



Application for a Special Event Banner Permit – City Fences

Owen Sound

OFFICE USE ONLY

Contact us at:

City Hall
808 Second Avenue East
OWEN SOUND, ON N4K 2H4
(519) 376-4440, ext. 275
fax (519) 371-0511
building@e-owensound.com
www.owensound.ca/building

Received by:

Application number:

Date received:

Date issued:

A. Banner Location:

- Duncan McLellan Park Kelso Beach Kinsmen Park
 St. George's Park Tom Williams Park Victoria Park 9th Avenue East former Landfill Site

• if you require a specific section of fence at this location, please provide details (map, drawing, photos, etc.)

B. Applicant:

Organization:

Charitable #:

Contact Name:

Address:

Municipality:

Postal Code:

Province:

E-mail:

Telephone Number:

() ()

Fax:

() ()

Cell Number:

() ()

C. Event:

Event banner will be promoting: _____

Event dates: _____ to _____ Location of Event: _____

• banners must promote community sponsored charitable or not-for-profit events held at City facilities

D. Banner Erection Dates:

Banner will be erected from: _____ to _____

- banner locations can be booked a maximum of forty-five (45) days prior to the date of the event
- banners must be removed within forty-eight (48) hours following the event

E. Proposed Banner Specifications:

Number of banners: _____ Size of banner(s): _____

- permitted banners are limited to a total of 75% of the fence length at each location
- no more than two (2) banners advertising the same event are permitted at each location

Banner wording:

F. Insurance:

- \$2,000,000 public liability & property insurance coverage required, naming the City of Owen Sound safe & harmless of any claims as a result of the use of the banner locations – copy of certificate must be attached to application

G. Declaration of applicant:

I _____ certify that
(print name)

1. The information contained in this application & attached documentation is true to the best of my knowledge.
2. I have authority to bind the organization.
3. The organization/applicant shall be responsible for all costs relating to designing, manufacturing & erecting banners to the satisfaction of the City & shall ensure the banners are properly constructed.
4. The banners are to be secured by plastic ties & the tie ends trimmed.

_____ date

_____ signature of applicant