

INTERIM PROTECTION

Once a property is listed on the Register, the *Act* requires the owner to give the municipality at least 60 days notice in writing of intention to demolish or remove a building. The notice must include plans and information as the Council may require.

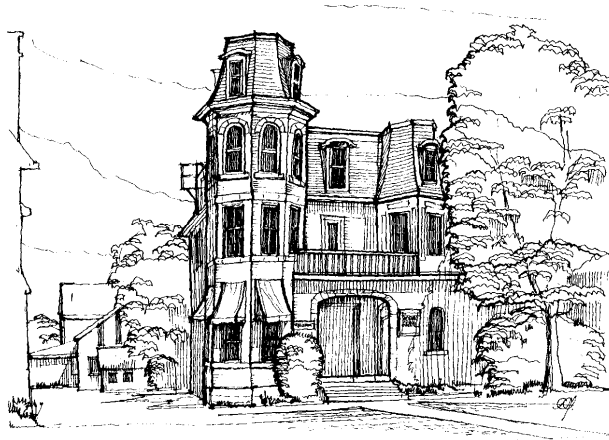
Changes to the *Ontario Building Code Act* brought accelerated building permit review timeframes, as few as 10 days, leaving municipalities little time to assess properties facing demolition that are potentially of cultural heritage value to the community. Thus the interim protection for listed properties provided by the *Heritage Act* allows time for the municipality to decide whether to begin the designation process to give long term protection to the property or work with the property owner in other ways to protect the property from demolition.

UPDATING THE REGISTER

The Register is not finite and is intended to be a fluid document. It should be updated as needed, as more information is revealed and as resources become available. It will continue to grow and change as the cultural heritage values of the community change.

The Register is available and accessible in the following ways:

- a virtual tour is available on the City's website at:
www.owensound.ca/heritage;
- in print form at City Hall
- through a request on the City's Property Inquiry Request Form



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For more information about
the City of Owen Sound's
Heritage Programs:

City of Owen Sound
Community Services Department
808 Second Avenue East
OWEN SOUND, ON N4K 2H4

(519) 376-4440, ext 1275

fax: (519) 371-0511

building@owensound.ca

www.owensound.ca/heritage

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HERITAGE

Guidelines for Listing a Property on the Heritage Register

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Guidelines for Listing a Property on the Heritage Register

Under the *Ontario Heritage Act*, a municipality is required to keep a register of properties of cultural heritage value or interest. The Heritage Register must include all properties designated under Part IV of the *Act*.

With amendments in 2005, the *Act* now allows municipalities to list properties on the Register that have not been designated, but that Council believes to be of cultural heritage value or interest.

We commonly refer to these two types of properties on the Heritage Register as “designated” and “listed” properties.

BENEFITS OF A HERITAGE REGISTER

- fosters civic identity and pride by drawing attention to the heritage and development of a community
- promotes knowledge and enhances an understanding of the community’s cultural heritage
- is a planning document that should be consulted by municipal decision makers when reviewing development proposals or permit applications
- provides easily accessible information about cultural heritage properties for land-use planners, property owners, developers, the tourism industry, educators and the general public
- is a central element of a municipal cultural plan that begins with mapping local cultural resources and then leverages these resources for economic development and community building

OWEN SOUND’S HERITAGE REGISTER

Owen Sound established a Local Architectural Conservation Advisory Committee (LACAC) in 1977. One of the Committee’s first duties was to undertake an Inventory of Heritage Properties, which divided the City into five zones identifying 96 properties.

In 2004, the Inventory was updated and expanded to 126 properties, and this list was adopted by Council in 2006 as the Owen Sound Heritage Register. Several properties have been added since, bringing today’s total to over 150.

LISTING PROPERTY ON THE REGISTER

Listing a property on the Register is the first step a municipality should take in the identification and evaluation of a property that may warrant some form of heritage conservation, recognition and/or long-term protection. A listed property may be a future candidate for designation.



The *Act* requires Council consult with its municipal heritage committee before including or removing a property on/from the Register. There is no requirement to consult with the property owner or the public before listing a property, though this may be a valuable process.

Owen Sound has an application for the nomination of properties to the Heritage Register. The property owner and/or other persons may make nominations.

The only information required to list a property on the Register is a description sufficient to identify the property without the chance of confusion, such as the property’s civic address.

Owen Sound requires more detailed research and evaluation of the property, and a brief rationale explaining why it may be important to the community, for architectural, historical and/or contextual reasons. Valuable information includes:

- Property Name
- Location (Address)
- Legal Description
- Initial Owner
- Present Owner
- Verified or Estimated Erection Date
- Building Type/Style
- Historical Significance
- Architect
- Builder
- Compatibility with Surroundings
- Physical Condition
- Modifications of Original Design
- Architectural Description