



CITY OF OWEN SOUND 2009 INTERIM TAX BILLING INFORMATION

To determine our Interim billing we use the property's previous years annualized assessment value and multiplied that by 50% of our 2008 tax rate. Your Interim tax bill is divided into two (2) instalments:

The First Instalment is due on February 27th, 2009

The Second Instalment is due on March 31st, 2009

PAYMENTS: We have many ways to pay your property tax bill.

- Process your payment through your bank via Internet or Telephone banking.
- Mail your payment, please ensure you enclose the appropriate stub with your cheque.
- Deposit payment in our drop box located at the front door of City Hall. **Please, No Cash In The 'Drop Box'.**
- You may also pay your property taxes by Cash or Debit directly at our office.

If paying by cheque we encourage you to save time by enclosing in one envelope, two cheques to pay your 1st and 2nd instalment. Post-date your 2nd cheque to March 31st, 2009 and we will process it on that date.

We have two (2) Pre-Authorized Payment (PAP) Plans available for our taxpayers to conveniently pay their property taxes. More information is available on our website @ www.owensound.ca.

- With our 'INSTALMENT ONLY' PAP Plan, each of the taxpayer's four (4) yearly instalments will automatically be deducted from his/her bank account.
- With our 'MONTHLY BUDGET' PAP Plan, the taxpayer's property taxes will be paid over a ten (10) month period (ie January to October).

We are able to add these payment plans to your account at various times throughout the year. Please see the reverse for the PAP enrollment form.

RECEIPTS: Your cancelled cheque will be your receipt. If a receipt is required please enclose your complete tax bill along with a self addressed stamped envelope with your payment.

PENALTY / INTEREST: As provided by the Municipal Act, 2001 and City By-Law penalty/interest will be charged at a rate of 1¼ % per month. These late payment charges may be added to tax accounts on the 1st day of default as well as the 1st day of each month thereafter, until the account is paid in full. **Payments are applied to all interest/penalty first and then to the oldest unpaid tax amount.**

Although some taxpayers may have appealed their property's assessed value the appeal process does not relieve the taxpayer of the responsibility to pay their Interim tax levy on the required due dates (otherwise, late payment charges will be incurred).

TAX REBATES: The **deadline** to submit most applications under the Municipal Act, 2001 for the 2008 taxation year is February 28, 2009. This includes Vacancy rebates for Commercial and Industrial properties, as well as Charity rebates for taxes paid by Registered Charities on Commercial or Industrial properties. Applications must be received by the Tax Office by **February 28, 2009.**

Note: Applications received after the deadline cannot be accepted.

OTHER INFO: If you have recently sold your property and you are no longer responsible for the property taxes levied against it, please return the tax bill to our office indicating when the property was sold.

Applications, Forms and Taxation Information is available from our Web Site: www.owensound.ca Once at our web site, select "Property Taxes" from the Quick Links bar on the left of the screen. Or you can visit our Service Owen Sound Counter located on the 1st Floor of City Hall at 808 2nd Ave East.

CITY HALL BUSINESS HOURS - MONDAY TO FRIDAY 8:30 AM TO 4:30 PM

If you have questions regarding your 2009 Interim Tax Bill or information contained in this insert, please feel free to contact our Tax Department at (519) 376 – 4440 x 249.