



100 Squares

CALL FOR SUBMISSIONS

An exhibition and sale of miniature art by regional artists
June 14 to August 31, 2019

The Tom Thomson Art Gallery Shop is organizing an Exhibition and Sale of **100 Squares** beginning June 14, 2019. The Gallery Shop is seeking submissions from regional artists who are interested in contributing miniature works in any medium. One 100mm (10cm x 10cm x 10cm) square area of wall space is available to the first one hundred artists to register. The show is non-juried; however, the Gallery reserves the right to decline work at its discretion. The works will be for sale through the Gallery Shop.

SUBMISSION GUIDELINES

- Two-dimensional and three-dimensional works in all media will be accepted.
- Artworks must not exceed 10cm H x 10cm W x 10cm D including support or frame.
- All work must be **ready to hang**.
- Artists can submit up to five works each, but please note that all five works may not be shown at once. Each of the 100 square spaces will be assigned according to number of artists participating. As artwork is sold, new pieces will be installed to fill the gaps.
- All **100 Squares** must be for sale on consignment. Artists will receive 60% of the purchase price (artists that are HST-Registered will receive 60% of HST)
- Artists are responsible for delivering **100 Squares** artwork(s), along with the completed submission form to the TOM. Submissions for **100 Squares** will be accepted from May 25 – June 7, 2019.
- All Artists are required to fill out an EFT form (Electronic Funds Transfer) form for payout processes. This form is attached to the submission form.
- Artists are *responsible for picking up any unsold work* at the conclusion of the sale. The Tom Thomson Art Gallery assumes ownership of any unclaimed artwork.
- Purchasers of **100 Squares** work will be able to remove their purchase at the time of sale.
- Gallery will issue payment to the Artist for work sold during the sale within its regular quarterly consignment payment schedule.

WHAT TO SUBMIT

Please complete the attached submission form and ETF form, and email or deliver to Hillary Wepler, at hwepler@tomthomson.org. *Please bring your artwork to the TOM in person from May 25 – June 7, 2019.* The TOM is located at 840 1st AVENUE WEST, OWEN SOUND, ON N4K 4K4.

SUBMISSIONS ACCEPTED MAY 25 – JUNE 7, 2019

For more information, please
contact:
Hillary Wepler
hwepler@tomthomson.org
519-376-1932 ext.223
Tom Thomson Art Gallery
840 1st Avenue West

| **TOM** |

Submission Form

Please complete the attached submission form and ETF form and email or deliver to Hillary Weppler, at hweppler@tomthomson.org. Please bring your artwork to the TOM in person from May 25 – June 7, 2019. The TOM is located at 840 1st AVENUE WEST, OWEN SOUND, ON N4K 4K4.

NAME: _____

ADDRESS: _____

CITY/PROV: _____ POSTAL CODE: _____

PHONE: _____ EMAIL _____

Item# (for Office Use)	Item# (for Artist's Use)	Description: Title, Date, Medium, Size	Retail Price
	1	Title:	
	2	Title:	
	3	Title:	
	4	Title:	
	5	Title:	
➤ Label back of artwork with Item #, artists' name, and title of work			

CONSIGNMENT and SALE AGREEMENT

For **"100 Squares"** Exhibition & Sale

Gallery will pay 60% of the purchase to the artist with the Gallery retaining 40% for items sold.

Artist must indicate if they are HST registered YES NO If yes, please fill out HST number:

HST Number _____

Gallery will issue payment to the artist for work sold during the sale within its regular consignment payment schedule.

DATE RECEIVED: _____

TTAG SIGNATURE: _____

ARTIST SIGNATURE: _____

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Hillary Wepler

hwepler@tomthomson.org

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Tom Thomson Art Gallery

T O M

Electronic Funds Transfer (DIRECT DEPOSIT) Consent Form

The City of Owen Sound has been and continues to implement electronic commerce and environmentally friendly solutions that streamline the procurement process, improve service levels and provide faster payment/communication to our suppliers.

Therefore, the City of Owen Sound is requesting your banking information for the purpose of conducting electronic funds transfer/automatic deposit. Using this method could benefit you in the following ways: eliminating time spent depositing payments; providing more immediate, cost effective payment; eliminating the possibility of delivery disruptions and/or lost mailings; and the threat of fraud, lost or stolen cheques.

In order to take advantage of our direct deposit (EFT) program, we ask that you please complete this consent form and return it to us with a "void cheque" (or copy) or a bank remittance form ASAP.

Please complete **Part One** and **Part Two**.

Part One – Remittance Information

Company/Individual Name	
Company/Individual Address	
Company Contact Name (not applicable to individuals)	
Title/Phone # with extension	
E-mail address (deposit notification sent here)	

I hereby consent and give The City of Owen Sound the authorization to use the attached banking information to process electronic payments directly to my bank account through the use of Electronic Funds Transfer. I understand the information will be kept confidential and not used for any other purpose.

I also agree to update: the City of Owen Sound directly should any banking or email information change.

Print Name _____

Authorized Signature _____

Part Two – Payment Information

Accuracy requires: an attached void cheque (photocopy) or banking remittance form	
Financial Institution Name and Address	

Bank Account Information (cad):

 Bank Code Transit Number Account Number
 (3 digits) (5 digits) (Maximum 12 digits)