

MARRIAGE LICENCES

1. To obtain a marriage licence, couples must complete and sign the Marriage Licence application form. Application forms can be obtained from the Clerk's office or one can be printed from the website.
2. When the application has been completed and signed by both parties, both applicants must provide **original proof of identity (a birth certificate or valid passport or residency card)** and a second piece of **government issued photo identification**. Photocopies are not acceptable. The bride and/or groom may bring the application along with their identification to City Hall to obtain the licence.
3. For applicants **divorced within Canada**, an original or court-certified copy of the Final Decree, Final Judgment or Certificate of Divorce must be provided at the time of application.
4. Applicants **divorced outside of Canada** can pick up a Foreign Divorce Kit from the Clerk's office or can obtain online through ServiceOntario. The Ministry of Government Services requires couples to provide specific documentation before a marriage licence can be issued.
5. Persons under the age of 16 may **not** marry. Persons who are 16 or 17 years old require consent from both parents or guardians.
6. There is no residency, medical, or citizenship requirements to get married.
7. **Licence Fee: \$150 debit/cash/certified cheque** payable to "*The City of Owen Sound.*"
8. A marriage licence can be purchased at most municipal offices in Ontario. The licence is valid for weddings that occur in Ontario. The licence is valid for a period of three (3) months from the date of issue.

Hours Licences Issued: Monday to Friday from 8:30 a.m. to 4:30 p.m.

Marriage Certificate: After your marriage, you will receive a 'Record of Solemnization of Marriage' as a keepsake. However, you will also need to apply for a legal "Marriage Certificate". Couples can either mail the completed form to the Office of the Registrar General or complete on line. It may take between 6-12 weeks to receive. Once received, this is the legal document to prove you are married. If you choose to amend your last name, you simply present this certificate at offices where you are changing your name (ie. driver's licence, OHIP).

Civil Marriage Ceremonies

The City of Owen Sound is pleased to offer Civil Marriage Ceremonies at a location, date and time of your choice. For further information, please contact the Clerk's office at 519-376-1440 ext #1268.



Applicant			Joint Applicant	
		Current last name or single name		
		First and middle names		
<input type="checkbox"/> Never married <input type="checkbox"/> widowed <input type="checkbox"/> divorced		Marital status	<input type="checkbox"/> Never married <input type="checkbox"/> widowed <input type="checkbox"/> divorced	
Country of divorce		If divorced	Country of divorce	
City of divorce if in Canada			City of divorce if in Canada	
Court file number			Court file number	
		Religion/Spirituality (optional)		
Age	Date of birth (yyyy/mm/dd)	Age and date of birth	Age	Date of birth (yyyy/mm/dd)
Province (if outside Canada, state the country)		Place of birth	Province (if outside Canada, state the country)	
Last name or single name		Parent's name and place of birth	Last name or single name	
First and middle names			First and middle names	
Province (if outside Canada, state country)			Province (if outside Canada, state country)	
Last name or single name		Parent's name and place of birth	Last name or single name	
First and middle names			First and middle names	
Province (if outside Canada, state country)			Province (if outside Canada, state country)	
Last name or single name		Parent's name and place of birth	Last name or single name	
First and middle names			First and middle names	
Province (if outside Canada, state country)			Province (if outside Canada, state country)	
Last name or single name		Parent's name and place of birth	Last name or single name	
First and middle names			First and middle names	
Province (if outside Canada, state country)			Province (if outside Canada, state country)	
Last name or single name		Parent's name and place of birth	Last name or single name	
First and middle names			First and middle names	
Province (if outside Canada, state country)			Province (if outside Canada, state country)	
Street name and number		Present address or postal address of applicants	Street name and number	
Apt	Province/Country		Apt	
City, town or reserve	Telephone Number		Province/Country	
Postal code			Postal code	Telephone Number
Street name and number		Permanent address of applicants if different from above	Street name and number	
Apt	Province/Country		Apt	
City, town or reserve	Telephone Number		Province/Country	
Postal code			Postal code	Telephone Number
Intended place of marriage (City, town, or reserve)		County or district	Intended date of marriage	
I declare that the above information is correct. Signature of Applicant		I declare that the above information is correct. Signature of Joint Applicant		
Date (yyyy/mm/dd)		Date (yyyy/mm/dd)		

Personal Information contained on this form is collected under the authority of the *Marriage Act*, R.S.O. 1990, c. M. 3 and will be used to determine whether to issue the marriage licence, to register and record the marriage, provide certified copies, extracts, certificates, search notices, photocopies and for statistical, research, medical, law enforcement, adoption and adoption disclosure purposes. It is an offence to knowingly make a false statement on this form. Questions about this collection should be directed to: the Deputy Registrar General, Office of the Registrar General, 189 Red River Road, PO Box 4600, Thunder Bay ON P7B 6L8. Telephone: 1-800-461-2156 (outside Toronto but within North America) or 416-325-8305 (in Toronto or outside North America), 416-325-3408 (TTY/Teltypewriter).

Before you get married...

You need to check that the person performing your marriage ceremony is an authorized official. It is important to ensure that your marriage is performed properly and legally.



Who can perform a legal marriage in Ontario



- A **religious marriage ceremony** may be performed by a person who is registered under the Marriage Act to perform religious marriages in Ontario (religious official).
- A **civil marriage ceremony** may be performed by a judge, a justice of the peace, or a municipal clerk and/or their delegate.

Only persons noted above are authorized to perform a marriage in Ontario.



Check before you get married

Find out if a person performing your marriage is an authorized official.

Religious Official:

- Check online at ServiceOntario.ca/GettingMarried to access lists of religious officials who are registered to perform marriages. Call ServiceOntario at 1-800-461-2156 (areas outside Toronto) or 416-325-8305.

Ontario Municipal Clerk/Delegate:

- Contact your local city hall, town hall or municipal office to determine whether they provide civil marriage services and if so, who can perform a marriage.

Judge/Justice of the Peace:

- Judge: must be an Ontario provincial judge or a judge of the Ontario Superior Court of Justice.
- Justice of the Peace: must be a justice of the peace under Ontario's Justices of the Peace Act.

Visit ServiceOntario.ca/GettingMarried for more information.