



CITY OF OWEN SOUND COMMITTEE OF ADJUSTMENT

PLANNING ACT 1990, SECTION 53

APPLICATION FOR CONSENT

OFFICE USE ONLY	File No. B _____ / _____	Roll No.:	_____
	Date Application Received: _____		
	Date Application Deemed Complete: _____		

The undersigned hereby applies to the City of Owen Sound Committee of Adjustment under Section 53 of the *Planning Act*, 1990. **Prior to completing this application form, please consult with Planning Division staff and refer to the Committee of Adjustment Application Guide.**

A. APPLICANT INFORMATION

1. Registered Owner(s): _____

Mailing Address: _____
 City: _____ Province: _____
 Postal Code: _____ Primary Phone No.: _____
 Fax No.: _____ Alternate Phone No.: _____
 Email Address: _____

2. Authorized Agent or Solicitor (check one, if any):

Name: _____
 Mailing Address: _____
 City: _____ Province: _____
 Postal Code: _____ Primary Phone No.: _____
 Fax No.: _____ Alternate Phone No.: _____
 Email Address: _____

Please specify to whom all communication should be sent:

- Owner Agent Solicitor

3. Names and addresses of any mortgagees, holders of charges or other encumbrances:

B. LOCATION OF THE SUBJECT LAND

3. a) Legal Description: _____

b) Municipal Address: _____

Street Number *Street Name*

C. INFORMATION ABOUT SUBJECT LAND

4. Current Official Plan designation applying to the subject land:

5. Current Zoning applying to the subject land:

6. Are there any easements or restrictive covenants affecting the subject lands?

Yes No

If yes, please describe the easement or covenant, and its effect:

7. Description of subject land:

		Lot to be Severed	Lot to be Retained
a) Dimensions <i>This information must also be indicated on the required sketch</i>	Frontage (m)		
	Depth (m)		
	Area (ha)		
b) Use of Subject Land	Existing Use		
	Proposed Use		
c) Buildings or Structures	Existing		
	Proposed		
d) Access		<input type="checkbox"/> Provincial Highway <input type="checkbox"/> Municipal Road maintained all year <input type="checkbox"/> Municipal Road maintained seasonally <input type="checkbox"/> Other Public Road <input type="checkbox"/> Private Road <input type="checkbox"/> Right-of-Way <input type="checkbox"/> Water Access	<input type="checkbox"/> Provincial Highway <input type="checkbox"/> Municipal Road maintained all year <input type="checkbox"/> Municipal Road maintained seasonally <input type="checkbox"/> Other Public Road <input type="checkbox"/> Private Road <input type="checkbox"/> Right-of-Way <input type="checkbox"/> Water Access
e) Water Supply		<input type="checkbox"/> Publicly owned and operated piped water system <input type="checkbox"/> Privately owned and operated individual or communal well <input type="checkbox"/> Lake or other water body <input type="checkbox"/> Other means Specify: _____	<input type="checkbox"/> Publicly owned and operated piped water system <input type="checkbox"/> Privately owned and operated individual or communal well <input type="checkbox"/> Lake or other water body <input type="checkbox"/> Other means Specify: _____
f) Sewage Disposal		<input type="checkbox"/> Publicly owned and operated sanitary sewage system <input type="checkbox"/> Septic system (private or communal) <input type="checkbox"/> Other means Specify: _____	<input type="checkbox"/> Publicly owned and operated sanitary sewage system <input type="checkbox"/> Septic system (private or communal) <input type="checkbox"/> Other means Specify: _____

D. PURPOSE OF APPLICATION

8. Type and purpose of proposed transaction: (*check the appropriate box*)

Conveyance

Addition to a lot

Creation of (a) new lot(s)

_____ Specify number of new lots proposed (not including retained lot)

Please check if the creation of the new lot(s) is a “technical severance” (i.e. the land being severed and the land being retained were formerly separate holdings but have since become consolidated)

Other

Mortgage or Charge

Lease

Partial Discharge of Mortgage

Correction of Title

Right-of-Way/Easement

Other (specify) _____

9. Name of person(s), if known, to whom land or an interest in land is to be transferred, charged or leased: _____

E. STATUS OF OTHER PLANNING APPLICATIONS

10. Is the subject land **currently** the subject of any other application under the *Planning Act*?

Minor Variance

Yes

No

Unknown

If yes: File No.: _____ Status/Decision: _____

Plan of Subdivision

Yes

No

Unknown

If yes: File No.: _____ Status/Decision: _____

Zoning By-law Amendment

Yes

No

Unknown

If yes: File No.: _____ Status/Decision: _____

Official Plan Amendment

Yes

No

Unknown

If yes: File No.: _____ Status/Decision: _____

11. Has the subject land **previously** been part of an application for approval of a plan of subdivision or consent under the *Planning Act*?

Yes

No

Unknown

If yes: File No.: _____ Status/Decision: _____

12. Has any land been severed from the parcel originally acquired by the owner of the subject land?

Yes

No

Unknown

If yes: How many separate parcels have been created: _____

Date(s) parcel(s) transferred: _____ Uses of the land: _____

Name of transferee for each parcel: _____

F. PROVINCIAL POLICY

13. Is the proposal consistent with policy statements issued under Subsection 3(1) of the *Planning Act*, 1990, R.S.O. as amended?

Yes

No

If no, please explain: _____

14. Is the subject land within an area of land designated under any provincial plan(s)?

Yes

No

If yes, does the proposal conform to or not conflict with the applicable provincial plan(s)?

Yes

No

G. AUTHORIZATION

If the applicant is not the owner of the land that is the subject of this application, a written authorization of the owner(s) that the applicant is authorized to make the application must be included with this form, or the authorization set out below must be completed.

AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION

I/We, _____ am/are the owner(s) of the land that is the subject of this application for consent.

I/We authorize _____ to make this application on my/our behalf.

_____ Date _____ Owner/Agent Signature

_____ Owner/Agent Signature

PERMISSION TO ENTER

I/We, _____, being the registered owner(s) of the subject land, hereby authorize the Members of the City of Owen Sound Committee of Adjustment and City of Owen Sound staff members, to enter upon the property that is the subject of this application for the purpose of conducting a site inspection with respect to the attached application for Consent.

_____ Date _____ Owner Signature

_____ Owner Signature

H. DECLARATION

I/We, _____ of _____ do solemnly declare that all the above statements and the statements contained in all of the exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

Declared before me at the _____ in the _____ of _____

this _____ day of _____, 20____.

_____ Owner/Agent Signature

_____ Owner/Agent Signature

_____ A Commissioner, etc.

NOTE:
It is required that **one original hardcopy** of the application be filed with the Secretary-Treasurer of the Committee of Adjustment, together with the **required plan(s)**, and accompanied by the **applicable fee** referred to in the *Application Checklist* attached.