



By-law No. 2022-117

Acting Mayor By-law

Consolidated Version  
*Revised September 17, 2025*

Revision History:	Passed On:	Description of amendment
2022-117	December 12, 2022	original
2025-098	September 8, 2025	add Strong Mayor Powers provisions

*Consolidated for Convenience Only*  
This is a consolidation copy of a City of Owen Sound By-law for convenience and information. While every effort is made to ensure the accuracy of this by-law, it is not an official version or a legal document. The original by-law should be consulted for all interpretations and applications on this subject. For more information or to view by-laws please contact the Clerks Department.

The Corporation of the City of Owen Sound

By-law No. 2022-117

A By-law to appoint a member of Council to act in place of the Mayor during the absence of the Mayor and Deputy Mayor

WHEREAS section 242 of the *Municipal Act, 2001* (the “Municipal Act”), provides that a municipality may, by by-law, appoint a member of the council to act in the place of the head of council or other member of council designated to preside at meetings in the municipality’s procedure by-law when the head of council or designated member is absent or refuses to act or the office is vacant, and while so acting such member has all the powers and duties of the head of council or designated member, as the case may be, with respect to the role of presiding at meetings; and

WHEREAS the Council of The Corporation of the City of Owen Sound (the “City”) deems it necessary and expedient to appoint a member of Council to act in the place of the Mayor where the Mayor and Deputy Mayor are absent, refuse to act or the offices are vacant, for the purpose of attending meetings, functions and other activities; and

WHEREAS on December 12, 2022, City Council passed a resolution directing staff to bring forward a by-law to appoint Council members as Acting Mayors as outlined in staff report CR-22-102;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE CITY OF OWEN SOUND HEREBY ENACTS AS FOLLOWS:

1. Where the Mayor is absent or refuses to act or the office of Mayor is vacant, the Deputy Mayor may act as the Mayor and while so acting, has all the powers and duties of the Mayor, save and except Strong Mayor Powers as determined by Part VI.1 of the Municipal Act.
2. Where the Mayor and Deputy Mayor are absent or refuse to act, or the office of Mayor and Deputy Mayor are vacant, the following members of Council are appointed to act as Mayor during the time indicated next to their name, and while acting as Mayor, the Councillor shall have all the powers and duties of the Mayor, save and except Strong Mayor Powers as determined by Part VI.1 of the Municipal Act, and shall be referred to as the “Acting Mayor”:

<b>2022</b>	
Councillor T. Dodd	December 2022
<b>2023</b>	
Councillor J. Farmer	January 2023
Councillor B. Hamley	February 2023
Councillor M. Koepke	March 2023
Councillor S. Kukreja	April 2023
Councillor C. Merton	May 2023

Councillor M. Middlebro’	June 2023
Councillor T. Dodd	July 2023
Councillor J. Farmer	August 2023
Councillor B. Hamley	September 2023
Councillor M. Koepke	October 2023
Councillor S. Kukreja	November 2023
Councillor C. Merton	December 2023
<b>2024</b>	
Councillor M. Middlebro’	January 2024
Councillor T. Dodd	February 2024
Councillor J. Farmer	March 2024
Councillor B. Hamley	April 2024
Councillor M. Koepke	May 2024
Councillor S. Kukreja	June 2024
Councillor C. Merton	July 2024
Councillor M. Middlebro’	August 2024
Councillor T. Dodd	September 2024
Councillor J. Farmer	October 2024
Councillor B. Hamley	November 2024
Councillor M. Koepke	December 2024
<b>2025</b>	
Councillor S. Kukreja	January 2025
Councillor C. Merton	February 2025
Councillor M. Middlebro’	March 2025
Councillor T. Dodd	April 2025
Councillor J. Farmer	May 2025
Councillor B. Hamley	June 2025
Councillor M. Koepke	July 2025
Councillor S. Kukreja	August 2025
Councillor C. Merton	September 2025
Councillor M. Middlebro’	October 2025
Councillor T. Dodd	November 2025
Councillor J. Farmer	December 2025
<b>2026</b>	
Councillor B. Hamley	January 2026

Councillor M. Koepke	February 2026
Councillor S. Kukreja	March 2026
Councillor C. Merton	April 2026
Councillor M. Middlebro'	May 2026
Councillor T. Dodd	June 2026
Councillor J. Farmer	July 2026
Councillor B. Hamley	August 2026
Councillor M. Koepke	September 2026
Councillor S. Kukreja	October 2026
Councillor C. Merton	November 2026

- 3. Where a Councillor appointed as Acting Mayor is unavailable or unable to fulfil the duties of Mayor, the next Councillor alphabetically will be called upon to take the place of the Acting Mayor.
- 4. This by-law shall come into full force and effect on the date it is passed.

FINALLY PASSED AND ENACTED this 12<sup>th</sup> day of December 2022.

Signature on file  
Mayor Ian C. Boddy

Signature on file  
Briana M. Bloomfield, City Clerk