

MARRIAGE LICENCES

**Marriage Licences are issued by appointment only.
Please call our office to book an appointment.**

1. To purchase a marriage licence, couples must complete and sign the Marriage Licence application form. Hard copy application forms are available from the Clerk's office or can be printed from the City of Owen Sound or Service Ontario website.
2. When the application has been completed and signed by both parties, both applicants must provide **original proof of identity (a birth certificate or valid passport or residency card)** and a second piece of **government issued photo identification**. Photocopies are not acceptable. The applicant(s) (one or both) will bring the completed application (to their appointment) along with the required identification and any divorce documentation for both parties to City Hall to purchase the licence.
3. For applicants **divorced within Canada**, an original or court-certified copy of the Final Decree, Final Judgment or Certificate of Divorce must be provided.
4. Applicants **divorced outside of Canada** can pick up a Foreign Divorce Kit from the Clerk's office or they can obtain online through the ServiceOntario website. The Ministry of Government Services requires couples to provide specific documentation when a divorce has taken place out of the country before a marriage licence can be issued in the province of Ontario.
5. Persons under the age of 16 may **not** marry. Persons who are 16 or 17 years old require consent from both parents or guardians. Contact our office for required forms.
6. **Licence Fee: \$150 debit/cash/certified cheque** payable to "*The City of Owen Sound.*"
7. A marriage licence can be purchased at most municipal offices in Ontario. The licence is valid for weddings that occur in Ontario. The licence is valid for a period of three (3) months from the date of issue.

Hours Licences Issued: Monday to Friday from 8:30 a.m. to 4:30 p.m. by appointment. **Note:** COVID restrictions may impact these services.

Civil Marriage Ceremonies

The City of Owen Sound is pleased to offer Civil Marriage Ceremonies. Marriages can be performed either at City Hall or offsite.

For further information, please contact the Licencing & Marriage Coordinator at 519-376-1440 ext #1268 or lkazarian@owensound.ca

APPLICANT				LAST NAME	JOINT APPLICANT					
				FIRST AND MIDDLE NAMES						
<input type="checkbox"/> NEVER MARRIED <input type="checkbox"/> WIDOWED <input type="checkbox"/> DIVORCED				MARITAL STATUS	<input type="checkbox"/> NEVER MARRIED <input type="checkbox"/> WIDOWED <input type="checkbox"/> DIVORCED					
COURT FILE NUMBER				IF DIVORCED IN CANADA, please provide the court file number	COURT FILE NUMBER					
CITY DIVORCE GRANTED IN					CITY DIVORCE GRANTED IN					
				RELIGIOUS DENOMINATION						
AGE	DATE OF BIRTH	DAY	MONTH	YEAR	AGE AND DATE OF BIRTH	AGE	DATE OF BIRTH	DAY	MONTH	YEAR
PROVINCE (IF OUTSIDE CANADA, COUNTRY)					PLACE OF BIRTH	PROVINCE (IF OUTSIDE CANADA, COUNTRY)				
LAST NAME					FATHER'S NAME (Last, First)	LAST NAME				
FIRST (NAMES)						FIRST (NAMES)				
LAST NAME					MOTHER'S MAIDEN NAME (Last name before marriage, First)	LAST NAME				
FIRST (NAMES)						FIRST (NAMES)				
PROVINCE (IF OUTSIDE CANADA, COUNTRY)					FATHER'S PLACE OF BIRTH	PROVINCE (IF OUTSIDE CANADA, COUNTRY)				
PROVINCE (IF OUTSIDE CANADA, COUNTRY)					MOTHER'S PLACE OF BIRTH	PROVINCE (IF OUTSIDE CANADA, COUNTRY)				
STREET NAME AND NUMBER				APT	PRESENT RESIDENCE OR POSTAL ADDRESS	STREET NAME AND NUMBER				APT
CITY OR TOWN			PROVINCE			CITY OR TOWN			PROVINCE	
POSTAL CODE		TELEPHONE NUMBER				POSTAL CODE		TELEPHONE NUMBER		
STREET NAME AND NUMBER				APT	PERMANENT HOME ADDRESS IF DIFFERENT FROM ABOVE	STREET NAME AND NUMBER				APT
CITY OR TOWN			PROVINCE			CITY OR TOWN			PROVINCE	
POSTAL CODE		TELEPHONE NUMBER				POSTAL CODE		TELEPHONE NUMBER		
INTENDED PLACE OF MARRIAGE		CITY, TOWN, VILLAGE			COUNTY OR DISTRICT			INTENDED DATE OF MARRIAGE		
I DECLARE THAT THE ABOVE INFORMATION IS CORRECT: SIGNATURE OF APPLICANT					I DECLARE THAT THE ABOVE INFORMATION IS CORRECT: SIGNATURE OF JOINT APPLICANT					
DATE					DATE					

Personal Information contained on this form is collected under the authority of the *Marriage Act*, R.S.O. 1990, c. M. 3 and will be used to determine whether to issue the marriage licence, to register and record the marriage, provide certified copies, extracts, certificates, search notices, photocopies and for statistical, research, medical, law enforcement, adoption and adoption disclosure purposes. Questions about this collection should be directed to: The Deputy Registrar General, Office of the Registrar General, PO Box 4600, Thunder Bay, ON P7B 6L8. Telephone 1 800 461-2156 or 416 325-8305.

Before you get married...

You need to check that the person performing your marriage ceremony is an authorized official. It is important to ensure that your marriage is performed properly and legally.



Who can perform a legal marriage in Ontario



- A **religious marriage ceremony** may be performed by a person who is registered under the Marriage Act to perform religious marriages in Ontario (religious official).
- A **civil marriage ceremony** may be performed by a judge, a justice of the peace, or a municipal clerk and/or their delegate.

Only persons noted above are authorized to perform a marriage in Ontario.



Check before you get married

Find out if a person performing your marriage is an authorized official.

Religious Official:

- Check online at ServiceOntario.ca/GettingMarried to access lists of religious officials who are registered to perform marriages. Call ServiceOntario at 1-800-461-2156 (areas outside Toronto) or 416-325-8305.

Ontario Municipal Clerk/Delegate:

- Contact your local city hall, town hall or municipal office to determine whether they provide civil marriage services and if so, who can perform a marriage.

Judge/Justice of the Peace:

- Judge: must be an Ontario provincial judge or a judge of the Ontario Superior Court of Justice.
- Justice of the Peace: must be a justice of the peace under Ontario's Justices of the Peace Act.

Visit ServiceOntario.ca/GettingMarried for more information.

