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**Consolidated Version**

*No revisions to date*

<b>Revision History:</b>	<b>Passed On:</b>
2021-071 (Original)	June 28, 2021

**Consolidated for Convenience Only**

This is a consolidation copy of a City of Owen Sound By-law for convenience and information. While every effort is made to ensure the accuracy of this by-law, it is not an official version or a legal document. The original by-law should be consulted for all interpretations and applications on this subject. For more information or to view by-laws please contact the Clerks Department.

# The Corporation of the City Of Owen Sound

## By-law No. 2021-071

### A By-law to Establish Fees and Charges for The Corporation of the City of Owen Sound

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WHEREAS section 391 of the *Municipal Act, 2001* authorizes a municipality to impose fees or charges on persons for services or activities, for costs payable for services or activities and for the use of property including property under its control; and

WHEREAS section 398 of the *Municipal Act, 2001* provides that fees and charges imposed by a municipality on a person constitute a debt of the person to the municipality; and

WHEREAS subsection 398 (2) of the *Municipal Act, 2001* provides that the treasurer of a municipality may add fees or charges imposed by a municipality to the tax roll and collect them in the same manner as municipal taxes; and

WHEREAS section 69 of the *Planning Act* provides that a municipality may prescribe a tariff of fees for the processing of applications made in respect of planning matters; and

WHEREAS section 7 of the *Building Code Act, 1992* provides that a municipality may require the payment of fees on applications for and issuance of building permits and prescribing the amounts thereof; and

WHEREAS on June 7, 2021, the Council of The Corporation of the City of Owen Sound ("City") passed Resolution No. R-210607-009 directing staff to bring forward the 2021 Fees and Charges By-law, in consideration of staff report CR-21-58, and passed Resolution No. R-210607-012 to include additional fees, in consideration of staff report CS-21-070; and

WHEREAS on June 8, 2021, public notice was given respecting the intention to pass a new by-law to establish fees and charges in accordance with Notice By-law No. 2018-022;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE CITY OF OWEN SOUND HEREBY ENACTS AS FOLLOWS:

#### **Part I. Preamble and Defined Terms**

##### **Short Title**

1. This by-law may be referred to as the "Fees and Charges By-law".

##### **Headings**

2. The division of this by-law into parts and the insertion of headings are for convenient reference only and shall not affect interpretation of the by-law.

##### **References to Applicable Law**

3. All references to applicable law are ambulatory and apply as amended from time to time.

##### **Interpretation**

4. For the purposes of this by-law:  
"City" means the Corporation of the City of Owen Sound;  
"*Municipal Act, 2001*" means the *Municipal Act, 2001*, S.O. 2001 c. 25.

## **Part II. Fees and Charges**

### **Fees and Charges set out in Schedules**

5. The fees and charges for City services and activities and for the use of City property set out in the following Schedules of this By-law are hereby approved and deemed to form part of this by-law:
  - a. Schedule A – Clerk’s Office
  - b. Schedule B – Animal Control
  - c. Schedule C – Parking and By-law Enforcement
  - d. Schedule D – Tax, Water and Finance
  - e. Schedule E – Parks and Recreation
  - f. Schedule F – Planning
  - g. Schedule G – Building
  - h. Schedule H – Cemetery
  - i. Schedule I – Fire & Emergency Services
  - j. Schedule J – Engineering
  - k. Schedule K – Public Works
  - l. Schedule L – Waste Management
  - m. Schedule M – Transit
  - n. Schedule N – Airport

### **Fees Subject to Change**

6. The fees and charges approved under section 5 of this by-law are subject to any adjustment authorized by a statute, regulation or by-law.
7. Subject to section 6 of this by-law, the fees and charges set out in this by-law shall continue in force until amended, repealed or replaced, and for greater certainty, where fees are listed for multiple years:
  - a. the fee for any year shall continue to be in effect until the next year in which a new fee is listed; and
  - b. where there is no fee listed for a year, the fee for that year shall be the latest fee listed in a preceding year.

### **Applicable Taxes**

8. All fees and charges are subject to all applicable taxes required by any act or regulation.

### **Late Payment**

9. Late payment charges may be added to all or any portion of any fees and charges imposed by this by-law that are due and payable, at the “Penalty on Late Payment” rate set out in Schedule ‘D’ of this by-law, on the 30th day of default, and every month thereafter and such late payment charges shall form part of the fees or charges owing.

### **Dishonoured Cheques and Returned Payments**

10. Payment for any fee or charge listed herein or otherwise charged by the City that is returned by a financial institution for any reason will be subject to the “NSF - Returned Cheque Fee” set out in Schedule ‘D’ of this by-law which shall form part of the fees and charges owing.

### **Applications to Council**

11. A person or group may apply in writing to Council to request that fees or charges be waived or reduced. At its discretion, City Council may, by

resolution or by-law, waive or reduce an applicants' fees or charges on a one time or continuing basis.

#### **Additional Fees or Charges**

12. This by-law does not exempt a person from being subject to:
  - a. any additional fees or charges resulting from costs incurred by the City to provide services or activities, or
  - b. fees or charges levied under the *Provincial Offences Act* or any other Federal or Provincial act or regulation.

#### **Unpaid Fees or Charges**

13. All unpaid fees or charges imposed by this by-law constitute a debt due to the City and the City may take such action as it considers necessary and as permitted by law to collect the debt.
14. Without limiting section 13 of this by-law, where all or part of a fee or charge imposed by this by-law remains unpaid, such fee or charge may be added to the tax roll for the property, which is owned, in whole or in part by the person upon whom the fee or charge is imposed, and shall be collected in a like manner as municipal taxes.

### **Part III. Conflict and Transition**

#### **Conflict - City By-laws**

15. In the event that any fee or charge set out in this by-law conflicts with any fee or charge set out in another City by-law, the fee or charge set out in this by-law shall prevail.

#### **Conflict - Legislation**

16. In the event the provisions of this by-law are inconsistent with the provisions of the *Municipal Act, 2001*, its Regulations or any other Act, the provisions of the Act or Regulation shall prevail.

#### **Terms Severable**

17. The terms and provisions of this by-law shall be severable and should any term or provision be found by a court of competent jurisdiction to be legally unenforceable, in operative or invalid, the remainder of the by-law shall continue to be in full force and effect.

#### **Repeal**

18. By-law No. 2019-106 is hereby repealed.

#### **Enactment**

19. This by-law shall come into full force on July 1, 2021 at which time all by-laws, policies and resolutions that are inconsistent with the provisions of this by-law are hereby amended or repealed insofar as it is necessary to give effect to the provisions of this by-law.

FINALLY PASSED AND ENACTED this 28<sup>th</sup> day of June, 2021.

Signature on file

Mayor Ian C. Boddy

Signature on file

Briana M. Bloomfield, City Clerk

Service or Activity		Fee	Unit	Applicable Tax	Notes
<b>Marriage</b>					
1.	Marriage Licence	\$150.00	each	Exempt	
2	Replacement Marriage Licence	\$75.00	each	Exempt	Available where original licence issued by City of Owen Sound
3	Civil Marriage Service - During Business Hours	\$350.00		+ HST	
4	Civil Marriage Service - Outside Business hours	\$375.00	each	+ HST	
5	Civil Marriage Service - Travel	See note.	per km	+ HST	Calculated in accordance with the City's policy respecting staff mileage
6	Civil Marriage Service - Witness Fee	\$25.00	each	+ HST	
7	Civil Marriage Service - Rehearsal Fee	\$75.00	each	+ HST	
<b>Lottery</b>					
8	Bingo Licence	\$65.00	each	Exempt	
9	Break Open Tickets	3%	of value	Exempt	
10	Raffle Licence	3%	of value	Exempt	
<b>Document Commissioning</b>					
11	Commissioning	\$40.00	each	+ HST	
<b>Permits</b>					
12.	Death Registration	\$40.00	each	Exempt	
<b>Business Licences</b>					
13.	General Business Licence	\$150.00	each	Exempt	
14.	General Business Licence - Additional Location	\$100.00	each	Exempt	
15.	Home Based Business	\$150.00	each	Exempt	
16.	Bed and Breakfast	\$150.00	each	Exempt	
17.	Mobile Food Business	\$150.00	each	Exempt	
18.	Summer Student/Popsicle Cart	\$25.00	5 months maximum	Exempt	
19.	Weekly Hawker Peddler Business	\$300.00	7 days or less	Exempt	
20.	Yearly Hawker Peddler Business	\$600.00	per year	Exempt	
21.	Blanket Special Event Hawker Peddler Business	\$300.00	per event or per year	Exempt	Sold per event or per year, whichever is less
22.	Blanket Annual Hawker Peddler Business	\$2,000.00	per year	Exempt	
23.	Replacement Business Licence	\$30.00	each	Exempt	
24.	Business Relocation	\$100.00	each	Exempt	
25.	Change of Ownership	\$50.00	each	Exempt	
26.	Change of Business Name	\$50.00	each	Exempt	

Service or Activity		Fee	Unit	Applicable Tax	Notes
<b>Freedom of Information (FOI) Request</b>					
27.	Municipal FOI Application	\$5.00	each	Exempt	
28.	Other Costs associated with a request under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)	See note.	See note.	Exempt	In accordance with fees set by MFIPPA.
<b>AGCO Application Fees</b>					
29.	Municipal Information Application Fee	\$100.00	each	Exempt	
30.	Letter of Non-Objection	\$100.00	each	Exempt	
<b>Property Inquiry Requests</b>					
31.	Lot Release Fee	\$75.00	each	Exempt	
32.	Security Reduction	\$75.00	each	Exempt	
33.	Agreement Release	\$100.00	each	Exempt	
34.	Certificate of Final Completion	\$375.00	each	Exempt	
<b>Other Fees</b>					
35.	Encroachment Application Fee	\$400.00	each	Exempt	
36.	Encroachment Agreement Fee	\$600.00	each	Exempt	
37.	Encroachment Fee – Committee of Adjustment	\$200.00	each	Exempt	
38.	Assignment of Lease	\$100.00	each	Exempt	
39.	Noise By-law Exemption Request Fee	\$100.00	each	Exempt	
40.	Certified copy of a by-law	\$40.00	each	Exempt	

Service or Activity		Fee	Unit	Applicable Tax	Notes
<b>Shelter Fees</b>					
1.	Quarantine fee **	\$100.00	each	+ HST	Release of a pet by Animal Control requires payment of the applicable Reclamation Fee, Shelter Fee and any other required fees or charges which can include Failure to Licence charge, Emergency Services charge, Maintenance Fee and Licence Fee as applicable.  ** fee per Animal Control Services Contract
2.	Reclamation fee **	\$50.00	each	+ HST	
3.	Failure to Licence Pet	\$25.00	each	+ HST	
4.	Shelter fee - first time	\$25.00	each	+ HST	
5.	Shelter fee - second time	\$35.00	each	+ HST	
6.	Shelter fee - third time	\$45.00	each	+ HST	
7.	Emergency Services (After hours pick-up) **	\$45.00	each	+ HST	
8.	Maintenance fee (impound) **	\$8.00	per day	+ HST	
9.	Release of Ownership to Shelter – One Cat or Dog	\$49.00	each	+ HST	
10.	Release of Ownership to Shelter – Litter of puppies or kittens	\$59.00	each	+ HST	
<b>Dogs</b>					
11.	Dog Licence (spayed/neutered dog) purchased before March 31	\$20.00	per year	Exempt	
12.	Dog Licence (spayed/neutered dog)	\$30.00	per year	Exempt	
13.	Dog Licence (dog not spayed/neutered) purchased before March 31	\$35.00	per year	Exempt	
14.	Dog Licence (dog not spayed/neutered)	\$45.00	per year	Exempt	
15.	Dangerous or potentially dangerous dog	\$250.00	per year	Exempt	
16.	Replacement Dog Tag	\$10.00	per tag	+ HST	
17.	Change of Ownership	\$10.00	per dog	+ HST	
18.	Kennel Licence	\$300.00	per kennel	Exempt	
<b>Cats</b>					
19.	Cat Licence (spayed/neutered cat)	\$30.00	per cat	Exempt	
20.	Cat Licence (cat not spayed/neutered)	\$45.00	per cat	Exempt	
21.	Replacement Cat Tag	\$10.00	per tag	+ HST	
22.	Change of Ownership	\$10.00	per cat	+ HST	

Service or Activity		Fee	Unit	Applicable Tax	Notes
<b>Parking Pass Fees</b>					
1.	Daily Parking Pass	\$5.00	per day	HST Inclusive	
2.	Monthly Parking Pass	\$30.00	per month	HST Inclusive	
3.	Monthly Parking Pass - Purchased after the 15th Day of the Month	\$20.00	per month	HST Inclusive	
4.	Monthly Overnight Parking Pass	\$20.00	per month	HST Inclusive	
5.	Daily Overnight Parking Pass	\$5.00	per night	HST Inclusive	
<b>Street Parking Rental Fees</b>					
6.	Meter Hood Deposit	\$30.00	each	Exempt	
7.	Lock and Key Deposit	\$10.00	each	Exempt	
8.	Daily Street Parking Space Rental	\$15.00	per day	HST Inclusive	
9.	Weekly Street Parking Space Rental	\$50.00	per week	HST Inclusive	
<b>Off-Street Parking Permits</b>					
10.	Off-Street Parking Licence	\$100.00	every two years	Exempt	Valid up to 2 years
11.	Extended Term Parking Licence (Fishing Derbies)	\$125.00	each	Exempt	
<b>Parking Court Fees</b>					
12.	Municipal Court Fee	\$4.50	each	Exempt	Municipal portion only.
<b>Property Standards</b>					
13.	Certificate of Compliance	\$75.00	each	+ HST	
14.	Work Order	\$80.00	each	+ HST	
15.	Property Clean Up - administration fee	15% of all expenses incurred by the City to bring property into compliance	per visit	+ HST	\$100.00 minimum charge
16.	Property sub-search	\$100.00	each	+ HST	
<b>Property Inquiry Requests</b>					
17.	Compliance Check	\$75.00	each	+ HST	
18.	Work Order Check	\$75.00	each	+ HST	
<b>Waste Inspections</b>					
19.	Waste Inspection	\$80.00	each	Exempt	
20.	Waste Inspection - more than 5% recyclable material by volume	\$90.00	each	Exempt	



Service or Activity		Fee	Unit	Applicable Tax	Notes
<b>Tax Division</b>					
1.	Tax and Water/Wastewater Certificate	\$80.00		Exempt	
2.	Account Statement or History	\$10.00		Exempt	
3.	Tax Bill Reprint	\$10.00		Exempt	
4.	Interest On Arrears	1.25%	per month	Exempt	
5.	Penalty on Late Payment	1.25%	per month	Exempt	
6.	Account Set Up Fee - If new Roll number is required	\$40.00		Exempt	
7.	Account Change Fee - Ownership change	\$30.00		Exempt	
8.	Reminder Notice Fee - for Arrears Notices over \$100	\$5.00		Exempt	
9.	Refund Fee - for incorrect payment to account - Initial request N/C for property owner	\$30.00		Exempt	
10.	Transfer Fee - for incorrect payment to account - Initial request N/C for property owner	\$20.00		Exempt	
11.	Final Notice - Before Tax Sale Registration	\$25.00		Exempt	
12.	Mortgage Company Fee	\$10.00		Exempt	If payments made by Mortgage Company
13.	Tax Sale Registration Admin Fee – Stage 1 – Initial review and file setup	\$200.00		Exempt	
14.	Tax Sale Registration Admin Fee – Stage 2 – Registration of the property	\$300.00		Exempt	
15.	Water Arrears Transfer to Tax	\$35.00		Exempt	
16.	EDI Payment Errors - To allocate to correct account and send subsequent letter	\$20.00		Exempt	One error grace for property owner
17.	Unpaid charges added to the Tax Roll for collection	\$25.00		Exempt	
18.	Property Standards amounts added to the Tax roll	\$25.00		Exempt	
19.	PAD Tax Plan Adjustment - Initial Request, N/A	\$20.00		Exempt	
20.	Interest on Accounts Receivable	1.5%	per month	Exempt	for all Departments excluding tax and water
<b>Water Division</b>					
21.	Water & Wastewater Certificate - see above #1	\$0.00			
22.	Water & Wastewater Account Statement / history	\$10.00		Exempt	
23.	Water & Wastewater Bill Reprint	\$10.00		Exempt	
24.	Water Account Change or Set Up Fee	\$30.00		Exempt	
25.	Refund Fee - for incorrect payment to account - Initial request N/C for account holder	\$30.00		Exempt	
26.	Transfer Fee - for incorrect payment to account - Initial request N/C for account holder	\$20.00		Exempt	
27.	EDI Payment Errors - To allocate to correct account and send subsequent letter	\$20.00		Exempt	One error grace per owner or property
28.	Interest On Arrears	1.50%	per month	Exempt	
29.	Reminder Notice Fee	\$5.00		Exempt	
30.	Final Notice - Before transfer to transfer to tax / disconnect procedures	\$15.00		Exempt	
31.	Green disconnect Card	\$30.00		Exempt	
32.	Water & Wastewater Arrears Transfer to Tax	\$35.00		Exempt	
33.	Water Disconnect Fee - Non Payment	\$60.00		Exempt	
34.	Water Reconnect Fee	\$50.00		Exempt	
35.	After Hours Turn On or Off in addition to regular fees	\$60.00		Exempt	
36.	Water Turn off Fee - Seasonal	\$50.00		Exempt	
37.	Water Turn on Fee - Seasonal	\$50.00		Exempt	

Service or Activity		Fee	Unit	Applicable Tax	Notes
38.	Water Monthly Consumption Charges	\$1.455	Usage 0-110 m <sup>3</sup>	Exempt	1 cubic metre = 1000 litres
39.		\$1.635	Usage > 110 m <sup>3</sup>		
40.	Water Monthly Service Charges	\$25.76	15mm (5/8 in) / per month	Exempt	Based on Water Meter Diameter
41.		\$31.37	18mm (3/4 in) / per month		
42.		\$40.62	25mm (1 in) / per month		
43.		\$59.26	38mm (1 1/2 in) / per month		
44.		\$115.48	50mm (2 in) / per month		
45.		\$189.76	75mm (3 in) / per month		
46.		\$282.94	100mm (4 in) / per month		
47.		\$376.12	150mm (6 in) / per month		
48.	\$562.49	200mm (8 in) / per month			
49.	Wastewater Charges	124%	of Total Water Charges (water monthly consumption charges + water monthly service charges)	Exempt	
<b>Finance</b>					
50.	Photocopy Fee (per page)	\$0.50	per page	HST Inclusive	Applies to all departments unless a specific fee has been established
51.	NSF - Returned Cheque Fee	\$45.00		Exempt	For all Departments in the City
52.	Development Charges Exemption Agreement fee	\$1,000.00		Exempt	

Schedule E - Parks and Recreation

Service or Activity		2021 Fee	2022 Fee	2023 Fee	2024 Fee	2025 Fee	Unit	Applicable Tax	Notes
<b>Ice Rental - Fall/Winter (Sept 1-March 31)</b>									
1.	Non-Prime - Youth	\$94.62	\$96.04	\$97.48			per hour	13%	
2.	Non-Prime - Adult	\$135.18	\$137.21	\$139.27			per hour	13%	
3.	Non-Prime - Saturdays 4:00 to 11:00 p.m.	\$166.64	\$169.14	\$171.68			per hour	13%	
4.	Prime - Youth	\$160.95	\$163.36	\$165.81			per hour	13%	
5.	Prime - Adult	\$189.36	\$192.20	\$195.08			per hour	13%	
6.	Broomball - Adult Non-Prime	\$124.56	\$126.43	\$128.33			per hour	13%	
7.	Broomball - Adult Prime	\$178.73	\$181.41	\$184.13			per hour	13%	
8.	School Board Hockey Canada Program	\$94.62	\$96.04	\$97.48			per hour	13%	
9.	Minor Sports Tournament Fee - prime	\$132.55	\$134.54	136.56			per hour	13%	
10.	Minor Sports Tournament Fee - non-prime	94.62	96.04	97.48			per hour	13%	
<b>Ice Rental - Summer</b>									
11.	All Summer Ice (Prime)	\$189.36	\$192.20	\$195.08			per hour	13%	
<b>Last Minute Ice Rental</b>									
12.	Non-Prime Last Minute Ice	\$100.00	\$100.00	\$100.00			per hour	13%	
13.	Prime - Last Minute Ice	\$125.00	\$125.00	\$125.00			per hour	13%	
<b>Off-Season Ice (Apr 1-June 30)</b>									
14.	Off-Season Ice Rental	\$166.64	\$169.14	\$171.68			per hour	13%	
<b>Floor Rental</b>									
15.	Non-Prime - Youth	\$43.92	\$44.58	\$45.25			per hour	13%	
16.	Non-Prime - Adult	\$73.62	\$74.72	\$75.84			per hour	13%	
17.	Prime - Youth	\$62.74	\$63.68	\$64.60			per hour	13%	

Schedule E - Parks and Recreation

Service or Activity		2021 Fee	2022 Fee	2023 Fee	2024 Fee	2025 Fee	Unit	Applicable Tax	Notes
18.	Prime - Adult	\$105.16	\$106.74	\$108.34			per hour	13%	
19.	Prime - Jr. B / Sr. B Practice	\$83.95	\$85.21	\$86.49			per hour	13%	
20.	Senior "B" Game	\$259.03	\$262.92	\$266.86				13%	
21.	Junior "B" Game	\$206.79	\$209.89	\$213.04				13%	
<b>Floor Rental - Commercial</b>									
22.	Summer Commercial or \$1/ticket to be paid, whichever is greater	\$1,806.65	\$1,833.75	\$1,861.26			per day	13%	
23.	Winter Comercial or \$1/ticket to be paid, whichever is greater	\$3,123.13	\$3,169.98	\$3,217.53			per day	13%	
<b>Ball Diamond - Games</b>									
24.	Class A Field - Youth	\$36.99	\$37.69	\$38.41			per 1.5 hours	13%	
25.	Class A Field - Adult	\$54.38	\$55.42	\$56.47			per 1.5 hours	13%	
26.	Class B Field - Youth	\$30.45	\$31.03	\$31.62			per 1.5 hours	13%	
27.	Class B Field - Adult	\$44.19	\$45.03	\$45.89			per 1.5 hours	13%	
28.	Class C Field - Youth	\$14.76	\$15.04	\$15.32			per 1.5 hours	13%	
29.	Class C Field - Adult	\$21.47	\$21.88	\$22.29			per 1.5 hours	13%	
<b>Ball Diamond - Practices</b>									
30.	Class A Field - Youth	\$13.74	\$14.00	\$14.26			per 1.5 hours	13%	
31.	Class A Field - Adult	\$17.85	\$18.19	\$18.54			per 1.5 hours	13%	
32.	Class B Field - Youth	\$10.77	\$10.98	\$11.18			per 1.5 hours	13%	
33.	Class B Field - Adult	\$14.13	\$14.40	\$14.68			per 1.5 hours	13%	
34.	Class C Field - Youth	\$5.26	\$5.36	\$5.46			per 1.5 hours	13%	
35.	Class C Field - Adult	\$6.84	\$6.97	\$7.10			per 1.5 hours	13%	
<b>Ball Diamond - Weekend Tournaments</b>									
36.	Class A Field - Youth	\$188.94	\$196.19	\$199.92			per diamond	13%	
37.	Class A Field - Adult	\$282.82	\$288.20	\$293.67			per diamond	13%	
38.	Class B Field - Youth	\$161.40	\$167.59	\$170.78			per diamond	13%	
39.	Class B Field - Adult	\$240.11	\$244.67	\$249.32			per diamond	13%	
40.	Class C Field - Youth	\$79.46	\$82.51	\$84.08			per diamond	13%	
41.	Class C Field - Adult	\$114.77	\$116.95	\$119.17			per diamond	13%	

Schedule E - Parks and Recreation

Service or Activity		2021 Fee	2022 Fee	2023 Fee	2024 Fee	2025 Fee	Unit	Applicable Tax	Notes
<b>Soccer Field - Games</b>									
42.	Class A Field - Youth	\$61.88	\$63.05	\$64.25			per 2 hours	13%	
43.	Class A Field - Adult	\$88.26	\$89.94	\$91.65			per 2 hours	13%	
44.	Class D Field - Youth	\$42.87	\$43.68	\$44.51			per 2 hours	13%	
45.	Class D Field - Adult	\$61.28	\$62.45	\$63.63			per 2 hours	13%	
<b>Soccer Field - Practices</b>									
46.	Class A Field - Youth	\$15.46	\$15.75	\$16.05			per 1.5 hours	13%	
47.	Class A Field - Adult	\$22.08	\$22.50	\$22.93			per 1.5 hours	13%	
48.	Class D Field - Youth	\$10.77	\$10.98	\$11.18			per 1.5 hours	13%	
49.	Class D Field - Adult	\$15.46	\$15.75	\$16.05			per 1.5 hours	13%	
<b>Other Bayshore Fees and Services</b>									
50.	Glass Removal	\$31.00	\$32.00				per sheet	13%	104 sheets maximum, minimum charge \$500.00
51.	Wooden Floor	\$1,240.00	\$1,250.00					13%	
52.	Netting Removal - 1 net	\$570.00	\$575.00					13%	
53.	Netting Removal - 2 nets	\$820.00	\$825.00					13%	
54.	Pegging holes	\$12.00	\$12.00				per hole	13%	to repair holes in parking lot if erecting pegs for tents
55.	Commercial and Occasional Users Ice Rental - Permit Cancellation	\$50.00	\$50.00					13%	
56.	Bayshore Community Centre Reserved Parking	\$160.00	\$175.00	\$190.00	\$200.00			13%	
<b>Prime Time Hall Rental (Friday, Saturday and Sunday)</b>									
57.	Bay Room	\$533.40	\$541.40	\$549.52	\$557.76	\$566.13	per day	13%	
58.	Sound Room	\$417.95	\$424.22	\$430.58	\$437.04	\$443.60	per day	13%	
59.	R. E. Rutherford	\$897.35	\$910.81	\$924.47	\$938.34	\$952.42	per day	13%	
60.	Shore Room #1	\$126.50	\$128.40	\$130.32	\$132.28	\$134.26	per day	13%	
61.	Shore Room #2	\$253.62	\$257.42	\$261.29	\$265.20	\$269.18	per day	13%	
62.	Shore Rooms 1 and 2	\$376.51	\$382.16	\$387.89	\$393.71	\$399.62	per day	13%	
<b>Monday - Thursday Hall Rental (over 4 hours)</b>									
63.	Bay Room	\$258.54	\$262.42	\$266.35	\$270.36	\$274.42	per day	13%	
64.	Sound Room	\$202.06	\$205.09	\$208.17	\$211.29	\$214.46	per day	13%	
65.	R. E. Rutherford	\$439.25	\$445.84	\$452.53	\$459.32	\$466.21	per day	13%	
66.	Shore Room #1	\$100.27	\$101.77	\$103.30	\$104.85	\$106.42	per day	13%	
67.	Shore Room #2	\$133.23	\$135.23	\$137.26	\$139.32	\$141.41	per day	13%	
68.	Shore Rooms 1 and 2	\$207.08	\$210.19	\$213.34	\$216.54	\$219.79	per day	13%	

Schedule E - Parks and Recreation

Service or Activity		2021 Fee	2022 Fee	2023 Fee	2024 Fee	2025 Fee	Unit	Applicable Tax	Notes
<b>Monday - Thursday Hall Rental (under 4 hours)</b>									
69.	Bay Room	\$125.49	\$127.37	\$129.28	\$131.22	\$133.19	per day	13%	
70.	Sound Room	\$100.42	\$101.93	\$103.46	\$105.01	\$106.59	per day	13%	
71.	R. E. Rutherford	\$219.62	\$222.91	\$226.26	\$29.64	\$233.08	per day	13%	
72.	Shore Room #1	\$66.63	\$67.63	\$68.64	\$69.67	\$70.72	per day	13%	
73.	Shore Room #2	\$100.27	\$101.77	\$103.30	\$104.85	\$106.42	per day	13%	
74.	Shore Rooms 1 and 2	\$138.06	\$140.13	\$142.23	\$144.36	\$146.53	per day	13%	
<b>Hall Rental - Extras and Amenities</b>									
75.	Kitchen/stove/fridge (full day rental)	\$100.00	\$100.00				per day	13%	
76.	Kitchen/stove/fridge (half day rental)	\$60.00	\$60.00				per day	13%	
77.	Round Tables	\$75.00	\$75.00				per day	13%	
78.	Merchandise	20%	20%					Exempt	Minimum charge \$250.00.
80.	Society of Composers, Authors and Music Publishers of Canada (SOCAN)	\$59.17	\$59.17					13%	Increases regulated by SOCAN
81.	Facility Booking Administration Fee	\$15.00	\$15.00	\$15.00				13%	This fee applies when cancellation occurs after a rental is confirmed via signature and payment but cancellation occurs outside 30-days prior to rental
82.	Food Concessions - Hydro and Water Charge	\$10.00	\$10.00					13%	
83.	After Hours Rental Fee (rental past 2:00 am)	\$100.00	\$100.00				per hour	13%	
84.	Facility Rental Deposit and Cancellation Fee	25% of booking fee	25% of booking fee						
<b>Other Rentals</b>									
85.	Harrison Park Hall - Non Prime Full day Monday-Thursday	\$147.05	\$175.72				per day	13%	6+ hours
86.	Harrison Park Hall - Non Prime Half day Monday-Thursday	\$74.78	\$89.37				per half day	13%	1-5 hours
87.	Harrison Park Hall - Prime Full Day (Friday, Saturday, Sunday)	\$181.15	\$216.47				per day	13%	6+ hours
88.	Harrison Park Hall - Prime Half Day (Friday, Saturday, Sunday)	\$90.34	\$107.95				per half day	13%	1-5 hours
89.	Harrison Park – Picnic Shelters	\$15.00	\$20.00				per row (9 tables)	13%	6+ hrs @ day rate
90.	Victoria Park	\$451.00					per day	13%	

Schedule E - Parks and Recreation

Service or Activity		2021 Fee	2022 Fee	2023 Fee	2024 Fee	2025 Fee	Unit	Applicable Tax	Notes
91.	Kelso Beach Park - Under 4 hrs - including non-profit	\$158.03					per day	13%	Non-profit event is an activity/event organized by a non-profit organization or a board of volunteers where all proceeds are directed back to the event or future program related costs.
92.	Kelso Beach Park - Over 4 hrs - including non-profit	\$316.16					per day	13%	
93.	Kelso Beach Park - For Profit (Commercial) - or \$1.10/ticket to be paid, whichever is greater	\$609.00					per day	13%	
94.	Kelso Beach – Picnic Shelter	\$10.00	\$15.00				per row	13%	Up to 8 rows available.
95.	Kelso Beach - Setup and tear down fee	\$50.00					day	13%	
96.	Bayshore & Kelso Beach Gazebo Rental hourly	\$30.00					per hour	13%	minimum of 2 hours
97.	Bayshore & Kelso Beach Gazebo Rental daily	\$175.00					per day	13%	
98.	Bayshore Grounds	\$400.00					per day	13%	
99.	Bayshore Concourse hourly	\$28.98					per hour	13%	minimum of 2 hours
100.	Outdoor Bandshells/Other Approved Parks and Open Spaces	\$30.30	\$30.75	\$31.21			per day	13%	
<b>Campgrounds</b>									
101.	Harrison Park Campground fee - nightly	\$51.80	\$52.78	\$53.78			per night	13%	
102.	Harrison Park Campground fee - off season (Thanksgiving - May 1)	\$25.00	\$25.00				per night	13%	unserviced, no amenities
103.	Harrison/Kelso Backpacker rate - non serviced	\$29.62	\$35.42				per night	13%	
104.	Kelso Campground fee	\$48.60	\$49.52	\$50.46			per night	13%	
105.	Kelso Campground fee- Salmon Spectacular Rate	\$45.40	\$46.26	\$47.14			per night	13%	During Salmon Spectacular Only
106.	Firewood	\$8.00	\$8.00				per bag	13%	
107.	Ice	\$4.00	\$4.00				per bag or block	Exempt	
108.	Waste Tank Pump Out	\$10.00	\$10.00				per dump	13%	For non-registered camper
<b>Recreation Programs</b>									
109.	Ice Sport - Youth Non-Resident Card	\$167.00	\$167.00				per participant	Exempt	Per participant, per sport. Refer to Policy CS#19
110.	Field or Floor Sport - Youth Non-Resident Card	\$100.00	\$100.00				per participant	Exempt	

Schedule E - Parks and Recreation

Service or Activity		2021 Fee	2022 Fee	2023 Fee	2024 Fee	2025 Fee	Unit	Applicable Tax	Notes
111.	Short Term Camp or Program (1-4 weeks) – Youth Non-Resident Card	40%	40%				of registration fee	Exempt	
112.	Springfest Games Registration Fee	\$6.00	\$6.00					13%	
113.	Springfest Games Event Fee	\$1.00	\$1.00				per event	13%	\$12.00 maximum registration fee (unlimited events)
114.	Regular Skating Admission – Single Skates	\$5.00	\$5.00				per skate	HST incl.	
115.	Regular Skating Admission – Family Skates	\$8.00	\$8.00				per skate	HST incl.	
116.	Regular Skating Membership – Single	\$30.00	\$30.00					13%	
117.	Regular Skating Membership - Family	\$65.00	\$65.00					13%	
118.	Adult Public Skating – Single	\$5.00	\$5.00				per skate	HST incl.	
119.	Adult Public Skating – Membership	\$40.00	\$40.00					13%	
120.	Shinney Hockey – Individual	\$5.00	\$5.00				per skate	HST incl.	
<b>Harrison Park Pool</b>									
121.	Open Swim – All Ages	\$5.00						HST incl.	
122.	Open Swim – Family Pass	\$15.00						HST incl.	
123.	Seasons Pass – Individual	\$70.00						13%	
124.	Seasons Pass – Family (max 5)	\$120.00						13%	
125.	Private Pool Rentals - up to 25 swimmers	\$70.00						13%	
126.	Private Pool Rentals - up to 26-50 swimmers	\$90.00						13%	
127.	Private Pool Rentals - up to 51-100 swimmers	\$110.00						13%	
<b>Specialty Camps (Weekly)</b>									
128.	Soccer Camp (4 days) – Half Day	\$100.00	\$100.00				per person	Exempt	
129.	Soccer Camp (5 days) – Half Day	\$125.00	\$125.00				per person	Exempt	
130.	Soccer Camp (4 days) – Full Day	\$140.00	\$140.00				per person	Exempt	
131.	Soccer Camp (5 days) – Full Day	\$175.00	\$175.00				per person	Exempt	
132.	Soccer Camp – Advanced (4 days)	\$185.00	\$185.00				per person	Exempt	
133.	Soccer Camp – Advanced (5 days)	\$230.00	\$230.00				per person	Exempt	
134.	Hockey Skills Program	\$150.00	\$150.00				per person	Exempt	8-week program
135.	Power Skating Program	\$150.00	\$150.00				per person	Exempt	8-week program
136.	Power Skating Program - Midget/Elite	\$165.00	\$165.00				per person	13%	8-week program
137.	Program Withdrawal Administration Fee	\$15.00	\$15.00				per person	13%	
<b>Use of Owen Sound Boat Launch Facilities</b>									
138.	Daily launches	\$10.00	\$10.00					13%	
139.	Extended overnight parking	\$8.85	\$8.85				per night	13%	
140.	Daily dockage	\$1.00	\$1.00				per foot, per day	13%	only charged during Derby
141.	Season passes	\$100.00	\$100.00					13%	
142.	Season passes (2nd pass)	\$44.25	44.25					13%	



Schedule E - Parks and Recreation

Service or Activity		2021 Fee	2022 Fee	2023 Fee	2024 Fee	2025 Fee	Unit	Applicable Tax	Notes
<b>Other Fees</b>									
143.	Delivery of garbage cans	\$50.00					per 5 cans	13%	rental is only available for events held in City facilities
144.	Recycling Carts	no charge							Rental is only available for events held in City facilities
<b>Special Event Rentals</b>									
145.	Heavy-duty 5-channel cable protector	\$22.12					per unit, per week	13%	Plus damage deposit of \$50.00 per unit
146.	32" x 48" Sandwich board frames	\$8.85					per unit, per week	13%	Plus damage deposit of \$25.00 per unit
147.	24" x 48" Sandwich board frames	\$8.85					per unit, per week	13%	Plus damage deposit of \$25.00 per unit
<b>Commemorative Programs</b>									
148.	Commemorative Forest Program Purchase, planting and plaque	\$358.05	\$363.42	\$368.87			per tree	13%	City will issue a donation receipt
149.	Commemorative Bench Program Purchase, installation and plaque	\$2,000.00	\$2,038.00	\$2,076.72			per bench	13%	City will issue a donation receipt

Service or Activity		Fee	Unit	Applicable Tax	Notes
<b>Planning Act Tariff of Fees<sup>1</sup></b>					
1.	Official Plan Amendment	\$3,500.00	each	Exempt	
2.	Zoning By-law Amendment (General)	\$3,000.00	each	Exempt	
3.	Zoning By-law Amendment (Removal of Holding Symbol)	\$1,000.00	each	Exempt	
4.	Extension of Temporary Use By-law	\$1,000.00	each	Exempt	
5.	Draft Plan of Subdivision	\$5,000.00	base fee	Exempt	Maximum of \$15,000.00 total (base fee + lot or block fee)
		+ \$100.00	per lot or block	Exempt	
6.	Draft Plan of Subdivision - Each Revision, Extension, Amendment to Conditions	\$1,000.00	each	Exempt	Applies per applicant-initiated change to the approved draft plan or approved conditions.
7.	Model Home Agreement	\$1,000.00	per application	Exempt	
8.	Draft Plan of Condominium (other than standard)	\$3,000	base fee	Exempt	Maximum of \$7,000 total (base fee + lot or block fee)
		plus \$100	per unit or parcel	Exempt	
9.	Draft Plan of Condominium (standard)	\$4,000.00	each	Exempt	
10.	Site Plan Approval - Residential (Major)	\$2,500.00	base fee	Exempt	Total fee = base fee + fee per dwelling unit. Maximum fee \$5000.00.
		+\$50.00	fee per dwelling unit	Exempt	
11.	Site Plan Approval - Commercial (Major)	\$2,500.00	base fee	Exempt	Total fee = base fee + per area fee. Maximum fee \$5000.00.
		+\$50.00	per m <sup>2</sup> of floor area	Exempt	
12.	Site Plan Approval - Residential or Commercial (Minor) <sup>2</sup>	\$800.00	each	Exempt	Minor site plan approval fee for Residential or Commercial development includes any ONE of the following (Note 2)
13.	Consent to Sever	\$1,800.00	includes 1 severed lot or easement and 1 retained	Exempt	Requires separate application form, must affect same original lot and be applied for at the same time as original consent
		+ \$600.00	each additional severed lot or easement affecting the same original lot	Exempt	
14.	Minor Variance	\$850.00	each	Exempt	
15.	Pre-consultation fee	\$500.00	each	Exempt	Per Submission. Same fee for Subdivision, Condominium, Site Plan, Official Plan Amendment or Zoning By-law Amendment pre-consult.
16.	Cost Recovery Fees (peer reviews etc)	Actual cost	each	Exempt	As per City Official Plan
17.	Final Subdivision Approval and Agreement	\$1,000.00	base fee	Exempt	Maximum of \$1800.00. Would apply if agreement required as condition of consent as well as draft plan of subdivision.
		+ \$100.00	per lot or block		
18.	Final Condominium Approval and Agreement	\$1,000.00	each	Exempt	
19.	Exemption Request (Draft Plan of Condominium)	\$1,200.00	each	Exempt	
20.	Part Lot Control By-law	\$1,000.00	base fee	Exempt	Maximum \$2000.00 total (base fee + lot or block fee)
		+ \$50.00	per lot or block		
21.	Miscellaneous/Other Agreement	\$500.00	per agreement	Exempt	

Service or Activity	Fee	Unit	Applicable Tax	Notes
<b>Property Inquiry Requests</b>				
22. Planning/Zoning Information (2010-078)	\$100.00	each	Exempt	
23. Planning/Zoning Conformity Checks (2010-078 or 1985-80)	\$150.00	each	Exempt	
24. Planning/Zoning Information (1976-100)	\$150.00	each	Exempt	
25. Heritage Registry Notice	\$25.00	each	Exempt	
<b>Various Documents and Services</b>				
26. Custom Base Maps - Basic (8 1/2 x 14)	\$10.00	each	13%	Fee for customized base maps from the City's digital topographic maps
27. Custom Base Maps - detailed customization (8 1/2X14)	\$20.00	each	13%	
28. Fence Viewers Fee	\$250.00	each	Exempt	
29. Appeal - Property Standards Order	\$200.00	each	Exempt	
<b>Notes:</b>				
<sup>1</sup> For any application where a technical study completed in support of the application is determined by the City of Owen Sound to require a peer review, such peer review will be coordinated by the City of Owen Sound and paid for by the applicant.				
<sup>2</sup> A Minor Site Plan Approval Application for Residential or Commercial development includes any classes of development that may be considered by the delegate as further described in the Site Plan Control By-law 2011-034, as amended				

Service or Activity		Fee	Unit	Applicable Tax	Notes
<b>Building Permit</b>					
1.	New single detached, semi-detached, duplex and row dwellings	\$9.10	per m <sup>2</sup> of gross floor area	Exempt	Includes complete new plumbing permit. See note 1 below.
		\$75.00	1-car attached garage	Exempt	
		\$100.00	2+ car attached garage	Exempt	
		\$4.00	per plumbing fixture	Exempt	See note 2 below.
		\$30.00	Occupancy fee	Exempt	To close out file.
2.	Residential Other	\$10.25	per \$1,000.00 perscribed value	Exempt	Minimum fee \$120.00. Other than described in Part 1, includes decks, accessory structures, pools & porches. See note 1.
		\$42.50	per dwelling unit	Exempt	When plumbing occurs in conjunction with other construction. See notes 2 and 3 below.
		\$4.00	per plumbing fixture	Exempt	When plumbing occurs in conjunction with other construction. See notes 2 and 3 below.
		\$30.00	Occupancy fee	Exempt	To close out file.
3.	Commercial, Industrial, Institutional and other Non-residential Uses	\$10.25	per \$1,000.00 perscribed value	Exempt	Minimum fee, \$240.00. Includes buildings and accessory structures, See note 1 below.
		\$85.00	each	Exempt	When plumbing occurs in conjunction with other construction. See notes 2 and 3 below.
		\$4.00	per plumbing fixture	Exempt	When plumbing occurs in conjunction with other construction. See notes 2 and 3 below.
		\$30.00	Occupancy fee	Exempt	To close out file.
4.	Designated Structures	\$10.25	per \$1,000.00 perscribed value	Exempt	Minimum fee \$240.00. Includes structures set out in Section 1.3.1.1.[A] of the Ontario Building Code.
		\$30.00	Occupancy fee	Exempt	To close out file.
5.	Partial permits	\$120.00	each separate permit	Exempt	Includes foundations, main structure, etc. Charged in addition to the permit fee set out in part 1, 2 or 3 above.
<b>Plumbing Permit</b>					
6.	Residential	\$125.00	per permit	Exempt	Includes buildings and accessory structures.
		\$42.50	per additional dwelling unit with work requiring a plumbing permit	Exempt	

Service or Activity		Fee	Unit	Applicable Tax	Notes
7.	Commercial, Industrial, Institutional and other Non-residential Uses	\$125.00	per permit	Exempt	Includes buildings and accessory structures.
		\$165.00	per permit for work within Part 3 buildings.	Exempt	Includes buildings and accessory structures.
8.	Site Services Only	\$10.25	per \$1,000.00 perscribed value	Exempt	Minimum residential fee \$120.00, minimum non-residential fee \$240.00.
		\$30.00	Occupancy fee	Exempt	To close out file.
9.	Water Conditioner Installation	\$30.00	each	Exempt	Without further plumbing required.
<b>Conditional Permit</b>					
10.	Conditional Permit	\$100.00	each	Exempt	Plus any other applicable permit fee required.
<b>Demolition Permit</b>					
11.	Buildings or Structures - volume up to 175m <sup>3</sup> above grade	\$180.00	per structure	Exempt	See note 4 below.
		\$30.00	Occupancy fee	Exempt	To close out file.
12.	Buildings or Structures - volume greater than 175m up to 600m <sup>3</sup> above grade	\$600.00	per structure	Exempt	See note 4 below.
		\$30.00	Occupancy fee	Exempt	To close out file.
13.	Buildings or Structures - volume greater than 600m <sup>3</sup> , and Building Area 600m <sup>2</sup> or less	\$1,200.00	per structure	Exempt	See note 4 below.
		\$30.00	Occupancy fee	Exempt	To close out file.
14.	Buildings or Structures - building area greater than 600m <sup>2</sup>	\$2,400.00	per structure	Exempt	Plus security deposit, see note 5 below.
		\$30.00	Occupancy fee	Exempt	To close out file.
15.	Security Deposit	\$180.00	per accessory structure - volume up to 175m <sup>3</sup> above grade	Exempt	Refundable upon Occupancy.
		\$1,250.00	per non-accessory structure - volume up to 175m <sup>3</sup> above grade	Exempt	Refundable upon Occupancy.
		\$2,000.00	per structure - volume between 175m and 600m <sup>3</sup> above grade	Exempt	Refundable upon Occupancy.
		\$4,000.00	per structure - volume greater than 600m <sup>3</sup> , and Building Area 600m <sup>2</sup> or less	Exempt	Refundable upon Occupancy.

Service or Activity	Fee	Unit	Applicable Tax	Notes
<b>Sign Permits</b>				
16. Banner, Billboard, Developer Sign, EMD Readograph, EMD Static Sign, Fascia Sign, Ground Sign, Inflatable Sign (non-holiday), Projecting Sign, Pylon Sign, Roof Sign or Sandwich Sign (includes Accessory and Non-Accessory)	\$20.00/sq m, minimum \$75.00	per application	Exempt	
17. Cross Street Banner	Actual Cost	per application	Exempt	Invoiced by the City based on actual costs to display and take down
18. For-profit Community Event Sign including H-Frame Sign, Fence Banner, Portable Sign or Sandwich Sign	\$50.00	per application	Exempt	
19. Not-for-profit Community Event Sign including H-Frame Sign, Fence Banner, Portable Sign or Sandwich Sign	No charge	per application	Exempt	
20. Portable Sign	\$100.00	each	Exempt	
21. Temporary Banner	\$25.00	per application	Exempt	
<b>Other Permits and Services</b>				
22. Change in Use Permit	\$100.00	each	Exempt	Or other applicable permit fee, whichever is greater
23. Permit Transfer (to new property owner)	\$75.00	each	Exempt	
24. Tent Permit - area up to 60 m <sup>2</sup>	\$0.00	per permit	Exempt	See note 6 below.
25. Tent Permit - area 60 m <sup>2</sup> to 225 m <sup>2</sup>	\$50.00	per permit	Exempt	See note 6 below.
26. Tent Permit - area larger than 225 m <sup>2</sup>	\$200.00	per permit	Exempt	See note 6 below.
27. Property Inquiry Request Form - Permit Status/Work Orders	\$75.00	per request	Exempt	
29. Property Inquiry Request Form - Archive File Retrieval	\$30.00	minimum, or \$75/hour	Exempt	
30. Real Estate firm annual sign permit charge	\$60.00	per year	Exempt	

Service or Activity	Fee	Unit	Applicable Tax	Notes
<b>Notes:</b>				
1. This fee is also required for modular or mobile buildings or structures				
2. No additional Plumbing Permit required.				
3. Fixture Count Fee is charged as well as the base Plumbing Permit fee in fees numbered 2, 3, 6 AND 7				
4. Volume calculation = L x W x H				
5. A security deposit by way of a Letter of Credit or Cash security, provided in a form satisfactory to the City based on an estimate of costs of demolition and restoration of the property from a Professional Engineer to a maximum of 50% of the estimated costs to the satisfaction of the City's Chief Building Official.				
6. Includes one tent or a group of tents in one location at one event				

Schedule H - Cemetery

Service or Activity		2021	2022	2023	Unit	Applicable Tax	Notes
<b>In Ground - Upright Memorials</b>							
1.	Single Interment Rights	\$1,416.90	\$1,443.82	\$1,471.25	Per grave	13%	Includes 40% Care and Maintenance Fund; 57% General Accounts and 3% Future Development Fund (per legislative requirements)
<b>In Ground - Flat Markers Only</b>							
2.	Cremation Lot - Flat Marker Only	\$454.45	\$463.09	\$471.89		13%	
3.	Single	\$1,262.24	\$1,286.22	\$1,310.66	(3 ft x 9 ft)	13%	Includes 40% Care and Maintenance Fund; 57% General Accounts and 3% Future Development Fund (per legislative requirements)
<b>Natural Burial</b>							
4.	Single Natural Burial Interment Rights	\$1,781.90	\$1,808.63	\$1,835.76		13%	
<b>Columbarium Garden (Upright Memorials or Flat Markers)</b>							
5.	Preferred Cremation	\$757.13	\$771.51	\$786.17	(4 ft x 3 ft)	13%	Infants must be 18 months or younger. Includes 40% Care and Maintenance Fund; 57% General Accounts and 3% Future Development Fund (per legislative requirements).
6.	Preferred Infant Lots	\$757.13	\$771.51	\$786.17	(3 ft x 5 ft)	13%	
<b>Columbarium Niche Inurnment Rights</b>							
7.	Cabinet #1 - Rows A and G	\$2,196.75	\$2,238.49	\$2,281.02		13%	Niche size is 1 foot by 1 foot. Columbarium Niche Inurnment rights include an individual or companion bronze memorial plaque and 15% Care and Maintenance Fund, 50% General Accounts and 35% Future Development Fund (per legislative requirements)
8.	Cabinet #1 - Rows B and F	\$2,267.05	\$2,310.12	\$2,354.02		13%	
9.	Cabinet #1 - Rows C, D and E	\$2,484.45	\$2,531.65	\$2,579.76		13%	
10.	Cabinet #4 - Rows A and G	\$2,196.75	\$2,238.49	\$2,281.02		13%	
11.	Cabinet #4 - Rows B and F	\$2,267.05	\$2,310.12	\$2,354.02		13%	
12.	Cabinet #4 - Rows C, D and E	\$2,484.45	\$2,531.65	\$2,579.76		13%	
<b>Interment Services</b>							
13.	Interment - Adult - Single Depth	\$941.00	\$958.88	\$977.10		13%	
14.	Interment - Adult - Double Depth	\$1,371.48	\$1,397.54	\$1,424.09		13%	
15.	Interment Saturday or Sunday - Adult in ground	\$1,651.62	\$1,683.00	\$1,714.98		13%	
16.	Interment Statutory Holidays - Adult inground	\$1,881.99	\$1,917.75	\$1,954.19		13%	
17.	Interment - Infant	\$298.52	\$304.19	\$309.97		13%	
18.	Interment Saturday or Sunday - Infant in ground	\$522.42	\$532.35	\$542.46		13%	
19.	Interment Statutory Holidays - Infant inground	\$590.55	\$601.77	\$613.20		13%	
20.	Inurnment - Single	\$253.10	\$257.91	\$262.81		13%	
21.	Inurnment Saturday or Sunday	\$435.89	\$444.17	\$452.61		13%	
22.	Inurnment Statutory Holidays	\$493.22	\$502.59	\$512.14		13%	



Schedule H - Cemetery

Service or Activity	2021	2022	2023	Unit	Applicable Tax	Notes	
23. Interment- Cremated Remains In-ground	\$349.37	\$356.01	\$362.77		13%	Infants must be 18 months or younger. Subject to service fee if performed on Saturday, Sunday or Statutory Holidays	
24. Interment Cremated Remains Saturday or Sunday	\$614.36	\$626.03	\$637.93		13%		
25. Interment Cremated Remains Stat. Holiday	\$699.81	\$713.11	\$726.66		13%		
26. Interment - Second set of remains in same Opening	\$98.43	\$100.30	\$102.21		13%		
27. Scattering of Cremated Remains	\$349.36	\$356.00	\$362.76		13%		
28. Scattering of Cremated Remains Saturday or Sunday	\$614.35	\$626.03	\$637.92		13%		
29. Scattering of Cremated Remains Stat. Holiday	\$699.81	\$713.10	\$726.65		13%		
30. Crypt Entombment - Single	\$498.62	\$508.10	\$517.75		13%		
31. Crypt Entombment Saturday or Sunday	\$871.77	\$888.34	\$905.22		13%		
32. Crypt Entombment Statutory Holiday	\$992.92	\$1,011.79	\$1,031.01		13%		
33. Crypt Entombment -Re-open & Inter Cremated Remains	\$607.87	\$619.41	\$631.18		13%		
34. Crypt Entombment Re-open Saturday or Sunday	\$1,072.96	\$1,093.34	\$1,114.12		13%		
35. Crypt Entombment Re-open Statutory Holidays	\$1,216.81	\$1,239.93	\$1,263.49		13%		
36. Double Depth Extra Charge	\$430.48	\$438.66	\$446.99		13%		
37. Mausoleum Winter Vault Storage (Available December 1st to April 30th Only)	\$122.22	\$124.54	\$126.91	per month	13%		
38. Mausoleum Late Storage (May 1 - November 30)	\$50.95	\$51.92	\$52.90	per week	13%		
39. Cremation Storage (minimum 1 month fee)	\$75.53	\$76.97	\$78.43	per month	13%		
<b>DISINTERMENT - Removal and Re-interment within Same Cemetery</b>							
40. Adult	\$2,289.77	\$2,333.28	\$2,377.61		13%		Fee does not include boom truck or other additional expenses. Infants must be 18 months or younger.
41. Child	\$1,307.66	\$1,332.51	\$1,357.82		13%		
42. Infant	\$659.78	\$672.31	\$685.09		13%		
43. Cremated Remains	\$661.76	\$674.34	\$687.15		13%		
<b>DISINTERMENT - Removal and Re-interment Elsewhere</b>							
44. Adult	\$1,520.74	\$1,549.63	\$1,579.08		13%	Fee does not include boom truck or other additional expenses. Infants must be 18 months or younger.	
45. Child	\$866.37	\$882.83	\$899.60		13%		
46. Infant	\$465.09	\$473.93	\$482.93		13%		
47. Cremated Remains	\$430.48	\$438.66	\$446.99		13%		
<b>Installation Fees</b>							
48. Monument Foundations	\$23.80	\$24.25	\$24.71	per cu. ft.	13%		
49. Marker Installation - Large	\$165.49	\$168.63	\$171.84	each	13%	Larger than 1 ft x 2 ft.	

Schedule H - Cemetery

Service or Activity		2021	2022	2023	Unit	Applicable Tax	Notes
50.	Marker Installation - Medium	\$143.85	\$146.59	\$149.37	each	13%	Between 10 in x 16 in to 1 ft x 2 ft.
51.	Marker Installation - Small	\$125.47	\$127.86	\$130.29	each	13%	Less than 10 in. x 16 in.
<b>Miscellaneous Fees</b>							
52.	Scattering Memorialization on Central Memorial	\$146.02	\$148.79	\$151.62		13%	
53.	Transfer Fees, Administration and Title Search	\$74.63	\$76.05	\$77.49		13%	
54.	Care and Maintenance of Plots previously unpaid	\$269.33	\$274.44	\$279.66		13%	
55.	Administrative/Maintenance Fee	\$74.63	\$76.05	\$77.49		13%	
56.	Late Charges for Funerals Completed after Hours	\$98.43	\$100.30	\$102.21	per. 1/2 hr.	13%	
57.	Mausoleum Committal Service Fee	\$258.57	\$263.48	\$268.49		13%	
58.	Carrying Fee	\$38.75	\$39.49	\$40.24	per staff member	13%	
<b>ANNUAL INCREASE - ALL GREENWOOD CEMETERY FEES</b>							
59.	Annual Increase	CPI	CPI	CPI	per year	N/A	

Schedule I - Fire and Emergency Services

Service or Activity	Fee	Unit	Applicable Tax	Notes
<b>Permits and Inspections</b>				
2. Occupant load calculation	\$110.00	each	Exempt	
3. Inspection - residential/apartments/condominiums/daycares	\$180.00	base fee (see below)	Exempt	
4. Inspection - per additional unit (up to 10 additional units)	\$20.00	per unit	Exempt	base fee + \$20 per unit
5. Inspection - max. for buildings with more than 10 additional units	\$220.00	maximum	Exempt	base fee + maximum additional unit fee
6. Inspection - group home	\$180.00	each	Exempt	
7. Inspection - industrial/commercial/office/multi-occupancy	\$180.00	base fee (see below)	Exempt	
8. Inspection - per tenant or occupant	\$110.00	each	Exempt	base fee + tenant/occupant fee
9. Inspection - buildings over \$10,000 sq. feet	\$110.00	each	Exempt	base fee + large building fee
10. Inspection - tent equal to or greater than 100 square feet	\$180.00	each	Exempt	
<b>Reports</b>				
11. Copy of Fire Report	\$60.00	per report	Exempt	
<b>Fireworks</b>				
12. Storage site inspection	\$125.00	each	Exempt	
13. Special Occasion Permit	\$125.00	each	Exempt	
<b>Fire and Protective Services</b>				
14. Security / Fire Watch / Standby	\$400.00	per hour	Exempt	Plus materials, min. 3 hrs, 1 truck, 2 firefighters
15. Fire Department Assistance Beyond Normal Requirements	\$100.00	per firefighter, per hour	Exempt	Plus materials.
16. Vehicle on King's Highway - First Hour	see note		Exempt	In accordance with fees set by MTO
17. Vehicle on King's Highway - After first hour	see note		Exempt	
18. False Alarms - Equipment Malfunction (after the 1st incident annually)	\$410.00	per response	Exempt	At the discretion of the Fire Chief
19. False Alarm - Failure to notify monitoring company or agency	\$410.00	per response	Exempt	As set out in the Fire and Emergency Services By-law
20. Open Burning - contrary to by-law after 1st warning	\$140.00	per response	Exempt	Second call when by-law isn't being followed
21. Hazardous Material Response	Cost Recovery		Exempt	At the level set out in the Fire and Emergency Services By-law
22. Fire Suppression - Special Equipment	Cost Recovery		Exempt	As set out in the Fire and Emergency Services By-law
<b>Air Tank Fills</b>				
23. SCBA 2.2	\$7.50	each	+HST	
24. SCBA 4.5	\$8.50	each	+HST	
25. Scuba	\$7.50	each	+HST	
26. Large Cylinder	\$45.00	each	+HST	
<b>Other Services</b>				
27. Private Home & Daycare Centres initial accreditation	\$60.00	each	Exempt	
28. Bunker Gear Cleaning	\$16.00	per suit	+HST	
29. Risk safety management plan (propane) - review & approval - existing	\$100.00	per hour	Exempt	Existing, 5000 USWG or Less
30. Risk safety management plan (propane) - review & approval - new/modified	\$100.00	per hour	Exempt	New or modified, 5000 USWG or Less (+ engineer, architect or firm for 3rd party review, if required, at cost)

Service or Activity	Fee	Unit	Applicable Tax	Notes
<b>Engineering Services</b>				
1. Design Review Application - Minor Residential Developments	\$250.00		Exempt	
2. Design Review Application - Minor Residential Structures	\$75.00		Exempt	
3. Design Review Application - Major Site Plan Developments or Plans of Subdivision - Base fee	\$500.00		Exempt	
4. Design Review - Major Site Plan Developments or Plans of Subdivision - Development Costs less than \$100,000	4%		Exempt	
5. Design Review - Major Site Plan Developments or Plans of Subdivision - Development Costs more than \$100,000	2%		Exempt	
6. Engineering review - Official Plan Amendments	\$500.00		Exempt	
7. Engineering review - Zoning By-law and Minor Variances	\$300.00		Exempt	
8. Engineering review - Consent to Sever Applications	\$350.00		Exempt	
9. Street Occupation Permit	\$60.00		Exempt	
10. Street Occupation Permit Extension	\$30.00		Exempt	Up to 3 additional months.
11. Parade and Road Closure Permit	No charge		Exempt	
12. Special Services Applications (admin fee)	\$60.00		Exempt	Plus security deposit.
<b>Oversize/Overweight Permits</b>				
13. Oversize/Overweight Permit - Each individual object or load	\$60.00		Exempt	
14. Oversize/Overweight Permit - Monthly	\$90.00	per month	Exempt	
15. Oversize/Overweight Permit - Yearly	\$120.00	per year	Exempt	
16. <b>*Development Charges</b>	See note.			See the City's Development Charges by-law

Service or Activity	Fee	Unit	Applicable Tax	Notes
<b>Downtown Sidewalk Snow Removal</b>				
1. Downtown Snow Removal Services	\$123.00	per standard storefront (8m), per invoice	Exempt	
<b>Public Works Division - Water/Wastewater</b>				
2. Water and Sewer After Hours Call	\$175.00		Exempt	
3. Sewer Camera Inspections - Private Property	\$165.00		Exempt	
4. Water Main Tap - 50mm or smaller	\$260.00		Exempt	
5. Water Main Tap - Greater Than 50mm	\$1,200.00		Exempt	
6. Bulk Water Sales - Administration Fee	\$50.00	each +	Exempt	
7. Bulk Water Sales	2x	first block rate	Exempt	
8. Fire Hydrant Use - Water Meter Deposit	\$150.00		Exempt	
9. Fire Hydrant Use - Backflow Preventer Deposit	\$150.00		Exempt	
10. Water & Sanitary & Storm Connection	\$9,248.00		Exempt	
11. Water & Sanitary Connection	\$8,006.00		Exempt	
12. Sanitary Sewer connection	\$6,989.00		Exempt	
13. Storm Sewer connection	\$4,939.00		Exempt	
14. Water Connection	\$3,449.00		Exempt	
15. Water Service Removal	\$1,462.00		Exempt	

Service or Activity		Fee	Unit	Applicable Tax	Notes
<b>Waste Management Fees</b>					
1.	Bag Tag	\$2.50	each	Exempt	Individual bag tags sold at City Hall, Public Works or the Library, otherwise tags must be sold in strips of five.
2.	Blue Box	\$6.25		13%	Size 35 cm X 50 cm X 30 cm deep.
3.	Mini Blue Box	\$3.50		13%	Size 24 cm X 35 cm X 20 cm deep.
4.	Earth Machine Composter	\$20.00		13%	
5.	Kitchen Compost Container	\$6.00		13%	

Service or Activity		Fee	Unit	Applicable Tax	Notes
<b>Cash Fares</b>					
1.	1 - 5 Years	No Charge		Exempt	
2.	Students	\$2.50	each	Exempt	
3.	All Others	\$3.00	each	Exempt	
<b>Monthly Passes</b>					
4.	Pre-School	No Charge		Exempt	
5.	Elementary Students	\$40.00	per month	Exempt	Subject to current reduced rate as approved by Council
6.	High School, College or Mature Student	\$45.00	per month	Exempt	Subject to current reduced rate as approved by Council
7.	Senior Citizen (65+)	\$55.00	per month	Exempt	
8.	Adult	\$70.00	per month	Exempt	
<b>Transit Bus Rental</b>					
9.	Internal Rentals	\$68.00	per hour	Exempt	
10.	External Rentals	\$75.00	per hour	Exempt	
<b>Other Fares</b>					
11.	Trainers of Dogs from Canine Vision Canada	No Charge		Exempt	
12.	Support person accompanying a person with a disability	No Charge		Exempt	

Service or Activity	Fee	Unit	Applicable Tax	Notes
<b>Airport Fees</b>				
1. Aviation Fuel	see note			Subject to market rates
2. Aircraft Parking - Overnight	\$15.00	per night	13%	
3. Aircraft Parking - Weekly	\$50.00	per week	13%	7 nights
4. Aircraft Parking - Monthly (pavement)	\$130.00	per month	13%	
5. Aircraft parking - Monthly (grass)	\$90.00	per month	13%	
6. Landing Fee - aircraft weighing 4,999 kg or less	\$35.00	per landing	13%	All aircraft
7. Landing Fee - aircraft weighing 5,000 kg or more	\$75.00	per landing	13%	All aircraft
8. Room by Day (Lower Level)	\$200.00	per day	13%	During regular airport hours
9. Room by Half Day (Lower Level)	\$125.00	per 1/2 day	13%	During regular airport hours
10. Call Out - first hour	\$100.00	per hour	13%	from time of call
11. Call Out - additional hours after first	\$50.00	per hour	13%	