

SCHEDULE B

SITE ALTERATION PLAN REQUIREMENTS

1) A complete site alteration plan shall include the following:

a. Existing Conditions:

- (i) The property lines of the lands and location on the site of the site alteration with dimensions.
- (ii) All existing buildings and driveways on the site.
- (iii) All existing storm sewers, ditches, swales, creeks, watercourses and wetlands on the lands and on abutting lands and public roads.
- (iv) All woodlands on the site.
- (v) All easements and rights-of-way over, under, across or through the site.
- (vi) Proof of permission with respect to the removal, placement or dumping of the fill from the grantee of any easement on the site impacted by a site alteration.
- (vii) All existing elevations with sufficient buffer onto adjacent properties to assess existing drainage patterns.

b. Description of Fill:

- (i) A description of the fill proposed to be removed or dumped including a detailed description of the destination or source of the fill, the quantity of the fill and the proposed placement of the fill.
- (ii) Temporary and permanent measures, including:
 - location and details of any proposed sediment control measures.
 - proposed grades and drainage systems upon completion of the site alteration.
 - proposed ground covering to be used upon completion of the site alteration.
 - location and composition of any temporary or permanent entrances and/or access roads that will be constructed to facilitate access to the site.
- (iii) Location and composition of any temporary or permanent mud mat at the entrance to the site to mitigate mud tracking onto the municipal road allowance.
- (iv) The proposed haul route.

Supporting Documents Requirements

- 2) In addition to a site alteration plan, a complete submission shall include:
 - a. Where applicable, copies of any approval required from any other agency, including, but not limited to, the Conservation Authority.
 - b. A certificate stating that the fill contains no contaminants with the meaning of the *Environmental Protection Act*.
 - c. An executed unconditional release and indemnity to save harmless the City, its elected officials, staff and agents, with respect to any and all liability which may arise directly or indirectly from the site alteration, including the presence of any fill that is determined to contain contaminants within the meaning of the *Environmental Protection Act*.
 - d. Any other study, report, plan or material related to the application as deemed necessary by the Director to constitute a complete application.

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