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Consolidated Version

No revisions to date

| Revision History: | Passed On: |
|--------------------------|-------------------|
| 2019-106 (Original) | June 24, 2019 |
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Consolidated for Convenience Only

This is a consolidation copy of a City of Owen Sound By-law for convenience and information. While every effort is made to ensure the accuracy of this by-law, it is not an official version or a legal document. The original by-law should be consulted for all interpretations and applications on this subject. For more information or to view by-laws please contact the Clerks Department.

The Corporation of the City Of Owen Sound

By-law No. 2019-106

A By-law to Establish Fees and Charges for The Corporation of the City of Owen Sound

WHEREAS section 391 of the *Municipal Act, 2001* authorizes a municipality to impose fees or charges on persons for services or activities, for costs payable for services or activities and for the use of property including property under its control; and

WHEREAS section 398 of the *Municipal Act, 2001* provides that fees and charges imposed by a municipality on a person constitute a debt of the person to the municipality; and

WHEREAS subsection 398 (2) of the *Municipal Act, 2001* provides that the treasurer of a municipality may add fees or charges imposed by a municipality to the tax roll and collect them in the same manner as municipal taxes; and

WHEREAS section 69 of the *Planning Act, 1990* provides that a municipality may prescribe a tariff of fees for the processing of applications made in respect of planning matters; and

WHEREAS section 7 of the *Building Code Act, 1992* provides that a municipality may require the payment of fees on applications for and issuance of building permits and prescribing the amounts thereof; and

WHEREAS on May 27, 2019, the Council of The Corporation of the City of Owen Sound ("City") passed Resolution No. R-190527-008 directing staff to bring forward the 2019 Fees and Charges By-law in consideration of staff report CR-19-055; and

WHEREAS on May 28, 2019, public notice was given respecting the intention to pass a new by-law to establish fees and charges in accordance with Notice By-law No. 2018-022;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE CITY OF OWEN SOUND HEREBY ENACTS AS FOLLOWS:

Part I. Preamble and Defined Terms

Short Title

1. This by-law may be referred to as the "Fees and Charges By-law".

Headings

2. The division of this by-law into parts and the insertion of headings are for convenient reference only and shall not affect interpretation of the by-law.

References to Applicable Law

3. All references to applicable law are ambulatory and apply as amended from time to time.

Interpretation

4. For the purposes of this by-law:

"City" means the Corporation of the City of Owen Sound;

"*Municipal Act, 2001*" means the *Municipal Act, 2001*, S.O. 2001 c. 25.

Part II. Fees and Charges

Fees and Charges set out in Schedules

5. The fees and charges for City services and activities and for the use of City property set out in the following Schedules of this By-law are hereby approved and deemed to form part of this by-law:
 - a. Schedule A – Clerk’s Office
 - b. Schedule B – Animal Control
 - c. Schedule C – Parking and By-law Enforcement
 - d. Schedule D – Tax and Water
 - e. Schedule E – Parks and Recreation
 - f. Schedule F – Planning
 - g. Schedule G – Building
 - h. Schedule H – Cemetery
 - i. Schedule I – Fire & Emergency Services
 - j. Schedule J – Engineering
 - k. Schedule K – Public Works
 - l. Schedule L – Waste Management
 - m. Schedule M – Transit
 - n. Schedule N – Airport

Fees Subject to Change

6. The fees and charges approved under section 5 of this by-law are subject to any adjustment authorized by a statute, regulation or by-law.
7. Subject to section 6 of this by-law, the fees and charges set out in this by-law shall continue in force until amended, repealed or replaced, and for greater certainty, where fees are listed for multiple years:
 - a. the fee for any year shall continue to be in effect until the next year in which a new fee is listed; and
 - b. where there is no fee listed for a year, the fee for that year shall be the latest fee listed in a preceding year.

Applicable Taxes

8. All fees and charges are subject to all applicable taxes required by any act or regulation.

Late Payment

9. Late payment charges may be added to all or any portion of any fees and charges imposed by this by-law that are due and payable, at the “Penalty on Late Payment” rate set out in Schedule ‘D’ of this by-law, on the 30th day of default, and every month thereafter and such late payment charges shall form part of the fees or charges owing.

Dishonoured Cheques and Returned Payments

10. Payment for any fee or charge listed herein or otherwise charged by the City that is returned by a financial institution for any reason will be subject to the “NSF - Returned Cheque Fee” set out in Schedule ‘D’ of this by-law which shall form part of the fees and charges owing.

Applications to Council

11. A person or group may apply in writing to Council to request that fees or charges be waived or reduced. At its discretion, City Council may, by

resolution or by-law, waive or reduce an applicants' fees or charges on a one time or continuing basis.

Additional Fees or Charges

12. This by-law does not exempt a person from being subject to:
- a. any additional fees or charges resulting from costs incurred by the City to provide services or activities, or
 - b. fees or charges levied under the Provincial Offences Act or any other Federal or Provincial act or regulation.

Unpaid Fees or Charges

13. All unpaid fees or charges imposed by this by-law constitute a debt due to the City and the City may take such action as it considers necessary and as permitted by law to collect the debt.
14. Without limiting section 13 of this by-law, where all or part of a fee or charge imposed by this by-law remains unpaid, such fee or charge may be added to the tax roll for the property, which is owned, in whole or in part by the person upon whom the fee or charge is imposed, and shall be collected in a like manner as municipal taxes.

Part III. Conflict and Transition

City By-laws

15. In the event that any fee or charge set out in this by-law conflicts with any fee or charge set out in another City by-law, the fee or charge set out in this by-law shall prevail.

Conflict

16. In the event the provisions of this by-law are inconsistent with the provisions of the *Municipal Act, 2001*, its Regulations or any other Act, the provisions of the Act or Regulation shall prevail.

Terms Severable

17. The terms and provisions of this by-law shall be severable and should any term or provision be found by a court of competent jurisdiction to be legally unenforceable, in operative or invalid, the remainder of the by-law shall continue to be in full force and effect.

Repeal

18. By-law Number 2018-014 is hereby repealed.

Enactment

19. This by-law shall come into full force on July 1, 2019.

FINALLY PASSED AND ENACTED this 24th day of June, 2019.

Signature on file

Mayor Ian C. Boddy

Signature on file

Briana M. Bloomfield, City Clerk

| Service or Activity | | Fee | Unit | Applicable Tax | Notes |
|---|---|------------|-----------------------|----------------|--|
| Marriage | | | | | |
| 1. | Marriage Licence | \$150.00 | each | Exempt | |
| 2 | Replacement Marriage Licence | \$75.00 | each | Exempt | |
| 3 | Civil Marriage Service - During Business Hours | \$350.00 | each | + HST | |
| 4 | Civil Marriage Service - Outside Business hours | \$375.00 | each | + HST | |
| 5 | Civil Marriage Service - Travel | See note. | per km | + HST | Calculated in accordance with the City's policy respecting staff mileage |
| 6 | Civil Marriage Service - Witness Fee | \$25.00 | each | + HST | |
| 7 | Civil Marriage Service - Rehearsal Fee | \$75.00 | each | + HST | |
| Lottery | | | | | |
| 8 | Bingo Licence | \$65.00 | each | Exempt | |
| 9 | Break Open Tickets | 3% | of value | Exempt | |
| 10 | Raffle Licence | 3% | of value | Exempt | |
| Document Commissioning | | | | | |
| 11 | Commissioning | \$40.00 | each | + HST | |
| Permits | | | | | |
| 12. | Death Registration | \$38.00 | each | Exempt | |
| Business Licences | | | | | |
| 13. | General Business Licence | \$150.00 | each | Exempt | |
| 14. | Home Based Business | \$150.00 | each | Exempt | |
| 15. | Bed and Breakfast | \$150.00 | each | Exempt | |
| 16. | Mobile Food Business | \$150.00 | each | Exempt | |
| 17. | Summer Student/Popsicle Cart | \$25.00 | 5 months maximum | Exempt | |
| 18. | Weekly Hawker Peddler Business | \$300.00 | 7 days or less | Exempt | |
| 19. | Yearly Hawker Peddler Business | \$600.00 | per year | Exempt | |
| 20. | Blanket Special Event Hawker Peddler Business | \$300.00 | per event or per year | Exempt | Sold per event or per year, whichever is less |
| 21. | Blanket Annual Hawker Peddler Business | \$2,000.00 | per year | Exempt | |
| 22. | Replacement Business Licence | \$30.00 | each | Exempt | |
| 23. | Business Relocation | \$50.00 | each | Exempt | |
| 24. | Change of Ownership | \$50.00 | each | Exempt | |
| Freedom of Information (FOI) Request | | | | | |
| 25. | Municipal FOI Application | \$5.00 | each | Exempt | |
| 26. | Other Costs associated with a request under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) | See note. | See note. | Exempt | In accordance with fees set by MFIPPA. |
| AGCO Application Fees | | | | | |
| 27. | Municipal Information Application Fee | \$100.00 | each | Exempt | |
| 28. | Letter of Non-Objection | \$50.00 | each | Exempt | |

| Service or Activity | | Fee | Unit | Applicable Tax | Notes |
|----------------------------------|--|----------|----------|----------------|---|
| Property Inquiry Requests | | | | | |
| 29. | Lot Release Fee | \$75.00 | each | Exempt | |
| 30. | Security Reduction | \$75.00 | each | Exempt | |
| 31. | Agreement Release | \$100.00 | each | Exempt | |
| 32. | Certificate of Final Completion | \$375.00 | each | Exempt | |
| Other Fees | | | | | |
| 33. | Encroachment Fee | \$100.00 | each | Exempt | |
| 34. | Encroachment Fee – Committee of Adjustment | \$50.00 | each | Exempt | |
| 35. | Assignment of Lease | \$100.00 | each | Exempt | |
| 36. | Photocopy Fee (per page) | \$0.50 | per page | HST Inclusive | Applies to all departments unless a specific fee has been established |

| Service or Activity | | Fee | Unit | Applicable Tax | Notes |
|---------------------|---|----------|------------|----------------|---|
| Shelter Fees | | | | | |
| 1. | Quarantine fee ** | \$100.00 | each | + HST | Release of a pet by Animal Control requires payment of the applicable Reclamation Fee, Shelter Fee and any other required fees or charges which can include Failure to Licence charge, Emergency Services charge, Maintenance Fee and Licence Fee as applicable. ** fee per Animal Control Services Contract |
| 2. | Reclamation fee ** | \$50.00 | each | + HST | |
| 3. | Failure to Licence Pet | \$25.00 | each | + HST | |
| 4. | Shelter fee - first time | \$25.00 | each | + HST | |
| 5. | Shelter fee - second time | \$35.00 | each | + HST | |
| 6. | Shelter fee - third time | \$45.00 | each | + HST | |
| 7. | Emergency Services (After hours pick-up) ** | \$45.00 | each | + HST | |
| 8. | Maintenance fee (impound) ** | \$8.00 | per day | + HST | |
| 9. | Release of Ownership to Shelter – One Cat or Dog | \$49.00 | each | + HST | |
| 10. | Release of Ownership to Shelter – Litter of puppies or kittens | \$59.00 | each | + HST | |
| Dogs | | | | | |
| 11. | Dog Licence (spayed/neutered dog) purchased before March 31 | \$20.00 | per year | Exempt | |
| 12. | Dog Licence (spayed/neutered dog) | \$30.00 | per year | Exempt | |
| 13. | Dog Licence (dog not spayed/neutered) purchased before March 31 | \$35.00 | per year | Exempt | |
| 14. | Dog Licence (dog not spayed/neutered) | \$45.00 | per year | Exempt | |
| 15. | Dangerous or potentially dangerous dog | \$250.00 | per year | Exempt | |
| 16. | Replacement Dog Tag | \$10.00 | per tag | + HST | |
| 17. | Change of Ownership | \$10.00 | per dog | + HST | |
| 18. | Kennel Licence | \$300.00 | per kennel | Exempt | |
| Cats | | | | | |
| 19. | Cat Licence (spayed/neutered cat) | \$30.00 | per cat | Exempt | |
| 20. | Cat Licence (cat not spayed/neutered) | \$45.00 | per cat | Exempt | |
| 21. | Replacement Cat Tag | \$10.00 | per tag | + HST | |
| 22. | Change of Ownership | \$10.00 | per cat | + HST | |

| Service or Activity | | Fee | Unit | Applicable Tax | Notes |
|-----------------------------------|--|--|-----------------|----------------|-------------------------|
| Parking Pass Fees | | | | | |
| 1. | Daily Parking Pass | \$5.00 | per day | HST Inclusive | |
| 2. | Monthly Parking Pass | \$30.00 | per month | HST Inclusive | |
| 3. | Monthly Parking Pass - Purchased after the 15th Day of the Month | \$20.00 | per month | HST Inclusive | |
| 4. | Overnight Parking Pass | \$20.00 | per month | HST Inclusive | |
| 5. | 15 Minute Parking Pass - approved service groups | \$60.00 | per year | HST Inclusive | |
| 6. | 15 Minute Parking Pass – (less than 1 year) | Pro-rated Basis | per year | HST Inclusive | |
| Street Parking Rental Fees | | | | | |
| 7. | Meter Hood Deposit | \$30.00 | each | Exempt | |
| 8. | Lock and Key Deposit | \$10.00 | each | Exempt | |
| 9. | Daily Street Parking Space Rental | \$15.00 | per day | HST Inclusive | |
| 10. | Weekly Street Parking Space Rental | \$50.00 | per week | HST Inclusive | |
| Off-Street Parking Permits | | | | | |
| 11. | Off-Street Parking Licence | \$100.00 | every two years | Exempt | Valid up to 2 years |
| 12. | Extended Term Parking Licence (Fishing Derbies) | \$125.00 | each | Exempt | |
| Parking Court Fees | | | | | |
| 13. | Municipal Court Fee | \$4.50 | each | Exempt | Municipal portion only. |
| Property Standards | | | | | |
| 14. | Certificate of Compliance | \$75.00 | each | + HST | |
| 15. | Work Order | \$80.00 | each | + HST | |
| 16. | Property Clean Up - administration fee | 15% of all expenses incurred by the City to bring property into compliance | per visit | + HST | \$100.00 minimum charge |
| 17. | Property sub-search | \$100.00 | each | + HST | |
| Property Inquiry Requests | | | | | |
| 18. | Compliance Check | \$75.00 | each | + HST | |
| 19. | Work Order Check | \$40.00 | each | + HST | |
| | | | | | |
| | | | | | |
| | | | | | |

| Service or Activity | | Fee | Unit | Applicable Tax | Notes |
|-----------------------|--|----------|-----------|----------------|---------------------------------------|
| Tax Division | | | | | |
| 1. | Tax and Water/Wastewater Certificate | \$80.00 | | Exempt | |
| 2. | Account Statement or History | \$10.00 | | Exempt | |
| 3. | Tax Bill Reprint | \$10.00 | | Exempt | |
| 4. | NSF - Returned Cheque Fee | \$40.00 | | Exempt | For all Departments in the City |
| 5. | Interest On Arrears | 1.25% | per month | Exempt | |
| 6. | Penalty on Late Payment | 1.25% | per month | Exempt | |
| 7. | Account Set Up Fee - If new Roll number is required | \$40.00 | | Exempt | |
| 8. | Account Change Fee - Ownership change | \$25.00 | | Exempt | |
| 9. | Reminder Notice Fee - for Arrears Notices over \$100 | \$5.00 | | Exempt | |
| 10. | Refund Fee - for incorrect payment to account - Initial request N/C for property owner | \$30.00 | | Exempt | |
| 11. | Transfer Fee - for incorrect payment to account - Initial request N/C for property owner | \$20.00 | | Exempt | |
| 12. | Final Notice - Before Tax Sale Registration | \$25.00 | | Exempt | |
| 13. | Mortgage Company Fee | \$10.00 | | Exempt | If payments made by Mortgage Company |
| 14. | Tax Sale Registration Admin Fee – Stage 1 – Initial review and file setup | \$200.00 | | Exempt | |
| 15. | Tax Sale Registration Admin Fee – Stage 2 – Registration of the property | \$300.00 | | Exempt | |
| 16. | Water Arrears Transfer to Tax | \$35.00 | | Exempt | |
| 17. | EDI Payment Errors - To allocate to correct account and send subsequent letter | \$20.00 | | Exempt | One error grace for property owner |
| 18. | Unpaid charges added to the Tax Roll for collection | \$25.00 | | Exempt | |
| 19. | Property Standards amounts added to the Tax roll | \$25.00 | | Exempt | |
| 20. | PAD Tax Plan Adjustment - Initial Request, N/A | \$20.00 | | Exempt | |
| Water Division | | | | | |
| 21. | Water & Wastewater Certificate - see above #1 | \$0.00 | | | |
| 22. | Water & Wastewater Account Statement / history | \$10.00 | | Exempt | |
| 23. | Water & Wastewater Bill Reprint | \$10.00 | | Exempt | |
| 24. | NSF - Returned Cheque Fee - For all Departments | \$40.00 | | Exempt | |
| 25. | Water Account Change or Set Up Fee | \$30.00 | | Exempt | |
| 26. | Refund Fee - for incorrect payment to account - Initial request N/C for account holder | \$30.00 | | Exempt | |
| 27. | Transfer Fee - for incorrect payment to account - Initial request N/C for account holder | \$20.00 | | Exempt | |
| 28. | EDI Payment Errors - To allocate to correct account and send subsequent letter | \$20.00 | | Exempt | One error grace per owner or property |
| 29. | Interest On Arrears | 1.50% | per month | Exempt | |
| 30. | Reminder Notice Fee | \$5.00 | | Exempt | |
| 31. | Final Notice - Before transfer to transfer to tax / disconnect procedures | \$15.00 | | Exempt | |
| 32. | Green disconnect Card | \$30.00 | | Exempt | |
| 33. | Water & Wastewater Arrears Transfer to Tax | \$35.00 | | Exempt | |
| 34. | Water Disconnect Fee - Non Payment | \$60.00 | | Exempt | |
| 35. | Water Reconnect Fee | \$50.00 | | Exempt | |
| 36. | After Hours Turn On or Off in addition to regular fees | \$60.00 | | Exempt | |
| 37. | Water Turn off Fee - Seasonal | \$50.00 | | Exempt | |
| 38. | Water Turn on Fee - Seasonal | \$50.00 | | Exempt | |

Schedule E - Parks and Recreation

| Service or Activity | | 2019 Fee | 2020 Fee | 2021 Fee | Unit | Applicable Tax | Notes |
|---|--|------------|------------|------------|---------------|----------------|-------|
| Ice Rental - Fall/Winter (Sept 1-March 31) | | | | | | | |
| 1. | Non-Prime - Youth | \$91.85 | \$93.22 | | per hour | 13% | |
| 2. | Non-Prime - Adult | \$131.21 | \$133.18 | | per hour | 13% | |
| 3. | Non-Prime - Saturdays 4:00 to 11:00 p.m. | \$161.75 | \$164.18 | | per hour | 13% | |
| 4. | Prime - Youth | \$156.23 | \$158.57 | | per hour | 13% | |
| 5. | Prime - Adult | \$183.80 | \$186.56 | | per hour | 13% | |
| 6. | Broomball - Adult Non-Prime | \$120.91 | \$122.72 | | per hour | 13% | |
| 7. | Broomball - Adult Prime | \$173.49 | \$176.09 | | per hour | 13% | |
| 8. | School Board Hockey Canada Program | \$91.85 | \$93.23 | | per hour | 13% | |
| 9. | Minor Sports Tournament Fee - prime | \$128.66 | \$130.59 | | per hour | 13% | |
| 10. | Minor Sports Tournament Fee - non-prime | 91.85 | 93.22 | | per hour | 13% | |
| Ice Rental - Summer | | | | | | | |
| 11. | All Summer Ice (Prime) | \$183.80 | \$186.56 | | per hour | 13% | |
| Last Minute Ice Rental | | | | | | | |
| 12. | Non-Prime Last Minute Ice | \$100.00 | \$100.00 | | per hour | 13% | |
| 13. | Prime - Last Minute Ice | \$125.00 | \$125.00 | | per hour | 13% | |
| Off-Season Ice (Apr 1-June 30) | | | | | | | |
| 14. | Off-Season Ice Rental | \$ 161.75 | \$ 164.18 | | per hour | 13% | |
| Floor Rental | | | | | | | |
| 15. | Non-Prime - Youth | \$42.63 | \$43.27 | | per hour | 13% | |
| 16. | Non-Prime - Adult | \$71.46 | \$72.53 | | per hour | 13% | |
| 17. | Prime - Youth | \$60.90 | \$61.81 | | per hour | 13% | |
| 18. | Prime - Adult | \$102.08 | \$103.61 | | per hour | 13% | |
| 19. | Prime - Jr. B Lacrosse | \$81.49 | \$82.71 | | per hour | 13% | |
| 20. | Senior "B" Game | \$255.20 | | | | 13% | |
| 21. | Junior "B" Game | \$203.73 | | | | 13% | |
| Floor Rental - Commercial | | | | | | | |
| 22. | Summer Commercial or \$1/ticket to be paid, whichever is greater | \$1,753.86 | \$1,779.95 | \$1,806.65 | per day | 13% | |
| 23. | Winter Comercial or \$1/ticket to be paid, whichever is greater | \$3,031.50 | \$3,076.97 | \$3,123.13 | per day | 13% | |
| Ball Diamond - Games | | | | | | | |
| 24. | Class A Field - Youth | \$33.39 | \$36.30 | | per 1.5 hours | 13% | |
| 25. | Class A Field - Adult | \$48.72 | \$53.37 | | per 1.5 hours | 13% | |
| 26. | Class B Field - Youth | \$27.96 | \$29.88 | | per 1.5 hours | 13% | |
| 27. | Class B Field - Adult | \$40.38 | \$43.37 | | per 1.5 hours | 13% | |
| 28. | Class C Field - Youth | \$13.54 | \$14.48 | | per 1.5 hours | 13% | |

Schedule E - Parks and Recreation

| Service or Activity | | 2019 Fee | 2020 Fee | 2021 Fee | Unit | Applicable Tax | Notes |
|---|--|------------|------------|----------|---------------|----------------|---|
| 29. | Class C Field - Adult | \$19.62 | \$21.07 | | per 1.5 hours | 13% | |
| Ball Diamond - Practices | | | | | | | |
| 30. | Class A Field - Youth | \$12.05 | \$13.48 | | per 1.5 hours | 13% | |
| 31. | Class A Field - Adult | \$15.67 | \$17.52 | | per 1.5 hours | 13% | |
| 32. | Class B Field - Youth | \$9.81 | \$10.67 | | per 1.5 hours | 13% | |
| 33. | Class B Field - Adult | \$12.75 | \$13.87 | | per 1.5 hours | 13% | |
| 34. | Class C Field - Youth | \$4.75 | \$5.16 | | per 1.5 hours | 13% | |
| 35. | Class C Field - Adult | \$6.18 | \$6.71 | | per 1.5 hours | 13% | |
| Ball Diamond - Weekend Tournaments | | | | | | | |
| 36. | Class A Field - Youth | \$170.65 | \$188.94 | | per diamond | 13% | |
| 37. | Class A Field - Adult | \$248.92 | \$277.55 | | per diamond | 13% | |
| 38. | Class B Field - Youth | \$145.78 | \$161.40 | | per diamond | 13% | |
| 39. | Class B Field - Adult | \$211.32 | \$235.63 | | per diamond | 13% | |
| 40. | Class C Field - Youth | \$71.26 | \$79.46 | | per diamond | 13% | |
| 41. | Class C Field - Adult | \$101.73 | \$112.63 | | per diamond | 13% | |
| Soccer Field - Games | | | | | | | |
| 42. | Class A Field - Youth | \$60.96 | \$61.88 | | per 2 hours | 13% | |
| 43. | Class A Field - Adult | \$86.96 | \$88.26 | | per 2 hours | 13% | |
| 44. | Class D Field - Youth | \$42.23 | \$42.87 | | per 2 hours | 13% | |
| 45. | Class D Field - Adult | \$60.38 | \$61.28 | | per 2 hours | 13% | |
| Soccer Field - Practices | | | | | | | |
| 46. | Class A Field - Youth | \$15.23 | \$15.46 | | per 1.5 hours | 13% | |
| 47. | Class A Field - Adult | \$21.75 | \$22.08 | | per 1.5 hours | 13% | |
| 48. | Class D Field - Youth | \$10.61 | \$10.77 | | per 1.5 hours | 13% | |
| 49. | Class D Field - Adult | \$15.23 | \$15.46 | | per 1.5 hours | 13% | |
| Other Bayshore Fees and Services | | | | | | | |
| 50. | Glass Removal | \$30.50 | \$31.00 | | per sheet | 13% | 104 sheets maximum, minimum charge \$500.00 |
| 51. | Wooden Floor | \$1,220.00 | \$1,240.00 | | | 13% | |
| 52. | Netting Removal - 1 net | \$560.00 | \$570.00 | | | 13% | |
| 53. | Netting Removal - 2 nets | \$810.00 | \$820.00 | | | 13% | |
| 54. | Risers | \$5.00 | | | per section | 13% | 6 sections |
| 55. | Pegging holes | \$12.00 | | | per hole | 13% | to repair holes in parking lot if erecting pegs for tents |
| 56. | Commercial and Occasional Users Ice Rental - Permit Cancellation | \$50.00 | | | | 13% | |
| 57. | Bayshore Community Centre Reserved Parking | \$150.00 | \$160.00 | | | 13% | |

Schedule E - Parks and Recreation

| Service or Activity | | 2019 Fee | 2020 Fee | 2021 Fee | Unit | Applicable Tax | Notes |
|---|--|--------------------|----------|----------|----------|----------------|------------------------------|
| Prime Time Hall Rental (Friday, Saturday and Sunday) | | | | | | | |
| 58. | Bay Room | \$517.75 | \$525.52 | \$533.40 | per day | 13% | |
| 59. | Sound Room | \$405.69 | \$411.77 | \$417.95 | per day | 13% | |
| 60. | R. E. Rutherford | \$871.02 | \$884.09 | \$897.35 | per day | 13% | |
| 61. | Shore Room #1 | \$122.78 | \$124.63 | \$126.50 | per day | 13% | |
| 62. | Shore Room #2 | \$246.18 | \$249.87 | \$253.62 | per day | 13% | |
| 63. | Shore Rooms 1 and 2 | \$365.46 | \$370.94 | \$376.51 | per day | 13% | |
| Monday - Thursday Hall Rental (over 4 hours) | | | | | | | |
| 64. | Bay Room | \$250.96 | \$254.72 | \$258.54 | per day | 13% | |
| 65. | Sound Room | \$196.13 | \$199.07 | \$202.06 | per day | 13% | |
| 66. | R. E. Rutherford | \$426.36 | \$432.76 | \$439.25 | per day | 13% | |
| 67. | Shore Room #1 | \$97.33 | \$98.79 | \$100.27 | per day | 13% | |
| 68. | Shore Room #2 | \$129.32 | \$131.26 | \$133.23 | per day | 13% | |
| 69. | Shore Rooms 1 and 2 | \$201.00 | \$204.02 | \$207.08 | per day | 13% | |
| Monday - Thursday Hall Rental (under 4 hours) | | | | | | | |
| 70. | Bay Room | \$121.81 | \$123.64 | \$125.49 | per day | 13% | |
| 71. | Sound Room | \$97.47 | \$98.93 | \$100.42 | per day | 13% | |
| 72. | R. E. Rutherford | \$213.18 | \$216.38 | \$219.62 | per day | 13% | |
| 73. | Shore Room #1 | \$64.68 | \$65.65 | \$66.63 | per day | 13% | |
| 74. | Shore Room #2 | \$97.33 | \$98.79 | \$100.27 | per day | 13% | |
| 75. | Shore Rooms 1 and 2 | \$134.01 | \$136.02 | \$138.06 | per day | 13% | |
| Hall Rental - Extras and Amenities | | | | | | | |
| 76. | Kitchen/stove/fridge (full day rental) | \$100.00 | | | per day | 13% | |
| 77. | Kitchen/stove/fridge (half day rental) | \$60.00 | | | per day | 13% | |
| 78. | Round Tables | \$75.00 | | | per day | 13% | |
| 79. | Merchandise | 20% | | | | Exempt | Minimum charge \$250.00. |
| 80. | Refundable Key deposit for Harrison Park Hall | \$10.00 | | | | 13% | |
| 81. | Society of Composers, Authors and Music Publishers of Canada (SOCAN) | \$59.17 | | | | 13% | Increases regulated by SOCAN |
| 82. | Facility Booking Administration Fee | \$15.00 | | | | 13% | |
| 83. | Food Concessions - Hydro and Water Charge | \$10.00 | | | | 13% | |
| 84. | After Hours Rental Fee (rental past 2:00 am) | \$100.00 | | | per hour | 13% | |
| 85. | Facility Rental Deposit and Cancellation Fee | 25% of booking fee | | | | | |

Schedule E - Parks and Recreation

| Service or Activity | | 2019 Fee | 2020 Fee | 2021 Fee | Unit | Applicable Tax | Notes |
|----------------------|--|----------|----------|----------|------------------|----------------|---|
| Other Rentals | | | | | | | |
| 86. | Harrison Park Hall – Youth Organization | \$123.06 | | | per day | 13% | 6+ hrs @ day rate |
| 87. | Harrison Park Hall – Youth Organization | \$62.58 | | | per 1/2 day | 13% | 1-5 hrs |
| 88. | Harrison Park Hall - Youth Organization | \$10.43 | | | per hour | | Booking of 5 hours or less booked less than 24 hours in advance. Minimum 3 hour fee. |
| 89. | Harrison Park Hall | \$151.59 | | | per day | 13% | |
| 90. | Harrison Park Hall | \$75.60 | | | per 1/2 day | 13% | |
| 91. | Harrison Park – Picnic Shelters | \$8.96 | | | per row (9 rows) | 13% | 6+ hrs @ day rate |
| 92. | Harrison Park – Bandshell | \$29.85 | | | per day | 13% | 1-5 hr |
| 93. | Harrison Park - Black History Cairn | \$29.41 | | | per day | 13% | |
| 94. | Victoria Park | \$451.00 | | | per day | 13% | |
| 95. | Kelso Beach Park - Under 4 hrs - including non-profit | \$158.03 | | | per day | 13% | Non-profit event is an activity/event organized by a non-profit organization or a board of volunteers where all proceeds are directed back to the event or future program related costs. |
| 96. | Kelso Beach Park - Over 4 hrs - including non-profit | \$316.16 | | | per day | 13% | |
| 97. | Kelso Beach Park - For Profit (Commercial) - or \$1.10/ticket to be paid, whichever is greater | \$609.00 | | | per day | 13% | Fee includes setup & teardown days. For Profit (commercial) means any individual, company or organization engaged in the pursuit of business for profit through the use of city-owned facilities where there is an anticipated attendance of 1,000. Where a large commercial event donates 25% of its net profits to registered non profit organization or the City, the applicable non profit rate will apply. |
| 98. | Kelso Beach – Picnic Shelter | \$5.94 | | | per row | 13% | Up to 8 rows available. |
| 99. | Kelso Beach - Setup and tear down fee | \$25.00 | | | day | 13% | |
| 100. | Queen’s Park – Bandshell | \$29.41 | | | per day | 13% | |
| 101. | Bayshore & Kelso Beach Gazebo Rental hourly | \$30.00 | | | per hour | 13% | minimum of 2 hours |
| 102. | Bayshore & Kelso Beach Gazebo Rental daily | \$175.00 | | | per day | 13% | |
| 103. | Bayshore Grounds | \$400.00 | | | per day | 13% | |
| 104. | Bayshore Concourse hourly | \$28.98 | | | per hour | 13% | minimum of 2 hours |
| 105. | Other Approved Open Spaces | \$28.98 | | | per day | 13% | |
| Campgrounds | | | | | | | |
| 106. | Harrison Park Campground fee - nightly | \$44.80 | \$50.83 | | per night | 13% | |
| 107. | Harrison Park Campground fee - weekly | \$291.20 | \$295.57 | | per week | 13% | booking Friday to Friday only |
| 108. | Harrison Park Campground fee - off season (Thanksgiving - May 1) | \$25.00 | \$25.00 | | per night | 13% | unserviced, no amenities |
| 109. | Harrison/Kelso Backpacker rate - non serviced | \$29.62 | \$35.42 | | per night | 13% | |
| 110. | Kelso Campground fee | \$41.71 | \$47.69 | | per night | 13% | |

Schedule E - Parks and Recreation

| Service or Activity | | 2019 Fee | 2020 Fee | 2021 Fee | Unit | Applicable Tax | Notes |
|---------------------------------|--|----------|----------|----------|---------------------|----------------|---|
| 111. | Kelso Campground fee- Salmon Spectacular Rate | \$38.61 | \$44.55 | | per night | 13% | During Salmon Spectacular Only |
| 112. | Firewood | \$8.00 | \$8.00 | | per bag | 13% | |
| 113. | Ice | \$4.00 | \$4.00 | | per bag or block | 13% | |
| 114. | Waste Tank Pump Out | \$10.00 | \$10.00 | | per dump | 13% | For non-registered camper |
| Recreation Programs | | | | | | | |
| 115. | Ice Sport - Youth Non-Resident Card | \$167.00 | | | per participant | Exempt | Per participant, per sport. Refer to Policy CS#19 |
| 116. | Field or Floor Sport - Youth Non-Resident Card | \$100.00 | | | per participant | Exempt | |
| 117. | Camps and Programs - Youth Non-Resident Card | \$100.00 | | | per participant | Exempt | |
| 118. | Short Term Camp or Program (1-4 weeks) – Youth Non-Resident Card | 40% | | | of registration fee | Exempt | |
| 119. | Springfest Registration Fee | \$6.00 | | | | 13% | |
| 120. | Springfest Games Event Fee | \$1.00 | | | per event | 13% | \$12.00 maximum registration fee (unlimited events) |
| 121. | Regular Skating Admission – Single Skates | \$5.00 | | | per skate | 13% | |
| 122. | Regular Skating Admission – Family Skates | \$8.00 | | | per skate | 13% | |
| 123. | Regular Skating Membership – Single | \$30.00 | | | | 13% | |
| 124. | Regular Skating Membership - Family | \$65.00 | | | | 13% | |
| 125. | Adult Public Skating – Single | \$5.00 | | | per skate | 13% | |
| 126. | Adult Public Skating – Membership | \$40.00 | | | | 13% | |
| 127. | Shinney Hockey – Individual | \$5.00 | | | per skate | 13% | |
| Harrison Park Pool | | | | | | | |
| 128. | Open Swim – All Ages | \$5.00 | | | | 13% | |
| 129. | Open Swim – Family Pass | \$13.00 | | | | 13% | |
| 130. | Seasons Pass – Individual | \$70.00 | | | | 13% | |
| 131. | Seasons Pass – Family (max 5) | \$120.00 | | | | 13% | |
| 132. | Private Pool Rentals - up to 25 swimmers | \$70.00 | | | | 13% | |
| 133. | Private Pool Rentals - up to 26-50 swimmers | \$90.00 | | | | 13% | |
| 134. | Private Pool Rentals - up to 51-100 swimmers | \$110.00 | | | | 13% | |
| Specialty Camps (Weekly) | | | | | | | |
| 135. | Soccer Camp I – Half Day | \$115.00 | | | per person | Exempt | |
| 136. | Soccer Camp II – Half Day | \$95.00 | | | per person | Exempt | |
| 137. | Soccer Camp I – full Day | \$170.00 | | | per person | Exempt | |
| 138. | Soccer Camp II – full Day | \$135.00 | | | per person | Exempt | |
| 139. | Soccer Camp – Advanced/Goalie | \$225.00 | | | per person | Exempt | |
| 140. | Hockey Skills Program | \$150.00 | | | per person | Exempt | |

Schedule E - Parks and Recreation

| Service or Activity | | 2019 Fee | 2020 Fee | 2021 Fee | Unit | Applicable Tax | Notes |
|---|--|-----------|----------|----------|--------------------|----------------|--|
| 141. | Power Skating School | \$150.00 | | | per person | Exempt | |
| 142. | Power Skating School - Midge Elite | \$165.00 | | | per person | Exempt | |
| 143. | Program Withdrawal Administration Fee | \$15.00 | | | | Exempt | |
| Use of Owen Sound Boat Launch Facilities | | | | | | | |
| 144. | Daily launches | \$8.85 | | | | 13% | |
| 145. | Extended overnight parking | \$8.85 | | | per night | 13% | |
| 146. | Daily dockage | \$1.00 | | | per foot, per day | 13% | only charged during Derby |
| 147. | Season passes | \$88.50 | | | | 13% | |
| 148. | Season passes (2nd pass) | \$44.25 | | | | 13% | |
| Other Fees | | | | | | | |
| 149. | Delivery of picnic tables for special events | \$116.00 | | | 1 load (9 tables) | 13% | Rental is only available for events held in City facilities |
| 150. | Delivery of garbage cans | \$100.00 | | | 5 or more cans | 13% | No charge for 1 to 4 cans, fee for 5 or more cans, rental is only available for events held in City facilities |
| 151. | Recycling Carts | no charge | | | | | Rental is only available for events held in City facilities |
| Special Event Rentals | | | | | | | |
| 152. | Heavy-duty 5-channel cable protector | \$22.12 | | | per unit, per week | 13% | Plus damage deposit of \$50.00 per unit |
| 153. | 32" x 48" Sandwich board frames | \$8.85 | | | per unit, per week | 13% | Plus damage deposit of \$25.00 per unit |
| 154. | 24" x 48" Sandwich board frames | \$8.85 | | | per unit, per week | 13% | Plus damage deposit of \$25.00 per unit |
| Commemorative Trees | | | | | | | |
| 155. | Purchase and planting | \$300.00 | | | | Exempt | |

| Service or Activity | | Fee | Unit | Applicable Tax | Notes |
|--|---|-------------|---|----------------|---|
| Planning Act Tariff of Fees¹ | | | | | |
| 1. | Official Plan Amendment | \$3,500.00 | each | Exempt | |
| 2. | Zoning By-law Amendment (General) | \$3,000.00 | each | Exempt | |
| 3. | Zoning By-law Amendment (Removal of Holding Symbol) | \$1,000.00 | each | Exempt | |
| 4. | Extension of Temporary Use By-law | \$1,000.00 | each | Exempt | |
| 5. | Draft Plan of Subdivision | \$3,000.00 | base fee | Exempt | Maximum of \$15,000.00 total (base fee + lot or block fee) |
| | | + \$100.00 | per lot or block | Exempt | |
| 6. | Draft Plan of Condominium (other than standard) | \$3,000 | base fee | Exempt | Maximum of \$7,000 total (base fee + lot or block fee) |
| | | plus \$100 | per unit or parcel | Exempt | |
| 7. | Draft Plan of Condominium (standard) | \$3,000.00 | each | Exempt | |
| 8. | Site Plan Approval - Residential (Major) | \$2,500.00 | base fee | Exempt | Total fee = base fee + fee per dwelling unit. Maximum fee \$5000.00. |
| | | +\$50.00 | fee per dwelling unit | Exempt | |
| 9. | Site Plan Approval - Commercial (Major) | \$2,500.00 | base fee | Exempt | Total fee = base fee + per area fee. Maximum fee \$5000.00. |
| | | + \$50.00 | per m ² of floor area | Exempt | |
| 10. | Site Plan Approval - Residential or Commercial (Minor) ² | \$800.00 | each | Exempt | Minor site plan approval fee for Residential or Commercial development includes any ONE of the following (Note 2) |
| 11. | Consent to Sever | \$1,800.00 | includes 1 severed lot or easement and 1 retained | Exempt | Requires separate application form, must affect same original lot and be applied for at the same time as original consent |
| | | + \$600.00 | each additional severed lot or easement affecting the same original lot | Exempt | |
| 12. | Minor Variance | \$850.00 | each | Exempt | |
| 13. | Pre-consultation fee | \$500.00 | each | Exempt | Per Submission. Same fee for Subdivision, Condominium, Site Plan, Official Plan Amendment or Zoning By-law Amendment pre-consult. |
| 14. | Cost Recovery Fees (peer reviews etc) | Actual cost | each | Exempt | As per City Official Plan |
| 15. | Application for Subdivision Agreement | \$100.00 | per lot or block | Exempt | Maximum of \$1500.00. Would apply if agreement required as condition of consent as well as draft plan of subdivision. |
| 16. | Application for Condominium Agreement | \$1,000.00 | each | Exempt | |

| Service or Activity | | Fee | Unit | Applicable Tax | Notes |
|---------------------------------------|--|------------|------------------|----------------|---|
| 17. | Exemption Request (Draft Plan of Condominium) | \$1,000.00 | each | Exempt | |
| 18. | Part Lot Control By-law | \$1,000.00 | base fee | Exempt | Maximum \$2000.00 total (base fee + lot or block fee) |
| | | + \$50.00 | per lot or block | | |
| Property Inquiry Requests | | | | | |
| 19. | Planning/Zoning Information (2010-078) | \$100.00 | each | Exempt | |
| 20. | Planning/Zoning Conformity Checks (2010-078 or 1985-80) | \$150.00 | each | Exempt | |
| 21. | Planning/Zoning Information (1976-100) | \$150.00 | each | Exempt | |
| 22. | Heritage Registry Notice | \$25.00 | each | Exempt | |
| Various Documents and Services | | | | | |
| 23. | Custom Base Maps - Basic (8 1/2 x 14) | \$10.00 | each | 13% | Fee for customized base maps from the City's digital topographic maps |
| 24. | Custom Base Maps - detailed customization (8 1/2X14) | \$20.00 | each | 13% | |
| 25. | Fence Viewers Fee | \$250.00 | each | Exempt | |
| 26. | Appeal - Property Standards Order | \$200.00 | each | Exempt | |
| Notes: | | | | | |
| | ¹ For any application where a technical study completed in support of the application is determined by the City of Owen Sound to require a peer review, such peer review will be coordinated by the City of Owen Sound and paid for by the applicant. | | | | |
| | ² A Minor Site Plan Approval Application for Residential or Commercial development includes any classes of development that may be considered by the delegate as further described in the Site Plan Control By-law 2011-034, as amended | | | | |

| Service or Activity | | Fee | Unit | Applicable Tax | Notes |
|------------------------|--|----------|--|----------------|--|
| Building Permit | | | | | |
| 1 | New single detached, semi-detached, duplex and row dwellings | \$9.10 | per m ² of gross floor area | Exempt | Includes complete new plumbing permit. See note 1 below. |
| | | \$75.00 | 1-car attached garage | Exempt | |
| | | \$100.00 | 2+ car attached garage | Exempt | |
| | | \$4.00 | per plumbing fixture | Exempt | See note 2 below. |
| | | \$30.00 | Occupancy fee | Exempt | To close out file. |
| 2 | Residential Other | \$10.25 | per \$1,000.00 perscribed value | Exempt | Minimum fee \$120.00. Other than described in Part 1, includes decks, accessory structures, pools & porches. See note 1. |
| | | \$42.50 | per dwelling unit | Exempt | When plumbing occurs in conjunction with other construction. See notes 2 and 3 below. |
| | | \$4.00 | per plumbing fixture | Exempt | When plumbing occurs in conjunction with other construction. See notes 2 and 3 below. |
| | | \$30.00 | Occupancy fee | Exempt | To close out file. |
| 3 | Commercial, Industrial, Institutional and other Non-residential Uses | \$10.25 | per \$1,000.00 perscribed value | Exempt | Minimum fee, \$240.00. Includes buildings and accessory structures, See note 1 below. |
| | | \$85.00 | each | Exempt | When plumbing occurs in conjunction with other construction. See notes 2 and 3 below. |
| | | \$4.00 | per plumbing fixture | Exempt | When plumbing occurs in conjunction with other construction. See notes 2 and 3 below. |
| | | \$30.00 | Occupancy fee | Exempt | To close out file. |
| 4 | Designated Structures | \$10.25 | per \$1,000.00 perscribed value | Exempt | Minimum fee \$240.00. Includes structures set out in Section 1.3.1.1.[A] of the Ontario Building Code. |
| | | \$30.00 | Occupancy fee | Exempt | To close out file. |
| 5 | Partial permits | \$120.00 | each separate permit | Exempt | Includes foundations, main structure, etc. Charged in addition to the permit fee set out in part 1, 2 or 3 above. |
| Plumbing Permit | | | | | |
| 6 | Residential | \$125.00 | per permit | Exempt | Includes buildings and accessory structures. |
| | | \$42.50 | per additional dwelling unit with work requiring a plumbing permit | Exempt | |
| 7 | Commercial, Industrial, Institutional and other Non-residential Uses | \$125.00 | per permit | Exempt | Includes buildings and accessory structures. |
| | | \$165.00 | per permit for work within Part 3 buildings. | Exempt | Includes buildings and accessory structures. |

| Service or Activity | | Fee | Unit | Applicable Tax | Notes |
|---------------------------|---|-------------------------------|---|----------------|---|
| 8 | Site Services Only | \$10.25 | per \$1,000.00 perscribed value | Exempt | Minimum residential fee \$120.00, minimum non-residential fee \$240.00. |
| | | \$30.00 | Occupancy fee | Exempt | To close out file. |
| 9 | Water Conditioner Installation | \$30.00 | each | Exempt | Without further plumbing required. |
| Conditional Permit | | | | | |
| 10 | Conditional Permit | \$100.00 | each | Exempt | Plus any other applicable permit fee required. |
| Demolition Permit | | | | | |
| 11 | Buildings or Structures - volume up to 175m ³ above grade | \$180.00 | per structure | Exempt | See note 4 below. |
| | | \$30.00 | Occupancy fee | Exempt | To close out file. |
| 12 | Buildings or Structures - volume greater than 175m up to 600m ³ above grade | \$600.00 | per structure | Exempt | See note 4 below. |
| | | \$30.00 | Occupancy fee | Exempt | To close out file. |
| 13 | Buildings or Structures - volume greater than 600m ³ , and Building Area 600m ² or less | \$1,200.00 | per structure | Exempt | See note 4 below. |
| | | \$30.00 | Occupancy fee | Exempt | To close out file. |
| 14 | Buildings or Structures - building area greater than 600m ² | \$2,400.00 | per structure | Exempt | Plus security deposit, see note 5 below. |
| | | \$30.00 | Occupancy fee | Exempt | To close out file. |
| 15 | Security Deposit | \$180.00 | per accessory structure - volume up to 175m ³ above grade | Exempt | Refundable upon Occupancy. |
| | | \$1,250.00 | per non-accessory structure - volume up to 175m ³ above grade | Exempt | Refundable upon Occupancy. |
| | | \$2,000.00 | per structure - volume between 175m and 600m ³ above grade | Exempt | Refundable upon Occupancy. |
| | | \$4,000.00 | per structure - volume greater than 600m ³ , and Building Area 600m ² or less | Exempt | Refundable upon Occupancy. |
| Sign Permits | | | | | |
| 16 | Banner, Billboard, Developer Sign, EMD Readograph, EMD Static Sign, Fascia Sign, Ground Sign, Inflatable Sign (non-holiday), Projecting Sign, Pylon Sign, Roof Sign or Sandwich Sign (includes Accessory and Non-Accessory) | \$20.00/sq m, minimum \$75.00 | per application | Exempt | |

| Service or Activity | | Fee | Unit | Applicable Tax | Notes |
|---|--|-------------|-----------------------|----------------|---|
| 17 | Cross Street Banner | Actual Cost | per application | Exempt | Invoiced by the City based on actual costs to display and take down |
| 18 | For-profit Community Event Sign including H-Frame Sign, Fence Banner, Portable Sign or Sandwich Sign | \$50.00 | per application | Exempt | |
| 19 | Not-for-profit Community Event Sign including H-Frame Sign, Fence Banner, Portable Sign or Sandwich Sign | No charge | per application | Exempt | |
| 20 | Portable Sign | \$100.00 | each | Exempt | |
| 21 | Temporary Banner | \$25.00 | per application | Exempt | |
| Other Permits and Services | | | | | |
| 22 | Change in Use Permit | \$100.00 | each | Exempt | Or other applicable permit fee, whichever is greater |
| 23 | Permit Transfer (to new property owner) | \$75.00 | each | Exempt | |
| 24 | Tent Permit - area up to 60 m ² | \$0.00 | per permit | Exempt | See note 6 below. |
| 25 | Tent Permit - area 60 m ² to 225 m ² | \$50.00 | per permit | Exempt | See note 6 below. |
| 26 | Tent Permit - area larger than 225 m ² | \$200.00 | per permit | Exempt | See note 6 below. |
| 27 | Property Inquiry Request Form - Permit Status/Work Orders | \$75.00 | per request | Exempt | |
| 29 | Property Inquiry Request Form - Archive File Retrieval | \$30.00 | minimum, or \$75/hour | Exempt | |
| 30 | Real Estate firm annual sign permit charge | \$60.00 | per year | Exempt | |
| Notes: | | | | | |
| 1. This fee is also required for modular or mobile buildings or structures | | | | | |
| 2. No additional Plumbing Permit required. | | | | | |
| 3. Fixture Count Fee is charged as well as the base Plumbing Permit fee in fees numbered 2, 3, 6 AND 7 | | | | | |
| 4. Volume calculation = L x W x H | | | | | |
| 5. A security deposit by way of a Letter of Credit or Cash security, provided in a form satisfactory to the City based on an estimate of costs of demolition and restoration of the property from a Professional Engineer to a maximum of 50% of the estimated costs to the satisfaction of the City's Chief Building Official. | | | | | |
| 6. Includes one tent or a group of tents in one location at one event | | | | | |

| Service or Activity | | 2019 | 2020 | 2020 | Unit | Applicable Tax | Notes |
|---|--|------------|------------|------|---------------|----------------|---|
| In Ground - Upright Memorials | | | | | | | |
| 1. | Single Interment Rights | \$1,369.94 | \$1,390.48 | | Per grave | 13% | Includes 40% Care and Maintenance Fund; 57% General Accounts and 3% Future Development Fund (per legislative requirements) |
| In Ground - Flat Markers Only | | | | | | | |
| 2 | Cremation Lot - Flat Marker Only | \$439.39 | \$445.98 | | | 13% | |
| 3 | Single | \$1,220.40 | \$1,238.70 | | (3 ft x 9 ft) | 13% | Includes 40% Care and Maintenance Fund; 57% General Accounts and 3% Future Development Fund (per legislative requirements) |
| 4 | 2 Interment Rights | \$2,440.79 | \$2,477.40 | | | 13% | |
| 5 | 3 Interment Rights | \$3,661.19 | \$3,716.10 | | | 13% | |
| 6 | 4 Interment Rights | \$4,930.40 | \$5,004.36 | | | 13% | |
| Columbarium Garden (Upright Memorials or Flat Markers) | | | | | | | |
| 7 | Preferred Cremation | \$732.03 | \$743.01 | | (4 ft x 3 ft) | 13% | Infants must be 18 months or younger. Includes 40% Care and Maintenance Fund; 57% General Accounts and 3% Future Development Fund (per legislative requirements). |
| 8 | Preferred Infant Lots 65-161 | \$732.03 | \$743.01 | | (3 ft x 5 ft) | 13% | |
| Columbarium Niche Inurnment Rights | | | | | | | |
| 9 | Cabinet #1 - Rows A and G | \$2,123.93 | \$2,155.79 | | | 13% | Niche size is 1 foot by 1 foot. Columbarium Niche Inurnment rights include an individual or companion bronze memorial plaque and 15% Care and Maintenance Fund, 50% General Accounts and 35% Future Development Fund (per legislative requirements) |
| 10 | Cabinet #1 - Rows B and F | \$2,191.90 | \$2,224.78 | | | 13% | |
| 11 | Cabinet #1 - Rows C, D and E | \$2,402.10 | \$2,438.13 | | | 13% | |
| 12 | Cabinet #2 | \$2,123.93 | \$2,155.79 | | | 13% | |
| 13 | Cabinet #3 - Rows A and F | \$2,123.93 | \$2,155.79 | | | 13% | |
| 14 | Cabinet #3 - Rows B and E | \$2,191.90 | \$2,224.78 | | | 13% | |
| 15 | Cabinet #3 - Rows C and D | \$2,402.10 | \$2,438.13 | | | 13% | |
| 16 | Cabinet #4 - Rows A and G | \$2,123.93 | \$2,155.79 | | | 13% | |
| 17 | Cabinet #4 - Rows B and F | \$2,191.90 | \$2,224.78 | | | 13% | |
| 18 | Cabinet #4 - Rows C, D and E | \$2,402.10 | \$2,438.13 | | | 13% | |
| Mausoleum Crypt | | | | | | | |
| 19 | Crypt Entombment Rights (2 ft.x 2.5 ft. X 7 ft.) | \$2,913.04 | \$2,956.74 | | | 13% | Includes 50% Care and Maintenance Fund and 50% General Accounts. |
| Interment Services | | | | | | | |
| 20 | Interment - Adult - Single Depth | \$909.81 | \$923.45 | | | 13% | |

Schedule H - Cemetery

| Service or Activity | | 2019 | 2020 | 2020 | Unit | Applicable Tax | Notes |
|---|--|------------|------------|------|-----------|----------------|---|
| 21 | Interment - Adult - Double Depth | \$1,326.02 | \$1,345.91 | | | 13% | |
| 22 | Interment Saturday or Sunday - Adult in ground | \$1,596.87 | \$1,620.82 | | | 13% | |
| 23 | Interment Statutory Holidays - Adult inground | \$1,819.61 | \$1,846.90 | | | 13% | |
| 24 | Interment - Infant | \$288.63 | \$292.95 | | | 13% | |
| 25 | Interment Saturday or Sunday - Infant in ground | \$505.10 | \$512.68 | | | 13% | |
| 26 | Interment Statutory Holidays - Infant inground | \$570.98 | \$579.54 | | | 13% | |
| 27 | Inurnment - Single | \$244.71 | \$248.38 | | | 13% | |
| 28 | Inurment Saturday or Sunday | \$421.44 | \$427.76 | | | 13% | |
| 29 | Inurment Statutory Holidays | \$476.87 | \$484.02 | | | 13% | |
| 30 | Interment- Cremated Remains In-ground | \$337.78 | \$342.85 | | | 13% | |
| 31 | Interment Cremated Remains Saturday or Sunday | \$593.99 | \$602.90 | | | 13% | |
| 32 | Interment Cremated Remains Stat. Holiday | \$676.61 | \$686.76 | | | 13% | |
| 33 | Interment - Second set of remains in same Opening | \$95.17 | \$96.59 | | | 13% | |
| 34 | Scattering of Cremated Remains | \$337.78 | \$342.85 | | | 13% | Infants must be 18 months or younger. Subject to service fee if performed on Saturday, Sunday or Statutory Holidays |
| 35 | Scattering of Cremated Remains Saturday or Sunday | \$593.99 | \$602.90 | | | 13% | |
| 36 | Scattering of Cremated Remains Stat. Holiday | \$676.61 | \$686.76 | | | 13% | |
| 37 | Crypt Entombment - Single | \$482.09 | \$489.33 | | | 13% | |
| 38 | Crypt Entombment Saturday or Sunday | \$842.88 | \$855.52 | | | 13% | |
| 39 | Crypt Entombment Statutory Holiday | \$960.01 | \$974.41 | | | 13% | |
| 40 | Crypt Entombment -Re-open & Inter Cremated Remains | \$587.72 | \$596.53 | | | 13% | |
| 41 | Crypt Entombment Re-open Saturday or Sunday | \$1,037.39 | \$1,052.95 | | | 13% | |
| 42 | Crypt Entombment Re-open Statutory Holidays | \$1,176.48 | \$1,194.12 | | | 13% | |
| 43 | Double Depth Extra Charge | \$416.21 | \$422.45 | | | 13% | |
| 44 | Mausoleum Winter Vault Storage (Available December 1st to April 30th Only) | \$118.17 | \$119.94 | | per month | 13% | |
| 45 | Mausoleum Late Storage (May 1 - November 30) | \$50.00 | \$50.00 | | per week | 13% | |
| 46 | Cremation Storage (minimum 1 month fee) | \$70.59 | \$74.12 | | per month | 13% | |
| DISINTERMENT - Removal and Re-interment within Same Cemetery | | | | | | | |
| 47 | Adult | \$2,213.87 | \$2,247.08 | | | 13% | Fee does not include boom truck or other additional expenses. Infants must be 18 months or younger. |
| 48 | Child | \$1,264.31 | \$1,283.28 | | | 13% | |
| 49 | Infant | \$637.91 | \$647.48 | | | 13% | |
| 50 | Cremated Remains | \$639.83 | \$649.42 | | | 13% | |

Schedule H - Cemetery

| Service or Activity | | 2019 | 2020 | 2020 | Unit | Applicable Tax | Notes |
|--|---|------------|------------|------|------------------|----------------|--|
| DISINTERMENT - Removal and Re-interment Elsewhere | | | | | | | |
| 51 | Adult | \$1,470.33 | \$1,492.38 | | | 13% | Fee does not include boom truck or other additional expenses. Infants must be 18 months or younger. |
| 52 | Child | \$837.65 | \$850.21 | | | 13% | |
| 53 | Infant | \$449.68 | \$456.42 | | | 13% | |
| 54 | Cremated Remains | \$416.21 | \$422.45 | | | 13% | |
| Installation Fees | | | | | | | |
| 55 | Monument Foundations | \$23.01 | \$23.36 | | per cu. ft. | 13% | |
| 56 | Marker Installation - Large | \$160.00 | \$162.40 | | each | 13% | Larger than 1 ft x 2 ft. |
| 57 | Marker Installation - Medium | \$139.09 | \$141.17 | | each | 13% | Between 10 in x 16 in to 1 ft x 2 ft. |
| 58 | Marker Installation - Small | \$121.31 | \$123.13 | | each | 13% | Less than 10 in. x 16 in. |
| Miscellaneous Fees | | | | | | | |
| 59 | Scattering Memorialization on Central Memorial | \$141.18 | \$143.29 | | | 13% | |
| 60 | Transfer Fees, Administration and Title Search | \$72.16 | \$73.24 | | | 13% | |
| 61 | Care and Maintenance of Plots previously unpaid | \$260.40 | \$264.30 | | | 13% | |
| 62 | Administrative/Maintenance Fee | \$72.16 | \$73.24 | | | 13% | |
| 63 | Late Charges for Funerals Completed after Hours | \$95.17 | \$96.59 | | per. 1/2 hr. | 13% | |
| 64 | Mausoleum Committal Service Fee | \$250.00 | \$253.75 | | | 13% | |
| 65 | Carrying Fee | \$37.47 | \$38.03 | | per staff member | 13% | |
| ANNUAL INCREASE - ALL GREENWOOD CEMETERY FEES | | | | | | | |
| 66 | Annual Increase | 1.50% | 1.50% | | per year | N/A | The rates for 2014 were established in 2010, the last of a 5-year term. Annual COLA Increase of 1% for years 2016 to 2018. Starting 2019, Schedule H fees increase by 1.5% annually. |

Schedule I - Fire and Emergency Services

| Service or Activity | Fee | Unit | Applicable Tax | Notes |
|--|---------------|---------------------------|----------------|---|
| Permits and Inspections | | | | |
| 2. Occupant load calculation | \$110.00 | each | Exempt | |
| 3. Inspection - residential/apartments/condominiums/daycares | \$180.00 | base fee (see below) | Exempt | |
| 4. Inspection - per additional unit (up to 10 additional units) | \$20.00 | per unit | Exempt | base fee + \$20 per unit |
| 5. Inspection - max. for buildings with more than 10 additional units | \$220.00 | maximum | Exempt | base fee + maximum additional unit fee |
| 6. Inspection - group home | \$180.00 | each | Exempt | |
| 7. Inspection - industrial/commercial/office/multi-occupancy | \$180.00 | base fee (see below) | Exempt | |
| 8. Inspection - per tenant or occupant | \$110.00 | each | Exempt | base fee + tenant/occupant fee |
| 9. Inspection - buildings over \$10,000 sq. feet | \$110.00 | each | Exempt | base fee + large building fee |
| 10. Inspection - tent equal to or greater than 100 square feet | \$180.00 | each | Exempt | |
| Reports | | | | |
| 11. Copy of Fire Report | \$60.00 | per report | Exempt | |
| Fireworks | | | | |
| 12. Storage site inspection | \$125.00 | each | Exempt | |
| 13. Special Occasion Permit | \$125.00 | each | Exempt | |
| Fire and Protective Services | | | | |
| 14. Security / Fire Watch / Standby | \$400.00 | per hour | Exempt | Plus materials, min. 3 hrs, 1 truck, 2 firefighters |
| 15. Fire Department Assistance Beyond Normal Requirements | \$100.00 | per firefighter, per hour | Exempt | Plus materials. |
| 16. Vehicle on King's Highway - First Hour | see note | | Exempt | In accordance with fees set by MTO |
| 17. Vehicle on King's Highway - After first hour | see note | | Exempt | |
| 18. False Alarms - Equipment Malfunction (after the 1st incident annually) | \$410.00 | per response | Exempt | At the discretion of the Fire Chief |
| 19. False Alarm - Failure to notify monitoring company or agency | \$410.00 | per response | Exempt | As set out in the Fire and Emergency Services By-law |
| 20. Open Burning - contrary to by-law after 1st warning | \$140.00 | per response | Exempt | Second call when by-law isn't being followed |
| 21. Hazardous Material Response | Cost Recovery | | Exempt | At the level set out in the Fire and Emergency Services By-law |
| 22. Fire Suppression - Special Equipment | Cost Recovery | | Exempt | As set out in the Fire and Emergency Services By-law |
| Air Tank Fills | | | | |
| 23. SCBA 2.2 | \$7.50 | each | +HST | |
| 24. SCBA 4.5 | \$8.50 | each | +HST | |
| 25. Scuba | \$7.50 | each | +HST | |
| 26. Large Cylinder | \$45.00 | each | +HST | |
| Other Services | | | | |
| 27. Private Home & Daycare Centres initial accreditation | \$60.00 | each | Exempt | |
| 28. Bunker Gear Cleaning | \$16.00 | per suit | +HST | |
| 29. Risk safety management plan (propane) - review & approval - existing | \$100.00 | per hour | Exempt | Existing, 5000 USWG or Less |
| 30. Risk safety management plan (propane) - review & approval - new/modified | \$100.00 | per hour | Exempt | New or modified, 5000 USWG or Less (+ engineer, architect or firm for 3rd party review, if required, at cost) |

| Service or Activity | | Fee | Unit | Applicable Tax | Notes |
|-------------------------------------|--|-----------|-----------|----------------|----------------------------|
| Engineering Services | | | | | |
| 1. | Design Review Application - Minor Residential Developments | \$250.00 | | Exempt | |
| 2. | Design Review Application - Minor Residential Structures | \$75.00 | | Exempt | |
| 3. | Design Review Application - Major Site Plan Developments or Plans of Subdivision - Base fee | \$500.00 | | Exempt | |
| 4. | Design Review - Major Site Plan Developments or Plans of Subdivision - Development Costs less than \$100,000 | 4% | | Exempt | |
| 5. | Design Review - Major Site Plan Developments or Plans of Subdivision - Development Costs more than \$100,000 | 2% | | Exempt | |
| 6. | Engineering review - Official Plan Amendments | \$500.00 | | Exempt | |
| 7. | Engineering review - Zoning By-law and Minor Variances | \$300.00 | | Exempt | |
| 8. | Engineering review - Consent to Sever Applications | \$350.00 | | Exempt | |
| 9. | Street Occupation Permit | \$60.00 | | Exempt | |
| 10. | Street Occupation Permit Extension | \$30.00 | | Exempt | Up to 3 additional months. |
| 11. | Parade and Road Closure Permit | No charge | | Exempt | |
| 12. | Special Services Applications (admin fee) | \$60.00 | | Exempt | Plus security deposit. |
| Large Objects Moving Permits | | | | | |
| 13. | Moving Permit - Each individual object or load | \$50.00 | | Exempt | |
| 14. | Moving Permit - Monthly | \$75.00 | per month | Exempt | |
| 15. | Moving Permit - Yearly | \$100.00 | per year | Exempt | |
| 16. | *Development Charges | See note. | | | See By-law 2015-080 |

| Service or Activity | Fee | Unit | Applicable Tax | Notes |
|---|------------|---|----------------|-------|
| Downtown Sidewalk Snow Removal | | | | |
| 14. Downtown Snow Removal Services | \$123.00 | per standard storefront (8m), per invoice | Exempt | |
| Public Works Division - Water/Wastewater | | | | |
| 20. Water and Sewer After Hours Call | \$175.00 | | Exempt | |
| 21. Sewer Camera Inspections - Private Property | \$165.00 | | Exempt | |
| 22. Water Main Tap - 50mm or smaller | \$260.00 | | Exempt | |
| 23. Water Main Tap - Greater Than 50mm | \$1,200.00 | | Exempt | |
| 24. Bulk Water Sales - Administration Fee | \$50.00 | each + | Exempt | |
| 25. Bulk Water Sales | 2x | first block rate | Exempt | |
| 26. Fire Hydrant Use - Water Meter Deposit | \$150.00 | | Exempt | |
| 27. Fire Hydrant Use - Backflow Preventer Deposit | \$150.00 | | Exempt | |
| 28. Water & Sanitary & Storm Connection | \$9,248.00 | | Exempt | |
| 29. Water & Sanitary Connection | \$8,006.00 | | Exempt | |
| 30. Sanitary Sewer connection | \$6,989.00 | | Exempt | |
| 31. Storm Sewer connection | \$4,939.00 | | Exempt | |
| 32. Water Connection | \$3,449.00 | | Exempt | |
| 33. Water Service Removal | \$1,462.00 | | Exempt | |

| Service or Activity | | Fee | Unit | Applicable Tax | Notes |
|------------------------------|---------------------------|---------|------|----------------|--|
| Waste Management Fees | | | | | |
| 1. | Bag Tag | \$2.50 | each | Exempt | Individual bag tags sold at City Hall, Public Works or the Library, otherwise tags must be sold in strips of five. |
| 2. | Blue Box | \$6.25 | | 13% | Size 35 cm X 50 cm X 30 cm deep. |
| 3. | Mini Blue Box | \$3.50 | | 13% | Size 24 cm X 35 cm X 20 cm deep. |
| 4. | Earth Machine Composter | \$20.00 | | 13% | |
| 5. | Kitchen Compost Container | \$6.00 | | 13% | |

| Service or Activity | | Fee | Unit | Applicable Tax | Notes |
|---------------------------|--|-----------|-----------|----------------|--|
| Cash Fares | | | | | |
| 1. | 1 - 5 Years | No Charge | | Exempt | |
| 2. | Students | \$2.50 | each | Exempt | |
| 3. | All Others | \$3.00 | each | Exempt | |
| Monthly Passes | | | | | |
| 4. | Pre-School | No Charge | | Exempt | |
| 5. | Elementary Students | \$40.00 | per month | Exempt | Subject to current reduced rate as approved by Council |
| 6. | High School, College or Mature Student | \$45.00 | per month | Exempt | Subject to current reduced rate as approved by Council |
| 7. | Senior Citizen (65+) | \$55.00 | per month | Exempt | |
| 8. | Adult | \$70.00 | per month | Exempt | |
| Transit Bus Rental | | | | | |
| 9. | Internal Rentals | \$68.00 | per hour | Exempt | |
| 10. | External Rentals | \$75.00 | per hour | Exempt | |
| Other Fares | | | | | |
| 11. | Trainers of Dogs from Canine Vision Canada | No Charge | | Exempt | |
| 12. | Support person accompanying a person with a disability | No Charge | | Exempt | |

| Service or Activity | Fee | Unit | Applicable Tax | Notes |
|---|----------|-------------|----------------|---|
| Airport Fees | | | | |
| 1. Aviation Fuel | see note | | 13% | Subject to market rates |
| 2. Aircraft Parking - Overnight | \$15.00 | per night | 13% | |
| 3. Aircraft Parking - Weekly | \$50.00 | per week | 13% | 7 nights |
| 4. Aircraft Parking - Monthly (pavement) | \$130.00 | per month | 13% | |
| 5. Aircraft parking - Monthly (grass) | \$90.00 | per month | 13% | |
| 6. Landing Fee | \$75.00 | per landing | 13% | Commercial Only - Not Military or Medivac |
| 7. Room by Day (Lower Level) | \$200.00 | per day | 13% | During regular airport hours |
| 8. Room by Half Day (Lower Level) | \$125.00 | per 1/2 day | 13% | During regular airport hours |
| 9. Call Out - first hour | \$100.00 | per hour | 13% | from time of call |
| 10. Call Out - additional hours after first | \$50.00 | per hour | 13% | |