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Consolidated Version

No revisions to date

Revision History:	Passed On:
2019-106 (Original)	June 24, 2019

Consolidated for Convenience Only

This is a consolidation copy of a City of Owen Sound By-law for convenience and information. While every effort is made to ensure the accuracy of this by-law, it is not an official version or a legal document. The original by-law should be consulted for all interpretations and applications on this subject. For more information or to view by-laws please contact the Clerks Department.

The Corporation of the City Of Owen Sound

By-law No. 2019-106

A By-law to Establish Fees and Charges for The Corporation of the City of Owen Sound

WHEREAS section 391 of the *Municipal Act, 2001* authorizes a municipality to impose fees or charges on persons for services or activities, for costs payable for services or activities and for the use of property including property under its control; and

WHEREAS section 398 of the *Municipal Act, 2001* provides that fees and charges imposed by a municipality on a person constitute a debt of the person to the municipality; and

WHEREAS subsection 398 (2) of the *Municipal Act, 2001* provides that the treasurer of a municipality may add fees or charges imposed by a municipality to the tax roll and collect them in the same manner as municipal taxes; and

WHEREAS section 69 of the *Planning Act, 1990* provides that a municipality may prescribe a tariff of fees for the processing of applications made in respect of planning matters; and

WHEREAS section 7 of the *Building Code Act, 1992* provides that a municipality may require the payment of fees on applications for and issuance of building permits and prescribing the amounts thereof; and

WHEREAS on May 27, 2019, the Council of The Corporation of the City of Owen Sound ("City") passed Resolution No. R-190527-008 directing staff to bring forward the 2019 Fees and Charges By-law in consideration of staff report CR-19-055; and

WHEREAS on May 28, 2019, public notice was given respecting the intention to pass a new by-law to establish fees and charges in accordance with Notice By-law No. 2018-022;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE CITY OF OWEN SOUND HEREBY ENACTS AS FOLLOWS:

Part I. Preamble and Defined Terms

Short Title

1. This by-law may be referred to as the "Fees and Charges By-law".

Headings

2. The division of this by-law into parts and the insertion of headings are for convenient reference only and shall not affect interpretation of the by-law.

References to Applicable Law

3. All references to applicable law are ambulatory and apply as amended from time to time.

Interpretation

4. For the purposes of this by-law:

"City" means the Corporation of the City of Owen Sound;

"*Municipal Act, 2001*" means the *Municipal Act, 2001*, S.O. 2001 c. 25.

Part II. Fees and Charges

Fees and Charges set out in Schedules

5. The fees and charges for City services and activities and for the use of City property set out in the following Schedules of this By-law are hereby approved and deemed to form part of this by-law:
 - a. Schedule A – Clerk’s Office
 - b. Schedule B – Animal Control
 - c. Schedule C – Parking and By-law Enforcement
 - d. Schedule D – Tax and Water
 - e. Schedule E – Parks and Recreation
 - f. Schedule F – Planning
 - g. Schedule G – Building
 - h. Schedule H – Cemetery
 - i. Schedule I – Fire & Emergency Services
 - j. Schedule J – Engineering
 - k. Schedule K – Public Works
 - l. Schedule L – Waste Management
 - m. Schedule M – Transit
 - n. Schedule N – Airport

Fees Subject to Change

6. The fees and charges approved under section 5 of this by-law are subject to any adjustment authorized by a statute, regulation or by-law.
7. Subject to section 6 of this by-law, the fees and charges set out in this by-law shall continue in force until amended, repealed or replaced, and for greater certainty, where fees are listed for multiple years:
 - a. the fee for any year shall continue to be in effect until the next year in which a new fee is listed; and
 - b. where there is no fee listed for a year, the fee for that year shall be the latest fee listed in a preceding year.

Applicable Taxes

8. All fees and charges are subject to all applicable taxes required by any act or regulation.

Late Payment

9. Late payment charges may be added to all or any portion of any fees and charges imposed by this by-law that are due and payable, at the “Penalty on Late Payment” rate set out in Schedule ‘D’ of this by-law, on the 30th day of default, and every month thereafter and such late payment charges shall form part of the fees or charges owing.

Dishonoured Cheques and Returned Payments

10. Payment for any fee or charge listed herein or otherwise charged by the City that is returned by a financial institution for any reason will be subject to the “NSF - Returned Cheque Fee” set out in Schedule ‘D’ of this by-law which shall form part of the fees and charges owing.

Applications to Council

11. A person or group may apply in writing to Council to request that fees or charges be waived or reduced. At its discretion, City Council may, by

resolution or by-law, waive or reduce an applicants' fees or charges on a one time or continuing basis.

Additional Fees or Charges

12. This by-law does not exempt a person from being subject to:
- a. any additional fees or charges resulting from costs incurred by the City to provide services or activities, or
 - b. fees or charges levied under the Provincial Offences Act or any other Federal or Provincial act or regulation.

Unpaid Fees or Charges

13. All unpaid fees or charges imposed by this by-law constitute a debt due to the City and the City may take such action as it considers necessary and as permitted by law to collect the debt.
14. Without limiting section 13 of this by-law, where all or part of a fee or charge imposed by this by-law remains unpaid, such fee or charge may be added to the tax roll for the property, which is owned, in whole or in part by the person upon whom the fee or charge is imposed, and shall be collected in a like manner as municipal taxes.

Part III. Conflict and Transition

City By-laws

15. In the event that any fee or charge set out in this by-law conflicts with any fee or charge set out in another City by-law, the fee or charge set out in this by-law shall prevail.

Conflict

16. In the event the provisions of this by-law are inconsistent with the provisions of the *Municipal Act, 2001*, its Regulations or any other Act, the provisions of the Act or Regulation shall prevail.

Terms Severable

17. The terms and provisions of this by-law shall be severable and should any term or provision be found by a court of competent jurisdiction to be legally unenforceable, in operative or invalid, the remainder of the by-law shall continue to be in full force and effect.

Repeal

18. By-law Number 2018-014 is hereby repealed.

Enactment

19. This by-law shall come into full force on July 1, 2019.

FINALLY PASSED AND ENACTED this 24th day of June, 2019.

Signature on file

Mayor Ian C. Boddy

Signature on file

Briana M. Bloomfield, City Clerk

Service or Activity		Fee	Unit	Applicable Tax	Notes
Marriage					
1.	Marriage Licence	\$150.00	each	Exempt	
2	Replacement Marriage Licence	\$75.00	each	Exempt	
3	Civil Marriage Service - During Business Hours	\$350.00	each	+ HST	
4	Civil Marriage Service - Outside Business hours	\$375.00	each	+ HST	
5	Civil Marriage Service - Travel	See note.	per km	+ HST	Calculated in accordance with the City's policy respecting staff mileage
6	Civil Marriage Service - Witness Fee	\$25.00	each	+ HST	
7	Civil Marriage Service - Rehearsal Fee	\$75.00	each	+ HST	
Lottery					
8	Bingo Licence	\$65.00	each	Exempt	
9	Break Open Tickets	3%	of value	Exempt	
10	Raffle Licence	3%	of value	Exempt	
Document Commissioning					
11	Commissioning	\$40.00	each	+ HST	
Permits					
12.	Death Registration	\$38.00	each	Exempt	
Business Licences					
13.	General Business Licence	\$150.00	each	Exempt	
14.	Home Based Business	\$150.00	each	Exempt	
15.	Bed and Breakfast	\$150.00	each	Exempt	
16.	Mobile Food Business	\$150.00	each	Exempt	
17.	Summer Student/Popsicle Cart	\$25.00	5 months maximum	Exempt	
18.	Weekly Hawker Peddler Business	\$300.00	7 days or less	Exempt	
19.	Yearly Hawker Peddler Business	\$600.00	per year	Exempt	
20.	Blanket Special Event Hawker Peddler Business	\$300.00	per event or per year	Exempt	Sold per event or per year, whichever is less
21.	Blanket Annual Hawker Peddler Business	\$2,000.00	per year	Exempt	
22.	Replacement Business Licence	\$30.00	each	Exempt	
23.	Business Relocation	\$50.00	each	Exempt	
24.	Change of Ownership	\$50.00	each	Exempt	
Freedom of Information (FOI) Request					
25.	Municipal FOI Application	\$5.00	each	Exempt	
26.	Other Costs associated with a request under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)	See note.	See note.	Exempt	In accordance with fees set by MFIPPA.
AGCO Application Fees					
27.	Municipal Information Application Fee	\$100.00	each	Exempt	
28.	Letter of Non-Objection	\$50.00	each	Exempt	

Service or Activity		Fee	Unit	Applicable Tax	Notes
Property Inquiry Requests					
29.	Lot Release Fee	\$75.00	each	Exempt	
30.	Security Reduction	\$75.00	each	Exempt	
31.	Agreement Release	\$100.00	each	Exempt	
32.	Certificate of Final Completion	\$375.00	each	Exempt	
Other Fees					
33.	Encroachment Fee	\$100.00	each	Exempt	
34.	Encroachment Fee – Committee of Adjustment	\$50.00	each	Exempt	
35.	Assignment of Lease	\$100.00	each	Exempt	
36.	Photocopy Fee (per page)	\$0.50	per page	HST Inclusive	Applies to all departments unless a specific fee has been established

Service or Activity		Fee	Unit	Applicable Tax	Notes
Shelter Fees					
1.	Quarantine fee **	\$100.00	each	+ HST	Release of a pet by Animal Control requires payment of the applicable Reclamation Fee, Shelter Fee and any other required fees or charges which can include Failure to Licence charge, Emergency Services charge, Maintenance Fee and Licence Fee as applicable. ** fee per Animal Control Services Contract
2.	Reclamation fee **	\$50.00	each	+ HST	
3.	Failure to Licence Pet	\$25.00	each	+ HST	
4.	Shelter fee - first time	\$25.00	each	+ HST	
5.	Shelter fee - second time	\$35.00	each	+ HST	
6.	Shelter fee - third time	\$45.00	each	+ HST	
7.	Emergency Services (After hours pick-up) **	\$45.00	each	+ HST	
8.	Maintenance fee (impound) **	\$8.00	per day	+ HST	
9.	Release of Ownership to Shelter – One Cat or Dog	\$49.00	each	+ HST	
10.	Release of Ownership to Shelter – Litter of puppies or kittens	\$59.00	each	+ HST	
Dogs					
11.	Dog Licence (spayed/neutered dog) purchased before March 31	\$20.00	per year	Exempt	
12.	Dog Licence (spayed/neutered dog)	\$30.00	per year	Exempt	
13.	Dog Licence (dog not spayed/neutered) purchased before March 31	\$35.00	per year	Exempt	
14.	Dog Licence (dog not spayed/neutered)	\$45.00	per year	Exempt	
15.	Dangerous or potentially dangerous dog	\$250.00	per year	Exempt	
16.	Replacement Dog Tag	\$10.00	per tag	+ HST	
17.	Change of Ownership	\$10.00	per dog	+ HST	
18.	Kennel Licence	\$300.00	per kennel	Exempt	
Cats					
19.	Cat Licence (spayed/neutered cat)	\$30.00	per cat	Exempt	
20.	Cat Licence (cat not spayed/neutered)	\$45.00	per cat	Exempt	
21.	Replacement Cat Tag	\$10.00	per tag	+ HST	
22.	Change of Ownership	\$10.00	per cat	+ HST	

Service or Activity		Fee	Unit	Applicable Tax	Notes
Parking Pass Fees					
1.	Daily Parking Pass	\$5.00	per day	HST Inclusive	
2.	Monthly Parking Pass	\$30.00	per month	HST Inclusive	
3.	Monthly Parking Pass - Purchased after the 15th Day of the Month	\$20.00	per month	HST Inclusive	
4.	Overnight Parking Pass	\$20.00	per month	HST Inclusive	
5.	15 Minute Parking Pass - approved service groups	\$60.00	per year	HST Inclusive	
6.	15 Minute Parking Pass – (less than 1 year)	Pro-rated Basis	per year	HST Inclusive	
Street Parking Rental Fees					
7.	Meter Hood Deposit	\$30.00	each	Exempt	
8.	Lock and Key Deposit	\$10.00	each	Exempt	
9.	Daily Street Parking Space Rental	\$15.00	per day	HST Inclusive	
10.	Weekly Street Parking Space Rental	\$50.00	per week	HST Inclusive	
Off-Street Parking Permits					
11.	Off-Street Parking Licence	\$100.00	every two years	Exempt	Valid up to 2 years
12.	Extended Term Parking Licence (Fishing Derbies)	\$125.00	each	Exempt	
Parking Court Fees					
13.	Municipal Court Fee	\$4.50	each	Exempt	Municipal portion only.
Property Standards					
14.	Certificate of Compliance	\$75.00	each	+ HST	
15.	Work Order	\$80.00	each	+ HST	
16.	Property Clean Up - administration fee	15% of all expenses incurred by the City to bring property into compliance	per visit	+ HST	\$100.00 minimum charge
17.	Property sub-search	\$100.00	each	+ HST	
Property Inquiry Requests					
18.	Compliance Check	\$75.00	each	+ HST	
19.	Work Order Check	\$40.00	each	+ HST	

Service or Activity		Fee	Unit	Applicable Tax	Notes
Tax Division					
1.	Tax and Water/Wastewater Certificate	\$80.00		Exempt	
2.	Account Statement or History	\$10.00		Exempt	
3.	Tax Bill Reprint	\$10.00		Exempt	
4.	NSF - Returned Cheque Fee	\$40.00		Exempt	For all Departments in the City
5.	Interest On Arrears	1.25%	per month	Exempt	
6.	Penalty on Late Payment	1.25%	per month	Exempt	
7.	Account Set Up Fee - If new Roll number is required	\$40.00		Exempt	
8.	Account Change Fee - Ownership change	\$25.00		Exempt	
9.	Reminder Notice Fee - for Arrears Notices over \$100	\$5.00		Exempt	
10.	Refund Fee - for incorrect payment to account - Initial request N/C for property owner	\$30.00		Exempt	
11.	Transfer Fee - for incorrect payment to account - Initial request N/C for property owner	\$20.00		Exempt	
12.	Final Notice - Before Tax Sale Registration	\$25.00		Exempt	
13.	Mortgage Company Fee	\$10.00		Exempt	If payments made by Mortgage Company
14.	Tax Sale Registration Admin Fee – Stage 1 – Initial review and file setup	\$200.00		Exempt	
15.	Tax Sale Registration Admin Fee – Stage 2 – Registration of the property	\$300.00		Exempt	
16.	Water Arrears Transfer to Tax	\$35.00		Exempt	
17.	EDI Payment Errors - To allocate to correct account and send subsequent letter	\$20.00		Exempt	One error grace for property owner
18.	Unpaid charges added to the Tax Roll for collection	\$25.00		Exempt	
19.	Property Standards amounts added to the Tax roll	\$25.00		Exempt	
20.	PAD Tax Plan Adjustment - Initial Request, N/A	\$20.00		Exempt	
Water Division					
21.	Water & Wastewater Certificate - see above #1	\$0.00			
22.	Water & Wastewater Account Statement / history	\$10.00		Exempt	
23.	Water & Wastewater Bill Reprint	\$10.00		Exempt	
24.	NSF - Returned Cheque Fee - For all Departments	\$40.00		Exempt	
25.	Water Account Change or Set Up Fee	\$30.00		Exempt	
26.	Refund Fee - for incorrect payment to account - Initial request N/C for account holder	\$30.00		Exempt	
27.	Transfer Fee - for incorrect payment to account - Initial request N/C for account holder	\$20.00		Exempt	
28.	EDI Payment Errors - To allocate to correct account and send subsequent letter	\$20.00		Exempt	One error grace per owner or property
29.	Interest On Arrears	1.50%	per month	Exempt	
30.	Reminder Notice Fee	\$5.00		Exempt	
31.	Final Notice - Before transfer to transfer to tax / disconnect procedures	\$15.00		Exempt	
32.	Green disconnect Card	\$30.00		Exempt	
33.	Water & Wastewater Arrears Transfer to Tax	\$35.00		Exempt	
34.	Water Disconnect Fee - Non Payment	\$60.00		Exempt	
35.	Water Reconnect Fee	\$50.00		Exempt	
36.	After Hours Turn On or Off in addition to regular fees	\$60.00		Exempt	
37.	Water Turn off Fee - Seasonal	\$50.00		Exempt	
38.	Water Turn on Fee - Seasonal	\$50.00		Exempt	

Schedule E - Parks and Recreation

Service or Activity		2019 Fee	2020 Fee	2021 Fee	Unit	Applicable Tax	Notes
Ice Rental - Fall/Winter (Sept 1-March 31)							
1.	Non-Prime - Youth	\$91.85	\$93.22		per hour	13%	
2.	Non-Prime - Adult	\$131.21	\$133.18		per hour	13%	
3.	Non-Prime - Saturdays 4:00 to 11:00 p.m.	\$161.75	\$164.18		per hour	13%	
4.	Prime - Youth	\$156.23	\$158.57		per hour	13%	
5.	Prime - Adult	\$183.80	\$186.56		per hour	13%	
6.	Broomball - Adult Non-Prime	\$120.91	\$122.72		per hour	13%	
7.	Broomball - Adult Prime	\$173.49	\$176.09		per hour	13%	
8.	School Board Hockey Canada Program	\$91.85	\$93.23		per hour	13%	
9.	Minor Sports Tournament Fee - prime	\$128.66	\$130.59		per hour	13%	
10.	Minor Sports Tournament Fee - non-prime	91.85	93.22		per hour	13%	
Ice Rental - Summer							
11.	All Summer Ice (Prime)	\$183.80	\$186.56		per hour	13%	
Last Minute Ice Rental							
12.	Non-Prime Last Minute Ice	\$100.00	\$100.00		per hour	13%	
13.	Prime - Last Minute Ice	\$125.00	\$125.00		per hour	13%	
Off-Season Ice (Apr 1-June 30)							
14.	Off-Season Ice Rental	\$ 161.75	\$ 164.18		per hour	13%	
Floor Rental							
15.	Non-Prime - Youth	\$42.63	\$43.27		per hour	13%	
16.	Non-Prime - Adult	\$71.46	\$72.53		per hour	13%	
17.	Prime - Youth	\$60.90	\$61.81		per hour	13%	
18.	Prime - Adult	\$102.08	\$103.61		per hour	13%	
19.	Prime - Jr. B Lacrosse	\$81.49	\$82.71		per hour	13%	
20.	Senior "B" Game	\$255.20				13%	
21.	Junior "B" Game	\$203.73				13%	
Floor Rental - Commercial							
22.	Summer Commercial or \$1/ticket to be paid, whichever is greater	\$1,753.86	\$1,779.95	\$1,806.65	per day	13%	
23.	Winter Comercial or \$1/ticket to be paid, whichever is greater	\$3,031.50	\$3,076.97	\$3,123.13	per day	13%	
Ball Diamond - Games							
24.	Class A Field - Youth	\$33.39	\$36.30		per 1.5 hours	13%	
25.	Class A Field - Adult	\$48.72	\$53.37		per 1.5 hours	13%	
26.	Class B Field - Youth	\$27.96	\$29.88		per 1.5 hours	13%	
27.	Class B Field - Adult	\$40.38	\$43.37		per 1.5 hours	13%	
28.	Class C Field - Youth	\$13.54	\$14.48		per 1.5 hours	13%	

Schedule E - Parks and Recreation

Service or Activity		2019 Fee	2020 Fee	2021 Fee	Unit	Applicable Tax	Notes
29.	Class C Field - Adult	\$19.62	\$21.07		per 1.5 hours	13%	
Ball Diamond - Practices							
30.	Class A Field - Youth	\$12.05	\$13.48		per 1.5 hours	13%	
31.	Class A Field - Adult	\$15.67	\$17.52		per 1.5 hours	13%	
32.	Class B Field - Youth	\$9.81	\$10.67		per 1.5 hours	13%	
33.	Class B Field - Adult	\$12.75	\$13.87		per 1.5 hours	13%	
34.	Class C Field - Youth	\$4.75	\$5.16		per 1.5 hours	13%	
35.	Class C Field - Adult	\$6.18	\$6.71		per 1.5 hours	13%	
Ball Diamond - Weekend Tournaments							
36.	Class A Field - Youth	\$170.65	\$188.94		per diamond	13%	
37.	Class A Field - Adult	\$248.92	\$277.55		per diamond	13%	
38.	Class B Field - Youth	\$145.78	\$161.40		per diamond	13%	
39.	Class B Field - Adult	\$211.32	\$235.63		per diamond	13%	
40.	Class C Field - Youth	\$71.26	\$79.46		per diamond	13%	
41.	Class C Field - Adult	\$101.73	\$112.63		per diamond	13%	
Soccer Field - Games							
42.	Class A Field - Youth	\$60.96	\$61.88		per 2 hours	13%	
43.	Class A Field - Adult	\$86.96	\$88.26		per 2 hours	13%	
44.	Class D Field - Youth	\$42.23	\$42.87		per 2 hours	13%	
45.	Class D Field - Adult	\$60.38	\$61.28		per 2 hours	13%	
Soccer Field - Practices							
46.	Class A Field - Youth	\$15.23	\$15.46		per 1.5 hours	13%	
47.	Class A Field - Adult	\$21.75	\$22.08		per 1.5 hours	13%	
48.	Class D Field - Youth	\$10.61	\$10.77		per 1.5 hours	13%	
49.	Class D Field - Adult	\$15.23	\$15.46		per 1.5 hours	13%	
Other Bayshore Fees and Services							
50.	Glass Removal	\$30.50	\$31.00		per sheet	13%	104 sheets maximum, minimum charge \$500.00
51.	Wooden Floor	\$1,220.00	\$1,240.00			13%	
52.	Netting Removal - 1 net	\$560.00	\$570.00			13%	
53.	Netting Removal - 2 nets	\$810.00	\$820.00			13%	
54.	Risers	\$5.00			per section	13%	6 sections
55.	Pegging holes	\$12.00			per hole	13%	to repair holes in parking lot if erecting pegs for tents
56.	Commercial and Occasional Users Ice Rental - Permit Cancellation	\$50.00				13%	
57.	Bayshore Community Centre Reserved Parking	\$150.00	\$160.00			13%	

Schedule E - Parks and Recreation

Service or Activity		2019 Fee	2020 Fee	2021 Fee	Unit	Applicable Tax	Notes
Prime Time Hall Rental (Friday, Saturday and Sunday)							
58.	Bay Room	\$517.75	\$525.52	\$533.40	per day	13%	
59.	Sound Room	\$405.69	\$411.77	\$417.95	per day	13%	
60.	R. E. Rutherford	\$871.02	\$884.09	\$897.35	per day	13%	
61.	Shore Room #1	\$122.78	\$124.63	\$126.50	per day	13%	
62.	Shore Room #2	\$246.18	\$249.87	\$253.62	per day	13%	
63.	Shore Rooms 1 and 2	\$365.46	\$370.94	\$376.51	per day	13%	
Monday - Thursday Hall Rental (over 4 hours)							
64.	Bay Room	\$250.96	\$254.72	\$258.54	per day	13%	
65.	Sound Room	\$196.13	\$199.07	\$202.06	per day	13%	
66.	R. E. Rutherford	\$426.36	\$432.76	\$439.25	per day	13%	
67.	Shore Room #1	\$97.33	\$98.79	\$100.27	per day	13%	
68.	Shore Room #2	\$129.32	\$131.26	\$133.23	per day	13%	
69.	Shore Rooms 1 and 2	\$201.00	\$204.02	\$207.08	per day	13%	
Monday - Thursday Hall Rental (under 4 hours)							
70.	Bay Room	\$121.81	\$123.64	\$125.49	per day	13%	
71.	Sound Room	\$97.47	\$98.93	\$100.42	per day	13%	
72.	R. E. Rutherford	\$213.18	\$216.38	\$219.62	per day	13%	
73.	Shore Room #1	\$64.68	\$65.65	\$66.63	per day	13%	
74.	Shore Room #2	\$97.33	\$98.79	\$100.27	per day	13%	
75.	Shore Rooms 1 and 2	\$134.01	\$136.02	\$138.06	per day	13%	
Hall Rental - Extras and Amenities							
76.	Kitchen/stove/fridge (full day rental)	\$100.00			per day	13%	
77.	Kitchen/stove/fridge (half day rental)	\$60.00			per day	13%	
78.	Round Tables	\$75.00			per day	13%	
79.	Merchandise	20%				Exempt	Minimum charge \$250.00.
80.	Refundable Key deposit for Harrison Park Hall	\$10.00				13%	
81.	Society of Composers, Authors and Music Publishers of Canada (SOCAN)	\$59.17				13%	Increases regulated by SOCAN
82.	Facility Booking Administration Fee	\$15.00				13%	
83.	Food Concessions - Hydro and Water Charge	\$10.00				13%	
84.	After Hours Rental Fee (rental past 2:00 am)	\$100.00			per hour	13%	
85.	Facility Rental Deposit and Cancellation Fee	25% of booking fee					

Schedule E - Parks and Recreation

Service or Activity		2019 Fee	2020 Fee	2021 Fee	Unit	Applicable Tax	Notes
Other Rentals							
86.	Harrison Park Hall – Youth Organization	\$123.06			per day	13%	6+ hrs @ day rate
87.	Harrison Park Hall – Youth Organization	\$62.58			per 1/2 day	13%	1-5 hrs
88.	Harrison Park Hall - Youth Organization	\$10.43			per hour		Booking of 5 hours or less booked less than 24 hours in advance. Minimum 3 hour fee.
89.	Harrison Park Hall	\$151.59			per day	13%	
90.	Harrison Park Hall	\$75.60			per 1/2 day	13%	
91.	Harrison Park – Picnic Shelters	\$8.96			per row (9 rows)	13%	6+ hrs @ day rate
92.	Harrison Park – Bandshell	\$29.85			per day	13%	1-5 hr
93.	Harrison Park - Black History Cairn	\$29.41			per day	13%	
94.	Victoria Park	\$451.00			per day	13%	
95.	Kelso Beach Park - Under 4 hrs - including non-profit	\$158.03			per day	13%	Non-profit event is an activity/event organized by a non-profit organization or a board of volunteers where all proceeds are directed back to the event or future program related costs.
96.	Kelso Beach Park - Over 4 hrs - including non-profit	\$316.16			per day	13%	
97.	Kelso Beach Park - For Profit (Commercial) - or \$1.10/ticket to be paid, whichever is greater	\$609.00			per day	13%	Fee includes setup & teardown days. For Profit (commercial) means any individual, company or organization engaged in the pursuit of business for profit through the use of city-owned facilities where there is an anticipated attendance of 1,000. Where a large commercial event donates 25% of its net profits to registered non profit organization or the City, the applicable non profit rate will apply.
98.	Kelso Beach – Picnic Shelter	\$5.94			per row	13%	Up to 8 rows available.
99.	Kelso Beach - Setup and tear down fee	\$25.00			day	13%	
100.	Queen’s Park – Bandshell	\$29.41			per day	13%	
101.	Bayshore & Kelso Beach Gazebo Rental hourly	\$30.00			per hour	13%	minimum of 2 hours
102.	Bayshore & Kelso Beach Gazebo Rental daily	\$175.00			per day	13%	
103.	Bayshore Grounds	\$400.00			per day	13%	
104.	Bayshore Concourse hourly	\$28.98			per hour	13%	minimum of 2 hours
105.	Other Approved Open Spaces	\$28.98			per day	13%	
Campgrounds							
106.	Harrison Park Campground fee - nightly	\$44.80	\$50.83		per night	13%	
107.	Harrison Park Campground fee - weekly	\$291.20	\$295.57		per week	13%	booking Friday to Friday only
108.	Harrison Park Campground fee - off season (Thanksgiving - May 1)	\$25.00	\$25.00		per night	13%	unserviced, no amenities
109.	Harrison/Kelso Backpacker rate - non serviced	\$29.62	\$35.42		per night	13%	
110.	Kelso Campground fee	\$41.71	\$47.69		per night	13%	

Schedule E - Parks and Recreation

Service or Activity		2019 Fee	2020 Fee	2021 Fee	Unit	Applicable Tax	Notes
111.	Kelso Campground fee- Salmon Spectacular Rate	\$38.61	\$44.55		per night	13%	During Salmon Spectacular Only
112.	Firewood	\$8.00	\$8.00		per bag	13%	
113.	Ice	\$4.00	\$4.00		per bag or block	13%	
114.	Waste Tank Pump Out	\$10.00	\$10.00		per dump	13%	For non-registered camper
Recreation Programs							
115.	Ice Sport - Youth Non-Resident Card	\$167.00			per participant	Exempt	Per participant, per sport. Refer to Policy CS#19
116.	Field or Floor Sport - Youth Non-Resident Card	\$100.00			per participant	Exempt	
117.	Camps and Programs - Youth Non-Resident Card	\$100.00			per participant	Exempt	
118.	Short Term Camp or Program (1-4 weeks) – Youth Non-Resident Card	40%			of registration fee	Exempt	
119.	Springfest Registration Fee	\$6.00				13%	
120.	Springfest Games Event Fee	\$1.00			per event	13%	\$12.00 maximum registration fee (unlimited events)
121.	Regular Skating Admission – Single Skates	\$5.00			per skate	13%	
122.	Regular Skating Admission – Family Skates	\$8.00			per skate	13%	
123.	Regular Skating Membership – Single	\$30.00				13%	
124.	Regular Skating Membership - Family	\$65.00				13%	
125.	Adult Public Skating – Single	\$5.00			per skate	13%	
126.	Adult Public Skating – Membership	\$40.00				13%	
127.	Shinney Hockey – Individual	\$5.00			per skate	13%	
Harrison Park Pool							
128.	Open Swim – All Ages	\$5.00				13%	
129.	Open Swim – Family Pass	\$13.00				13%	
130.	Seasons Pass – Individual	\$70.00				13%	
131.	Seasons Pass – Family (max 5)	\$120.00				13%	
132.	Private Pool Rentals - up to 25 swimmers	\$70.00				13%	
133.	Private Pool Rentals - up to 26-50 swimmers	\$90.00				13%	
134.	Private Pool Rentals - up to 51-100 swimmers	\$110.00				13%	
Specialty Camps (Weekly)							
135.	Soccer Camp I – Half Day	\$115.00			per person	Exempt	
136.	Soccer Camp II – Half Day	\$95.00			per person	Exempt	
137.	Soccer Camp I – full Day	\$170.00			per person	Exempt	
138.	Soccer Camp II – full Day	\$135.00			per person	Exempt	
139.	Soccer Camp – Advanced/Goalie	\$225.00			per person	Exempt	
140.	Hockey Skills Program	\$150.00			per person	Exempt	

Schedule E - Parks and Recreation

Service or Activity		2019 Fee	2020 Fee	2021 Fee	Unit	Applicable Tax	Notes
141.	Power Skating School	\$150.00			per person	Exempt	
142.	Power Skating School - Midge Elite	\$165.00			per person	Exempt	
143.	Program Withdrawal Administration Fee	\$15.00				Exempt	
Use of Owen Sound Boat Launch Facilities							
144.	Daily launches	\$8.85				13%	
145.	Extended overnight parking	\$8.85			per night	13%	
146.	Daily dockage	\$1.00			per foot, per day	13%	only charged during Derby
147.	Season passes	\$88.50				13%	
148.	Season passes (2nd pass)	\$44.25				13%	
Other Fees							
149.	Delivery of picnic tables for special events	\$116.00			1 load (9 tables)	13%	Rental is only available for events held in City facilities
150.	Delivery of garbage cans	\$100.00			5 or more cans	13%	No charge for 1 to 4 cans, fee for 5 or more cans, rental is only available for events held in City facilities
151.	Recycling Carts	no charge					Rental is only available for events held in City facilities
Special Event Rentals							
152.	Heavy-duty 5-channel cable protector	\$22.12			per unit, per week	13%	Plus damage deposit of \$50.00 per unit
153.	32" x 48" Sandwich board frames	\$8.85			per unit, per week	13%	Plus damage deposit of \$25.00 per unit
154.	24" x 48" Sandwich board frames	\$8.85			per unit, per week	13%	Plus damage deposit of \$25.00 per unit
Commemorative Trees							
155.	Purchase and planting	\$300.00				Exempt	

Service or Activity		Fee	Unit	Applicable Tax	Notes
Planning Act Tariff of Fees¹					
1.	Official Plan Amendment	\$3,500.00	each	Exempt	
2.	Zoning By-law Amendment (General)	\$3,000.00	each	Exempt	
3.	Zoning By-law Amendment (Removal of Holding Symbol)	\$1,000.00	each	Exempt	
4.	Extension of Temporary Use By-law	\$1,000.00	each	Exempt	
5.	Draft Plan of Subdivision	\$3,000.00	base fee	Exempt	Maximum of \$15,000.00 total (base fee + lot or block fee)
		+ \$100.00	per lot or block	Exempt	
6.	Draft Plan of Condominium (other than standard)	\$3,000	base fee	Exempt	Maximum of \$7,000 total (base fee + lot or block fee)
		plus \$100	per unit or parcel	Exempt	
7.	Draft Plan of Condominium (standard)	\$3,000.00	each	Exempt	
8.	Site Plan Approval - Residential (Major)	\$2,500.00	base fee	Exempt	Total fee = base fee + fee per dwelling unit. Maximum fee \$5000.00.
		+\$50.00	fee per dwelling unit	Exempt	
9.	Site Plan Approval - Commercial (Major)	\$2,500.00	base fee	Exempt	Total fee = base fee + per area fee. Maximum fee \$5000.00.
		+ \$50.00	per m ² of floor area	Exempt	
10.	Site Plan Approval - Residential or Commercial (Minor) ²	\$800.00	each	Exempt	Minor site plan approval fee for Residential or Commercial development includes any ONE of the following (Note 2)
11.	Consent to Sever	\$1,800.00	includes 1 severed lot or easement and 1 retained	Exempt	Requires separate application form, must affect same original lot and be applied for at the same time as original consent
		+ \$600.00	each additional severed lot or easement affecting the same original lot	Exempt	
12.	Minor Variance	\$850.00	each	Exempt	
13.	Pre-consultation fee	\$500.00	each	Exempt	Per Submission. Same fee for Subdivision, Condominium, Site Plan, Official Plan Amendment or Zoning By-law Amendment pre-consult.
14.	Cost Recovery Fees (peer reviews etc)	Actual cost	each	Exempt	As per City Official Plan
15.	Application for Subdivision Agreement	\$100.00	per lot or block	Exempt	Maximum of \$1500.00. Would apply if agreement required as condition of consent as well as draft plan of subdivision.
16.	Application for Condominium Agreement	\$1,000.00	each	Exempt	

Service or Activity		Fee	Unit	Applicable Tax	Notes
17.	Exemption Request (Draft Plan of Condominium)	\$1,000.00	each	Exempt	
18.	Part Lot Control By-law	\$1,000.00	base fee	Exempt	Maximum \$2000.00 total (base fee + lot or block fee)
		+ \$50.00	per lot or block		
Property Inquiry Requests					
19.	Planning/Zoning Information (2010-078)	\$100.00	each	Exempt	
20.	Planning/Zoning Conformity Checks (2010-078 or 1985-80)	\$150.00	each	Exempt	
21.	Planning/Zoning Information (1976-100)	\$150.00	each	Exempt	
22.	Heritage Registry Notice	\$25.00	each	Exempt	
Various Documents and Services					
23.	Custom Base Maps - Basic (8 1/2 x 14)	\$10.00	each	13%	Fee for customized base maps from the City's digital topographic maps
24.	Custom Base Maps - detailed customization (8 1/2X14)	\$20.00	each	13%	
25.	Fence Viewers Fee	\$250.00	each	Exempt	
26.	Appeal - Property Standards Order	\$200.00	each	Exempt	
Notes:					
	¹ For any application where a technical study completed in support of the application is determined by the City of Owen Sound to require a peer review, such peer review will be coordinated by the City of Owen Sound and paid for by the applicant.				
	² A Minor Site Plan Approval Application for Residential or Commercial development includes any classes of development that may be considered by the delegate as further described in the Site Plan Control By-law 2011-034, as amended				

Service or Activity		Fee	Unit	Applicable Tax	Notes
Building Permit					
1	New single detached, semi-detached, duplex and row dwellings	\$9.10	per m ² of gross floor area	Exempt	Includes complete new plumbing permit. See note 1 below.
		\$75.00	1-car attached garage	Exempt	
		\$100.00	2+ car attached garage	Exempt	
		\$4.00	per plumbing fixture	Exempt	See note 2 below.
		\$30.00	Occupancy fee	Exempt	To close out file.
2	Residential Other	\$10.25	per \$1,000.00 perscribed value	Exempt	Minimum fee \$120.00. Other than described in Part 1, includes decks, accessory structures, pools & porches. See note 1.
		\$42.50	per dwelling unit	Exempt	When plumbing occurs in conjunction with other construction. See notes 2 and 3 below.
		\$4.00	per plumbing fixture	Exempt	When plumbing occurs in conjunction with other construction. See notes 2 and 3 below.
		\$30.00	Occupancy fee	Exempt	To close out file.
3	Commercial, Industrial, Institutional and other Non-residential Uses	\$10.25	per \$1,000.00 perscribed value	Exempt	Minimum fee, \$240.00. Includes buildings and accessory structures, See note 1 below.
		\$85.00	each	Exempt	When plumbing occurs in conjunction with other construction. See notes 2 and 3 below.
		\$4.00	per plumbing fixture	Exempt	When plumbing occurs in conjunction with other construction. See notes 2 and 3 below.
		\$30.00	Occupancy fee	Exempt	To close out file.
4	Designated Structures	\$10.25	per \$1,000.00 perscribed value	Exempt	Minimum fee \$240.00. Includes structures set out in Section 1.3.1.1.[A] of the Ontario Building Code.
		\$30.00	Occupancy fee	Exempt	To close out file.
5	Partial permits	\$120.00	each separate permit	Exempt	Includes foundations, main structure, etc. Charged in addition to the permit fee set out in part 1, 2 or 3 above.
Plumbing Permit					
6	Residential	\$125.00	per permit	Exempt	Includes buildings and accessory structures.
		\$42.50	per additional dwelling unit with work requiring a plumbing permit	Exempt	
7	Commercial, Industrial, Institutional and other Non-residential Uses	\$125.00	per permit	Exempt	Includes buildings and accessory structures.
		\$165.00	per permit for work within Part 3 buildings.	Exempt	Includes buildings and accessory structures.

Service or Activity		Fee	Unit	Applicable Tax	Notes
8	Site Services Only	\$10.25	per \$1,000.00 perscribed value	Exempt	Minimum residential fee \$120.00, minimum non-residential fee \$240.00.
		\$30.00	Occupancy fee	Exempt	To close out file.
9	Water Conditioner Installation	\$30.00	each	Exempt	Without further plumbing required.
Conditional Permit					
10	Conditional Permit	\$100.00	each	Exempt	Plus any other applicable permit fee required.
Demolition Permit					
11	Buildings or Structures - volume up to 175m ³ above grade	\$180.00	per structure	Exempt	See note 4 below.
		\$30.00	Occupancy fee	Exempt	To close out file.
12	Buildings or Structures - volume greater than 175m up to 600m ³ above grade	\$600.00	per structure	Exempt	See note 4 below.
		\$30.00	Occupancy fee	Exempt	To close out file.
13	Buildings or Structures - volume greater than 600m ³ , and Building Area 600m ² or less	\$1,200.00	per structure	Exempt	See note 4 below.
		\$30.00	Occupancy fee	Exempt	To close out file.
14	Buildings or Structures - building area greater than 600m ²	\$2,400.00	per structure	Exempt	Plus security deposit, see note 5 below.
		\$30.00	Occupancy fee	Exempt	To close out file.
15	Security Deposit	\$180.00	per accessory structure - volume up to 175m ³ above grade	Exempt	Refundable upon Occupancy.
		\$1,250.00	per non-accessory structure - volume up to 175m ³ above grade	Exempt	Refundable upon Occupancy.
		\$2,000.00	per structure - volume between 175m and 600m ³ above grade	Exempt	Refundable upon Occupancy.
		\$4,000.00	per structure - volume greater than 600m ³ , and Building Area 600m ² or less	Exempt	Refundable upon Occupancy.
Sign Permits					
16	Banner, Billboard, Developer Sign, EMD Readograph, EMD Static Sign, Fascia Sign, Ground Sign, Inflatable Sign (non-holiday), Projecting Sign, Pylon Sign, Roof Sign or Sandwich Sign (includes Accessory and Non-Accessory)	\$20.00/sq m, minimum \$75.00	per application	Exempt	

Service or Activity		Fee	Unit	Applicable Tax	Notes
17	Cross Street Banner	Actual Cost	per application	Exempt	Invoiced by the City based on actual costs to display and take down
18	For-profit Community Event Sign including H-Frame Sign, Fence Banner, Portable Sign or Sandwich Sign	\$50.00	per application	Exempt	
19	Not-for-profit Community Event Sign including H-Frame Sign, Fence Banner, Portable Sign or Sandwich Sign	No charge	per application	Exempt	
20	Portable Sign	\$100.00	each	Exempt	
21	Temporary Banner	\$25.00	per application	Exempt	
Other Permits and Services					
22	Change in Use Permit	\$100.00	each	Exempt	Or other applicable permit fee, whichever is greater
23	Permit Transfer (to new property owner)	\$75.00	each	Exempt	
24	Tent Permit - area up to 60 m ²	\$0.00	per permit	Exempt	See note 6 below.
25	Tent Permit - area 60 m ² to 225 m ²	\$50.00	per permit	Exempt	See note 6 below.
26	Tent Permit - area larger than 225 m ²	\$200.00	per permit	Exempt	See note 6 below.
27	Property Inquiry Request Form - Permit Status/Work Orders	\$75.00	per request	Exempt	
29	Property Inquiry Request Form - Archive File Retrieval	\$30.00	minimum, or \$75/hour	Exempt	
30	Real Estate firm annual sign permit charge	\$60.00	per year	Exempt	
Notes:					
1. This fee is also required for modular or mobile buildings or structures					
2. No additional Plumbing Permit required.					
3. Fixture Count Fee is charged as well as the base Plumbing Permit fee in fees numbered 2, 3, 6 AND 7					
4. Volume calculation = L x W x H					
5. A security deposit by way of a Letter of Credit or Cash security, provided in a form satisfactory to the City based on an estimate of costs of demolition and restoration of the property from a Professional Engineer to a maximum of 50% of the estimated costs to the satisfaction of the City's Chief Building Official.					
6. Includes one tent or a group of tents in one location at one event					

Service or Activity		2019	2020	2020	Unit	Applicable Tax	Notes
In Ground - Upright Memorials							
1.	Single Interment Rights	\$1,369.94	\$1,390.48		Per grave	13%	Includes 40% Care and Maintenance Fund; 57% General Accounts and 3% Future Development Fund (per legislative requirements)
In Ground - Flat Markers Only							
2	Cremation Lot - Flat Marker Only	\$439.39	\$445.98			13%	
3	Single	\$1,220.40	\$1,238.70		(3 ft x 9 ft)	13%	Includes 40% Care and Maintenance Fund; 57% General Accounts and 3% Future Development Fund (per legislative requirements)
4	2 Interment Rights	\$2,440.79	\$2,477.40			13%	
5	3 Interment Rights	\$3,661.19	\$3,716.10			13%	
6	4 Interment Rights	\$4,930.40	\$5,004.36			13%	
Columbarium Garden (Upright Memorials or Flat Markers)							
7	Preferred Cremation	\$732.03	\$743.01		(4 ft x 3 ft)	13%	Infants must be 18 months or younger. Includes 40% Care and Maintenance Fund; 57% General Accounts and 3% Future Development Fund (per legislative requirements).
8	Preferred Infant Lots 65-161	\$732.03	\$743.01		(3 ft x 5 ft)	13%	
Columbarium Niche Inurnment Rights							
9	Cabinet #1 - Rows A and G	\$2,123.93	\$2,155.79			13%	Niche size is 1 foot by 1 foot. Columbarium Niche Inurnment rights include an individual or companion bronze memorial plaque and 15% Care and Maintenance Fund, 50% General Accounts and 35% Future Development Fund (per legislative requirements)
10	Cabinet #1 - Rows B and F	\$2,191.90	\$2,224.78			13%	
11	Cabinet #1 - Rows C, D and E	\$2,402.10	\$2,438.13			13%	
12	Cabinet #2	\$2,123.93	\$2,155.79			13%	
13	Cabinet #3 - Rows A and F	\$2,123.93	\$2,155.79			13%	
14	Cabinet #3 - Rows B and E	\$2,191.90	\$2,224.78			13%	
15	Cabinet #3 - Rows C and D	\$2,402.10	\$2,438.13			13%	
16	Cabinet #4 - Rows A and G	\$2,123.93	\$2,155.79			13%	
17	Cabinet #4 - Rows B and F	\$2,191.90	\$2,224.78			13%	
18	Cabinet #4 - Rows C, D and E	\$2,402.10	\$2,438.13			13%	
Mausoleum Crypt							
19	Crypt Entombment Rights (2 ft.x 2.5 ft. X 7 ft.)	\$2,913.04	\$2,956.74			13%	Includes 50% Care and Maintenance Fund and 50% General Accounts.
Interment Services							
20	Interment - Adult - Single Depth	\$909.81	\$923.45			13%	

Schedule H - Cemetery

Service or Activity		2019	2020	2020	Unit	Applicable Tax	Notes
21	Interment - Adult - Double Depth	\$1,326.02	\$1,345.91			13%	
22	Interment Saturday or Sunday - Adult in ground	\$1,596.87	\$1,620.82			13%	
23	Interment Statutory Holidays - Adult inground	\$1,819.61	\$1,846.90			13%	
24	Interment - Infant	\$288.63	\$292.95			13%	
25	Interment Saturday or Sunday - Infant in ground	\$505.10	\$512.68			13%	
26	Interment Statutory Holidays - Infant inground	\$570.98	\$579.54			13%	
27	Inurnment - Single	\$244.71	\$248.38			13%	
28	Inurment Saturday or Sunday	\$421.44	\$427.76			13%	
29	Inurment Statutory Holidays	\$476.87	\$484.02			13%	
30	Interment- Cremated Remains In-ground	\$337.78	\$342.85			13%	
31	Interment Cremated Remains Saturday or Sunday	\$593.99	\$602.90			13%	
32	Interment Cremated Remains Stat. Holiday	\$676.61	\$686.76			13%	
33	Interment - Second set of remains in same Opening	\$95.17	\$96.59			13%	
34	Scattering of Cremated Remains	\$337.78	\$342.85			13%	Infants must be 18 months or younger. Subject to service fee if performed on Saturday, Sunday or Statutory Holidays
35	Scattering of Cremated Remains Saturday or Sunday	\$593.99	\$602.90			13%	
36	Scattering of Cremated Remains Stat. Holiday	\$676.61	\$686.76			13%	
37	Crypt Entombment - Single	\$482.09	\$489.33			13%	
38	Crypt Entombment Saturday or Sunday	\$842.88	\$855.52			13%	
39	Crypt Entombment Statutory Holiday	\$960.01	\$974.41			13%	
40	Crypt Entombment -Re-open & Inter Cremated Remains	\$587.72	\$596.53			13%	
41	Crypt Entombment Re-open Saturday or Sunday	\$1,037.39	\$1,052.95			13%	
42	Crypt Entombment Re-open Statutory Holidays	\$1,176.48	\$1,194.12			13%	
43	Double Depth Extra Charge	\$416.21	\$422.45			13%	
44	Mausoleum Winter Vault Storage (Available December 1st to April 30th Only)	\$118.17	\$119.94		per month	13%	
45	Mausoleum Late Storage (May 1 - November 30)	\$50.00	\$50.00		per week	13%	
46	Cremation Storage (minimum 1 month fee)	\$70.59	\$74.12		per month	13%	
DISINTERMENT - Removal and Re-interment within Same Cemetery							
47	Adult	\$2,213.87	\$2,247.08			13%	Fee does not include boom truck or other additional expenses. Infants must be 18 months or younger.
48	Child	\$1,264.31	\$1,283.28			13%	
49	Infant	\$637.91	\$647.48			13%	
50	Cremated Remains	\$639.83	\$649.42			13%	

Schedule H - Cemetery

Service or Activity		2019	2020	2020	Unit	Applicable Tax	Notes
DISINTERMENT - Removal and Re-interment Elsewhere							
51	Adult	\$1,470.33	\$1,492.38			13%	Fee does not include boom truck or other additional expenses. Infants must be 18 months or younger.
52	Child	\$837.65	\$850.21			13%	
53	Infant	\$449.68	\$456.42			13%	
54	Cremated Remains	\$416.21	\$422.45			13%	
Installation Fees							
55	Monument Foundations	\$23.01	\$23.36		per cu. ft.	13%	
56	Marker Installation - Large	\$160.00	\$162.40		each	13%	Larger than 1 ft x 2 ft.
57	Marker Installation - Medium	\$139.09	\$141.17		each	13%	Between 10 in x 16 in to 1 ft x 2 ft.
58	Marker Installation - Small	\$121.31	\$123.13		each	13%	Less than 10 in. x 16 in.
Miscellaneous Fees							
59	Scattering Memorialization on Central Memorial	\$141.18	\$143.29			13%	
60	Transfer Fees, Administration and Title Search	\$72.16	\$73.24			13%	
61	Care and Maintenance of Plots previously unpaid	\$260.40	\$264.30			13%	
62	Administrative/Maintenance Fee	\$72.16	\$73.24			13%	
63	Late Charges for Funerals Completed after Hours	\$95.17	\$96.59		per. 1/2 hr.	13%	
64	Mausoleum Committal Service Fee	\$250.00	\$253.75			13%	
65	Carrying Fee	\$37.47	\$38.03		per staff member	13%	
ANNUAL INCREASE - ALL GREENWOOD CEMETERY FEES							
66	Annual Increase	1.50%	1.50%		per year	N/A	The rates for 2014 were established in 2010, the last of a 5-year term. Annual COLA Increase of 1% for years 2016 to 2018. Starting 2019, Schedule H fees increase by 1.5% annually.

Schedule I - Fire and Emergency Services

Service or Activity	Fee	Unit	Applicable Tax	Notes
Permits and Inspections				
2. Occupant load calculation	\$110.00	each	Exempt	
3. Inspection - residential/apartments/condominiums/daycares	\$180.00	base fee (see below)	Exempt	
4. Inspection - per additional unit (up to 10 additional units)	\$20.00	per unit	Exempt	base fee + \$20 per unit
5. Inspection - max. for buildings with more than 10 additional units	\$220.00	maximum	Exempt	base fee + maximum additional unit fee
6. Inspection - group home	\$180.00	each	Exempt	
7. Inspection - industrial/commercial/office/multi-occupancy	\$180.00	base fee (see below)	Exempt	
8. Inspection - per tenant or occupant	\$110.00	each	Exempt	base fee + tenant/occupant fee
9. Inspection - buildings over \$10,000 sq. feet	\$110.00	each	Exempt	base fee + large building fee
10. Inspection - tent equal to or greater than 100 square feet	\$180.00	each	Exempt	
Reports				
11. Copy of Fire Report	\$60.00	per report	Exempt	
Fireworks				
12. Storage site inspection	\$125.00	each	Exempt	
13. Special Occasion Permit	\$125.00	each	Exempt	
Fire and Protective Services				
14. Security / Fire Watch / Standby	\$400.00	per hour	Exempt	Plus materials, min. 3 hrs, 1 truck, 2 firefighters
15. Fire Department Assistance Beyond Normal Requirements	\$100.00	per firefighter, per hour	Exempt	Plus materials.
16. Vehicle on King's Highway - First Hour	see note		Exempt	In accordance with fees set by MTO
17. Vehicle on King's Highway - After first hour	see note		Exempt	
18. False Alarms - Equipment Malfunction (after the 1st incident annually)	\$410.00	per response	Exempt	At the discretion of the Fire Chief
19. False Alarm - Failure to notify monitoring company or agency	\$410.00	per response	Exempt	As set out in the Fire and Emergency Services By-law
20. Open Burning - contrary to by-law after 1st warning	\$140.00	per response	Exempt	Second call when by-law isn't being followed
21. Hazardous Material Response	Cost Recovery		Exempt	At the level set out in the Fire and Emergency Services By-law
22. Fire Suppression - Special Equipment	Cost Recovery		Exempt	As set out in the Fire and Emergency Services By-law
Air Tank Fills				
23. SCBA 2.2	\$7.50	each	+HST	
24. SCBA 4.5	\$8.50	each	+HST	
25. Scuba	\$7.50	each	+HST	
26. Large Cylinder	\$45.00	each	+HST	
Other Services				
27. Private Home & Daycare Centres initial accreditation	\$60.00	each	Exempt	
28. Bunker Gear Cleaning	\$16.00	per suit	+HST	
29. Risk safety management plan (propane) - review & approval - existing	\$100.00	per hour	Exempt	Existing, 5000 USWG or Less
30. Risk safety management plan (propane) - review & approval - new/modified	\$100.00	per hour	Exempt	New or modified, 5000 USWG or Less (+ engineer, architect or firm for 3rd party review, if required, at cost)

Service or Activity		Fee	Unit	Applicable Tax	Notes
Engineering Services					
1.	Design Review Application - Minor Residential Developments	\$250.00		Exempt	
2.	Design Review Application - Minor Residential Structures	\$75.00		Exempt	
3.	Design Review Application - Major Site Plan Developments or Plans of Subdivision - Base fee	\$500.00		Exempt	
4.	Design Review - Major Site Plan Developments or Plans of Subdivision - Development Costs less than \$100,000	4%		Exempt	
5.	Design Review - Major Site Plan Developments or Plans of Subdivision - Development Costs more than \$100,000	2%		Exempt	
6.	Engineering review - Official Plan Amendments	\$500.00		Exempt	
7.	Engineering review - Zoning By-law and Minor Variances	\$300.00		Exempt	
8.	Engineering review - Consent to Sever Applications	\$350.00		Exempt	
9.	Street Occupation Permit	\$60.00		Exempt	
10.	Street Occupation Permit Extension	\$30.00		Exempt	Up to 3 additional months.
11.	Parade and Road Closure Permit	No charge		Exempt	
12.	Special Services Applications (admin fee)	\$60.00		Exempt	Plus security deposit.
Large Objects Moving Permits					
13.	Moving Permit - Each individual object or load	\$50.00		Exempt	
14.	Moving Permit - Monthly	\$75.00	per month	Exempt	
15.	Moving Permit - Yearly	\$100.00	per year	Exempt	
16.	*Development Charges	See note.			See By-law 2015-080

Service or Activity	Fee	Unit	Applicable Tax	Notes
Downtown Sidewalk Snow Removal				
14. Downtown Snow Removal Services	\$123.00	per standard storefront (8m), per invoice	Exempt	
Public Works Division - Water/Wastewater				
20. Water and Sewer After Hours Call	\$175.00		Exempt	
21. Sewer Camera Inspections - Private Property	\$165.00		Exempt	
22. Water Main Tap - 50mm or smaller	\$260.00		Exempt	
23. Water Main Tap - Greater Than 50mm	\$1,200.00		Exempt	
24. Bulk Water Sales - Administration Fee	\$50.00	each +	Exempt	
25. Bulk Water Sales	2x	first block rate	Exempt	
26. Fire Hydrant Use - Water Meter Deposit	\$150.00		Exempt	
27. Fire Hydrant Use - Backflow Preventer Deposit	\$150.00		Exempt	
28. Water & Sanitary & Storm Connection	\$9,248.00		Exempt	
29. Water & Sanitary Connection	\$8,006.00		Exempt	
30. Sanitary Sewer connection	\$6,989.00		Exempt	
31. Storm Sewer connection	\$4,939.00		Exempt	
32. Water Connection	\$3,449.00		Exempt	
33. Water Service Removal	\$1,462.00		Exempt	

Service or Activity		Fee	Unit	Applicable Tax	Notes
Waste Management Fees					
1.	Bag Tag	\$2.50	each	Exempt	Individual bag tags sold at City Hall, Public Works or the Library, otherwise tags must be sold in strips of five.
2.	Blue Box	\$6.25		13%	Size 35 cm X 50 cm X 30 cm deep.
3.	Mini Blue Box	\$3.50		13%	Size 24 cm X 35 cm X 20 cm deep.
4.	Earth Machine Composter	\$20.00		13%	
5.	Kitchen Compost Container	\$6.00		13%	

Service or Activity		Fee	Unit	Applicable Tax	Notes
Cash Fares					
1.	1 - 5 Years	No Charge		Exempt	
2.	Students	\$2.50	each	Exempt	
3.	All Others	\$3.00	each	Exempt	
Monthly Passes					
4.	Pre-School	No Charge		Exempt	
5.	Elementary Students	\$40.00	per month	Exempt	Subject to current reduced rate as approved by Council
6.	High School, College or Mature Student	\$45.00	per month	Exempt	Subject to current reduced rate as approved by Council
7.	Senior Citizen (65+)	\$55.00	per month	Exempt	
8.	Adult	\$70.00	per month	Exempt	
Transit Bus Rental					
9.	Internal Rentals	\$68.00	per hour	Exempt	
10.	External Rentals	\$75.00	per hour	Exempt	
Other Fares					
11.	Trainers of Dogs from Canine Vision Canada	No Charge		Exempt	
12.	Support person accompanying a person with a disability	No Charge		Exempt	

Service or Activity	Fee	Unit	Applicable Tax	Notes
Airport Fees				
1. Aviation Fuel	see note		13%	Subject to market rates
2. Aircraft Parking - Overnight	\$15.00	per night	13%	
3. Aircraft Parking - Weekly	\$50.00	per week	13%	7 nights
4. Aircraft Parking - Monthly (pavement)	\$130.00	per month	13%	
5. Aircraft parking - Monthly (grass)	\$90.00	per month	13%	
6. Landing Fee	\$75.00	per landing	13%	Commercial Only - Not Military or Medivac
7. Room by Day (Lower Level)	\$200.00	per day	13%	During regular airport hours
8. Room by Half Day (Lower Level)	\$125.00	per 1/2 day	13%	During regular airport hours
9. Call Out - first hour	\$100.00	per hour	13%	from time of call
10. Call Out - additional hours after first	\$50.00	per hour	13%	