



Minutes of a Meeting of the
COMMUNITY PLANNING AND HERITAGE ADVISORY COMMITTEE

Thursday April 7, 2011
At 6:15 PM in Room 205, City Hall

PRESENT: Councillor Bill Twaddle
Councillor Colleen Purdon
Councillor Jan Chamberlain
Stephanie Barber
Richard MacDonald
Jim Wainwright
Ruthann Carson

STAFF: Pam Coulter, Director of Community Services
Amy Cann, Planning Assistant
Sandra Parks, Heritage and Development Coordinator

REGRETS/

ABSENT: Robert McKee
Aly Boltman

1. **CALL TO ORDER** – 6:18 p.m.

2. **ADDITIONAL ITEMS**

a) Councillor Jan Chamberlain reported that she would like to update Committee on the Bob Greenberg Legacy Lectures

b) Pam Coulter reported that Sue Carleton, DIA Board Chair was in attendance at CPHAC and wished to discuss the Association's Downtown Beautification Project Call for Proposals

Committee welcomed Ms. Carleton, and invited her to begin her briefing about the Beautification Project. Ms. Carleton informed Committee that one objective of the project was to reduce the number of hanging flower baskets in the Downtown and replace with banners, which have a longer life and can be displayed for more extended periods.

She noted further that the project would target the enhancement of the Percy England Parkette and the Former Scopis Lot as gateways to 2nd Avenue East. She added that any structures placed in the Scopis Lot would all be movable to maintain the development potential of the lot.

The Director of Community Services added that an earlier presentation by the DIA to CPHAC had contemplated enhancements to the Percy England Parkette. The earlier resolution of CPHAC was to support the enhancements in principle with additional information to be brought back to Committee.

Moved by Councillor Colleen Purdon;

"THAT the Community Planning & Heritage Advisory Committee receive the draft Call for Proposals for the Downtown Beautification Project from the Sue Carleton on behalf of the DIA; and further,

THAT the Community Planning and Heritage Advisory Committee recommend that City Council support in principle the Call for Proposals for the Downtown Beautification Project for the Percy England Parkette, Scopis Lot and the Banners subject to additional information being provided by the DIA for approval by CPHAC and Council with input from the City's Operations, Community Services, and Corporate Services Departments."

Carried Unanimously

3. **DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF OR FOR MATTERS ARISING OUT OF MINUTES LISTED ON THE AGENDA**

None declared.

4. **CONFIRMATION OF MINUTES**

Moved by Councillor Colleen Purdon;

"THAT the minutes of the Community Planning and Heritage Advisory Committee meeting held on Thursday March 3, 2011 be approved as printed."

Carried Unanimously

6. **CORRESPONDENCE RECEIVED FOR WHICH DIRECTION OF COMMITTEE IS REQUIRED**

7. **REPORTS AND MATTERS TABLED**

I) HERITAGE

a) **Report from the Heritage Coordinator dated March 17, 2011 regarding Heritage Property Tax Relief - Tax Refund Applications**

The Heritage Coordinator review the contents of the report for Committee.

Moved by Jim Wainwright;

"THAT the Community Planning & Heritage Advisory Committee recommends City Council approve the Heritage Property Tax Refund Applications from owners of the properties outlined in Appendix 'A' of the 'Heritage Property Tax Relief – Tax Refund Applications' report dated March 17, 2011 from the Heritage Planning Coordinator."

Carried Unanimously

- b) Report from the Heritage Coordinator dated March 18, 2011 regarding the Interpretive and Designation Plaque Program 2010

The Heritage Coordinator reviewed the contents of the report, noting that one new interpretive plaque and two new designation plaques are being proposed at this time.

Committee discussed the proposed CP Rail Station plaque and agreed that this request was perhaps premature given the building's current state of repair. Committee agreed that there may be opportunity instead to look into a plaque for the new 9th Street bridge or to add a plaque at Harrison Park.

Committee concurred that something should be put in writing to request status of consideration for naming the new 9th Street bridge.

Committee briefly discussed integrating geo-caching symbols on interpretive and trial plaques. Committee requested that staff investigate this matter to understand the feasibility of this initiative.

Moved by Ruthann Carson;

"THAT the Community Planning & Heritage Advisory Committee approves production of designation plaques for former U.S. Consulate and Carnegie Public Library; and further,

THAT the Community Planning & Heritage Advisory Committee request that the Heritage Planning Coordinator investigate an option for a new interpretive plaque at Harrison Park."

Carried Unanimously

Moved by Councillor Jan Chamberlain;

"THAT the Community Planning & Heritage Advisory Committee request that staff report back to Committee regarding the opportunity to name and plaque the 9th Street bridge, as the Tom Thomson Bridge."

Carried Unanimously

II) GENERAL PLANNING

- d) Report from the Planning Technician dated April 6, 2011 regarding Façade and Structural Improvement Program Applications for Neale Kemp at 299 9th St E and Jean Francis At 986 1st Ave E

The Director reviewed the contents of the report for Committee, noting that there is some Facade Grant money available for disbursement this year.

With regard to the Kemp application, Committee discussed that this is the fourth time this applicant has received a grant, and that this may show favouritism. It was noted, however, that there are no competing applications at this time.

With regard to the Francis application, staff clarified that the subject land is owned by the City and leased to Jean Francis. Committee agreed that, while the addition of a deck is not an improvement to the original facade, it is improving the general use of the building and the aesthetics of the 1st Street and riverfront corridor.

Moved by Councillor Jan Chamberlain;

“THAT the Community Planning & Heritage Advisory Committee consider the application for the Façade and Structural Improvement Program application by Neale Kemp (Old Port City Holdings) and recommend a single façade grant (33% of eligible projects costs up to a maximum of \$5,000) for the Old Post Office on property located at 299 9th Street East, subject to the following:

- a) Execution of a commitment agreement with the City;
- b) Confirmation of funding availability to the satisfaction of the City of Owen Sound;
- c) That a one year time period from the time of approval of a façade and structural improvement grant be established for completion of the work;
- d) That the project will be carried out under a Heritage Permit, prior to the commencement of any work, and any other required permits, with regular inspection from the City’s Building Inspector and/or the Heritage Planning Co-ordinator;
- e) That upon completion of the project and prior to the grant being given, the Planning Division will ensure that there are no outstanding taxes on the property.

-and-

THAT the Community Planning & Heritage Advisory Committee recommend City Council approve the Façade and Structural Improvement Program application by Jean Francis (Jean Francis Studio) for a single façade grant (33% of eligible projects costs, up to \$5,000) on rear façade facing the river of the building at 986 1st Avenue East, subject to the following conditions and in accordance with the sketch attached hereto:

- a) Execution of a commitment agreement with the City;
- b) Confirmation of funding availability to the satisfaction of the City of Owen Sound;
- c) That a one year time period from the time of approval of a façade and structural improvement grant be established for completion of the work;
- d) That the project will be carried out under a Building Permit and any other required permits, with regular inspection from the City’s Building Inspector;
- e) That upon completion of the project and prior to the grant being given, the Planning Division will ensure that there are no outstanding taxes on the property.
- f) That building permit fees be waived.”

Carried Unanimously

- c) Presentation from the Director of Community Services regarding the Owen Sound Harbour & Downtown Urban Design/Master Plan Strategy

The Director made a PowerPoint presentation, and mentioned that it is good practice to remind ourselves of the contents and vision of the Harbour &

Downtown Urban Design/Master Plan Strategy. The Director discussed the Big Dig process and the City's progress to this point in terms of revitalization of the Downtown and Harbour Front areas. She added that there are many priority areas for next steps, including: 1st Avenue West; Queen's Park; and the Farmers' Market Square revitalization.

Staff and Committee discussed several issues relating to this Master Plan:

- That redevelopment of the 1st Avenue East corridor is also a priority, but will largely be developer/owner driven;
- That in order to accommodate the vision for the new Market Canopy and Square, traffic will likely have to be realigned, and perhaps be converted to one-way;
- That one of the primary objectives of the Master Plan is to increase walkability and to prioritize pedestrian movement in these key areas;

Jim Wainwright left the meeting at 7:37 PM

- That in the past, CPHAC has a small portion of money to use for smaller projects (like \$15,000), including trails;
- That in the fall CPHAC will work on the capital projects that it believes to be priority, and that staff always watches for grant opportunities; and
- That many communities (such as Charleston, South Carolina) use a 'green fund' program where tax revenue from lands remediated/renewed by the City is used to replenish the redevelopment fund.

8. **CORRESPONDENCE RECEIVED FOR INFORMATION ONLY**

- a) February Building Statistics
- b) Heritage Conservation District Workshop Certificate of Completion to Sandra Parks, Heritage Coordinator

Committee congratulated Ms. Parks. The Heritage Coordinator informed Committee that she learned a great deal about heritage conservation districts, and can bring information back to Committee, at its request.

- c) Grey Sauble Conservation Ontario Regulation 151/06

Moved by Ruthann Carson;

"THAT the Community Planning & Heritage Advisory Committee accept items 8a) through 8c) for information."

Carried Unanimously

9. **OTHER BUSINESS**

- a) Councillor Jan Chamberlain updated Committee on the Bob Greenberg Legacy Lectures. She informed members that the event was to be held on World Town Planning Day, with a lecture from Wayne Caldwell. Councillor Chamberlain will bring a formal report back to Committee at a future date.

RESOLUTION TO MOVE IN CAMERA

Moved by Councillor Jan Chamberlain;

**“THAT the Community Planning & Heritage Advisory Committee move
In Camera to discuss personal matters about an identifiable individual.”**

Carried Unanimously

Committee returned to regular session at 8:11 PM

10. **ADJOURNMENT**

Committee meeting adjourned at 8:11 PM