

Please complete and submit the following application with the appropriate fee (see below), copy of deed to the subject lands, and ten sets of plans to the Planning & Development Division to apply for site plan approval from City Council.

Pre-consultation ¹	\$500
Residential (Major)	\$2,500 base fee plus \$50/dwelling unit (up to a maximum of \$5,000)
Commercial (Major)	\$2,500 base fee plus \$50/100 m ² gross floor area (up to a maximum of \$5,000)
Residential or Commercial (Minor) ²	\$800

¹ A pre-consultation submission and fee are required prior to submitting a formal site plan application. Please contact the Planning Division to determine what is required.

² A Minor Site Plan approval Application for Residential or Commercial development includes any any classes of development that may be considered by the delegate as further described in the Site Plan Control By-law 2011-034, as amended

OWNERSHIP INFORMATION:

REGISTERED OWNER (Be certain to write name accurately):

Heritage Grove Centre Inc.

AUTHORIZED SIGNING OFFICER(S) (If Owner is Company):

Guery Goyo

ADDRESS AND PHONE # OF OWNER OR AGENT TO WHICH CORRESPONDENCE IS TO BE SENT:

Walter Hugo (Agent)
151 Spinnaker Way, Unit 5, Vaughan, ON L4K 4C3
905-738-6456; whugo@villarboit.com

IF THERE IS A PENDING PURCHASE PLEASE INDICATE THE NAME, SIGNING OFFICERS (If Applicable), ADDRESS AND PHONE NUMBER OF PROSPECTIVE PURCHASER:

DESIGN FIRM (Planner, Architect, Engineer, etc.): Check Here If The Design Firm is to act as Agent

FIRM NAME, CONTACT, ADDRESS AND PHONE # OF FIRM:

Rob Russell, Robert Russell Planning Consultants Inc.32 Albert Street, Georgetown,ON L7G2B3,647-460-5511,rob.russell@russellplanning.cor
Gordon Pape, Point Architects, 522 Mount Pleasant Road, Suite 200, Toronto, ON M4S 2M3, 416-440-0058, gordon.pape@pointarchitects.ca
Amanda Mock, WSP Canada Inc., 100 Commerce Valley Drive W, Thornhill, ON L3T 0A1, 289-982-4316, Amanda.Mock@wsp.com

PROPERTY INFORMATION:

MUNICIPAL ADDRESS: 2125 16th Street East, Owen Sound

ANTICIPATED START DATE: July 2019

ADDITIONAL COMMENTS (Previous Development Agreements, Unusual Site Conditions or other information to assist in review of site plan): Third Amending Site Plan Agreement (June 29, 2015)

OFFICE USE ONLY:

DATE RECEIVED: _____ FEE RECEIVED: _____ RECEIPT NUMBER: _____
SITE PLAN FILE #: _____ INITIALS: _____

This application will be used by the Planning & Development Division for administrative purposes and will be distributed to other City Departments and agencies for comments. All information of a personal or private nature is protected by the Municipal Freedom of Information and Protection of Privacy Act. SO 1989. Information on this application may be subject to disclosure under the Act if circumstances warrant.

THE CORPORATION OF THE CITY OF OWEN SOUND DEVELOPMENT REVIEW AND APPROVAL PROCESS

This brief overview cannot cover every variable that might arise during preparation of plans for a development project. Procedures may be somewhat different depending upon the nature of the development project. City staff can assist in determining what specific requirements will apply.

To obtain a building permit, the Developer will need to obtain approval from a variety of City Departments. The following outlines briefly the process used in Owen Sound and the contacts the Developer will need to make to address the requirements of the development project.

SITE PLAN APPROVAL

* The site plan development and approval process is administered by the City's Planning Division, who can provide information on the City's standards and plan requirements.

* Site Plan Approval is given by City Council except where delegated to the Director of Community Services. If a development agreement is required, the City requires that it be executed and required securities posted, prior to issuance of a building permit.

* Prior to submitting a formal application, a pre-consultation submission and fee will be required. Please consult with the Planning Division. Contact:

Owen Sound Planning Division
808 2nd Avenue East
Owen Sound ON N4K 2H4
Phone (519) 376-1440
FAX (519) 371-0511

BUILDING PERMIT

* The City's Building is responsible for reviewing plans in context with Building Code and City By-laws; the City's Fire Department is responsible for reviewing plans in context with Building Code and the City's Fire Route By-Law.

* No building permit will be issued until plans have been approved by the City's Planning Division, Engineering Division, Fire Department, and Hydro One. The Developer is strongly encouraged to circulate the plans to various departments for approval prior to a building permit application being made; doing so will save time when a building permit application is made.

* Details on the City's Development Charges By-law can be obtained from the Building Division.

* Contact:

Owen Sound Building Division
808 2nd Avenue East
Owen Sound ON N4K 2H4
Phone (519) 376-1440
FAX (519) 371-0511

Owen Sound Fire Services
1209 3rd Avenue East
Owen Sound ON N4K 2L6
Phone (519) 376-2512
FAX (519) 372-0757

MUNICIPAL SERVICES

* Service details are needed for Site Plan Approval and prior to issuance of a building permit.

* The Developer is responsible to obtain necessary approvals.

* The City's Engineering Division is responsible for water, sanitary and storm sewers, grading and drainage, roads and access, sidewalks, street lighting, and other municipal hard services. The Hydro One is responsible for hydro (electrical) services.

* Contact:

Owen Sound Engineering Division
1900 20th Street East
Owen Sound ON N4K 5N3
Phone (519) 376-4530
FAX (519) 372-1209

Hydro One Networks
P.O. Box 5700
Markham ON L3R 1C8
Phone (800) 235-7049

OTHER SERVICES

* The Developer is responsible for making arrangements for telephone, gas and cable TV.

Union Gas
Bell Alliant

P.O. Box 340
P.O. Box 400

Waterloo ON N2J 4A4
Owen Sound ON N4K 5P7

Phone 1-888-774-3111
Phone (519) 371-3125

Rogers Cable Systems
1 Sperling Drive
Barrie ON L4M 6B8
Phone(705)737-4660 x.6925

OTHER AGENCIES

* Site Plan Approval or the issuance of a building permit does not preclude the Developer's responsibility to obtain any permits or approvals required by other government agencies.

Ministry of Environment and
Climate Change
101 17th Street East,
Owen Sound ON N4K 0A5
Phone (519) 371-2901

Ministry of Natural Resources
1450 7th Avenue East
Owen Sound ON N4K 2Z1
Phone (519) 376-3860

Ministry of Transportation
1450 7th Avenue East
Owen Sound ON N4K 2Z1
Phone (519) 376-7350

Niagara Escarpment Commission
99 King Street East, Box 308
Thorntbury ON N0H 2P0
Phone (519) 599-3340

Grey Sauble Conservation Authority
237897 Inglis Falls Road, RR 4
Owen Sound ON N4K 5N6
Phone (519) 376-3076

Grey Bruce Health Unit
101 17th Street East
Owen Sound ON N4K 0A5
Phone (519) 376-9420