



The City of Owen Sound is seeking a professional land use planner to take on the position of Community Planner with the City of Owen Sound. This motivated professional manages the Planning & Heritage Division for the City and is responsible for both the development and policy aspects of land use planning.

Owen Sound is a diverse and culturally rich community located on the shores of Georgian Bay, approximately 2 hours north of Toronto, Ontario and on the doorstep of the Bruce Peninsula. Owen Sound is the largest urban community in Grey and Bruce counties characterized by a magnificent harbour and bay, winding rivers, tree-lined streets, an extensive parks system, and tree-covered hillsides and ravines surrounded by the Niagara Escarpment.

The Owen Sound municipal offices are located in the historic downtown. Urban convenience is reconciled with balanced lifestyle in this welcoming community. Enjoy the Tom Thomson Art Gallery, theatres, museums, festivals, hiking, biking, skiing and snowshoeing, boating and fishing minutes from your office. The City of Owen Sound is a lower tier municipality within the County of Grey with planning authority to approve development and policy type applications.

Reporting to the Director of Community Services, the Community Planner will be responsible for leading and providing mentorship to the Planning & Heritage Division. Some of the core responsibilities are preparing reports to City Council on plans of subdivision, official plan and zoning by-law amendment applications, site plan approvals, and other matters considering applicable municipal, county, and provincial planning policies as well as matters under the Ontario Heritage Act.

Education Required:

- University Degree in Urban and Regional Planning or related discipline or equivalent
- Full Member of the Ontario Professional Planners Institute and Registered Professional Planner

Experience Required:

- Minimum 5 Years of previous work experience in a leadership role as a professional planner

Skills / Competencies Required:

- Strong leadership ability with the motivation to influence and work effectively with a broad spectrum of customers and employees.
- Working knowledge of all applicable Provincial, professional and related standards and legislation
- Excellent written and verbal communication skills and attention to detail
- Able to utilize reflective reasoning to solve or recommend solutions to situations within scope of responsibility through assessment of existing methods or procedures with a realistic understanding of the issues and the impact of decision on the division or staff.
- Must have excellent conflict resolution skills, along with the ability to listen
- Demonstrate professional and ethical responsibility to protect privacy, use confidential information appropriately, treat sensitive situations with appropriate degree of tact and discretion

- Time management skills; prioritize workload while dealing with multiple demands to meet both long and short-term deadlines.
- Proficiency in Microsoft Outlook, Excel and Word. Working knowledge of GIS, AMANDA or other database.
- Possess and maintain a valid Ontario Class “G” Driver’s License

The full job description can be viewed on the City’s Webpage under Employment. The salary range for this position is \$90,787.06 - \$110,716.06; the City also offers benefit package and an opportunity to grow with us. To explore this challenging opportunity further, we invite qualified applicants to forward their resume and covering letter to by January 17, 2019:

Human Resources
City of Owen Sound
E-mail: hrjobposting@owensound.ca

We thank all applicants for their interest; however, only those being considered for an interview will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is collected under the authority of the Municipal Act, and will only be used for candidate selection. We will accommodate the needs of qualified applicants under the Human Rights Code and the AODA in all aspects of the hiring process, upon request.