ontario Land Tribunal - processing fee	\$500.00	each	Exempt	
47.	Appeal - Ontario Land Tribunal - staff attendance	\$2,500.00	first day or portion thereof	Exempt	
48.		\$750.00	each additional day	Exempt	
Notes:					
	¹ For any application where a technical study completed in support of the application is determined by the City of Owen Sound to require a peer review, such peer review will be coordinated by the City of Owen Sound and paid for by the applicant.				

Service or Activity	Fee	Unit	Applicable Tax	Notes
Downtown Sidewalk Snow Removal				
1. Downtown Snow Removal Services	\$123.00	per standard storefront (8m), per invoice	Exempt	
Public Works Division - Water/Wastewater				
2. Water and Sewer After Hours Call	\$175.00		Exempt	
3. Sewer Camera Inspections - Private Property	\$165.00		Exempt	
4. Water Main Tap - 50mm or smaller	\$260.00		Exempt	
5. Water Main Tap - Greater Than 50mm	\$1,200.00		Exempt	
6. Bulk Water Sales - Administration Fee	\$50.00	each +	Exempt	
7. Bulk Water Sales	2x	first block rate	Exempt	Bulk water is measured in cubic meters (m ³). Sales will be rounded to the nearest cubic metre.
8. Fire Hydrant Use - Water Meter Deposit	\$150.00		Exempt	
9. Fire Hydrant Use - Backflow Preventer Deposit	\$150.00		Exempt	
10. Water & Sanitary & Storm Connection	\$14,450.00		Exempt	
11. Water & Sanitary Connection	\$12,510.00		Exempt	
12. Sanitary Sewer connection	\$10,920.00		Exempt	
13. Storm Sewer connection	\$7,718.00		Exempt	
14. Water Connection	\$5,389.00		Exempt	
15. Water Service Removal	\$1,462.00		Exempt	

Service or Activity		Fee	Unit	Applicable Tax	Notes
Tax Division					
1.	Tax and Water/Wastewater Certificate	\$80.00		Exempt	emailed within 5-14 business days
2.	Tax and Water/Wastewater Certificate - Rush	\$100.00		Exempt	emailed within 1-3 business days
3.	Tax Certificate - for mortgage renewals or properties without water services i.e. condos	\$50.00		Exempt	emailed within 5-14 business days
4.	Tax Certificate - for mortgage renewals or properties without water services i.e. condos - Rush	\$70.00		Exempt	emailed within 1-3 business days
5.	Statement of Taxes Paid	\$10.00		Exempt	
6.	Detailed Property Tax Statement	\$25.00		Exempt	
7.	Tax Bill Reprint	\$15.00		Exempt	
8.	Interest On Arrears	1.25%	per month	Exempt	
9.	Penalty on Late Payment	1.25%	per month	Exempt	
10.	Account Set Up Fee - If new Roll number is required	\$40.00		Exempt	
11.	Account Change Fee - Ownership change	\$30.00		Exempt	
12.	Reminder Notice Fee - for Arrears Notices over \$100	\$10.00		Exempt	
13.	Refund Fee - for incorrect payment to account - Initial request N/C for property owner	\$30.00		Exempt	
14.	Transfer Fee - for incorrect payment to account - Initial request N/C for property owner	\$20.00		Exempt	
15.	Final Notice - Before Tax Sale Registration	\$35.00		Exempt	
16.	Mortgage Company Fee	\$10.00		Exempt	If payments made by Mortgage Company
17.	Tax Sale Registration Admin Fee – Stage 1 – Initial review and file setup	\$200.00		Exempt	
18.	Tax Sale Registration Admin Fee – Stage 2 – Registration of the property	\$300.00		Exempt	
19.	Water Arrears Transfer to Tax	\$35.00		Exempt	
20.	EDI Payment Errors - To allocate to correct account and send subsequent letter	\$20.00		Exempt	One error grace for property owner
21.	Unpaid charges added to the Tax Roll for collection	\$25.00		Exempt	
22.	Property Standards amounts added to the Tax roll	\$25.00		Exempt	
23.	PAD Tax Plan Adjustment - Initial Request, N/A	\$20.00		Exempt	
24.	Interest on Accounts Receivable	1.5%	per month	Exempt	all Departments excluding tax and water
Water Division					
25.	Water & Wastewater Certificate - see above #1	\$0.00		Exempt	
26.	Water & Wastewater Certificate - see above #2	\$0.00		Exempt	
27.	Water & Wastewater Account Statement / history	\$10.00		Exempt	
28.	Water & Wastewater Bill Reprint	\$15.00		Exempt	
29.	Water Account Change or Set Up Fee	\$30.00		Exempt	
30.	Refund Fee - for incorrect payment to account - Initial request N/C for account holder	\$30.00		Exempt	
31.	Transfer Fee - for incorrect payment to account - Initial request N/C for account holder	\$20.00		Exempt	
32.	EDI Payment Errors - To allocate to correct account and send subsequent letter	\$20.00		Exempt	One error grace per owner or property
33.	Interest On Arrears	1.50%	per month	Exempt	
34.	Reminder Notice Fee	\$5.00		Exempt	
35.	Final Notice - Before transfer to transfer to tax / disconnect procedures	\$15.00		Exempt	
36.	Green Disconnect Card	\$35.00		Exempt	
37.	Water & Wastewater Arrears Transfer to Tax	\$35.00		Exempt	

Service or Activity	Fee	Unit	Applicable Tax	Notes
38. Water Disconnect Fee - Non Payment	\$60.00		Exempt	
39. Water Reconnect Fee	\$50.00		Exempt	
40. After Hours Turn On or Off in addition to regular fees	\$60.00		Exempt	
41. Water Turn off Fee - Seasonal	\$50.00		Exempt	
42. Water Turn on Fee - Seasonal	\$50.00		Exempt	
Residential Consumption Rates				
41.	\$1.64	Usage 0-110 m ³ per month	Exempt	1 cubic metre = 1000 litres
42.	\$1.85	Usage > 110 m ³ per month		
43.	\$29.21	15mm (5/8 in) / per month	Exempt	Based on Water Meter Diameter
44.	\$35.58	18mm (3/4 in) / per month		
45.	\$46.03	25mm (1 in) / per month		
46.	\$67.20	38mm (1 1/2 in) / per month		
47. Water Monthly Service Charges ^{A, B}	\$130.95	50mm (2 in) / per month		
48.	\$215.19	75mm (3 in) / per month		
49.	\$320.86	100mm (4 in) / per month		
50.	\$426.52	150mm (6 in) / per month		
51.	\$637.86	200mm (8 in) / per month		
52. Wastewater Charges ^{A, B}	124%	of Total Water Charges (water monthly consumption charges + water monthly service charges)	Exempt	

Service or Activity	Fee	Unit	Applicable Tax	Notes
Large Consumption Rates				
53. Water Monthly Consumption Charges ^{A, B, C}	\$1.64	Usage 0 - 110 m ³ per month	Exempt	1 cubic metre = 1000 litres
54.	\$1.85	Usage >110 m ³ per month		
55. Water Monthly Service Charges ^{A, B, C}	\$124.72	50 mm (2" Comm. Bi-Monthly) / per month	Exempt	Based on Water Meter Diameter
56.	\$204.94	75 mm (3" Comm. Bi-Monthly) / per month		
57.	\$305.58	100 mm (4" Comm. Bi-Monthly) / per month		
58.	\$406.20	150 mm (6" Comm. Bi-Monthly) / per month		
59.	\$607.49	200 mm (8" Comm. Bi-Monthly) / per month		
60. Wastewater Charges ^{A, B, C}	124%	of Total Water Charges (water monthly consumption charges + water monthly service charges)	Exempt	

A. All rates show are for properties within the boundaries of the City of Owen Sound. Rates for properties outside the City of Owen Sound boundaries are double the amounts shown.
 B. The monthly service charge plus applicable wastewater charges will constitute a minimum bill during a month without water consumption.
 C. Large consumption rates are only applicable for those accounts deemed as large consumption users by the City of Owen Sound; all other accounts are considered residential.

Service or Activity	Fee	Unit	Applicable Tax	Notes
Finance				
61. Photocopy Fee (per page)	\$0.50	per page	HST Inclusive	Applies to all departments unless a specific fee has been established
62. NSF - Returned Cheque Fee	\$45.00		Exempt	For all Departments in the City
63. Development Charges Exemption Agreement fee	\$1,000.00		Exempt	

Service or Activity		Fee	Unit	Applicable Tax	Notes
Cash Fares					
1.	1 - 5 Years	No Charge		Exempt	
2.	Students	\$2.50	each	Exempt	
3.	All Others	\$3.00	each	Exempt	
Monthly Passes					
4.	Pre-School	No Charge		Exempt	
5.	Elementary Students	\$40.00	per month	Exempt	Subject to current reduced rate as approved by Council
6.	High School, College or Mature Student	\$45.00	per month	Exempt	Subject to current reduced rate as approved by Council
7.	Senior Citizen (65+)	\$55.00	per month	Exempt	
8.	Adult	\$70.00	per month	Exempt	
8.1	Affordable Fare	\$55.00	per month	Exempt	Requires current ODSP or OW statement or verification letter for proof of income support
Transit Bus Rental					
9.	Internal Rentals	\$68.00	per hour	Exempt	
10.	External Rentals	\$75.00	per hour	Exempt	
Other Fares					
11.	Trainers of Dogs from Canine Vision Canada	No Charge		Exempt	
12.	Support person accompanying a person with a disability	No Charge		Exempt	

Service or Activity	Fee	Unit	Applicable Tax	Notes
Waste Management Fees				
1. Bag Tag	\$2.50	each	Exempt	Individual bag tags sold at City Hall, Public Works or the Library, otherwise tags must be sold in strips of five.
2. Blue Box	\$6.83	each	+HST	Size 35 cm X 50 cm X 30 cm deep.
3. Mini Blue Box	\$3.68	each	+HST	Size 24 cm X 35 cm X 20 cm deep.
4. Earth Machine Composter	\$30.98	each	+HST	
5. Kitchen Compost Container	\$6.30	each	+HST	