



## **City of Owen Sound**

### **Memorial/Commemorative Tree Planting Program**

#### **The Process**

The first step is for the family/group to decide on an appropriate location to plant the tree. The Parks and Cemetery Supervisor will help to accommodate the family's preferred location. Once an appropriate park has been determined a tree species is chosen as per the Native Tree Planting Policy, according to preference, site conditions, and availability. The Parks & Cemetery Supervisor will recommend the most appropriate species for the site selected.

The cost of a Memorial/Commemorative Tree is \$300.00 (subject to change with Council approval). This fee includes the purchase and planting of a minimum 50mm caliper tree, as well as for its maintenance for a 3-year establishment period. Once payment is received and arrangements are confirmed, the tree planting will be incorporated into the next available planting window (fall planting). In order to be included in the fall planting for the current year, the order form and payment must be received by August 1<sup>st</sup> of that year.

Should there be a conflict with existing or future service locations, the final planting site for the tree may be adjusted slightly. After the tree is planted, the City assumes responsibility and ownership of the tree.

#### **Plaques**

Commemorative plaques may be installed to identify the Memorial/Commemorative tree plantings, but are not included in the cost of the tree. All arrangements for ordering and purchasing a plaque are the responsibility of the person(s) donating the tree.

The preferred plaque type has been a bronze 5" by 8", with raised letters. Plaques should be installed flush with the ground to reduce vandalism and allow access of maintenance equipment. Plaques can be purchased from a number of suppliers in the Owen Sound area. Once the plaque has been purchased by the family/group, City staff will mount the plaque on a stone marker and install it at the base of the tree. This service has been provided at

no additional charge and has been included in the \$300.00 fee. Plaques can be dropped off at City Hall, Attn: Larry Gill.

The City of Owen Sound is not responsible for the maintenance or replacement of commemorative plaques.

The public needs to be made aware that it is prohibited, under the *Provincial Cemeteries Act*, to scatter ashes for burial outside of a registered cemetery.

Plaque Contacts:

Miller Photoplaques 316062 Highway 6 Williamsford, ON N0H 2V0 Tel: 1-800-303-8403 Fax: 519-794-4628 Email: <a href="mailto:info@plaques.ca">info@plaques.ca</a> Website: <a href="http://www.plaques.ca">www.plaques.ca</a>	Trophies Two Owen Sound, ON Tel & Fax: 519-376-9280 Email: <a href="mailto:info@trophiestwo.ca">info@trophiestwo.ca</a> Website: <a href="http://www.trophiestwo.ca">www.trophiestwo.ca</a>
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Persons or groups wishing to plant a commemorative tree are encouraged to contact:

**Larry Gill**  
**Parks & Cemetery Supervisor**  
**c/o Community Services Department**  
**Owen Sound City Hall**  
**808 2<sup>nd</sup> Avenue East**  
**Owen Sound, ON N4K 2H4**  
**Tel: 519-376-0265**  
**Email: [lgill@owensound.ca](mailto:lgill@owensound.ca)**



**MEMORIAL/COMMEMORATIVE  
TREE PLANTING PROGRAM  
ORDER FORM**

**Contact Information:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_

**Province:** \_\_\_\_\_ **Postal Code:** \_\_\_\_\_

**Phone#:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Tree Information:**

**In memory of:** \_\_\_\_\_

**Type of tree:** \_\_\_\_\_

**Location:** \_\_\_\_\_

**Comments:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Signature:** \_\_\_\_\_

**Paid:** \_\_\_\_\_ (*payment to be made to the "City of Owen Sound"*)

**Initialed by:** \_\_\_\_\_

**Office Use:**

Process payment at front counter and attach receipt to tree order form.  
Place in Parks mailbox with Attn: Larry Gill on the top of the form.

## **Approved Tree Species**

<b>Latin Genus</b>	<b>Common Name</b>
<i>Acer freemanii</i>	Autumn Blaze Maple
<i>Acer rubrum</i> "Karpick"	Karpick Red Maple
<i>Acer rubrum</i> "Morgan"	Morgan Red Maple
<i>Acer saccharinum</i>	Silver Maple
<i>Acer saccharum</i>	Sugar Maple
<i>Amelanchier</i>	Serviceberry
<i>Betula papyrifera</i>	Paper/Canoe/White Birch
<i>Carpinus caroliniana</i>	Blue Beech
<i>Celtis occidentalis</i>	Common Hackberry
<i>Crataegus</i> spp.	Hawthorne
<i>Fagus grandifolia</i>	American Beech
<i>Gymnocladus dioica</i>	Kentucky Coffee Tree
<i>Juglans cinerea</i>	Butternut
<i>Juglans nigra</i>	Black Walnut
<i>Juniperus virginia</i>	Eastern Red Cedar
<i>Larix laricina</i>	Tamarack
<i>Liriodendron tulipifera</i>	Tulip Tree
<i>Ostrya virginiana</i>	Ironwood
<i>Picea glauca</i>	White Spruce
<i>Pinus strobus</i>	Eastern White Pine
<i>Platanus x acerifolia</i>	London Plane tree
<i>Platanus occidentalis</i>	American Sycamore
<i>Populus</i> spp.	Poplar
<i>Quercus alba</i>	White Oak
<i>Quercus bicolor</i>	Swamp Oak
<i>Quercus macrocarpa</i>	Burr Oak
<i>Quercus palustris</i>	Pin Oak
<i>Quercus rubra</i>	Red Oak
<i>Salix</i> spp.	Willows
<i>Sorbus decora</i>	Showy Mountain Ash
<i>Sorbus thuringiaca</i>	Oakleaf Mountain Ash
<i>Tilia americana</i>	Basswood
<i>Thuja occidentalis</i>	White Cedar
<i>Tsuga canadensis</i>	Eastern Hemlock