

January 27, 2020

City of Owen Sound Operating and Capital budget 2020

Purpose of Tonight's Meeting

- To Review the final draft of the 2020 Operating and Capital Budget
- Receive staff report with recommendation to direct staff to bring forward a by-law accepting the 2020 Budget as presented

Process to Date

- The budget process starts in the late summer as staff begin to plan and prepare the next year's budget.
- Operating budgets are carried forward and then changes are made to reflect current year conditions and service levels
- Staff meet as a group to discuss potential recommended and planned capital projects
- Council meetings are held at three stages to review each component of the budget. The first meeting in November on the Capital budget and the second meeting in December focused on Operating.
- Tonight is the final budget meeting to review the completed draft document.

Changes since last Budget Meeting

- Police Services reduced total operating budget by \$70,000
- Court Security and Prisoner Transfers Grant reduced by \$20,000
- Distribution of Wages and wage related overhead costs to rate funded services was reduced by \$50,000
- Net changes to operating budget = Nil

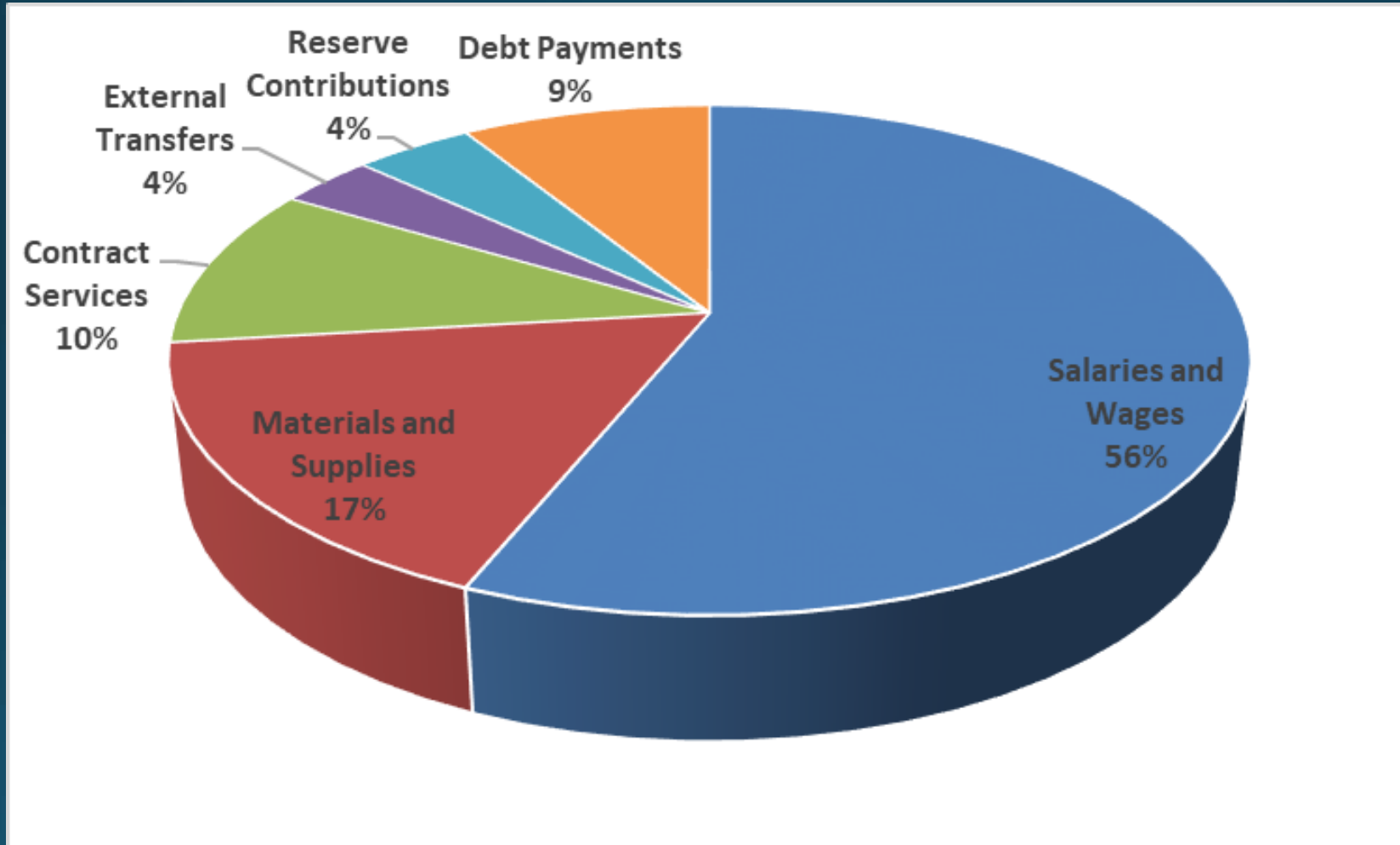
- Cemetery Water System and Irrigation Reserve contribution to be added to 2019 carried forward amount \$15,000
- Amount of Carried forward budget for Official plan adjusted to actual increasing tax funded requirement by \$3000
- Additional Growth support funding required of \$15,000 for Auto Shop at 23rd St E
- Asphalt Resurfacing Budget increased to \$250,000 (fully funded from gas tax)

2020 Draft Operating Budget

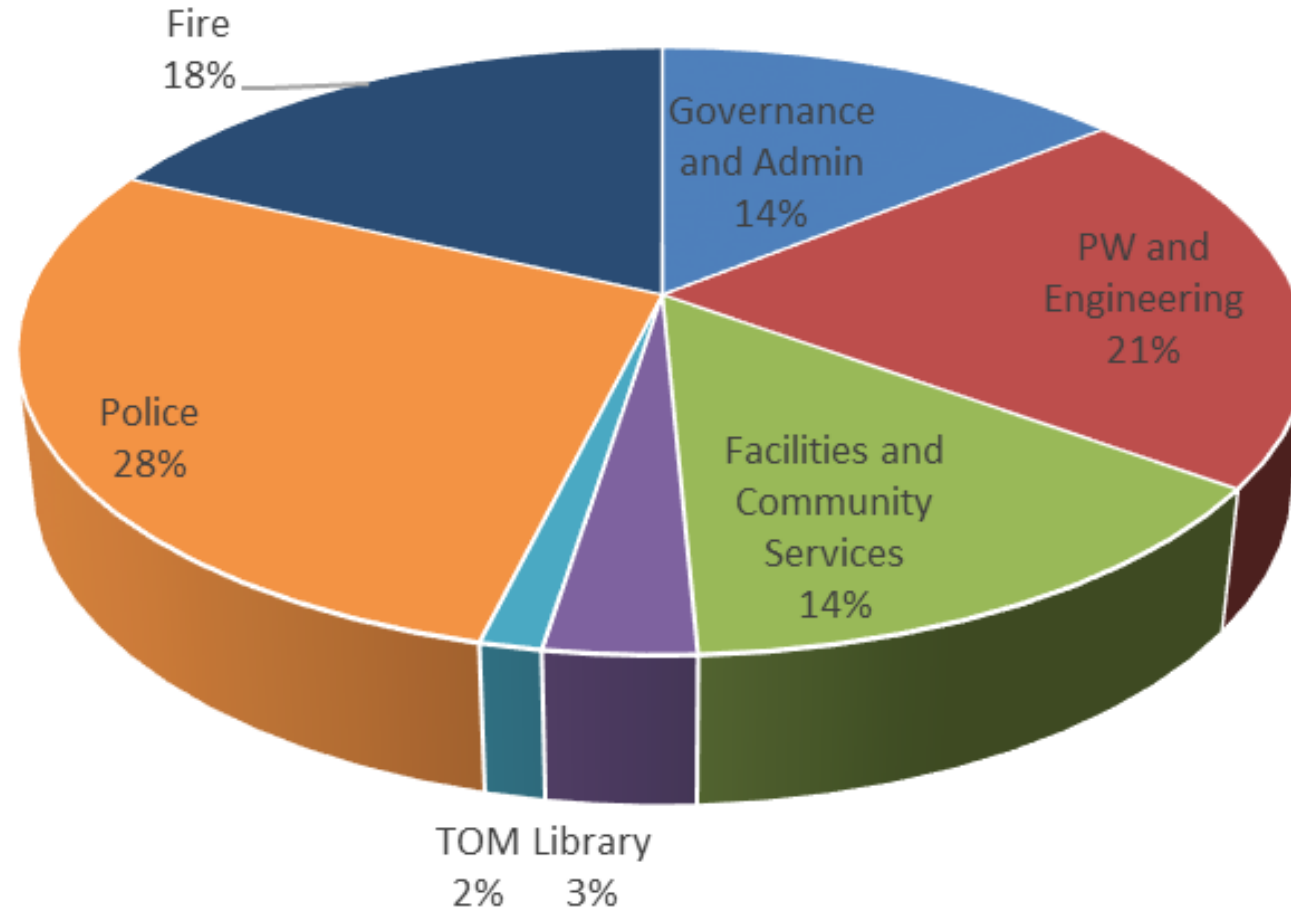
- Overall Levy increase is \$810,000 or 2.7%
- Combined increase after prior year growth is factored in is 1.98%
- Estimated Total increase to average household of Municipal budget before County or School is \$53.40

<i>Increase Summary</i>	
BASE BUDGET	2.46%
GROWTH IMPACT	-0.15%
CORRECTIONS	0.14%
SERVICE LEVEL CHANGES	0.33%
PRIOR YEAR DECISION IMPACT	0.50%
POLICE SERVICES	0.44%
OMPF (TBA)	-2.05%
CAPITAL	1.05%
BUDGETARY INCREASE	2.70%

Operating Expenses by Type



Tax Burden by Division



2020 Capital Program

- Budget includes a dedicated 1.05% increase to capital spending and reserve contributions

Major Capital Projects

- Implementation of an Electronic Records Management System
- Purchase of an Aerial Platform Fire Truck
- Harrison Park Community Hall Accessibility Upgrades
- Improvements to “tot lot” playground at Harrison Park
- Design of Electrical Services upgrade at Kelso Beach park
- Official Plan update
- City of Owen Sound Gateway Signage
- East Bayshore SPS Upgrade
- Completion of 10th St Bridge replacement
- Resurfacing 16th St East and Road Improvements from 9th to 18th Ave E
- Replacement Vector Truck and other fleet purchases

How Tax Dollars are Allocated

- Average Residential Taxes in 2020 after estimated 1.68% increase estimated to be \$3,830.

County	725				
School	354				
City	2,752	}	Core Services	\$	1,062.51
			Police and Fire	\$	1,002.38
			Library	\$	68.95
			Capital and Debt	\$	617.83

Questions or Comments

2020 BUDGETED OPERATING EXPENDITURES AND REVENUES BY DEPARTMENT

	SALARIES AND BENEFITS	MATS AND SUPPLIES	CONTRACT SERVICES, EXTERNAL TRANSFERS, AND RENTS	DEBT PAYMENTS	TRANSFER TO RESERVES	INTERNAL ALLOCATIONS	TOTAL EXPENSES		GRANTS & MUNICIPAL CONTRIBUTIONS	USER FEES, RENTALS AND OTHER REVENUE	TAX LEVY
<i>GOVERNANCE & ADMIN</i>	2,897,351	1,773,992	945,460	430,648	86,500	(1,197,335)	4,936,616	10%		735,210.00	4,201,406
<i>PUBLIC WORKS AND ENGINEERING</i>	3,173,919	1,450,928	2,898,100	529,040	327,500	(303,566)	8,075,921	17%	610,500	1,257,750	6,207,671
<i>WATER AND WASTE WATER</i>	2,286,737	2,408,983	688,659	2,456,805	1,165,049	1,363,611	10,369,844	22%		12,528,901	(2,159,057)
<i>FACILITIES</i>	1,091,037	809,490	246,750	42,631	79,000	(56,553)	2,212,355	5%		55,964	2,156,391
<i>COMMUNITY SERVICES</i>	2,787,261	747,309	383,745	277,101	126,900	169,850	4,492,165	9%	10,000	2,416,447	2,065,718
<i>FIRE</i>	4,734,646	237,555	78,000	4,672	289,000	16,500	5,360,372	11%		11,500	5,348,872
<i>POLICE SERVICES</i>	9,525,886	553,732	326,406	476,347	(32,500)	7,800	10,857,671	23%	1,989,992	496,800	8,370,880
<i>LIBRARY</i>	8,689		987,189				995,878	2%	42,102	0	953,776
<i>ART GALLERY</i>	461,048	136,975	33,700	50,000		(308)	681,415	1%	138,171	152,058	391,186
	26,966,572	8,118,964	6,588,009	4,267,243	2,041,449	(0)	47,982,238		2,790,765	17,654,630	27,536,843
	56%	17%	14%	9%	4%	0%					
									OMPF FUNDING		(1,756,000)
									PIL'S AND EDUCATION RETAINED		(170,696)
									NET CAPITAL LEVY		2,796,011
									NET WATER AND WASTE WATER CAPITAL LEVY		2,159,060
									TAX PENALTIES AND INTEREST		(350,000)
									INTEREST INCOME		0
									SUPPS AND MISC TAX CHANGES		595,000
									NET TAX LEVY		30,810,218



2020 PROPOSED BUDGET - TALLY SHEET

DIV	Division Name	2019 Approved Budget	2020 Draft Budget	Difference
1000	Mayor and Council	\$288,351	\$281,853	(\$6,497)
2000	City Manager	\$255,010	\$257,070	\$2,060
2160	Climate Change Initiatives	\$0	\$105,632	\$105,632
6000	DIA Management	\$52,674	\$59,700	\$7,026
2301	Non Departmental	\$273,100	\$357,200	\$84,100
2302	Debentures	\$1,523,451	\$1,374,639	(\$148,812)
2502	Grants	\$188,170	\$210,147	\$21,977
2100	Corporate Services Director	166,608	163,839	(\$2,769)
2110	City Clerk	490,094	503,765	\$13,671
2513	Animal Control	43,450	55,950	\$12,500
2511	Bylaw	221,277	243,823	\$22,546
2512	Parking	60,203	66,973	\$6,770
2120	Human Resources	276,776	258,829	(\$17,947)
2130	WSIB	71,244	102,817	\$31,573
2230	Information Technology	397,483	400,962	\$3,479
2310	Accounting	318,705	336,518	\$17,813
2320	Purchasing	122,741	118,996	(\$3,744)
2360	GIS	9,595	12,396	\$2,801
2330	Tax Office	93,708	64,894	(\$28,814)
2140	Service Owen Sound	45,453	42,863	(\$2,589)
2400	Operations Director	107,039	85,005	(\$22,034)
2401	Transit	975,524	992,481	\$16,957
2402	Airport	207,447	227,916	\$20,470
2410	Works Administration	181,485	223,600	\$42,116
2411	Labour and Fleet	(2,101)	45,219	\$47,320
2412	Works Maintenance	847,626	973,391	\$125,765
2412	Winter Control	1,672,466	1,839,804	\$167,338
2426	Storm and Drainage	99,105	123,718	\$24,613
2501	Source Water Protection	-	6,500	\$6,500
2440	Engineering	277,386	302,256	\$24,870
2413	Traffic and Street Lights	403,684	401,977	(\$1,707)
2416	Waste Management	488,634	548,432	\$59,799
2417	Solar Revenue	(121,712)	(121,262)	\$450
2425	Landfill	204,543	198,220	(\$6,323)
2500	Community Services Director	50,789	41,577	(\$9,212)
2510	Building/Plumbing Inspections	14,285	8,101	(\$6,185)
2520	Planning	298,144	295,254	(\$2,890)
2532	Community Programs	3,611	(7,800)	(\$11,411)
2533	Facilities Bookings	(802,378)	(857,865)	(\$55,488)
2414	Parks and Open Spaces	1,471,958	1,511,856	\$39,898
2415	Cemetery	302,761	338,191	\$35,430
2530	Community Development	236,446	245,897	\$9,452
2540	Tourism	161,943	157,856	(\$4,088)
2541	Special Events	143,207	145,267	\$2,060
2430	Building Manager	38,535	41,861	\$3,326
2431	City Hall	221,204	211,105	(\$10,099)
2432	Police Building	269,361	281,246	\$11,886
2433	Bayshore	994,517	989,951	(\$4,567)
3436	Regional Recreation Complex	902,548	923,066	\$20,517
2435	Other Properties	177,600	201,513	\$23,913
2600	Fire Department	5,202,604	5,344,200	\$141,596
	Sub Total Net General Expenses	19,926,352	20,737,402	\$811,050
3000	Police Services Board	64,046	38,403	(\$25,643)
3100	Police Officers	6,135,942	6,235,639	\$99,696
3200	Police Civilians	1,053,140	1,056,726	\$3,586
3300	Court Security	228,579	282,519	\$53,940
4000	Art Gallery	325,000	400,000	\$75,000
5000	Library	939,800	953,776	\$13,976
	Sub Total Net Operations	28,672,859	29,704,464	1,031,605
	Tax Supported Capital	2,171,000.00	2,329,500.00	\$158,500
	Matured Debt	307,370	457,957	\$150,587
	Sub Total Net Expenses	31,151,229	32,491,921	\$1,340,692

Other Revenues

100	Supplemental Assessment		(175,000)	(175,000)	\$0
100	DC 'HOLIDAY' FUNDING		0	-	\$0
100	Education Portion Retained		(95,000)	(85,000)	\$10,000
100	Anticipated		-	-	\$0
100	Appealed Tax Write Off's & Rebates		700,000	770,000	\$70,000
103	Penalty and Interest on Taxes		(350,000)	(350,000)	\$0
103	General Interest Income		(5,000)	-	\$5,000
101	Payment In Lieu of Taxation (H & B's)		(85,696)	(85,696)	\$0
102	OMPF		(1,140,000)	(1,756,000)	(\$616,000)
Sub Total Other Revenues					
			(1,150,696)	(1,681,696)	(\$531,000)
Difference to Raise From Taxation					
			\$ 30,000,533	\$ 30,810,225	\$809,692

Net Levy Increase **2.70%**

Previous Year's Growth		-	(216,000)	(\$216,000)
Difference to Raise From Taxation				
		\$ 30,000,533	\$ 30,594,225	\$593,692

Increase Realized by Tax Payers **1.98%**
Combined Increase **1.68%**

Revenue Neutral Departments			
Water operating surplus	(1,198,644)	(922,844)	157,434
Waste Water operating surplus	(240,148)	(195,881)	(132,626)

Average Household		2019	EST. INCREASE	
2020	219,966.00			
Municipal	72%	2,698.28	\$ 53.40	1.98%
County	19%	714.56	\$ 10.43	1.46%
School	9%	354.15	\$ -	0.00%
		3,766.99	\$ 63.38	1.68%

Project Description	2020	2021	2022	2023	2024	Recom'd	Taxation	Carry Forward	Reserves	Utilities	Donations/User			Debenture /		Funding
											Fees/Other	Municipal	Grants	Gas Tax	Future	
Information Technology	705,500	405,130	225,000	441,000	185,000	\$ 680,500	288,870	27,917	215,500	133,213	-	80,000	-	-	-	\$ 745,500
General Government	77,500	45,000	-	-	25,000	\$ 77,500	37,500	-	20,000	-	-	20,000	-	-	-	\$ 77,500
Asset Management	-	-	-	-	-	\$ -	-	-	-	-	-	-	-	-	-	\$ -
GIS	-	5,000	5,000	5,000	-	\$ -	-	-	-	-	-	-	-	-	-	\$ -
Parks, Cemetery and Playgrounds																
Prior year and Carry forward	375,000	500,000	-	-	-	\$ 375,000	-	-	108,000	-	170,000	97,000	-	-	-	\$ 375,000
Harrison Park	396,000	282,000	277,000	155,000	47,000	\$ 396,000	270,000	11,000	15,000	-	-	-	100,000	-	-	\$ 396,000
Kelso Beach Park	121,000	155,000	-	-	250,000	\$ 121,000	84,000	-	27,000	-	10,000	-	-	-	-	\$ 121,000
Victoria Park	-	-	110,000	-	-	\$ -	-	-	-	-	-	-	-	-	-	\$ -
Queen's Park	44,500	-	60,000	20,000	-	\$ 44,500	22,000	-	22,500	-	-	-	-	-	-	\$ 44,500
Other Parks	15,000	58,000	-	-	-	\$ 15,000	15,000	-	-	-	-	-	-	-	-	\$ 15,000
Sportsfields	12,500	216,000	260,000	210,000	10,000	\$ 12,500	12,500	-	-	-	-	-	-	-	-	\$ 12,500
Kiwanis Soccer Complex	30,000	10,000	10,000	10,000	-	\$ 30,000	15,000	-	-	-	15,000	-	-	-	-	\$ 30,000
Trails	10,000	120,000	10,000	110,000	-	\$ 10,000	10,000	-	-	-	-	-	-	-	-	\$ 10,000
Cemetery Capital	102,500	187,500	42,500	25,000	65,000	\$ 117,500	117,500	-	-	-	-	-	-	-	-	\$ 117,500
Playgrounds	107,000	-	90,000	175,000	-	\$ 107,000	7,000	100,000	-	-	-	-	-	-	-	\$ 107,000
Planning and Heritage	102,500	12,500	37,500	2,500	2,500	\$ 102,500	8,000	67,500	-	-	-	-	-	-	27,000	\$ 102,500
Special Events	-	-	-	-	-	\$ -	-	-	-	-	-	-	-	-	-	\$ -
Economic Development	90,000	20,000	20,000	20,000	20,000	\$ 90,000	69,000	-	-	-	-	21,000	-	-	-	\$ 90,000
Facilities																
City Hall	57,800	-	-	-	-	\$ 57,800	57,800	-	-	-	-	-	-	-	-	\$ 57,800
Bayshore	158,000	522,000	1,941,000	375,000	1,000,000	\$ 158,000.00	158,000	-	-	-	-	-	-	-	-	\$ 158,000
JMRRC	44,000	300,000	12,000	25,000	-	\$ 44,000.00	37,000	-	-	-	7,000	-	-	-	-	\$ 44,000
Works	125,000	525,000	25,000	44,000	-	\$ 125,000.00	78,500	-	-	5,000	-	35,000	-	-	-	\$ 118,500
Police Building	93,000	-	97,000	70,000	-	\$ 93,000.00	93,000	-	-	-	-	-	-	-	-	\$ 93,000
Animal Control	60,000	9,000	7,000	12,000	-	\$ 60,000.00	13,000	47,000	-	-	-	-	-	-	-	\$ 60,000
Other	268,000	467,000	62,000	94,000	7,000	\$ 268,000.00	227,000	41,000	-	-	-	-	-	-	-	\$ 268,000
Energy Management Plans	50,000	65,000	10,000	-	-	\$ 50,000.00	50,000	-	-	-	-	-	-	-	-	\$ 50,000
Engineering																
Water	2,163,000	2,695,000	2,225,000	2,700,000	2,460,000	\$ 2,188,000.00	-	-	1,297,560	853,920	-	-	-	-	36,520	\$ 2,188,000
Waste Water	2,949,000	1,932,250	4,011,750	1,865,000	4,681,050	\$ 2,949,000.00	-	-	305,000	652,060	-	-	-	1,960,000	31,940	\$ 2,949,000
Roads, Bridges, Culverts and sewer	10,988,500	4,014,000	5,099,000	5,526,000	4,061,900	\$ 11,228,500.00	576,250	71,000	150,000	958,000	669,000	3,433,427	596,573	4,300,000	500,000	\$ 11,254,250
Streetlights	75,000	275,000	280,000	280,000	280,000	\$ 75,000.00	50,000	-	25,000	-	-	-	-	-	-	\$ 75,000
Traffic Signals	-	-	325,000	325,000	425,000	\$ -	-	-	-	-	-	-	-	-	-	\$ -
Contract Services																
Transit	-	65,000	-	-	-	\$ -	-	-	-	-	-	-	-	-	-	\$ -
Airport	75,000	37,000	405,000	115,000	80,000	\$ 75,000.00	15,000	-	60,000	-	-	-	-	-	-	\$ 75,000
Waste Management	121,000	235,000	27,000	-	-	\$ 121,000.00	60,000	-	61,000	-	-	-	-	-	-	\$ 121,000
Energy	-	-	-	-	-	\$ -	-	-	-	-	-	-	-	-	-	\$ -
Fleet & Equipment	1,164,500	522,500	656,000	877,500	428,000	\$ 1,164,500.00	17,500	-	1,129,500	-	17,500	-	-	-	-	\$ 1,164,500
Parking	-	-	-	-	-	\$ -	-	-	-	-	-	-	-	-	-	\$ -
Fire	2,078,500	510,800	7,300	232,300	5,000	\$ 2,078,500.00	180,000	19,700	1,878,800	-	-	-	-	-	-	\$ 2,078,500
Police	150,000	150,000	150,000	150,000	150,000	\$ 150,000	150,000	-	-	-	-	-	-	-	-	\$ 150,000
Library	71,000	146,000	101,000	141,000	96,000	\$ 71,000	71,000	-	-	-	-	-	-	-	-	\$ 71,000
Division Total	\$ 22,880,300	\$ 14,486,680	\$ 16,588,050	\$ 14,005,300	\$ 14,278,450	\$ 23,135,300	\$ 2,790,420	\$ 385,117	\$ 5,314,860	\$ 2,602,193	\$ 888,500	\$ 3,686,427	\$ 696,573	\$ 6,260,000	\$ 595,460	\$ 23,219,550