



Table of Contents

Part I. Preamble and Defined Terms 2

 Short Title..... 2

 Headings 2

 References to Applicable Law..... 2

 Interpretation..... 2

Part II. Fees and Charges 2

 Fees and Charges set out in Schedules 2

 Fees Subject to Change 2

 Applicable Taxes 3

 Late Payment 3

 Dishonoured Cheques and Returned Payments 3

 Applications to Council..... 3

 Additional Fees or Charges 3

 Unpaid Fees or Charges 3

Part III. Conflict and Transition 3

 Conflict - City By-laws 3

 Conflict - Legislation..... 3

 Terms Severable..... 4

 Repeal 4

 Enactment 4

Clerk's Office Fees.....Schedule 'A'

Animal Control Fees.....Schedule 'B'

Parking and By-law Enforcement Fees.....Schedule 'C'

Tax, Water and Finance Fees.....Schedule 'D'

Parks and Recreation Fees.....Schedule 'E'

Planning Fees.....Schedule 'F'

Building Fees.....Schedule 'G'

Cemetery Fees.....Schedule 'H'

Fire and Emergency Services Fees.....Schedule 'I'

Engineering Fees.....Schedule 'J'

Public Works Fees.....Schedule 'K'

Waste Management Fees.....Schedule 'L'

Transit Fees.....Schedule 'M'

Consolidated Version

Last revised on June 28, 2022

Revision History:	Passed On:
2022-066 (Original)	June 27, 2022

Consolidated for Convenience Only

This is a consolidation copy of a City of Owen Sound By-law for convenience and information. While every effort is made to ensure the accuracy of this by-law, it is not an official version or a legal document. The original by-law should be consulted for all interpretations and applications on this subject. For more information or to view by-laws please contact the Clerks Department.

The Corporation of the City Of Owen Sound

By-law No. 2022-066

A By-law to Establish Fees and Charges for The Corporation of
the City of Owen Sound and to repeal By-law No. 2021-071

WHEREAS subsection 5(1) of the *Municipal Act, 2001*, S.O. 2001, c. 25 (the "Municipal Act" requires that the powers of a municipality be exercised by its Council and subsection 5(3) requires that such powers be exercised by by-law including a capacity, right, power and privilege under section 9 unless specifically authorized to do otherwise; and

WHEREAS section 391 of the Municipal Act authorizes a municipality to impose fees or charges on persons for services or activities, for costs payable for services or activities and for the use of property including property under its control; and

WHEREAS section 398 of the Municipal Act provides that fees and charges imposed by a municipality on a person constitute a debt of the person to the municipality; and

WHEREAS subsection 398 (2) of the Municipal Act provides that the treasurer of a municipality may add fees or charges imposed by a municipality to the tax roll and collect them in the same manner as municipal taxes; and

WHEREAS section 69 of the *Planning Act*, R.S.O. 1990, c.P.13 provides that a municipality may prescribe a tariff of fees for the processing of applications made in respect of planning matters; and

WHEREAS section 7 of the *Building Code Act, 1992*, S.O. 1992, c. 23 provides that a municipality may require the payment of fees on applications for and issuance of building permits and prescribing the amounts thereof; and

WHEREAS on June 28, 2021, the Council of The Corporation of the City of Owen Sound ("City") passed By-law No. 2021-071 to establish fees and charges for the City; and

WHEREAS on May 30, 2022, City Council: passed Resolution No. R-220530-005 directing staff to bring forward the subject by-law to adopt 2022 fees and charges and to repeal By-law No. 2021-071, in consideration of staff report CR-22-055; passed Resolution No. R-220530-004 directing staff to include updated water rates in the subject by-law, in consideration of staff report CR-22-053; and passed Resolution No. R-220530-010 directing staff to include street furniture and sidewalk patio rates in the subject by-law, in consideration of staff report CS-22-65;

WHEREAS on May 31, 2022, public notice was given respecting the intention to pass a new by-law to establish fees and charges in accordance with Notice By-law No. 2018-022;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE CITY OF OWEN SOUND HEREBY ENACTS AS FOLLOWS:

Part I. Preamble and Defined Terms

Short Title

1. This by-law may be referred to as the "Fees and Charges By-law".

Headings

2. The division of this by-law into parts and the insertion of headings are for convenient reference only and shall not affect interpretation of the by-law.

References to Applicable Law

3. All references to applicable law are ambulatory and apply as amended from time to time.

Interpretation

4. For the purposes of this by-law:
"City" means the Corporation of the City of Owen Sound;
"Municipal Act, 2001" means the *Municipal Act, 2001*, S.O. 2001 c. 25.

Part II. Fees and Charges

Fees and Charges set out in Schedules

5. The fees and charges for City services and activities and for the use of City property set out in the following Schedules of this By-law are hereby approved and deemed to form part of this by-law:
 - a. Schedule A – Clerk's Office
 - b. Schedule B – Animal Control
 - c. Schedule C – Parking and By-law Enforcement
 - d. Schedule D – Tax, Water and Finance
 - e. Schedule E – Parks and Recreation
 - f. Schedule F – Planning
 - g. Schedule G – Building
 - h. Schedule H – Cemetery
 - i. Schedule I – Fire & Emergency Services
 - j. Schedule J – Engineering
 - k. Schedule K – Public Works
 - l. Schedule L – Waste Management
 - m. Schedule M – Transit

Fees Subject to Change

6. The fees and charges approved under section 5 of this by-law are subject to any adjustment authorized by a statute, regulation or by-law.
7. Subject to section 6 of this by-law, the fees and charges set out in this by-law shall continue in force until amended, repealed or replaced, and for greater certainty, where fees are listed for multiple years:
 - a. the fee for any year shall continue to be in effect until the next year in which a new fee is listed; and
 - b. where there is no fee listed for a year, the fee for that year shall be the latest fee listed in a preceding year.

Applicable Taxes

8. All fees and charges are subject to all applicable taxes required by any act or regulation.

Late Payment

9. Late payment charges may be added to all or any portion of any fees and charges imposed by this by-law that are due and payable, at the "Penalty on Late Payment" rate set out in Schedule 'D' of this by-law, on the 30th day of default, and every month thereafter and such late payment charges shall form part of the fees or charges owing.

Dishonoured Cheques and Returned Payments

10. Payment for any fee or charge listed herein or otherwise charged by the City that is returned by a financial institution for any reason will be subject to the "NSF - Returned Cheque Fee" set out in Schedule 'D' of this by-law which shall form part of the fees and charges owing.

Applications to Council

11. A person or group may apply in writing to Council to request that fees or charges be waived or reduced. At its discretion, City Council may, by resolution or by-law, waive or reduce an applicants' fees or charges on a one time or continuing basis.

Additional Fees or Charges

12. This by-law does not exempt a person from being subject to:
 - a. any additional fees or charges resulting from costs incurred by the City to provide services or activities, or
 - b. fees or charges levied under the *Provincial Offences Act* or any other Federal or Provincial act or regulation.

Unpaid Fees or Charges

13. All unpaid fees or charges imposed by this by-law constitute a debt due to the City and the City may take such action as it considers necessary and as permitted by law to collect the debt.
14. Without limiting section 13 of this by-law, where all or part of a fee or charge imposed by this by-law remains unpaid, such fee or charge may be added to the tax roll for the property, which is owned, in whole or in part by the person upon whom the fee or charge is imposed, and shall be collected in a like manner as municipal taxes.

Part III. Conflict and Transition**Conflict - City By-laws**

15. In the event that any fee or charge set out in this by-law conflicts with any fee or charge set out in another City by-law, the fee or charge set out in this by-law shall prevail.

Conflict - Legislation

16. In the event the provisions of this by-law are inconsistent with the provisions of the Municipal Act, its Regulations or any other Act, the provisions of the Act or Regulation shall prevail.

Terms Severable

17. The terms and provisions of this by-law shall be severable and should any term or provision be found by a court of competent jurisdiction to be legally unenforceable, in operative or invalid, the remainder of the by-law shall continue to be in full force and effect.

Repeal

18. By-law No. 2021-071 is repealed.

Enactment

19. This by-law shall come into full force on July 1, 2022 at which time all by-laws, policies and resolutions that are inconsistent with the provisions of this by-law are hereby amended or repealed insofar as it is necessary to give effect to the provisions of this by-law.

FINALLY PASSED AND ENACTED this 27th day of June, 2022.

Signature on file

Mayor Ian C. Boddy

Signature on file

Briana M. Bloomfield, City Clerk

Service or Activity		Fee	Unit	Applicable Tax	Notes
Marriage					
1.	Marriage Licence	\$150.00	each	Exempt	
2	Replacement Marriage Licence	\$75.00	each	Exempt	Available where original licence issued by City of Owen Sound
	Civil Marriage (Basic) - during Business Hours at City Hall	\$250.00	each	+ HST	Includes \$100 non-refundable administration fee in case of cancellation
3	Civil Marriage - during Business Hours at City Hall or Offsite	\$350.00	each	+ HST	Includes \$100 non-refundable administration fee in case of cancellation
4	Civil Marriage - outside Business Hours at City Hall or Offsite	\$375.00	each	+ HST	Includes \$100 non-refundable administration fee in case of cancellation
5	Civil Marriage Service - Travel	See note.	per km	+ HST	Calculated in accordance with the City's policy respecting staff mileage
6	Civil Marriage Service - Witness Fee	\$25.00	each	+ HST	
7	Civil Marriage Service - Rehearsal Fee	\$75.00	each	+ HST	
Lottery					
8	Bingo Licence	\$65.00	each	Exempt	
9	Break Open Tickets	3%	of value	Exempt	
10	Raffle Licence	3%	of value	Exempt	
Document Commissioning					
11	Commissioning	\$40.00	each	+ HST	
Permits					
12.	Death Registration	\$40.00	each	Exempt	
Business Licences					
13.	General Business Licence	\$150.00	each	Exempt	
14.	General Business Licence - Additional Location	\$100.00	each	Exempt	
15.	Home Based Business	\$150.00	each	Exempt	
16.	Bed and Breakfast	\$150.00	each	Exempt	
17.	Mobile Food Business	\$150.00	each	Exempt	
18.	Weekly Hawker Peddler Business	\$300.00	7 days or less	Exempt	
19.	Yearly Hawker Peddler Business	\$600.00	per year	Exempt	
20.	Blanket Special Event Hawker Peddler Business	\$300.00	per event or per year	Exempt	Sold per event or per year, whichever is less
21.	Blanket Annual Hawker Peddler Business	\$2,000.00	per year	Exempt	
22.	Replacement Business Licence	\$30.00	each	Exempt	
23.	Business Relocation	\$100.00	each	Exempt	

Service or Activity		Fee	Unit	Applicable Tax	Notes
24.	Change of Ownership	\$50.00	each	Exempt	
25.	Change of Business Name	\$50.00	each	Exempt	
Freedom of Information (FOI) Request					
26.	Municipal FOI Application	\$5.00	each	Exempt	
27.	Other Costs associated with a request under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)	See note.	See note.	Exempt	In accordance with fees set by MFIPPA.
AGCO Application Fees					
28.	Municipal Information Application Fee	\$100.00	each	Exempt	
29.	Letter of Non-Objection	\$100.00	each	Exempt	
Property Inquiry Requests					
30.	Lot Release Fee	\$75.00	each	Exempt	
31.	Security Reduction	\$75.00	each	Exempt	
32.	Agreement Release	\$100.00	each	Exempt	
33.	Certificate of Final Completion	\$375.00	each	Exempt	
Other Fees					
34.	Encroachment Application Fee	\$400.00	each	Exempt	
35.	Encroachment Agreement Fee	\$600.00	each	Exempt	
36.	Encroachment Fee – Committee of Adjustment	\$200.00	each	Exempt	
37.	Assignment of Lease	\$100.00	each	Exempt	
38.	Noise By-law Exemption Request Fee	\$100.00	each	Exempt	
39.	Certified copy of a by-law	\$40.00	each	Exempt	

Service or Activity		Fee	Unit	Applicable Tax	Notes
Shelter Fees					
1.	Quarantine fee **	\$100.00	each	+ HST	Release of a pet by Animal Control requires payment of the applicable Reclamation Fee, Shelter Fee and any other required fees or charges which can include Failure to Licence charge, Emergency Services charge, Maintenance Fee and Licence Fee as applicable. ** fee per Animal Control Services Contract
2.	Reclamation fee **	\$50.00	each	+ HST	
3.	Failure to Licence Pet	\$25.00	each	+ HST	
4.	Shelter fee - first time	\$25.00	each	+ HST	
5.	Shelter fee - second time	\$35.00	each	+ HST	
6.	Shelter fee - third time	\$45.00	each	+ HST	
7.	Emergency Services (After hours pick-up) **	\$45.00	each	+ HST	
8.	Maintenance fee (impound) **	\$8.00	per day	+ HST	
9.	Release of Ownership to Shelter – One Cat or Dog	\$49.00	each	+ HST	
10.	Release of Ownership to Shelter – Litter of puppies or kittens	\$59.00	each	+ HST	
Dogs					
11.	Dog Licence (spayed/neutered dog) purchased before March 31	\$20.00	per year	Exempt	
12.	Dog Licence (spayed/neutered dog)	\$30.00	per year	Exempt	
13.	Dog Licence (dog not spayed/neutered) purchased before March 31	\$35.00	per year	Exempt	
14.	Dog Licence (dog not spayed/neutered)	\$45.00	per year	Exempt	
15.	Dangerous or potentially dangerous dog	\$250.00	per year	Exempt	
16.	Replacement Dog Tag	\$10.00	per tag	+ HST	
17.	Change of Ownership	\$10.00	per dog	+ HST	
18.	Kennel Licence	\$300.00	per kennel, per year	Exempt	
Cats					
19.	Cat Licence (spayed/neutered cat)	\$30.00	per cat	Exempt	
20.	Cat Licence (cat not spayed/neutered)	\$45.00	per cat	Exempt	
21.	Replacement Cat Tag	\$10.00	per tag	+ HST	
22.	Change of Ownership	\$10.00	per cat	+ HST	

Service or Activity		Fee	Unit	Applicable Tax	Notes
Parking Pass Fees					
1.	Daily Parking Pass	\$5.00	per day	HST Inclusive	
2.	Monthly Parking Pass	\$30.00	per month	HST Inclusive	
3.	Monthly Parking Pass - Purchased after the 15th Day of the Month	\$20.00	per month	HST Inclusive	
4.	Monthly Overnight Parking Pass	\$20.00	per month	HST Inclusive	
5.	Daily Overnight Parking Pass	\$5.00	per night	HST Inclusive	
6.	Yearly Parking Pass	\$300.00	per year	HST Inclusive	
Street Parking Rental Fees					
7.	Daily Street Parking Space Rental	\$15.00	per day	HST Inclusive	
8.	Weekly Street Parking Space Rental	\$50.00	per week	HST Inclusive	
Off-Street Parking Permits					
9.	Off-Street Parking Licence	\$100.00	every two years	Exempt	Valid up to 2 years
10.	Extended Term Parking Licence (Fishing Derbies)	\$125.00	each	Exempt	
Parking Court Fees					
11.	Municipal Court Fee	\$4.50	each	Exempt	Municipal portion only.
Property Standards					
12.	Certificate of Compliance	\$75.00	each	Exempt	
13.	Work Order	\$80.00	each	Exempt	
14.	Property Clean Up - administration fee	15% of all expenses incurred by the City to bring property into compliance	per visit	+ HST	\$100.00 minimum charge
15.	Property sub-search fees:				
15.a	Tax Account Subsearch	\$100.00	each	Exempt	
15.b	Title Search - legal	\$150.00	each	Exempt	
15.c	Registration of Order - legal	\$150.00	each	Exempt	
15.d	Discharge of Order - legal	\$150.00	each	Exempt	
15.e	Disbursements	See note.	See note.	Exempt	In accordance with transaction fees set by Teraview.
Property Inquiry Requests					
16.	Work Order Check	\$75.00	each	+ HST	
Waste Inspections					
17.	Waste Inspection	\$80.00	each	Exempt	
18.	Waste Inspection - more than 5% recyclable material by volume	\$90.00	each	Exempt	

Service or Activity	Fee	Unit	Applicable Tax	Notes
Tax Division				
1. Tax and Water/Wastewater Certificate	\$80.00		Exempt	
2. Tax and Water/Wastewater Certificate - Rush	\$100.00		Exempt	
3. Statement of Taxes Paid	\$10.00		Exempt	
4. Detailed Property Tax Statement	\$25.00		Exempt	
5. Tax Bill Reprint	\$15.00		Exempt	
6. Interest On Arrears	1.25%	per month	Exempt	
7. Penalty on Late Payment	1.25%	per month	Exempt	
8. Account Set Up Fee - If new Roll number is required	\$40.00		Exempt	
9. Account Change Fee - Ownership change	\$30.00		Exempt	
10. Reminder Notice Fee - for Arrears Notices over \$100	\$10.00		Exempt	
11. Refund Fee - for incorrect payment to account - Initial request N/C for property owner	\$30.00		Exempt	
12. Transfer Fee - for incorrect payment to account - Initial request N/C for property owner	\$20.00		Exempt	
13. Final Notice - Before Tax Sale Registration	\$35.00		Exempt	
14. Mortgage Company Fee	\$10.00		Exempt	If payments made by Mortgage Company
15. Tax Sale Registration Admin Fee – Stage 1 – Initial review and file setup	\$200.00		Exempt	
16. Tax Sale Registration Admin Fee – Stage 2 – Registration of the property	\$300.00		Exempt	
17. Water Arrears Transfer to Tax	\$35.00		Exempt	
18. EDI Payment Errors - To allocate to correct account and send subsequent letter	\$20.00		Exempt	One error grace for property owner
19. Unpaid charges added to the Tax Roll for collection	\$25.00		Exempt	
20. Property Standards amounts added to the Tax roll	\$25.00		Exempt	
21. PAD Tax Plan Adjustment - Initial Request, N/A	\$20.00		Exempt	
22. Interest on Accounts Receivable	1.5%	per month	Exempt	all Departments excluding tax and water
Water Division				
23. Water & Wastewater Certificate - see above #1	\$0.00			
24. Water & Wastewater Certificate - see above #2	\$0.00			
25. Water & Wastewater Account Statement / history	\$10.00		Exempt	
26. Water & Wastewater Bill Reprint	\$15.00		Exempt	
27. Water Account Change or Set Up Fee	\$30.00		Exempt	
28. Refund Fee - for incorrect payment to account - Initial request N/C for account holder	\$30.00		Exempt	
29. Transfer Fee - for incorrect payment to account - Initial request N/C for account holder	\$20.00		Exempt	
30. EDI Payment Errors - To allocate to correct account and send subsequent letter	\$20.00		Exempt	One error grace per owner or property
31. Interest On Arrears	1.50%	per month	Exempt	
32. Reminder Notice Fee	\$5.00		Exempt	
33. Final Notice - Before transfer to transfer to tax / disconnect procedures	\$15.00		Exempt	
34. Green disconnect Card	\$35.00		Exempt	
35. Water & Wastewater Arrears Transfer to Tax	\$35.00		Exempt	
36. Water Disconnect Fee - Non Payment	\$60.00		Exempt	
37. Water Reconnect Fee	\$50.00		Exempt	
38. After Hours Turn On or Off in addition to regular fees	\$60.00		Exempt	

Service or Activity		Fee	Unit	Applicable Tax	Notes
39.	Water Turn off Fee - Seasonal	\$50.00		Exempt	
40.	Water Turn on Fee - Seasonal	\$50.00		Exempt	
41.	Water Monthly Consumption Charges ^{A, B}	\$1.52	Usage 0-110 m ³	Exempt	1 cubic metre = 1000 litres
42.		\$1.71	Usage > 110 m ³		
43.	Water Monthly Service Charges ^{A, B}	\$27.05	15mm (5/8 in) / per month	Exempt	Based on Water Meter Diameter
44.		\$32.94	18mm (3/4 in) / per month		
45.		\$42.62	25mm (1 in) / per month		
46.		\$62.22	38mm (1 1/2 in) / per month		
47.		\$121.25	50mm (2 in) / per month		
48.		\$199.25	75mm (3 in) / per month		
49.		\$297.02	100mm (4 in) / per month		
50.		\$394.93	150mm (6 in) / per month		
51.		\$590.61	200mm (8 in) / per month		
52.	Wastewater Charges ^{A, B}	124%	of Total Water Charges (water monthly consumption charges + water monthly service charges)	Exempt	

A. All rates show are for properties within the boundaries of the City of Owen Sound. Rates for properties outside the City of Owen Sound boundaries are double the amounts shown.

B. The monthly service charge plus applicable wastewater charges will constitute a minimum bill during a month without water consumption.

Finance

53.	Photocopy Fee (per page)	\$0.50	per page	HST Inclusive	Applies to all departments unless a specific fee has been established
54.	NSF - Returned Cheque Fee	\$45.00		Exempt	For all Departments in the City
55.	Development Charges Exemption Agreement fee	\$1,000.00		Exempt	

Schedule E - Parks and Recreation

Service or Activity		2022 Fee	2023 Fee	2024 Fee	2025 Fee	2026 Fee	Unit	Applicable Tax	Notes
Ice Rental - Fall/Winter (Sept 1-March 31)									
1.	Non-Prime - Youth	\$96.04	\$97.48	\$98.94			per hour	13%	
2.	Non-Prime - Adult	\$137.21	\$139.27	\$141.36			per hour	13%	
3.	Non-Prime - Saturdays 4:00 to 11:00 p.m.	\$169.14	\$171.68	\$174.26			per hour	13%	
4.	Prime - Youth	\$163.36	\$165.81	\$168.30			per hour	13%	
5.	Prime - Adult	\$192.20	\$195.08	\$198.00			per hour	13%	
6.	Broomball - Adult Non-Prime	\$126.43	\$128.33	\$130.25			per hour	13%	
7.	Broomball - Adult Prime	\$181.41	\$184.13	\$186.89			per hour	13%	
8.	School Board Hockey Canada Program	\$96.04	\$97.48	\$98.94			per hour	13%	
9.	Minor Sports Tournament Fee - prime	\$134.54	136.56	\$138.61			per hour	13%	
10.	Minor Sports Tournament Fee - non-prime	96.04	97.48	\$98.94			per hour	13%	
Ice Rental - Summer									
11.	All Summer Ice (Prime)	\$192.20	\$195.08	\$198.00			per hour	13%	
Last Minute Ice Rental									
12.	Non-Prime Last Minute Ice	\$100.00	\$100.00	\$100.00			per hour	13%	
13.	Prime - Last Minute Ice	\$125.00	\$125.00	\$125.00			per hour	13%	
Off-Season Ice (Apr 1-June 30)									
14.	Off-Season Ice Rental	\$169.14	\$171.68	\$174.26			per hour	13%	
Floor Rental									
15.	Non-Prime - Youth	\$44.58	\$45.25	\$45.93			per hour	13%	
16.	Non-Prime - Adult	\$74.72	\$75.84	\$76.98			per hour	13%	
17.	Prime - Youth	\$63.68	\$64.60	\$65.61			per hour	13%	
18.	Prime - Adult	\$106.74	\$108.34	\$109.97			per hour	13%	
19.	Prime - Jr. B / Sr. B Practice	\$85.21	\$86.49	\$87.79			per hour	13%	
20.	Senior "B" Game	\$262.92	\$266.86	\$270.86				13%	
21.	Junior "B" Game	\$209.89	\$213.04	\$216.24				13%	
Floor Rental - Commercial									
22.	Summer Commercial or \$1/ticket to be paid, whichever is greater	\$1,833.75	\$1,861.26	\$1,889.18			per day	13%	
23.	Winter Comercial or \$1/ticket to be paid, whichever is greater	\$3,169.98	\$3,217.53	\$3,265.79			per day	13%	
Ball Diamond - Games									
24.	Class A Field - Youth	\$37.69	\$38.63	\$39.60	\$40.59		per 1.5 hours	13%	
25.	Class A Field - Adult	\$55.42	\$56.81	\$58.23	\$59.69		per 1.5 hours	13%	
26.	Class B Field - Youth	\$31.03	\$31.81	\$32.61	\$33.43		per 1.5 hours	13%	
27.	Class B Field - Adult	\$45.03	\$46.16	\$47.31	\$48.49		per 1.5 hours	13%	

Schedule E - Parks and Recreation

Service or Activity		2022 Fee	2023 Fee	2024 Fee	2025 Fee	2026 Fee	Unit	Applicable Tax	Notes
28.	Class C Field - Youth	\$15.04	\$15.42	\$15.81	\$16.21		per 1.5 hours	13%	
29.	Class C Field - Adult	\$21.88	\$22.43	\$22.99	\$23.56		per 1.5 hours	13%	
Ball Diamond - Practices									
30.	Class A Field - Youth	\$14.00	\$14.35	\$14.71	\$15.08		per 1.5 hours	13%	
31.	Class A Field - Adult	\$18.19	\$18.64	\$19.11	\$19.59		per 1.5 hours	13%	
32.	Class B Field - Youth	\$10.98	\$11.25	\$11.54	\$11.82		per 1.5 hours	13%	
33.	Class B Field - Adult	\$14.40	\$14.76	\$15.13	\$15.51		per 1.5 hours	13%	
34.	Class C Field - Youth	\$5.36	\$5.49	\$5.63	\$5.77		per 1.5 hours	13%	
35.	Class C Field - Adult	\$6.97	\$7.14	\$7.32	\$7.51		per 1.5 hours	13%	
Ball Diamond - Weekend Tournaments									
36.	Class A Field - Youth	\$196.19	\$201.09	\$206.12	\$211.28		per diamond	13%	
37.	Class A Field - Adult	\$288.20	\$295.41	\$302.79	\$310.36		per diamond	13%	
38.	Class B Field - Youth	\$167.59	\$171.78	\$176.07	\$180.48		per diamond	13%	
39.	Class B Field - Adult	\$244.67	\$250.79	\$257.06	\$263.48		per diamond	13%	
40.	Class C Field - Youth	\$82.51	\$84.57	\$86.69	\$88.85		per diamond	13%	
41.	Class C Field - Adult	\$116.95	\$119.17	\$122.15	\$125.20		per diamond	13%	
Soccer Field - Games									
42.	Class A Field - Youth	\$63.05	\$64.63	\$66.24	\$67.90		per 2 hours	13%	
43.	Class A Field - Adult	\$89.94	\$92.19	\$94.49	\$96.86		per 2 hours	13%	
44.	Class D Field - Youth	\$43.68	\$44.77	\$45.89	\$47.04		per 2 hours	13%	
45.	Class D Field - Adult	\$62.45	\$64.01	\$65.61	\$67.25		per 2 hours	13%	
Soccer Field - Practices									
46.	Class A Field - Youth	\$15.75	\$16.14	\$16.55	\$16.96		per 1.5 hours	13%	
47.	Class A Field - Adult	\$22.50	\$23.06	\$23.64	\$24.23		per 1.5 hours	13%	
48.	Class D Field - Youth	\$10.98	\$11.25	\$11.54	\$11.82		per 1.5 hours	13%	
49.	Class D Field - Adult	\$15.75	\$16.14	\$16.55	\$16.96		per 1.5 hours	13%	
Other Bayshore Fees and Services									
50.	Glass Removal	\$32.00	\$32.00				per sheet	13%	104 sheets maximum, minimum charge \$500.00
51.	Wooden Floor	\$1,250.00	\$1,250.00					13%	
52.	Netting Removal - 1 net	\$575.00	\$575.00					13%	
53.	Netting Removal - 2 nets	\$825.00	\$825.00					13%	
54.	Pegging holes	\$12.00	\$12.00				per hole	13%	to repair holes in parking lot if erecting pegs for tents
55.	Commercial and Occasional Users Ice Rental - Permit Cancellation	\$50.00	\$50.00					13%	

Schedule E - Parks and Recreation

Service or Activity		2022 Fee	2023 Fee	2024 Fee	2025 Fee	2026 Fee	Unit	Applicable Tax	Notes
56.	Bayshore Community Centre Reserved Parking	\$175.00	\$190.00	\$200.00				+ HST	
Prime Time Hall Rental (Friday, Saturday and Sunday)									
57.	Bay Room	\$541.10	\$549.22	\$557.76	\$566.13	\$574.62	per day	+ HST	
58.	Sound Room	\$424.22	\$430.58	\$437.04	\$443.60	\$450.25	per day	+ HST	
59.	R. E. Rutherford	\$910.81	\$924.47	\$938.34	\$952.42	\$966.71	per day	+ HST	
60.	Shore Room #1	\$128.40	\$130.33	\$132.28	\$134.26	\$136.27	per day	+ HST	
61.	Shore Room #2	\$257.42	\$261.28	\$265.20	\$269.18	\$273.22	per day	+ HST	
62.	Shore Rooms 1 and 2	\$382.16	\$387.89	\$393.71	\$399.62	\$405.61	per day	+ HST	
Monday - Thursday Hall Rental (over 4 hours)									
63.	Bay Room	\$262.42	\$266.36	\$270.36	\$274.42	\$278.54	per day	+ HST	
64.	Sound Room	\$205.09	\$208.17	\$211.29	\$214.46	\$217.68	per day	+ HST	
65.	R. E. Rutherford	\$445.84	\$452.53	\$459.32	\$466.21	\$473.20	per day	+ HST	
66.	Shore Room #1	\$101.77	\$103.30	\$104.85	\$106.42	\$108.02	per day	+ HST	
67.	Shore Room #2	\$135.23	\$137.26	\$139.32	\$141.41	\$143.53	per day	+ HST	
68.	Shore Rooms 1 and 2	\$210.19	\$213.34	\$216.54	\$219.79	\$223.09	per day	+ HST	
Monday - Thursday Hall Rental (under 4 hours)									
69.	Bay Room	\$127.37	\$129.28	\$131.22	\$133.19	\$135.19	per day	+ HST	
70.	Sound Room	\$101.93	\$103.46	\$105.01	\$106.59	\$108.19	per day	+ HST	
71.	R. E. Rutherford	\$222.91	\$226.25	\$29.64	\$233.08	\$236.58	per day	+ HST	
72.	Shore Room #1	\$67.63	\$68.64	\$69.67	\$70.72	\$71.78	per day	+ HST	
73.	Shore Room #2	\$101.77	\$103.30	\$104.85	\$106.42	\$108.02	per day	+ HST	
74.	Shore Rooms 1 and 2	\$140.13	\$142.23	\$144.36	\$146.53	\$148.73	per day	+ HST	
Hall Rental - Extras and Amenities									
75.	Kitchen/stove/fridge (full day rental)	\$100.00	\$110.00	\$120.00			per day	+ HST	
76.	Kitchen/stove/fridge (half day rental)	\$60.00	\$65.00	\$70.00			per day	+ HST	
77.	Round Tables	\$75.00	\$75.00	\$75.00			per day	+ HST	
78.	Merchandise	20%	20%	20%				Exempt	Minimum charge \$250.00.
80.	Society of Composers, Authors and Music Publishers of Canada (SOCAN)	\$59.17	\$59.17					+ HST	Increases regulated by SOCAN
81.	Facility Booking Administration Fee	\$15.00	\$15.00					+ HST	This fee applies when cancellation occurs after a rental is confirmed via signature and payment but outside 30-days prior to rental
82.	Food Concessions - Hydro and Water Charge	\$10.00	\$10.00					+ HST	
83.	After Hours Rental Fee (rental past 2:00 am)	\$100.00	\$100.00				per hour	+ HST	

Schedule E - Parks and Recreation

Service or Activity		2022 Fee	2023 Fee	2024 Fee	2025 Fee	2026 Fee	Unit	Applicable Tax	Notes
84.	Facility Rental Deposit and Cancellation Fee	25% of booking fee	25% of booking fee						
	Bayshore Hall Set-up/Tear down Fee	\$200.00	\$200.00	\$200.00					
Other Rentals									
85.	Harrison Park Hall - Non Prime Full day Monday-Thursday	\$175.72	\$180.11	\$184.62	\$189.23	\$193.96	per day	+ HST	6+ hours
86.	Harrison Park Hall - Non Prime Half day Monday-Thursday	\$89.37	\$91.60	\$93.89	\$96.24	\$98.65	per half day	+ HST	1-5 hours
87.	Harrison Park Hall - Prime Full Day (Friday, Saturday, Sunday)	\$216.47	\$221.88	\$227.43	\$233.11	\$238.94	per day	+ HST	6+ hours
88.	Harrison Park Hall - Prime Half Day (Friday, Saturday, Sunday)	\$107.95	\$110.65	\$113.41	\$116.25	\$119.16	per half day	+ HST	1-5 hours
89.	Harrison Park – Picnic Shelters	\$20.00	\$25.00	\$25.00			per row (9 tables)	+ HST	6+ hrs @ day rate
90.	Victoria Park	\$451.00	\$451.00				per day	+ HST	
91.	Kelso Beach Park - Under 4 hrs - including non-profit	\$158.03	\$161.98	\$166.03			per day	+ HST	Non-profit event is an activity/event organized by a non-profit organization or a board of volunteers where all proceeds are directed back to the event or future program related costs.
92.	Kelso Beach Park - Over 4 hrs - including non-profit	\$316.16	\$324.06	\$332.17			per day	+ HST	
93.	Kelso Beach Park - For Profit (Commercial) - or \$1.10/ticket to be paid, whichever is greater	\$609.00	\$624.23	\$639.83			per day	+ HST	Fee includes setup & teardown days. For Profit (commercial) means any individual, company or organization engaged in the pursuit of business for profit through the use of city-owned facilities where there is an anticipated attendance of 1,000. Where a large commercial event donates 25% of its net profits to registered non profit organization or the City, the applicable non profit rate will apply.
95.	Kelso Beach - Setup and tear down fee	\$50.00	\$50.00	\$50.00			day	+ HST	
96.	Bayshore Gazebo Rental hourly	\$30.00	\$30.75	\$31.52	\$32.31		per hour	+ HST	minimum of 2 hours

Schedule E - Parks and Recreation

Service or Activity		2022 Fee	2023 Fee	2024 Fee	2025 Fee	2026 Fee	Unit	Applicable Tax	Notes
97.	Bayshore Gazebo Rental daily	\$175.00	\$179.38	\$183.86	\$188.46		per day	+ HST	
98.	Bayshore Grounds	\$400.00	\$410.00	\$420.00	\$430.00		per day	+ HST	
99.	Outdoor Bandshells/Other Approved Parks and Open Spaces	\$30.75	\$31.21	\$32.31	\$33.11		per day	+ HST	
100.	Farmer's Market - Under 4 hours		\$75.00					+ HST	
101.	Farmer's Market - Over 4 hours		\$125.00					+ HST	
102.	Farmer's Market - Commercial		\$250.00					+ HST	
Campgrounds									
103.	Harrison Park Campground fee - nightly	\$52.78	\$53.78	\$55.12	\$56.50		per night	+ HST	includes a 15% non-refundable administration fee in case of cancellation
104.	Harrison Park Campground fee - off season (Thanksgiving - May 1)	\$25.00	\$30.00	\$30.00	\$30.00		per night	+ HST	unserviced, no amenities includes a 15% non-refundable administration fee in case of cancellation
105.	Harrison Park Heritage Cabin rental	\$1,400.00	\$1,435.00	\$1,470.88	\$1,507.65		per week	+ HST	includes a 15% non-refundable administration fee in case of cancellation
106.	Kelso Campground fee	\$49.52	\$50.46	\$51.72	\$53.01		per night	+ HST	includes a 15% non-refundable administration fee in case of cancellation
107.	Kelso Campground fee- Salmon Spectacular Rate	\$46.26	\$47.14	\$48.32	\$49.52		per night	+ HST	During Salmon Spectacular Only includes a 15% non-refundable administration fee in case of cancellation
108.	Firewood	\$8.00	\$10.00	\$10.00	\$10.00		per bag	+ HST	
109.	Ice	\$4.00	\$6.00	\$6.00	\$6.00		per bag or block	Exempt	
110.	Waste Tank Pump Out	\$10.00	\$10.00	\$10.00	\$10.00		per dump	+ HST	For non-registered camper
Recreation Programs									
111.	Ice Sport - Youth Non-Resident Card	\$167.00	\$167.00				per participant	Exempt	Per participant, per sport. Refer to Policy CS#19
112.	Field or Floor Sport - Youth Non-Resident Card	\$100.00	\$100.00				per participant	Exempt	
113.	Camps and Programs - Youth Non-Resident Card	\$100.00	\$100.00						
114.	Short Term Camp or Program (1-4 weeks) – Youth Non-Resident Card	40%	40%				of registration fee	Exempt	
115.	Springfest Games Registration Fee	\$6.00	\$6.00					+ HST	

Schedule E - Parks and Recreation

Service or Activity		2022 Fee	2023 Fee	2024 Fee	2025 Fee	2026 Fee	Unit	Applicable Tax	Notes
116.	Springfest Games Event Fee	\$1.00	\$1.00				per event	+ HST	\$12.00 maximum registration fee (unlimited events)
117.	Regular Skating Admission – Single Skates	\$5.00	\$5.00				per skate	HST incl.	
118.	Regular Skating Admission – Family Skates	\$8.00	\$8.00				per skate	HST incl.	
119.	Regular Skating Membership – Single	\$30.00	\$30.00					+ HST	
120.	Regular Skating Membership - Family	\$65.00	\$65.00					+ HST	
121.	Adult Public Skating – Single	\$5.00	\$5.00				per skate	HST incl.	
122.	Adult Public Skating – Membership	\$40.00	\$40.00					+ HST	
123.	Shinney Hockey – Individual	\$5.00	\$5.00				per skate	HST incl.	
Harrison Park Pool									
124.	Open Swim – All Ages	\$5.00	\$5.00					HST incl.	
125.	Open Swim – Family Pass	\$15.00	\$15.00					HST incl.	
126.	Seasons Pass – Individual	\$70.00	\$70.00					+ HST	
127.	Seasons Pass – Family (max 5)	\$120.00	\$120.00					+ HST	
128.	Private Pool Rentals - up to 25 swimmers	\$70.00	\$70.00					+ HST	
139.	Private Pool Rentals - up to 26-50 swimmers	\$90.00	\$90.00					+ HST	
130.	Private Pool Rentals - up to 51-100 swimmers	\$110.00	\$110.00					+ HST	
Specialty Camps (Weekly)									
131.	Soccer Camp (4 days) – Half Day	\$100.00	\$125.00				per person	Exempt	
132.	Soccer Camp (5 days) – Half Day	\$125.00	\$150.00				per person	Exempt	
133.	Soccer Camp (4 days) – Full Day	\$140.00	\$165.00				per person	Exempt	
134.	Soccer Camp (5 days) – Full Day	\$175.00	\$200.00				per person	Exempt	
135.	Soccer Camp – Advanced (4 days)	\$185.00	\$215.00				per person	Exempt	
136.	Soccer Camp – Advanced (5 days)	\$230.00	\$255.00				per person	Exempt	
137.	Hockey Skills Program	\$150.00	\$175.00				per person	Exempt	8-week program
138.	Power Skating Program	\$150.00	\$175.00				per person	Exempt	8-week program
139.	Power Skating Program (U16 to U18)	\$165.00	\$190.00				per person	+ HST	8-week program
140.	Program Withdrawal Administration Fee	\$15.00	\$15.00				per person	+ HST	
Use of Owen Sound Boat Launch Facilities									
141.	Daily launches	\$8.85	\$10.00					+ HST	
142.	Extended overnight parking	\$8.85	\$10.00				per night	+ HST	
143.	Daily dockage	\$1.00	\$1.00				per foot, per day	+ HST	only charged during Derby
144.	Season passes	\$88.50	\$100.00					+ HST	
145.	Season passes (2nd pass)	\$44.25	\$50.00					+ HST	

Schedule E - Parks and Recreation

Service or Activity		2022 Fee	2023 Fee	2024 Fee	2025 Fee	2026 Fee	Unit	Applicable Tax	Notes
Other Fees									
146.	Delivery of garbage cans	\$ 50.00					per 5 cans	+ HST	rental is only available for events held in City facilities
147.	Recycling Carts	no charge							Rental is only available for events held in City facilities
Commemorative Programs									
148.	Commemorative Forest Program Purchase, planting and plaque	\$363.42	\$368.87				per tree	+ HST	City will issue a donation receipt
149.	Commemorative Bench Program Purchase, installation and plaque	\$2,038.00	\$2,076.72				per bench	+ HST	City will issue a donation receipt

Service or Activity		Fee	Unit	Applicable Tax	Notes
Planning Act Tariff of Fees¹					
1.	Official Plan Amendment	\$3,500.00	each	Exempt	
2.	Zoning By-law Amendment (General)	\$3,000.00	each	Exempt	
3.	Zoning By-law Amendment (Removal of Holding Symbol)	\$1,000.00	each	Exempt	
4.	Extension of Temporary Use By-law	\$1,000.00	each	Exempt	
5.	Draft Plan of Subdivision	\$5,000.00	base fee	Exempt	Maximum of \$15,000.00 total (base fee + lot or block fee)
		+ \$100.00	per lot or block	Exempt	
6.	Draft Plan of Subdivision - Each Revision, Extension, Amendment to Conditions	\$1,000.00	each	Exempt	Applies per applicant-initiated change to the approved draft plan or approved conditions.
7.	Model Home Agreement	\$1,000.00	per application	Exempt	
8.	Draft Plan of Condominium (other than standard)	\$3,000	base fee	Exempt	Maximum of \$7,000 total (base fee + lot or block fee)
		plus \$100	per unit or parcel	Exempt	
9.	Draft Plan of Condominium (standard)	\$4,000.00	each	Exempt	
10.	Site Plan Approval - Residential (Major)	\$2,500.00	base fee	Exempt	Total fee = base fee + fee per dwelling unit. Maximum fee \$5000.00.
		+\$50.00	fee per dwelling unit	Exempt	
11.	Site Plan Approval - Commercial (Major)	\$2,500.00	base fee	Exempt	Total fee = base fee + per area fee. Maximum fee \$5000.00.
		+ \$50.00	per m ² of floor area	Exempt	
12.	Site Plan Approval - Residential or Commercial (Minor) ²	\$800.00	each	Exempt	Minor site plan approval fee for Residential or Commercial development includes any ONE of the following (Note 2)
13.	Consent to Sever	\$1,800.00	includes 1 severed lot or easement and 1 retained	Exempt	Requires separate application form, must affect same original lot and be applied for at the same time as original consent
		+ \$600.00	each additional severed lot or easement affecting the same original lot	Exempt	
14.	Minor Variance	\$850.00	each	Exempt	
15.	Pre-consultation fee	\$500.00	each	Exempt	Per Submission. Same fee for Subdivision, Condominium, Site Plan, Official Plan Amendment or Zoning By-law Amendment pre-consult.
16.	Cost Recovery Fees (peer reviews etc)	Actual cost	each	Exempt	As per City Official Plan
17.	Final Subdivision Approval and Agreement	\$1,000.00	base fee	Exempt	Maximum of \$1800.00. Would apply if agreement required as condition of consent as well as draft plan of subdivision.
		+ \$100.00	per lot or block		
18.	Final Condominium Approval and Agreement	\$1,000.00	each	Exempt	

Service or Activity		Fee	Unit	Applicable Tax	Notes
19.	Exemption Request (Draft Plan of Condominium)	\$1,200.00	each	Exempt	
20.	Part Lot Control By-law	\$1,000.00	base fee	Exempt	Maximum \$2000.00 total (base fee + lot or block fee)
		+ \$50.00	per lot or block		
21.	Miscellaneous/Other Agreement	\$500.00	per agreement	Exempt	
Property Inquiry Requests					
22.	Planning/Zoning Information (2010-078)	\$100.00	each	Exempt	
23.	Planning/Zoning Conformity Checks (2010-078 or 1985-80)	\$150.00	each	Exempt	
24.	Planning/Zoning Information (1976-100)	\$150.00	each	Exempt	
25.	Heritage Registry Notice	\$25.00	each	Exempt	
Street Furniture/Sidewalk Patios					
26.	Street Furniture/Sidewalk Patio - amenity strip	\$50.00	per business	Exempt	located at building face and/or curb side
27.	Street Furniture/Sidewalk Patio - parking stalls	\$200.00	first two stalls	Exempt	located in on-street parking stalls
28.		\$100.00	each additional stall	Exempt	
Various Documents and Services					
29.	Custom Base Maps - Basic (8 1/2 x 14)	\$10.00	each	+ HST	Fee for customized base maps from the City's digital topographic maps
30.	Custom Base Maps - detailed customization (8 1/2X14)	\$20.00	each	+ HST	
31.	Fence Viewers Fee	\$250.00	each	Exempt	
32.	Appeal - Property Standards Order	\$200.00	each	Exempt	
Notes:					
¹ For any application where a technical study completed in support of the application is determined by the City of Owen Sound to require a peer review, such peer review will be coordinated by the City of Owen Sound and paid for by the applicant.					
² A Minor Site Plan Approval Application for Residential or Commercial development includes any classes of development that may be considered by the delegate as further described in the City's Site Plan Control By-law					

Service or Activity		Fee	Unit	Applicable Tax	Notes	
1	Administration Fee	\$50.00	Residential permits	Exempt	Required for all permits in addition to fees listed below. Multi-residential is per unit	
		\$100.00	Non-residential permits	Exempt	Required for all permits in addition to fees listed below.	
Building Permit- Residential						
2	New single detached, semi-detached, duplex, and row dwellings	2022 - \$9.10 2023 - \$12.36 2024 - \$13.76 2025 - \$15.20	Per m ² of gross floor area	Exempt	See notes 1 and 2	
		\$4.00	Per m ² for attached structures	Exempt	Includes garages, decks, and porches built with new dwelling	
3	Multi-residential buildings, apartments, hotels, motels, triplexes	2022 - \$10.00 2023 - \$11.33 2024 - \$12.70 2025 - \$14.11	Per m ² gross floor area	Exempt	See notes 1 and 2	
		\$6.00	Per m ² gross floor area of parking structure	Exempt		
4	Additions	\$12.00	Per m ² gross floor area - Dwellings	Exempt	See note 2 and 6	
		\$10.00	Per m ² gross floor area - Multi-residential	Exempt	See note 2 and 6	
5	Renovations	\$7.00	Per m ² of renovated area - Dwellings	Exempt	See notes 2, 4, and 6	
		\$5.00	Per m ² of renovated area - Multi-residential	Exempt	See notes 2, 4, and 6	
6	Detached Accessory structure	\$4.00	Per m ² of building area	Exempt	See note 6	
7	Decks/porches	\$120.00	Flat fee per structure	Exempt		
Building Permit- Non-Residential						
8	Commercial Buildings	Shell Building	\$13.00	Per m ² of gross floor area	Exempt	
		Finished Building	\$17.00	Per m ² of gross floor area	Exempt	See note 2
		Additions	\$17.00	Per m ² of gross floor area	Exempt	See note 2 and 4
		Renovations	\$9.00	Per m ² of gross floor area	Exempt	See notes 2, 4, and 6

Service or Activity		Fee	Unit	Applicable Tax	Notes	
9	Institutional Buildings	Shell Building	\$13.00	Per m ² of gross floor area	Exempt	
		Finished Building	\$19.00	Per m ² of gross floor area	Exempt	See note 2
		Additions	\$19.00	Per m ² of gross floor area	Exempt	See note 2 and 4
		Renovations	\$11.00	Per m ² of gross floor area	Exempt	See notes 2, 4, and 6
10	Industrial Buildings	Shell Building	\$7.00	Per m ² of gross floor area	Exempt	
		Finished Building	\$11.00	Per m ² of gross floor area	Exempt	See note 2
		Additions	\$11.00	Per m ² of gross floor area	Exempt	See note 2 and 4
		Renovations	\$9.00	Per m ² of gross floor area	Exempt	See notes 2, 4, and 6
11	Designated Structures	\$12.00	Per \$1,000 of construction value	Exempt	Minimum fee \$240.00. Includes structures set out in Section 1.3.1.1.[A] of the Ontario Building Code	
Plumbing Permits						
12	Residential	\$125.00	Per permit	Exempt	Permits for plumbing work not in combination with other construction work charged elsewhere. Accessory structures included.	
		\$42.50	Per additional dwelling unit	Exempt		
		\$4.00	Per plumbing fixture	Exempt		
13	Commercial, Industrial, Institutional and other Non-residential Uses	\$125.00	Per permit for Part 9 buildings	Exempt	Permits for plumbing work not in combination with other construction work charged elsewhere. Accessory structures included.	
		\$165.00	Per permit for Part 3 buildings	Exempt		
		\$4.00	Per plumbing fixture	Exempt		
14	Site Services Only	\$11.00	Per \$1,000.00 prescribed value	Exempt		
Conditional Permits						
15	Conditional Building Permit	\$100.00	Each	Exempt	Plus all other applicable permit fees required	
Demolition Permit						
16	Demolition of Buildings	\$1.00	Per m ² of gross floor area	Exempt	Minimum \$180.00 fee plus additional deposits	

Service or Activity		Fee	Unit	Applicable Tax	Notes
17	Review of Demolition Plan	\$500.00	Flat fee	Exempt	For buildings requiring a P.Eng review as per article 1.2.2.1. of Div. C Part 1
Demolition Deposits					
18	Accessory Structures	\$200.00	Per structure	Exempt	Refundable upon Final inspection
19	Residential Dwellings	\$1,500.00	Per dwelling	Exempt	Refundable upon Final inspection
20	Buildings - Small/medium	\$2,000.00	Less than 600m ²	Exempt	Refundable upon Final inspection
21	Buildings - Large/Industrial	\$4,000.00	More than 600m ² or Group F buildings	Exempt	Refundable upon Final inspection. See note 3.
Sign Permits					
22	Banner, Billboard, Developer Sign, EMD	\$20.00/m ²	Per application	Exempt	
23	Cross Street Banner	Actual Cost	Per application	Exempt	Invoiced by the City based on the actual costs to display and take down
24	For-profit Community Event Sign including	\$50.00	Per application	Exempt	
25	Not-for-profit Community Event Sign	No change	Per application	Exempt	
26	Portable Sign	\$100.00	Each	Exempt	
27	Temporary Banner	\$25.00	Per application	Exempt	
28	Real Estate firm annual sign permit charge	\$60.00	Per year	Exempt	
Other Permits and Services					
29	Change of Use Permit	\$100.00	Flat fee	Exempt	When no construction requiring permits is required
30	Alternative Solution	\$500.00	Per application	Exempt	For review only, final decision to be made by CBO
31	Permit Transfer (to new property owner)	\$75.00	Each	Exempt	
32	Tent Permit - area 60m ² - 225m ²	\$50.00	Per permit	Exempt	See note
33	Tent Permit - area greater than 225m ²	\$200.00	Per permit	Exempt	See note
34	Property Inquiry Request Form - Permit Status/Work Orders	\$100.00	Per property	Exempt	
35	Property Inquiry Request Form - Archive File Retrieval	\$30.00	Minimum, or \$75/hour	Exempt	
36	Septic Tank Decommissioning	\$50.00	Per tank	Exempt	service connection
37	Construction without a permit	100%	Maximum of \$5000.00	Exempt	Fee is in addition to applicable building permit fees

Service or Activity		Fee	Unit	Applicable Tax	Notes
Refund of Building Permit Fees					
38	Administrative functions only have been performed	80%		As required by Building By-law No.2007-102	
39	Administrative and zoning review functions	75%		As required by Building By-law No.2007-102	
40	All plans examinations have been completed	50%		As required by Building By-law No.2007-102	
41	The permit has been issued but no field work has been done	25%		As required by Building By-law No.2007-102	
42	Permit is valued at \$100.00 or less, or if no work has been done	0%		As required by Building By-law No.2007-102	
Notes					
1. This fee is also required for modular or mobile buildings or structures					
2. No additional plumbing fees					
3. A security deposit by the way of Letter of Credit or Cash security, provided in a form satisfactory to the City based on an estimate of costs of demolition and restoration of the property from a Professional Engineer to a maximum of 50% of the estimated costs to the satisfaction of the City's Chief Building Official.					
4. When area can not be determined, fees are permitted to be charged at \$11.00 per \$1,000 of construction value					
5. Includes one tent or a group of tents in one location at one event					
6. The minimum building permit fee is \$120.00					

Service or Activity		2022	2023	2024	Unit	Applicable Tax	Notes
In Ground - Upright Memorials							
1.	Single Interment Rights	\$1,471.25	\$1,508.03	\$1,546.28	Per grave	+ HST	Includes 40% Care and Maintenance Fund; 57% General Accounts and 3% Future Development Fund (per legislative requirements)
In Ground - Flat Markers Only							
2.	Cremation Lot - Flat Marker Only	\$471.89	\$483.69	\$495.96		+ HST	
3.	Single	\$1,310.66	\$1,343.43	\$1,377.50	(3 ft x 9 ft)	+ HST	Includes 40% Care and Maintenance Fund; 57% General Accounts and 3% Future Development Fund (per legislative requirements)
Natural Burial							
4.	Single Natural Burial Interment Rights	\$1,835.76	\$1,881.65	\$1,929.38		+ HST	
Columbarium Garden (Upright Memorials or Flat Markers)							
5.	Preferred Cremation	\$786.17	\$805.82	\$826.26	(4 ft x 3 ft)	+ HST	Infants must be 18 months or younger. Includes 40% Care and Maintenance Fund; 57% General Accounts and 3% Future Development Fund (per legislative requirements).
6.	Preferred Infant Lots	\$786.17	\$805.82	\$826.26	(3 ft x 5 ft)	+ HST	
Columbarium Niche Inurnment Rights							
7.	Cabinet #1 - Rows A and G	\$2,281.02	\$2,338.05	\$2,396.50		+ HST	Niche size is 1 foot by 1 foot. Columbarium Niche Inurnment rights include an individual or companion bronze memorial plaque and 15% Care and Maintenance Fund, 50% General Accounts and 35% Future Development Fund (per legislative requirements)
8.	Cabinet #1 - Rows B and F	\$2,354.02	\$2,412.87	\$2,458.72		+ HST	
9.	Cabinet #1 - Rows C, D and E	\$2,579.76	\$2,644.25	\$2,694.49		+ HST	
10.	Cabinet #4 - Rows A and G	\$2,281.02	\$2,338.05	\$2,382.47		+ HST	
11.	Cabinet #4 - Rows B and F	\$2,354.02	\$2,412.87	\$2,458.72		+ HST	
12.	Cabinet #4 - Rows C, D and E	\$2,579.76	\$2,644.25	\$2,710.36		+ HST	
13.	Cabinet #5 - Rows A and G	\$3,079.38				+ HST	
14.	Cabinet #5 - Rows B and F	\$3,177.93				+ HST	
15.	Cabinet #5 - Rows C,D and E	\$3,482.68				+ HST	
Interment Services							
16.	Interment - Adult - Single Depth	\$958.88	\$982.85	\$1,007.42		+ HST	
17.	Interment - Natural Burial Section		\$1,451.53			+ HST	
18.	Interment - Adult - Double Depth	\$1,397.54	\$1,432.48	\$1,468.29		+ HST	
19.	Interment Saturday or Sunday - Adult in ground	\$1,683.00	\$1,725.08	\$1,768.20		+ HST	
20.	Interment - Natural Burial Section - Saturday/Sunday		\$2,207.85			+ HST	
21.	Interment Statutory Holidays - Adult in ground	\$1,917.75	\$1,965.69	\$2,014.84		+ HST	

Schedule H - Cemetery

Service or Activity		2022	2023	2024	Unit	Applicable Tax	Notes
22.	Interment - Natural Burial Section - Statutory Holidays		\$2,453.04			+ HST	Infants must be 18 months or younger. Subject to service fee if performed on Saturday, Sunday or Statutory Holidays
23.	Interment - Infant	\$304.19	\$311.79	\$319.59		+ HST	
24.	Interment Saturday or Sunday - Infant in ground	\$532.35	\$545.66	\$559.30		+ HST	
25.	Interment Statutory Holidays - Infant inground	\$601.77	\$616.81	\$632.23		+ HST	
26.	Inurnment - Single	\$257.91	\$264.36	\$270.97		+ HST	
27.	Inurment Saturday or Sunday	\$444.17	\$455.27	\$466.66		+ HST	
28.	Inurment Statutory Holidays	\$502.59	\$515.15	\$528.03		+ HST	
29.	Cabinet #5 - Inurnment - Single	\$354.79				+ HST	
30.	Cabinet #5 - Inurnment - Saturday or Sunday	\$611.02				+ HST	
31.	Cabinet #5 - Inurnment - Statutory Holiday	\$691.39				+ HST	
32.	Interment- Cremated Remains In-ground	\$356.01	\$364.91	\$374.03		+ HST	
33.	Interment Cremated Remains Saturday or Sunday	\$626.03	\$641.68	\$657.72		+ HST	
34.	Interment Cremated Remains Stat. Holiday	\$713.11	\$730.94	\$749.21		+ HST	
35.	Interment - Second set of remains in same Opening	\$100.30	\$102.81	\$105.38		+ HST	
36.	Scattering of Cremated Remains	\$361.00	\$370.03	\$379.28		+ HST	
37.	Scattering of Cremated Remains Saturday or Sunday	\$631.03	\$646.81	\$662.98		+ HST	
38.	Scattering of Cremated Remains Stat. Holiday	\$718.10	\$736.05	\$754.45		+ HST	
39.	Crypt Entombment - Single	\$508.10	\$520.80	\$533.82		+ HST	
40.	Crypt Entombment Saturday or Sunday	\$888.34	\$910.55	\$933.31		+ HST	
41.	Crypt Entombment Statutory Holiday	\$1,011.79	\$1,037.08	\$1,063.01		+ HST	
42.	Crypt Entombment -Re-open & Inter Cremated Remains	\$619.41	\$634.90	\$650.77		+ HST	
43.	Crypt Entombment Re-open Saturday or Sunday	\$1,093.34	\$1,120.67	\$1,148.69		+ HST	
44.	Crypt Entombment Re-open Statutory Holidays	\$1,239.93	\$1,270.93	\$1,302.70		+ HST	
45.	Double Depth Extra Charge	\$438.66	\$449.63	\$460.87		+ HST	
46.	Mausoleum Winter Vault Storage (Available December 1st to April 30th Only)	\$124.54	\$127.65	\$130.84	per month	+ HST	
47.	Mausoleum Late Storage (June 1 - November 30)	\$52.90	\$54.22	\$55.58	per day	+ HST	
48.	Cremation Storage (minimum 1 month fee)	\$76.97	\$78.89	\$80.87	per month	+ HST	
DISINTERMENT - Removal and Re-interment within Same Cemetery							
49.	Adult	\$2,333.28	\$2,391.61	\$2,451.40		+ HST	

Schedule H - Cemetery

Service or Activity		2022	2023	2024	Unit	Applicable Tax	Notes
50.	Child	\$1,332.51	\$1,365.82	\$1,399.97		+ HST	Fee does not include boom truck or other additional expenses. Infants must be 18 months or younger.
51.	Infant	\$672.31	\$689.12	\$706.35		+ HST	
52.	Cremated Remains	\$674.34	\$691.20	\$708.48		+ HST	
DISINTERMENT - Removal and Re-interment Elsewhere							
53.	Adult	\$1,549.63	\$1,588.37	\$1,628.08		+ HST	Fee does not include boom truck or other additional expenses. Infants must be 18 months or younger.
54.	Child	\$882.83	\$904.90	\$927.52		+ HST	
55.	Infant	\$473.93	\$485.78	\$497.92		+ HST	
56.	Cremated Remains	\$438.66	\$449.63	\$460.87		+ HST	
Installation Fees							
57.	Monument Foundations	\$24.25	\$24.86	\$25.48	per cu. ft.	+ HST	
58.	Marker Installation - Large	\$168.63	\$172.85	\$177.17	each	+ HST	Larger than 1 ft x 2 ft.
59.	Marker Installation - Medium	\$146.59	\$150.25	\$154.01	each	+ HST	Between 10 in x 16 in to 1 ft x 2 ft.
60.	Marker Installation - Small	\$127.86	\$131.06	\$134.33	each	+ HST	Less than 10 in. x 16 in.
Monument/Marker Care and Maintenance							
61	Flat marker measuring at least 173 in ²	\$100.00					
62	Upright marker measuring 4ft or less in height and 4ft or less in length, including base	\$200.00					
63	Upright marker measuring more than 4ft in either the height or length, including base	\$400.00					
64	Infant Lot (South Extension)	\$175 or 40% of price - whatever is greater					
Miscellaneous Fees							
65.	Scattering Memorialization on Central Memorial	\$148.79	\$152.51	\$156.32		+ HST	
66.	Transfer Fees, Administration and Title Search	\$76.05	\$77.95	\$79.90		+ HST	
67.	Care and Maintenance of Plots previously unpaid	\$274.44	\$281.30	\$288.33		+ HST	
68.	Service Request Maintenance Fee	\$77.49	\$79.43	\$81.41	per hour	+ HST	
69.	Overtime Charges	\$102.21	\$104.77	\$107.42		+ HST	for services rendered outside of normal working hours of 7:30am-4pm
70.	Mausoleum Committal Service Fee	\$258.57	\$263.48	\$268.49		+ HST	
71.	Carrying Fee	\$38.75	\$39.49	\$40.24	per staff member	+ HST	

Service or Activity	2022	2023	2024	Unit	Applicable Tax	Notes
ANNUAL INCREASE - ALL GREENWOOD CEMETERY FEES						
72. Annual Increase	CPI	CPI	CPI	per year	N/A	

Schedule I - Fire and Emergency Services

Service or Activity		Fee	Unit	Applicable Tax	Notes
Permits and Inspections					
2.	Occupant load calculation	\$110.00	each	Exempt	
3.	Inspection - residential/apartments/condominiums/daycares	\$180.00	base fee (see below)	Exempt	
4.	Inspection - per additional unit (up to 10 additional units)	\$20.00	per unit	Exempt	base fee + \$20 per unit
5.	Inspection - max. for buildings with more than 10 additional units	\$220.00	maximum	Exempt	base fee + maximum additional unit fee
6.	Inspection - group home	\$180.00	each	Exempt	
7.	Inspection - industrial/commercial/office/multi-occupancy	\$180.00	base fee (see below)	Exempt	
8.	Inspection - per tenant or occupant	\$110.00	each	Exempt	base fee + tenant/occupant fee
9.	Inspection - buildings over \$10,000 sq. feet	\$110.00	each	Exempt	base fee + large building fee
10.	Inspection - tent equal to or greater than 100 square feet	\$180.00	each	Exempt	
Reports					
11.	Copy of Fire Report	\$60.00	per report	Exempt	
Fireworks					
12.	Storage site inspection	\$125.00	each	Exempt	
13.	Special Occasion Permit	\$125.00	each	Exempt	
Fire and Protective Services					
14.	Security / Fire Watch / Standby	\$400.00	per hour	Exempt	Plus materials, min. 3 hrs, 1 truck, 2 firefighters
15.	Fire Department Assistance Beyond Normal Requirements	\$100.00	per firefighter, per hour	Exempt	Plus materials.
16.	Vehicle on King's Highway - First Hour	see note		Exempt	In accordance with fees set by MTO
17.	Vehicle on King's Highway - After first hour	see note		Exempt	
18.	False Alarms - Equipment Malfunction (after the 1st incident annually)	\$410.00	per response	Exempt	At the discretion of the Fire Chief
19.	False Alarm - Failure to notify monitoring company or agency	\$410.00	per response	Exempt	As set out in the Fire and Emergency Services By-law
20.	Open Burning - contrary to by-law after 1st warning	\$140.00	per response	Exempt	Second call when by-law isn't being followed
21.	Hazardous Material Response	Cost Recovery		Exempt	At the level set out in the Fire and Emergency Services By-law
22.	Fire Suppression - Special Equipment	Cost Recovery		Exempt	As set out in the Fire and Emergency Services By-law
23.	Fire Suppression - Activities	Cost Recovery		Exempt	As set out in the Fire Services Cost Recovery By-law
Air Tank Fills					
24.	SCBA 2.2	\$7.50	each	+HST	
25.	SCBA 4.5	\$8.50	each	+HST	
26.	Scuba	\$7.50	each	+HST	
27.	Large Cylinder	\$45.00	each	+HST	
Other Services					
28.	Private Home & Daycare Centres initial accreditation	\$60.00	each	Exempt	
29.	Bunker Gear Cleaning	\$16.00	per suit	+HST	
30.	Risk safety management plan (propane) - review & approval - existing	\$100.00	per hour	Exempt	Existing, 5000 USWG or Less
31.	Risk safety management plan (propane) - review & approval - new/modified	\$100.00	per hour	Exempt	New or modified, 5000 USWG or Less (+ engineer, architect or firm for 3rd party review, if required, at cost)

Schedule I - Fire and Emergency Services

Service or Activity	Fee	Unit	Applicable Tax	Notes
32. Installation of smoke alarm - rented/leased residential dwelling unit	\$200.00	each	Exempt	
33. Installation of carbon monoxide alarm - rented/leased residential dwelling unit	\$200.00	each	Exempt	

Service or Activity	Fee	Unit	Applicable Tax	Notes
Engineering Services				
1. Design Review Application - Minor Residential Developments	\$275.00		Exempt	
2. Design Review Application - Minor Residential Structures	\$82.50		Exempt	
3. Design Review Application - Major Site Plan Developments or Plans of Subdivision - Base fee	\$550.00		Exempt	
4. Design Review - Major Site Plan Developments or Plans of Subdivision - Development Costs less than \$100,000	4%		Exempt	
5. Design Review - Major Site Plan Developments or Plans of Subdivision - Development Costs more than \$100,000	2%		Exempt	
6. Engineering review - Official Plan Amendments	\$550.00		Exempt	
7. Engineering review - Zoning By-law and Minor Variances	\$330.00		Exempt	
8. Engineering review - Consent to Sever Applications	\$385.00		Exempt	
9. Street Occupation Permit	\$63.00		Exempt	
10. Street Occupation Permit Extension	\$31.50		Exempt	Up to 3 additional months.
11. Parade and Road Closure Permit	No charge		Exempt	
12. Special Services Applications (admin fee)	\$63.00		Exempt	Plus security deposit.
Oversize/Overweight Permits				
13. Oversize/Overweight Permit - Each individual object or load	\$63.00		Exempt	
14. Oversize/Overweight Permit - Monthly	\$94.50	per month	Exempt	
15. Oversize/Overweight Permit - Yearly	\$126.00	per year	Exempt	
16. *Development Charges	See note.			See the City's Development Charges by-law
Frontage Fees				
17. Watermain	\$72.18	per metre	Exempt	
18. Wastewater Sewer	\$72.18	per metre	Exempt	
19. Storm Sewer	\$61.34	per metre	Exempt	
20. Sidewalk	\$110.00	per metre	Exempt	
21. Roadway, Curb & Gutter	\$54.13	per metre	Exempt	

Service or Activity	Fee	Unit	Applicable Tax	Notes
Downtown Sidewalk Snow Removal				
1. Downtown Snow Removal Services	\$123.00	per standard storefront (8m), per invoice	Exempt	
Public Works Division - Water/Wastewater				
2. Water and Sewer After Hours Call	\$175.00		Exempt	
3. Sewer Camera Inspections - Private Property	\$165.00		Exempt	
4. Water Main Tap - 50mm or smaller	\$260.00		Exempt	
5. Water Main Tap - Greater Than 50mm	\$1,200.00		Exempt	
6. Bulk Water Sales - Administration Fee	\$50.00	each +	Exempt	
7. Bulk Water Sales	2x	first block rate	Exempt	
8. Fire Hydrant Use - Water Meter Deposit	\$150.00		Exempt	
9. Fire Hydrant Use - Backflow Preventer Deposit	\$150.00		Exempt	
10. Water & Sanitary & Storm Connection	\$11,560.00		Exempt	
11. Water & Sanitary Connection	\$10,008.00		Exempt	
12. Sanitary Sewer connection	\$8,736.00		Exempt	
13. Storm Sewer connection	\$6,174.00		Exempt	
14. Water Connection	\$4,311.00		Exempt	
15. Water Service Removal	\$1,462.00		Exempt	

Service or Activity	Fee	Unit	Applicable Tax	Notes
Waste Management Fees				
1. Bag Tag	\$2.50	each	Exempt	Individual bag tags sold at City Hall, Public Works or the Library, otherwise tags must be sold in strips of five.
2. Blue Box	\$6.83	each	+HST	Size 35 cm X 50 cm X 30 cm deep.
3. Mini Blue Box	\$3.68	each	+HST	Size 24 cm X 35 cm X 20 cm deep.
4. Earth Machine Composter	\$21.00	each	+HST	
5. Kitchen Compost Container	\$6.30	each	+HST	

Service or Activity		Fee	Unit	Applicable Tax	Notes
Cash Fares					
1.	1 - 5 Years	No Charge		Exempt	
2.	Students	\$2.50	each	Exempt	
3.	All Others	\$3.00	each	Exempt	
Monthly Passes					
4.	Pre-School	No Charge		Exempt	
5.	Elementary Students	\$40.00	per month	Exempt	Subject to current reduced rate as approved by Council
6.	High School, College or Mature Student	\$45.00	per month	Exempt	Subject to current reduced rate as approved by Council
7.	Senior Citizen (65+)	\$55.00	per month	Exempt	
8.	Adult	\$70.00	per month	Exempt	
Transit Bus Rental					
9.	Internal Rentals	\$68.00	per hour	Exempt	
10.	External Rentals	\$75.00	per hour	Exempt	
Other Fares					
11.	Trainers of Dogs from Canine Vision Canada	No Charge		Exempt	
12.	Support person accompanying a person with a disability	No Charge		Exempt	